

## Zuzevich, Theresa

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**From:** Rabyrl@aol.com  
**Sent:** Wednesday, March 26, 2014 12:51 PM  
**To:** Zuzevich, Theresa  
**Cc:** ttorresgil@peralta.edu  
**Subject:** CCIE Institutional Grant Competition

Dear Theresa Zuzevich -

Congratulations! You have been awarded a 2014 CCIE Institutional Grant. These funds are given to support your college in the development of international education at College of the Canyons. CCIE has approved your request for funding for \$ 3,000.

It is a condition of this grant that you use the monies only for the purposes stated in your proposal. According to the Grant guidelines, you are requested to complete the following:

- a) Bi-annual reports sent to Rosalind Raby, CCIE Director on November 3, 2014 and April 1, 2015. These reports should be 1-2 pages and should specify how much and for what specific purposes the monies have been spent, and to what effect in terms of the goals of your proposal. Include a copy of any site-visit reports as well.
- b) Participate in quarterly virtual e-mail exchange to share best practices and field questions regarding grant implementation with other grant recipients. The tentative dates are: May 12-14; Sept. 27-29; and Feb. 16-18.
- c) If you can attend we would love for you to attend the CCIE Annual Meeting at the CCLC Convention on November 20 as that would be a great way to share information on your project as well.

Please e-mail Rosalind Raby at [rabyrl@aol.com](mailto:rabyrl@aol.com) to formally accept this grant according to the terms mentioned in this letter.

In order for CCIE to process the check, please send to the CCIE Treasurer's Office addressed to Thomas Torres [ttorresgil@peralta.edu](mailto:ttorresgil@peralta.edu) at Peralta District the following:

- a) copy of the accepted proposal
- b) copy of this award letter
- c) Institutional Tax ID number
- d) Address including phone number, e-mail, and name of contact who should receive the check.

The CCIE Board wishes you well in implementing your proposal and attainment of your goals

If you have any additional questions, please feel free to contact me. I'll look forward to hearing from you.

Sincerely,

Rosalind Latiner Raby  
Chairperson, CCIE Institutional Grant Committee

*Because Learning Never Stops . . .*

Rosalind Latiner Raby, Ph.D.

Director, California Colleges for International Education

(818) 882-9931 FAX (818) 882-9837

[www.ccieworld.org](http://www.ccieworld.org)

[rabyrl@aol.com](mailto:rabyrl@aol.com)