## 2018-2019 A California Community College

## **CATALOG ADDENDUM**

Accredited by The Western Association of Schools and Colleges **Accrediting Commission for Community & Junior Colleges** 10 Commercial Blvd, Ste 204 Novato, CA 94949 (415) 506.0234 Fax (415) 506.0238

TEGE DISTRIC Approved by The Board of Governors of the California Community Colleges The California Department of Education ATNAS COURS The University of California The California State Universities

Approved for The training of U.S. veterans and other eligible persons

**COLLEGE OF THE CANYONS** 

Valencia Campus 26455 Rockwell Canyon Road Santa Clarita, CA 91355 (661) 259-7800 www.canyons.edu

College of the Canyons **Canyon Country Campus** 17200 Sierra Highway Santa Clarita, CA 91351 (661) 362-3800

www.canyons.edu/CCC

#### **Accuracy Statement**

The Santa Clarita Community College District and College of the Canyons have made every reasonable effort to determine that everything stated in this catalog is accurate. Courses and programs offered, together with other matters contained herein, are subject to changes without notice by the administration of the College for reasons related to student enrollment, level of financial support, or for any other reason at the discretion of the College. The College further reserves the right to add, to amend, or repeal any of the rules, regulations, policies and procedures, consistent with applicable laws.

| COLLEGE OF THE CANYONS  Program                                   | Associate<br>Degree Transfer | Associate<br>Degree | Certificate of<br>Achievement | Certificate of<br>Specialization | Program  | Associate<br>Degree Transfer | Associate<br>Degree | Certificate of<br>Achievement | Certificate of |
|---|------------------------------|---------------------|-------------------------------|----------------------------------|--|------------------------------|---------------------|-------------------------------|----------------|
| Administration of Justice   | X                            | X                   | X                             |                                  | Interior Design  |                              | X                   | X                             | .,             |
| American Sign Language Interpreter                                |                              | X                   |                               | \ ,                              | Home Staging<br>Interior Decorating and Merchandising    |                              |                     | x                             | X              |
| Deaf-Blind Support Service Provider                               |                              | ,,                  | ,,                            | X                                | Set Decorator  |                              |                     | ^                             | Х              |
| Architectural Drafting Architectural Computer Aided Drafting      |                              | X                   | X                             | x                                | Kinesiology  | X                            | X                   |                               |                |
| Sustainable Design and Development                                |                              |                     | X                             | X                                | Personal Trainer   |                              |                     |                               | Х              |
| Art   |                              | X                   |                               |                                  | Sports Medicine  |                              | X                   |                               |                |
| Studio Arts   | X                            |                     |                               |                                  | Land Surveying   |                              | X                   | X                             |                |
| Automotive Technology   |                              | X                   | Х                             |                                  | Liberal Arts and Sciences (Transfer) Humanities Emphasis |                              | x                   |                               |                |
| Biological and Environmental Sciences                             |                              |                     |                               |                                  | Mathematics & Science Emphasis                           |                              | x                   |                               |                |
| Biology<br>Biologic Sciences                                      | X                            | x                   |                               |                                  | Social & Behavioral Sciences Emphasis                    |                              | X                   |                               |                |
| Biologic Sciences Environmental Science                           | x                            | ^                   |                               |                                  | Liberal Studies  |                              |                     |                               |                |
| Environmental Studies   |                              | Х                   |                               |                                  | Elementary Teaching Education                            | X                            |                     |                               |                |
| Business  |                              |                     |                               |                                  | Manufacturing Technology                                 |                              |                     |                               | .,             |
| Accounting Technician   |                              | X                   | X                             |                                  | Automated Machining<br>CAD/CAM                           |                              |                     |                               | X              |
| Accounting (transfer) Business Administration                     | x                            | X                   | X                             |                                  | CATIA  |                              |                     |                               | X              |
| E-Commerce/Business   | ^                            |                     |                               | Х                                | Machining/CNC  |                              |                     |                               | Х              |
| Entrepreneurship & Small Business Mgmt.                           |                              | Х                   | Х                             |                                  | Manufacturing Fundamentals                               |                              |                     |                               | X              |
| Finance   |                              | ,,                  | \ ,                           | X                                | Mathematics  | X                            | X                   |                               |                |
| Human Resources Management International Trade-Finance            |                              | X                   | X                             | x                                | Media Entertainment Arts                                 |                              | ,,                  | ,,                            |                |
| International Trade-Marketing                                     |                              |                     |                               | X                                | Animation Production Computer Animation                  |                              | X                   | X                             |                |
| Marketing   |                              | Х                   | Х                             |                                  | Filmmaking   |                              | X                   | ^                             |                |
| Restaurant Entrepreneur   |                              |                     |                               | X                                | Journalism   | X                            |                     |                               |                |
| Retail Management   | \ ,                          |                     | X                             |                                  | New Media Journalism                                     |                              | X                   |                               |                |
| Communication Studies   | X                            | X                   |                               |                                  | News Reporting and Anchoring<br>Sound Arts               |                              | x                   |                               | Х              |
| Computer Applications & Web Technologies Administrative Assistant |                              | x                   | x                             |                                  | Video Game Animation                                     |                              | ^                   | Х                             |                |
| Computer Applications   |                              | x                   | x                             |                                  | Medical Laboratory Technician                            |                              | X                   |                               |                |
| E-Commerce/Technology   |                              |                     |                               | Х                                | Modern Languages   |                              |                     |                               |                |
| Medical Office Administrative Assistant                           |                              | ,,                  | \ ,                           | X                                | French   |                              | Х                   |                               |                |
