

2023-2024 ADDENDUM CREDIT CLASSES PARALEGAL

Associate in Arts for Transfer Degree: Law, Public Policy, and Society

The Student Transfer Achievement Reform Act (Senate Bill 1440, now codified in California Education Code sections 66746-66749) guarantees admission to a California State University (CSU) campus for any community college student who completes an “associate degree for transfer”, a newly established variation of the associate degrees traditionally offered at a California community college. The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) is intended for students who plan to complete a bachelor’s degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
 - a. The Intersegmental General Education Transfer Curriculum (IGETC-CSU) or the California State University General Education – Breadth Requirements.
 - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0. Associate Degrees for Transfer also require that students must earn a C, or Pass (P), or better in all courses required for the major or area of emphasis. This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system.

Students should consult with a counselor when planning to complete the degree for more information on university admission and transfer requirements. At the time of catalog publication, a student may earn an AA-T in Law, Society, and Public Policy. Additional majors are being developed. Please see a counselor or visit <http://www.canyons.edu> for more information.

Degree Student Learning Outcome:

Students will be able to analyze social science concepts and theories and examine diverse viewpoints within the context of modern society, law and/or public policy.

Select one course from each of the 8 areas below for 26 - 27 units:

Critical Thinking:

COMS-225	Strategies of Argumentation.....	3.0
ENGL-103	Critical Reading, Writing, and Thinking	3.0
ENGL-103H	Critical Reading, Writing, and Thinking – Honors	3.0
PHILOS-206	Critical Reasoning and Analytical Writing.....	3.0

Ethics:

PHILOS-120	Introduction to Ethics	3.0
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Introduction to American Government:

POLISC-150	Introduction to American Government and Politics	3.0
POLISC-150H	Introduction to American Government and Politics – Honors ..	3.0

Oral Communications:

COMS-105	Fundamentals of Communications	3.0
COMS-105H	Fundamentals of Communications – Honors.....	3.0
COMS-120	Small Group Communication	3.0

Quantitative Reasoning:

ECON-291	Statistical Method in Business and Economics.....	4.0
MATH-140	Introductory Statistics	4.0
MATH-140H	Introductory Statistics – Honors.....	4.0
MATH-140X	Statistics with Support	5.0
PSYCH-104	Statistics for the Behavioral Sciences.....	4.0
SOCI-137	Statistics for the Social Sciences....	4.0

Understanding the Law:

ADMJUS-101	Introduction to Administration of Justice	3.0
ADMJUS-110	Principles and Procedures of the Justice System.....	3.0
ADMJUS-125	Criminal Law.....	3.0
BUS-211	Business Law	3.0
PARLGL-101	Introduction to Law	3.0

United States History:

HIST-111	United States History I	3.0
HIST-111H	United States History I – Honors.....	3.0
HIST-112	United States History II	3.0
HIST-112H	United States History II – Honors.....	3.0

Written Communication:

ENGL-101	English Composition	4.0
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ENGL-101H English Composition – Honors.....4.0

Select two courses, that have not already been used above, from two separate areas below for a minimum of 6 units:

Administration of Justice/Criminal Justice/ Criminology:

ADMJUS-101 Introduction to Administration of Justice 3.0
 ADMJUS-110 Principles and Procedures of the Justice System 3.0
 ADMJUS-120 Introduction to Corrections3.0
 ADMJUS-125 Criminal Law.....3.0
 ADMJUS-135 Criminal Evidence.....3.0
 ADMJUS-185 Police-Community Relations.....3.0
 SOCI-250 Introduction to Criminology.....3.0

Business:

BUS-211 Business Law3.0

College Success:

COUNS-142 Learning to Learn3.0
 COUNS-150 Student Success3.0

Diversity:

ANTHRO-103 Cultural Anthropology.....3.0
 ANTHRO-103H Cultural Anthropology – Honors3.0
 ANTRHO-210 Indigenous People of California3.0
 BUS-126 Managing Diversity in the Workplace.....3.0
 COMS-235 Intergeneration Communication3.0
 COMS-256 Communication and Gender3.0
 COMS-260 Communication and Gender3.0
 ETHNST-290 Ethnic & Gender Politics.....3.0
 GEOGRPH-102 Human Geography3.0
 HIST-116 African American History to 1877.....3.0
 HIST-117 African American History since 18773.0
 HIST-120 The Role of Women in the History of the United States.....3.0
 HIST-120H The Role of Women in the History of the United States - Honors3.0
 HIST-130 Social and Cultural History of the United States.....3.0
 HIST-161 World History I.....3.0
 HIST-191 History of Eastern Civilization I.....3.0
 HIST-192 History of Eastern Civilization II.....3.0
 HIST-193 History of India3.0
 HIST-210 History of California.....3.0
 HIST-243 History of Mexico and the Mexican and Chicano Peoples3.0
 HLHSCI-243 Women and Health.....3.0
 POLISC-290 Ethnic & Gender Politics.....3.0
 PSYCH-230 Human Sexuality3.0
 PSYCH-235 Psychology of Gender Roles.....3.0

PSYCH-240 Abnormal Psychology3.0
 PSYCH-272 Adult Development and Aging.....3.0
 SOCI-101 Introduction to Sociology3.0
 SOCI-101H Introduction to Sociology – Honors.....3.0
 SOCI-103 Sociology of Relationships.....3.0
 SOCI-103H Sociology of Relationships – Honors.....3.0
 SOCI-104 Introduction to Social Justice.....3.0
 SOCI-105 Multicultural in the United States3.0
 SOCI-106 Introduction to Race and Ethnicity..3.0
 SOCI-107 Introduction to Chicana/o Culture...3.0
 SOCI-110 Self and Society3.0
 SOCI-130 Introduction to LGBTQ+ Studies.....3.0
 SOCI-200 Sociology of Gender.....3.0
 SOCI-200H Sociology of Gender - Honors3.0
 SOCI-205 Society and the Environment3.0
 SOCI-207 Social Problems3.0
 SOCI-208 Sociology of Death and Dying.....3.0
 SOCI-210 Sociology of Deviance.....3.0
 SOCI-233 Sociology of the Life Course3.0

Economics:

ECON-201 Macroeconomics.....3.0
 ECON-201H Macroeconomics – Honors3.0
 ECON-202 Microeconomics.....3.0
 ECON-202H Microeconomics – Honors3.0

Internship/Fieldwork:

Any CWE-186, 188, or 189 Course 1.0 – 4.0

Political Science:

POLISC-200 Introduction to Political Science.....3.0
 POLISC-230 Political Theory.....3.0
 POLISC-250 Comparative Government and Politics.....3.0
 POLISC-270 International Politics3.0

Public Policy:

GLST-101 Introduction to Global Studies3.0
 GLST-102 Global Issues.....3.0

PHOTOGRAPHY

Associate in Arts Degree: Commercial Photography

Provides students with a foundation of knowledge and technical abilities to gain an entry-level position in a career related to commercial photography, such as a commercial photographer, digital imaging technician, event photographer, commercial assistant photographer, photography laboratory technician, photographic restoration specialist, wedding photographer, portrait photographer, or advertising photographer.

Certificate Student Learning Outcome:

Students will be able to demonstrate proficiency in the core skills such as digital photography, image retouching, and lighting, and knowledge required for employment in a commercial photography position.

Program Requirements:

Units Required: 34

	Units:
PHOTO-120	Photographic Studio Etiquette 1.0
PHOTO-140	History of Photography 3.0
PHOTO-155	Photography I 3.0
PHOTO-156	Photography II 3.0
PHOTO-157	Digital Imaging 3.0
PHOTO-191	Photographic Studio Fundamentals I 3.0
PHOTO-192	Photographic Studio Fundamentals II 3.0
PHOTO-220	The Business of Photography 3.0

Plus one Video course from the following:

PHOTO-177	Video Capture for Still Photographers 3.0
MEA-120	Introduction to Cinematography 3.0

Plus two Photography courses from the following:

PHOTO-160	Black and White Photography 3.0
PHOTO-195	Color Photography 3.0
PHOTO-215	Photojournalism and News Photography 3.0

Plus one Capstone course from the following:

PHOTO-201	Independent Projects in Photography 3.0
PHOTO-285	Concept Development 3.0

2023-2024 ADDENDUM

NONCREDIT CLASSES

CRIME AND INTELLIGENCE ANALYSIS

Certificate of Completion: Crime and Intelligence Analysis

The Crime & Intelligence Analysis Certificate (CIAC) program at College of the Canyons will provide practical instruction in crime analysis, criminal investigative analysis, organized crime intelligence analysis, law enforcement research, and statistical methods. The included courses will focus on (1) the analysis of the Part I and Part II crime trends most commonly encountered by patrol officers and investigators such as murder, aggravated assault, rape, robbery, burglary, and theft, and (2) crimes investigated by intelligence officers such as criminal networks, organized crime groups, narcotics, gangs, smuggling, trafficking, pirated goods, money laundering, and other illicit rings.

The CIAC program is designed with the community and future in mind. Incorporating social justice concerns and utilizing evidence-based theories, this program directly correlates to the current push for implicit bias training in the criminal justice field. Crime analysis is one of the fastest growing sectors of law enforcement in the world, and investigative profiling is the only empirically based investigative method accepted internationally. Combined, these two fields represent the future of the criminal justice system.

Upon completion of the Certificate in Crime & Intelligence Analysis program, graduates will receive a Certificate from College of the Canyons and be better prepared for entry level positions as crime and/or intelligence analysts.

Certificate Student Learning Outcome:

Students will be able to demonstrate the skills and knowledge needed for entry level positions as crime and/or intelligence analysts.

Program Requirements:

Units Required: 0

Units:

NC.CIAC-101	Introduction to Crime and Intelligence Analysis	0.0
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NC.CIAC-102	Intelligence Analysis	0.0
NC.CIAC-103	Computer Application for Crime and Intelligence Analysis	0.0
NC.CIAC-104	Financial Analysis	0.0
NC.CIAC-105	Dark Web and Social Media for Crime Analysis	0.0
NC.CIAC-106	Crime Mapping and Spatial Analysis	0.0
NC.CIAC-107	Law Enforcement Research and Statistical Methods.....	0.0
NC.CIAC-108	Criminal Behavior and Empirical Profiling.....	0.0
NC.CIAC-109	CIAC Capstone: Analyst Final Reporting and Presentation.....	0.0
NC.CIAC-110	CIAC Capstone: Exam Presentation	0.0

NC.CIAC 101 INTRODUCTION TO CRIME AND INTELLIGENCE ANALYSIS

8.00 hours

Introduces the fundamentals of crime and intelligence analysis, with an emphasis on the growing career opportunities within law enforcement and police operations.

NC.CIAC 102 INTELLIGENCE ANALYSIS

24.00 hours

Identify techniques used in analyzing criminal activities. An emphasis will be placed on identifying and differentiating between crime patterns, series, and trends, then using the data to locate, evaluate, and forecast future crime trends.

NC.CIAC 103 COMPUTER APPLICATIONS FOR CRIME AND INTELLIGENCE ANALYSIS

32.00 hours

Utilizing common software, recognize how to analyze large amounts of data, identify patterns, and draw conclusions relating to crime, telephone, and financial records. An emphasis will be placed on Excel functions including pivot tables, conditional formatting, concatenation and parsing, charts and graphs, and V-Lookup. Creating Presentation using current industry standard software to create association charts will also be covered.

NC.CIAC 104 FINANCIAL ANALYSIS

20.00 hours

Introduces the acquisition, examination, and analysis of financial records, identification of fraud, and recognition of money laundering activities. Managing, classifying, and analyzing large data sets to identify financial evidence will also be covered.

NC.CIAC 105 DARK WEB AND SOCIAL MEDIA FOR CRIME ANALYSIS

28.00 hours

Introduces various tools for discovering information about people online. An emphasis will be placed on the Dark Web, social media, and other online sites for crime analysis.

NC.CIAC 106 CRIME MAPPING AND SPATIAL ANALYSIS

16.00 hours

Introduces the day-to-day work of a crime analyst by introducing Geographic Information Systems (GIS). Addresses how maps and spatial analysis are used. Software that is standard in the