| Web Development Web Publishing and Design                         |                              | X                   | X                             |                                  | Spanish  | X                            | X                   |                               |                |
| Web-Site Development  |                              | ^                   | ^                             | х                                | Music  | X                            | ,,                  |                               |                |
| Computer Networking   |                              | X                   | X                             |                                  | Composition Concert Performance                          |                              | X                   |                               |                |
| Network Associate   |                              |                     |                               | Х                                | Guitar Performance                                       |                              | X                   |                               |                |
| Network Engineer  |                              |                     |                               | X                                | Jazz Performance   |                              | X                   |                               |                |
| System Administrator  | \ ,                          |                     |                               | ^                                | Voice Performance  |                              | X                   |                               |                |
| Computer Science  | X                            | X                   | \ ,                           |                                  | Nursing Certified Nursing Assistant                      |                              |                     |                               | X              |
| Construction Management Technology  Building Inspection           |                              | X                   | X                             |                                  | LVN to RN Career Ladder                                  |                              | X                   |                               | ^              |
| Carpentry Technology  |                              |                     | X                             |                                  | Registered Nurse (RN)                                    |                              | X                   |                               |                |
| Construction Technology   |                              | X                   | X                             |                                  | Paralegal  |                              | Х                   |                               |                |
| Electrical Technology   |                              |                     | X                             |                                  | Philosophy   | X                            | X                   |                               |                |
| Plumbing Technology  Culinary Arts                                |                              |                     |                               |                                  | Photography  |                              |                     |                               |                |
| Baking and Pastry   |                              | X                   | X                             | X                                | Commercial Photography                                   |                              |                     | Х                             |                |
| Early Childhood Education   | x                            |                     |                               |                                  | Fine Art Photography                                     |                              | X                   | X                             |                |
| Infant/Toddler  | ^                            |                     | Х                             |                                  | Physics  | X                            |                     |                               |                |
| Preschool   |                              |                     | X                             |                                  | Political Science  | X                            |                     |                               |                |
| School Age<br>Special Education                                   |                              |                     | X                             |                                  | Psychology   | X                            | X                   |                               |                |
| Supervision/Admin. of Childrens Programs                          |                              |                     | x                             |                                  | Real Estate  |                              | X                   | X                             |                |
| Engineering   |                              | x                   |                               |                                  | Recreation Management                                    |                              | X                   |                               |                |
| Mechanical Drafting   |                              | ``                  |                               | х                                | Social Science   |                              | X                   |                               |                |
| English   | Х                            | Х                   |                               |                                  | Sociology  | X                            | X                   |                               |                |
| Fire Technology   |                              |                     |                               |                                  | Social Justice Studies                                   | X                            |                     |                               | V              |
| Management In-Service   |                              | X                   | ,,                            |                                  | Solar Energy Technician                                  |                              |                     |                               | X              |
| Pre-Service   | ,,                           | X                   | X                             |                                  | Theatre Theatre Arts                                     | X                            | X                   |                               |                |
| Geography   | X                            |                     |                               |                                  | Theatre Performance                                      | ^                            | Х                   |                               |                |
| Geology   | X                            |                     |                               |                                  | Technical Theatre  |                              | X                   | Х                             |                |
| Graphic & Multimedia Design<br>Graphic Design                     |                              | x                   | ×                             |                                  | Water Systems Technology                                 |                              | X                   | Х                             |                |
| Multimedia  |                              | x                   | x                             |                                  | Welding Technology                                       |                              | X                   | Х                             |                |
| Health Science  |                              | '                   | '                             |                                  | Gas Tungsten Arc Welding                                 |                              |                     |                               | X              |
| Emergency Medical Technician I                                    |                              |                     |                               | Х                                | Pipe Fabrication/Welding<br>Robotic Welding Automation   |                              |                     |                               | X              |
| Public Health Science   | X                            |                     |                               |                                  | Shielded Metal Arc Welding (SMAW)                        |                              |                     |                               | X              |
| History   | X                            | X                   |                               |                                  | Wine Studies   |                              |                     |                               | Х              |
| Hotel/Restaurant Management                                       |                              | Х                   |                               |                                  | Hospitality Wine Services                                |                              |                     |                               | X              |
| Hospitality Management  | X                            |                     |                               |                                  |  |                              |                     |                               |                |
| Hotel Management Restaurant Management                            |                              | X                   |                               |                                  |  |                              |                     |                               |                |

Required sequences and frequency of course offerings as well as length of time required to obtain a degree or certificate can be found on the college website at www.canyons.edu/Offices/AcademicAffairs/Programs.

#### **COLLEGE OF THE CANYONS ADVANCED PLACEMENT COURSE EQUIVALENCY LIST**

California Community Colleges have adopted the CCC GE AP list as the standard for accepting AP courses. At College of the Canyons, we have also adopted the list below. We will be awarding credits based on the AP list on this page. However, if you feel you will benefit from the CCC GE AP list, please see your counselor. The CCC GE AP list can be found on the college website at www.canyons.edu/Offices/curriculum/Pages/resources.aspx.

| AP<br>Examination                        | AP<br>Score | COC<br>Unit<br>Credit        | Prerequisite Met for COC<br>Courses(s)  | COC Associate Degree GE  | CSU GE                                       | IGETC                        |
|--|-------------|------------------------------|---|--|--|------------------------------|
| Art History                              | 3,4,5       | 6                            | N/A   | Humanities & Fine Arts   | Area C1 or C2<br>(3 units)                   | Area 3A or 3B                |
| Art-Studio Drawing                       | 3,4,5       | 3                            | N/A   | Humanities & Fine Arts   | N/A  | N/A                          |
| Art Studio 2-D                           | 3.4.5       | 3                            | N/A   | Humanities & Fine Arts   | NA   | N/A                          |
| Art Studio 3-D                           | 3,4,5       | 3                            | N/A   | Humanities & Fine Arts   | N/A  | N/A                          |
| Biology                                  | 3,4,5       | 6                            | NA  | Natural Science  | Area B2 & B3<br>(4 units)                    | Area 5B w/lab                |
| Calculus AB****                          | 3,4,5       | 5*                           | Math 212, Physics 110 and 220   | Language & Rationality: Communication & Analytical Thinking; Mathematics Competency                    | Area B4<br>(3 units)                         | Area 2A                      |
| Calculus BC****                          | 3, 4, 5     | 10                           | Math 213, Physics 110 and 220   | Language & Rationality: Communication & Analytical Thinking; Mathematics Competency                    | Area B4<br>(3 units)                         | Area 2A                      |
| Chemistry                                | 3,4,5       | 6                            | Chemistry 201   | Natural Science  | Area B1 & B3<br>(4 units)                    | Area 5A w/lab                |
| Chinese Language and Culture             | 3,4,5       | 6                            | N/A   | Humanities & Fine Arts   | Area C2<br>(3 units)                         | Area 3B and 6A               |
| Computer Science A****                   | 3,4,5       | 3-max.<br>3 units<br>for A&B | N/A   | Elective   | N/A  | N/A                          |
| Computer Science AB****                  | 3,4,5       | 3-max.<br>3 units<br>for A&B | N/A   | Elective   | N/A  | N/A                          |
| Computer Science<br>Principles****       | 3,4,5       | 6                            | To be determined this Fall 2018 through review by the COC Committee & Academic Senate | To be determined this Fall 2018 through review<br>by the COC Curriculum Committee & Academic<br>Senate | CSU-B4<br>(3units)                           | NA                           |
| English Language and Composition         | 3,4,5       | 6 *                          | English 102, 103, 105, 106, 107<br>108, 109, 111, Psychology 101H,<br>Sociology 101H  | Language & Rationality; English Composition & 3 units Elective   | Area A2<br>(3 units)                         | Area 1A                      |
| English Literature and Composition       | 3,4,5       | 6 *                          | English 102, 103, 105, 106, 107<br>108, 109, 111, Psychology 101H,<br>Sociology 101H  | Language & Rationality; English Composition & Humanities & Fine Arts                                   | Area A2 & C2<br>(6 units)                    | Area 1A or 3B                |
| Environmental Science                    | 3,4,5       | 4                            | N/A   | Natural Science  | Area B1 & B3<br>(4 units)                    | Area 5A w/lab<br>(2.7 units) |
| European History                         | 3,4,5       | 6                            | N/A   | 3 units Social Science & 3 units Humanities  | Area D or C2<br>(3 units)                    | Area 3B or 4                 |
| French Language and Culture              | 3,4,5       | 6                            | French 202  | 3 units Humanities and 3 units Elective  | Area C2<br>(3 units)                         | Area 3B and 6A               |
| German Language and Culture              | 3,4,5       | 6                            | German 202  | 3 units Humanities and 3 units Elective  | Area C2<br>(3units)                          | Area 3B and 6A               |
| Government and Politics: Comparative     | 3,4,5       | 3                            | N/A   | 3 units Social Science   | Area D<br>(3 units)                          | Area 4                       |
| Government and                           | 3,4,5       | 3                            | N/A   | 3 units Social Science   | Area D                                       | Area 4                       |
| Political: United States Human Geography | 3,4,5       | 3                            | N/A   | 3 units Social Science   | (3 units)<br>Area D                          | Area 4                       |
| Italian Language                         | 3,4,5       | 6                            | N/A   | 3 units Humanities and 3 units Elective  | (3 units)<br>Area C2                         | Area 3B and 6A               |
| and Culture Japanese Language            | 3,4,5       | 6                            | N/A   | 3 units Humanities and 3 units Elective  | (3 units)<br>Area C2                         | Area 3B and 6A               |
| and Culture                              | 3,4,5       | 6                            | N/A   | 3 units Humanities   | (3 units)<br>Area C2                         | Area 3B and 6A               |
|  |             |                              |   |  | (3 units)                                    |                              |
| Macroeconomics Microeconomics            | 3,4,5       | 3                            | N/A<br>N/A  | 3 units Social Science   | Area D (3 units)                             | Area 4<br>Area 4             |
| Physics 1                                | 3,4,5       | 4**                          | N/A   | 3 units Social Science 3 units Natural Science   | Area D (3 units) Area B1 & B3** (4 units)    | Area 5A w/lab                |
| Physics 2                                | 3,4,5       | 4**                          | N/A   | 3 units Natural Science  | Area B1 & B3**<br>(4 units)                  | Area 5A w/lab                |
| Physics C: Mechanics                     | 3,4,5       | 4**                          | N/A   | 3 units Natural Science  | Area B1 & B3**<br>(4 units)                  | Area 5A w/lab<br>(2.7 units) |
| Physics C: Electricity and Magnetism     | 3,4,5       | 4**                          | N/A   | 3 units Natural Science  | Area B1 & B3**<br>(4 units)                  | Area 5A w/lab<br>(2.7 units) |
| Psychology                               | 3,4,5       | 3                            | Psychology 102, 230   | 3 units Social Science   | Area D (3 units)                             | Area 4                       |
| Spanish Language and Culture             | 3,4,5       | 6                            | Span 202  | 3 units Humanities and 3 units Elective  | Area C2<br>(3 units)                         | Area 3B and 6A               |
| Spanish Literature and Culture           | 3,4,5       | 6                            | Span 202  | 3 units Humanities and 3 units Elective  | Area C2<br>(3 units)                         | Area 3B and 6A               |
| Statistics                               | 3,4,5       | 4                            | N/A   | Language & Rationality: Communication & Analytical Thinking; Mathematics Competency                    | Area B4<br>(3 units)                         | Area 2A                      |
| United States History                    | 3,4,5       | 6                            | N/A   | 3 units Social Science & 3 units U.S. History<br>Title 5 requirement                                   | Area (D or C2)<br>and US-1 only<br>(3 units) | Area 3B or 4                 |
| World History                            | 3,4,5       | 6                            | N/A   | 3 units Social Science & 3 units Elective  | Area D or C2<br>(3 units)                    | Area 3B or 4                 |

<sup>\*</sup> Unit limitations apply; please consult with the Counseling Department.

\*\* If a Student passes more than one AP exam in Physics, only 6 units of credit may be applied to the baccalaureate, and only 4 units of credit may be applied to a certification in GE Breadth.

\*\*\* See CSU & UC AP Website on each Campus for maximum units for each.

\*\*\*\* If a Student passes more than one AP exam in Calculus or Computer Science, only one exam may be applied to the baccalaureate

Units

#### Addendum to 2018-19 Catalogue

### **BUSINESS**

## Associate in Science Degree and Certificate of Achievement: Accounting

#### **Degree Student Learning Outcome:**

Students will be able to analyze financial, economic, and management issues and formulate strategies for the growth and development of a business entity.

#### **Program Requirements:**

Units required: 22-23

|           | Units                               |
|-----------|-------------------------------------|
| BUS-201   | Principles of Accounting I5.0       |
| BUS-202   | Principles of Accounting II5.0      |
| BUS-211   | Business Law3.0                     |
| ECON-201  | Macroeconomics3.0                   |
|           | OR                                  |
| ECON-201H | Macroeconomics - Honors3.0          |
| ECON-202  | Microeconomics3.0                   |
|           | OR                                  |
| ECON-202H | Microeconomics Honors3.0            |
| ECON-291  | Statistical Methods in Business     |
|           | and Economics3.0                    |
|           | OR                                  |
| MATH-140  | Introductory Statistics4.0          |
|           | OR                                  |
| MATH-140H | Introductory Statistics - Honors4.0 |
|           | December and ad algebras            |
|           | Recommended electives:              |
| CAWT-145  | Quickbooks Pro3.0                   |
|           |                                     |

#### **CHEMISTRY**

#### **CHEM 100 CHEMISTRY AND SOCIETY**

Units: 3.00

CSU 54.00 hours lecture

C-ID CHEM 100

Prerequisite: MATH-060 or MATH-075

Introduces students to basic concepts of chemistry and requires analyses of the socio-cultural contexts within which chemistry places a central role in everyday life. The course is designed to provide a general educational exposure to the physical sciences, specifically chemistry, and is not recommended for science majors. Introduction to chemistry course for non-science majors.

# CONSTRUCTION MANAGEMENT TECHNOLOGY

## Associate in Science and Certificate of Achievement: Construction Technology

The Construction Technology Program is designed to prepare students for entry-level positions in the building construction trades. The Certificate of Achievement curriculum prepares students with the basic skills required to enter a career in Plumbing, Electrical, Carpentry, or related field. The Construction Technology Certificate of Achievement stacks upon the Plumbing, Electrical, and Carpentry Certificates of Achievement, and the Construction Technology Associate in Science Degree stacks upon the Certificate of Achievement.

#### **Degree Student Learning Outcome:**

Students will be able to demonstrate proficiency in entrylevel skills and knowledge required for employment in a construction technology career field.

#### **Program Requirements:**

Units required: 26

|                       | Office   |
|-----------------------|--|
| CONST-010             | Plumbing Technology I2.0                                       |
| CONST-012             | Plumbing Technology II2.0                                      |
| CONST-020             | Electrical Technology I2.0                                     |
| CONST-022             | Electrical Technology II2.0                                    |
| CONST-030             | Carpentry Technology I2.0                                      |
| CONST-032             | Carpentry Technology II2.0                                     |
| CONST-101             | Introduction to Construction                                   |
|                       | and Construction Engineering2.0                                |
| CONST-103             | Blue Print Reading for   |
|                       | Construction3.0  |
| CONST-109             | California Building Code3.0                                    |
| CONST-122             | Plumbing Systems and the                                       |
|                       | Plumbing Code3.0   |
|                       | OR   |
| CONST-124<br>MFGT-090 | California Electrical Code3.0 Measurements and Computations3.0 |

## Certificate of Achievement: Carpentry Technology

The Carpentry Technology Certificate of Achievement is designed to prepare students for entry-level positions in a carpentry technology related trade. The curriculum incorporates courses in skills application, trades math, print reading, building codes, and general construction site operations and safety.

#### **Certificate Student Learning Outcome:**

Students will be able to apply basic skills and knowledge required for employment in a carpentry technology related trade.

#### **Program Requirements:**

Units Required: 18

|           | Units                            | 3 |
|-----------|----------------------------------|---|
| CONST-030 | Carpentry Technology I2.0        | ) |
| CONST-032 | Carpentry Technology II2.0       | ) |
| CONST-101 | Introduction to Construction and |   |
|           | Construction Engineering2.0      | ) |
| CONST-103 | Blue Print Reading for           |   |
|           | Construction3.0                  | ) |
| CONST-109 | California Building Code3.0      | ) |
| CONST-122 | Plumbing Systems and the         |   |
|           | Plumbing Code3.0                 | ) |
| MFGT-090  | Measurements and                 |   |
|           | Computations3.0                  | ) |
|           |                                  |   |

#### **Program Requirements:**

Units Required: 18

|           | Units                            |
|-----------|----------------------------------|
| CONST-010 | Plumbing Technology I2.0         |
| CONST-012 | Plumbing Technology II2.0        |
| CONST-101 | Introduction to Construction     |
|           | and Construction Engineering2.0  |
| CONST-103 | Blue Print Reading for           |
|           | Construction3.0                  |
| CONST-109 | California Building Code3.0      |
| CONST-122 | Plumbing Systems and the         |
|           | Plumbing Code3.0                 |
| MFGT-090  | Measurements and Computations3.0 |

## Certificate of Achievement: Electrical Technology

The Electrical Technology Certificate of Achievement is designed to prepare students for entry-level positions in an electrical technology related trade. The curriculum incorporates courses in skills application, trades math, print reading, and building codes. The Electrical Technology Certificate of Achievement stacks upon the Certificate of Specialization.

#### **Certificate Student Learning Outcome:**

Students will be able to apply basic skills and knowledge required for employment in an electrical technology related trade.

#### **Program Requirements:**

Units Required: 18

|           |                                  | Units |
|-----------|----------------------------------|-------|
| CONST-020 | Electrical Technology I          | 2.0   |
| CONST-022 | Electrical Technology II         | 2.0   |
| CONST-101 | Introduction to Construction and |       |
|           | Construction Engineering         | 2.0   |
| CONST-103 | Blue Print Reading for           |       |
|           | Construction                     | 3.0   |
| CONST-109 | California Building Code         | 3.0   |
| CONST-124 | California Electrical Code       | 3.0   |
| MFGT-090  | Measurements and Computation     | s3.0  |
|           |                                  |       |

## Certificate of Achievement: Plumbing Technology

The Plumbing Technology Certificate of Achievement is designed to prepare students for entry-level positions in a plumbing technology related trade. The curriculum incorporates courses in skills application, trades math, print reading, and building codes. The Plumbing Technology Certificate of Achievement stacks upon the Certificate of Specialization.

#### **Certificate Student Learning Outcome:**

Students will be able to apply basic skills and knowledge required for employment in a plumbing technology related trade.

#### **ENGLISH**

#### **ENGL 110 COMPOSITION AND LITERATURE**

Units: 3.00

UC:CSU 54.00 hours lecture

C-ID ENGL 120

Prerequisite: ENGL-101 or ENGL-101H

Introduces representative works from major genres, develops students' close reading and analytical writing skills, and promotes appreciation and critical understanding of the cultural, historical, and aesthetic qualities of literature.

## ENVIRONMENTAL SCIENCES

## Associate in Science for Transfer Degree: Environmental Science

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete:

 Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:

- The Intersegmental General Education Transfer Curriculum (IGETC) for STEM Requirements.
- A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- 2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer also require that students must earn a C or better in all courses required for the major or area of emphasis.

This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. At the time of catalog publication, a student may earn an AS-T in Environmental Science. Additional majors are being developed. Please see a counselor or visit http://www. canyons.edu for more information.

It is highly recommended that counselors at community colleges discuss other possible courses that are part of major preparation at a target CSU campus and encourage students to take some of these additional courses prior to transfer.

#### **Degree Student Learning Outcome:**

Students will be able to apply physical, biological and social science principles and research to address current environmental issues.

#### **Program Requirements:**

Units Required: 42

| BIOSCI-106              | Organismal & Environmental Biology4.0                       |
|-------------------------|---|
|                         | OR  |
| BIOSCI-106H             | Organismal & Environmental Biology - Honors4.0              |
| BIOSCI-107              | Molecular and Cellular Biology4.0                           |
|                         | OR  |
| BIOSCI-107H             | Molecular and Cellular Biology Honors4.0                    |
| CHEM-201                | General Chemistry I6.0                                      |
|                         | OR  |
| CHEM-201H<br>ECON-202   | General Chemistry I – Honors6.0<br>Microeconomics3.0        |
|                         | OR  |
| ECON-202H<br>ENVRMT-103 | Microeconomics - Honors3.0<br>Introduction to Environmental |
| MATH-140                | Science   |
| 1407.111                | OR  |
| MATH-140H               | Introductory Statistics – Honors4.0                         |
| MATH-211                | Calculus I5.0   |
|                         | OR  |
| MATH-240                | Math Analysis-Business/Social Science5.0                    |

| Plus four units from the following:  |   |  |  |  |
|--------------------------------------|---|--|--|--|
| GEOG-101                             | Physical Geography3.0   |  |  |  |
|                                      | OR  |  |  |  |
| GEOG-101H<br>GEOG-101L               | Physical Geography – Honors3.0<br>Physical Geography Lab1.0             |  |  |  |
|                                      | OR  |  |  |  |
| GEOL-101<br>GEOL-101L                | Physical Geology3.0 Physical Geography Lab1.0                           |  |  |  |
| Plus eight units from the following: |   |  |  |  |
| PHYSIC-110<br>PHYSIC-111             | General Physics I4.0 General Physics II4.0                              |  |  |  |
|                                      | OR  |  |  |  |
| PHYSIC-220                           | Physics for Scientists and Engineers: Mechanics of Solids and Fluids4.0 |  |  |  |
| PHYSIC-221                           | Physics for Scientists and Engineers: Electricity and Magnetism4.0      |  |  |  |

#### Associate in Arts: Environmental Studies

Environmental Studies is an interdisciplinary and multidisciplinary program of study that presents a broad overview of ecological issues from a variety of perspectives. The coursework examines the interplay between natural and social systems, and the ideological foundations of humankind's attitudes and behaviors with respect to their continually changing environment. The program provides students with the understanding that environmental challenges face every aspect of society, and it provides them with the skills needed to help solve these complex problems through cooperation and negotiation with the different and often competing stakeholders.

#### **Degree Student Learning Outcome:**

Students will be able to critically analyze the intersection of nature and social systems.

#### **Program Requirements:**

Units

| Units Required: 28-31 |                                     |  |  |
|-----------------------|-------------------------------------|--|--|
|                       | Units                               |  |  |
| ENVRMT-101            | Introduction to Environmental       |  |  |
|                       | Studies3.0                          |  |  |
| BIOSCI-130            | Contemporary Issues in              |  |  |
|                       | Environmental Biology3.0            |  |  |
| ECON-201              | Macroeconomics3.0                   |  |  |
|                       | OR                                  |  |  |
| ECON-201H             | Macroeconomics - Honors3.0          |  |  |
| PHILOS-120            | Introduction to Ethics3.0           |  |  |
|                       | OR                                  |  |  |
| PHILOS-250            | Environmental Ethics3.0             |  |  |
| POLISC-150            | Introduction to American            |  |  |
|                       | Government and Politics3.0          |  |  |
|                       | OB                                  |  |  |
|                       | OH                                  |  |  |
| POLISC-150H           | Introduction to American            |  |  |
|                       | Government and Politics - Honors3.0 |  |  |

| Plus thre  | e to four units from the following:   |
|--|---|
| MATH-140<br>MATH-140H<br>ECON-291                                | Introductory Statistics   |
| Plus four units  | from one of the following two options:  |
| ENVRMT-103   | Introduction to Environmental Science4.0  |
| GEOG-101   | Physical Geography3.0 OR  |
| GEOG-101H<br>GEOG-101L   | Physical Geography – Honors3.0<br>Physical Geography Lab1.0   |
| Plus two course  | s from the following for six to eight units:  |
| ANTHRO-103   | Cultural Anthropology3.0  OR  |
| ANTHRO-103H<br>BIOSCI-106  | Cultural Anthropology – Honors3.0<br>Organismal & Environmental   |
| BIOSCI-115<br>BIOSCI-116<br>BIOSCI-119<br>BIOSCI-132<br>ECON-202 | Biology       4.0         General Zoology       4.0         General Botany       4.0         Marine Biology       4.0         Concepts in Evolution       3.0         Microeconomics       3.0         OR |
| ECON-202H<br>ENVRMT-104  | Microeconomics – Honors3.0<br>Energy Resources and  |
| GEOG-102<br>POLISC-230<br>POLISC-270<br>SOCI-101                 | Conservation  |
| SOCI-101H  | Introduction to Sociology – Honors3.0   |

### **HEALTH SCIENCE**

## Associate in Science for Transfer Degree: Public Health Science

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees(AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete:

- Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.
  - A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- 2. Obtainment of a minimum grade point average of 2.0. Associate Degrees for Transfer also require that students must earn a C or better in all courses required for the major or area of emphasis.

This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. At the time of catalog publication, a student may earn an AS-T in Public Health. Additional majors are being developed. Please see a counselor or visit http://www.canyons.edu for more information.

#### **Degree Student Learning Outcome:**

Students will be able to demonstrate the core science and health education principles necessary to function in public health careers.

#### **Program Requirements:**

Units Required: 32

|  | Units                                     |  |  |  |
|--|---|--|--|--|
| HLHSCI-100                                       | Health Education3.0                       |  |  |  |
| HLHSCI-140                                       | Introduction to Public Health3.0          |  |  |  |
| BIOSCI-100                                       | General Biology4.0                        |  |  |  |
|  | OR  |  |  |  |
| BIOSCI-100H                                      | General Biology – Honors4.0               |  |  |  |
| CHEM-151   | Preparatory General Chemistry4.0          |  |  |  |
|  | OR  |  |  |  |
| CHEM-151H  | Preparatory General Chemistry – Honors4.0 |  |  |  |
| MATH-140   | Honors4.0 Introductory Statistics4.0      |  |  |  |
|  | OR  |  |  |  |
| MATH-140H  | Introductory Statistics – Honors4.0       |  |  |  |
| PSYCH-101  | Introduction to Psychology3.0             |  |  |  |
|  | OR  |  |  |  |
| PSYCH-101H                                       | Introduction to Psychology –              |  |  |  |
|  | Honors3.0                                 |  |  |  |
| Plus eight units from the following two options: |   |  |  |  |
| BIOSCI-201                                       | Introduction to Human Anatomy 4.0         |  |  |  |
| BIOSCI-202                                       | Introduction to Human Physiology4.0       |  |  |  |
|  | OR  |  |  |  |
| BIOSCI-204                                       | Human Anatomy and Physiology I4.0         |  |  |  |
| BIOSCI-205                                       | Human Anatomy and Physiology II4.0        |  |  |  |
|  |   |  |  |  |

#### Plus three units from the following:

| ECON-201   | Macroeconomics              | 3.0 |
|------------|-----------------------------|-----|
| ECON-201H  | Macroeconomics - Honors     | 3.0 |
| ECON-202   | Microeconomics              | 3.0 |
| ECON-202H  | Microeconomics - Honors     | 3.0 |
| HLHSCI-243 | Women and Health            | 3.0 |
| PSYCH-230  | Human Sexuality             | 3.0 |
| SOCI-101   | Introduction to Sociology   | 3.0 |
| SOCI-101H  | Introduction to Sociology – |     |
|            | Honors                      | 3.0 |

# HOTEL AND RESTAURANT MANAGEMENT

## Associate in Science for Transfer Degree: Hospitality Management

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees(AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete:

- Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- 2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer also require that students must earn a C or better in all courses required for the major or area of emphasis.

This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. At the time of catalog publication, a student may earn an AS-T in Hospitality Management. Additional majors are being developed. Please see a counselor or visit http://www.canyons.edu for more information.

#### **Degree Student Learning Outcome:**

Students will be able to demonstrate proficiency in the core skills and knowledge required for entry level employment in the hospitality management industry.

#### **Program Requirements:**

Units Required: 18-21

|  | Units   |  |
|--|---|--|
| HRMGT-101  | Introduction to the Hospitality Industry3.0                               |  |
| Plus   | nine units from the following:  |  |
| ECON-202   | Microeconomics3.0   |  |
|  | OR  |  |
| ECON-202H<br>HRMGT-150                                     | Microeconomics - Honors3.0<br>Introduction to Hotel/Resort                |  |
|  | Operations3.0   |  |
| HRMGT-210  | Hotel and Restaurant Law3.0   |  |
| HRMGT-220  | Restaurant Operations3.0  |  |
| HRMGT-225  | Food Service Sanitation and Safety3.0                                     |  |
| Plus two courses from the following for six to nine units: |   |  |
| BUS-201<br>BUS-211<br>HRMGT-102                            | Principles of Accounting I5.0 Business Law3.0 Introduction to the Tourism |  |
|  | Industry3.0   |  |
| HRMGT-275  | Hospitality Industry Accounting3.0  |  |
| MATH-140   | Introductory Statistics4.0  |  |
| OR   |   |  |
| MATH-140H  | Introductory Statistics – Honors4.0                                       |  |

## MODERN LANGUAGES - SPANISH

## Associate in Arts for Transfer Degree: Spanish

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete:

 Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:

#### **CREDIT PROGRAMS / COURSE DESCRIPTIONS**

- a. The Intersegmental General Education
   Transfer Curriculum (IGETC) or the California
   State University General Education Breadth
   Requirements.
- b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- 2. Obtainment of a minimum grade point average of 2.0..

Associate Degrees for Transfer also require that students must earn a C or better in all courses required for the major or area of emphasis.

This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. At the time of catalog publication, a student may earn an AA-T in Spanish. Additional majors are being developed. Please see a counselor or visit http://www.canyons.edu for more information.

#### **Degree Student Learning Outcome:**

Students will be able to:

- -Demonstrate proficiency in communicating in expressive and receptive forms in Spanish.
- -Compare and contrast cultures and histories of the Spanish speaking world.

#### **Program Requirements:**

Units Required: 23

| 00441 404   | TI : 0 : I I                        |  |
|---|-------------------------------------|--|
| SPAN-101  | Elementary Spanish I 5.0            |  |
|   | OR                                  |  |
| SPAN-101H   | Elementary Spanish I – Honors5.0    |  |
| SPAN-102  | Elementary Spanish II5.0            |  |
| Plu   | s ten units from the following:     |  |
| SPAN-201  | Intermediate Spanish I5.0           |  |
|   | OR                                  |  |
| SPAN-211  | Spanish for Heritage Speakers I5.0  |  |
|   | AND                                 |  |
| SPAN-202  | Intermediate Spanish II5.0          |  |
|   | OR                                  |  |
| SPAN-212  | Spanish for Heritage Speakers II5.0 |  |
| Plus three units from the following:  |                                     |  |
| SPAN-150  | Beginning Conversational            |  |
| SPAN-240  | Spanish                             |  |
| SPAIN-240   | Literature3.0                       |  |
|   |                                     |  |
| If students need to substitute units dues to testing out of                                 |                                     |  |
| required courses, they may choose from the courses listed below if not already taken above: |                                     |  |
| 2000  |                                     |  |
| FRNCH-101   | Elementary French I                 |  |

Elementary French II ......5.0

Elementary Italian I......5.0

| SPAN-150 | Beginning Conversational       |   |
|----------|--------------------------------|---|
|          | Spanish3.                      | 0 |
| SPAN-240 | Introduction to Latin American |   |
|          | Literature3.                   | 0 |

#### **Associate in Arts Degree: Spanish**

#### **Degree Student Learning Outcome:**

Students will be able to:

- -Demonstrate proficiency in communicating in expressive and receptive forms in Spanish.
- -Compare and contrast cultures and histories of the Spanish speaking world.

#### **Program Requirements:**

Units Required: 21

|                      | Uni  | ts |
|----------------------|--|----|
| SPAN-150             | Beginning Conversational Spanish 3.                        | .0 |
| SPAN-201             | Intermediate Spanish I5.                                   | .0 |
| SPAN-202             | Intermediate Spanish II5.                                  | .0 |
| SPAN-240             | Introduction to Latin American                             |    |
|                      | Literature3  | .0 |
|                      | Plus five units from the following:                        |    |
| SPAN-102<br>SPAN-212 | Elementary Spanish II5. Spanish for Heritage Speakers II5. |    |
|                      |  |    |

#### **NURSING**

#### **NURSNG 212 PHYSICAL ASSESSMENT**

Units: 1.25

Units

CSU 18.00 hours lecture, 13.50 hours lab Prerequisite: Admission to the Nursing Program

Designed to develop basic skills of physical assessment covering the life span including the health history, physical examination techniques, and the nursing process.

#### **PARALEGAL**

College of the Canyons does not accept legal specialty courses from a school that is not ABA approved or accredited by a College of the Canyons approved accrediting body. College of the Canyons limits the transfer of legal specialty units (i.e. Paralegal courses) to 12.0 semester units from an ABA approved program. College of the Canyons allows 9.0 semester units of legal specialty units (i.e. paralegal courses) from a non-ABA approved program. ALL additional units should transfer for elective credit, but the limits stated above are for substitution of paralegal courses. Therefore, it is likely that if you have taken many courses at another

FRNCH-102

ITAL-101

institution, you will be limited on the number of courses that transfer and substitute for paralegal courses

In addition, the courses transferring will be examined for rigor, subject matter, delivery modality (lecture, hybrid, etc.), topics covered, assignments and/or projects. Merely having the same course name is insufficient. Potential students are encouraged to meet with the department chair prior to attending so that transfer credits can be discussed and course planning can occur.

#### SOCIOLOGY

## Associate in Arts for Transfer Degree: Social Justice Studies

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an "associate degree for transfer", a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete:

- Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education – Breadth Requirements.
    - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer also require that students must earn a C or better in all courses required for the major or area of emphasis.

This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. At the time of catalog publication, a student may earn an AA-T in Social Justice.

Additional majors are being developed. Please see a counselor or visit http://www.canyons.edu for more information.

#### **Degree Student Learning Outcome:**

Students will be able to analyze the complex nature of multiple identities within the context of modern society.

#### **Program Requirements:**

Units Required: 18-19

|   | Units  |  |
|---|--|--|
| SOCI-104  | Introduction to Social Justice Studies3.0  |  |
| SOCI-106  | Introduction to Race and Ethnicity3.0  |  |
| Plus  | three units from the following:  |  |
| SOCI-130<br>SOCI-200<br>SOCI-200H                         | Introduction to LGBT+ Studies3.0 Introduction to Women's Studies3.0 Introduction to Women's Studies – Honors |  |
| Plus a min  | imum of six units from the following:  |  |
| SOCI-102  | Introduction to Sociological Research Methods3.0   |  |
|   | AND  |  |
| MATH-140  | Introductory Statistics4.0   |  |
| OR  |  |  |
| MATH-140H   | Introductory Statistics –<br>Honors4.0   |  |
| OR  |  |  |
| PSYCH-104   | Statistics for the Behavioral Sciences   |  |
| OR  |  |  |
| SOCI-137  | Statistics for the Social Sciences3.0  |  |
| Plus three units from the following that have not already |  |  |

Plus three units from the following that have not already been taken above:

| SOCI-105    | Multiculturalism in the United        |
|-------------|---------------------------------------|
|             | States3.0                             |
| SOCI-107    | Introduction to Chicana/o             |
|             | Studies3.0                            |
| SOCI-130    | Introduction to LGBT+ Studies3.0      |
| SOCI-200    | Introduction to Women's Studies3.0    |
| SOCI-200H   | Introduction to Women's Studies –     |
|             | Honors3.0                             |
| COMS-260    | Communication and Gender3.0           |
| ENGL-262    | American Multicultural Literature 3.0 |
| ENGL-270    | Introduction to African American      |
|             | Literature3.0                         |
| PSYCH-235   | Psychology of Gender Roles3.0         |
| POLISCI-290 | Ethics and Gender Politics3.0         |

#### **THEATRE**

## Associate in Arts and Certificate of Achievement: Technical Theatre

The Technical Theatre program is designed to provide basic academic and practical training in technical theatre at the entry level for resident and touring theatres, theme parks, television and motion picture students or for students to transfer to a four-year school. Students may work on theatrical carpentry, lighting, costume construction etc.

#### **Degree Student Learning Outcome:**

Students will be able to:

- -Demonstrate professional behavior as part of team implementing technical theater elements for a production.
- -Demonstrate safe construction and installation techniques for technical theatre disciplines such as scenery, lighting, or costumes.
- -Analyze a script, paying particular attention to technical elements.

#### **Program Requirements:**

Units Required: 23

| THEATR-110  | Units Understanding Theatre                                       |  |
|---|---|--|
| ITEAIN-IIU  | Understanding Theatre3.0  |  |
|   | OR  |  |
| THEATR-110H   | Understanding Theatre - Honors 3.0                                |  |
| Plus the following courses for twelve units:                  |   |  |
| THEATR-120<br>THEATR-130                                      | Stagecraft  |  |
| 3.0   | 5   |  |
| THEATR-150<br>THEATR-210                                      | Introduction to Lighting Design3.0 Script Analysis3.0             |  |
| Plus two courses from the following for a minimum of 3 units: |   |  |
| CWE-188<br>THEATR-186A  | Cooperative Work Experience1.0<br>Technical Theatre I (Beginning) |  |
| THEATR-186B   | Technical Theatre II (Intermediate)1.5                            |  |

Linite

## **Continuing Education -**

#### **Noncredit Classes**

## CONTINUING EDUCATION -NONCREDIT

## **Certificate of Completion: Customer Relations**

Earners of this certificate have developed a deep understanding of communication skills and how they relate to quality customer service. Additionally, earners understand different personality styles and how to adapt to each. They are able to provide strategic customer service recommendations based on their classroom experience as well as demonstrate collaborative problem solving.

#### **Certificate Student Learning Outcome:**

Students will be able to evaluate effective strategies in customer relations through creative problem solving, collaborative negotiation process tools, and effective communication for a variety of personality styles.

#### **Program Requirements:**

Units Required: 0

|             |                    | Units |
|-------------|--------------------|-------|
| NC.CSKL-004 | Customer Service   | 0.0   |
| NC.CSKL-005 | Negotiation        | 0.0   |
| NC.CSKL-006 | Personality Styles | 0.0   |

## Certificate of Completion: Management Tool Box

Earners of this certificate have demonstrated an understanding of delegation, communication, time management and motivation techniques and skills needed for a successful manager.

#### **Certificate Student Learning Outcome:**

Students will be able to distinguish effective management skills through techniques in communication, delegation, and motivational skills.

#### **Program Requirements:**

Units Required: 0

|             |                           | Units |
|-------------|---------------------------|-------|
| NC.CSKL-007 | Successfully Managing and |       |
|             | Developing People         | 0.0   |
| NC.CSKL-008 | Work Place Communication  |       |
|             | Strategies                | 0.0   |

#### Certificate of Completion: Workplace Essentials

Earners of this certificate have demonstrated effective and professional business writing skills using appropriate business tone, organization, formatting, word choice and persuasion. They have learned the art of matching the delivery channel (email, letter, memo or text) to the message type and situations. Earners have gained a deeper understanding of time management tools, critical thinking techniques, and problem solving strategies.

#### **Certificate Student Learning Outcome:**

Students will be able to apply effective strategies in time and workload management, business writing, and analytical thinking techniques.

#### **Program Requirements:**

Units Required: 0

|             | UIIIIS                              |
|-------------|-------------------------------------|
| NC.CSKL-001 | Time Management0.0                  |
| NC.CSKL-002 | Business Writing in the             |
|             | Technology Age0.0                   |
| NC.CSKL-003 | Critical Thinking, Problem Solving, |
|             | and Decision Making0.0              |

#### **COUNSELING**

## NC.COUN 025 NONCREDIT TRANSITION COURSE

Units: 0.00

Introduces the skills necessary to succeed in credit courses. Topics that will be covered are academic expectations, Financial aid options, CA Residency status, academic and career educational options, COC Resources and goal setting.

## NC.COUN 030 DISTANCE LEARNING AND STRATEGIES FOR SUCCESS

Units: 0.00

Introduces the practical strategies and skills necessary to succeed in distance education. Students will learn how to anticipate, avoid, and/or solve typical problems encountered in the distance learning environments.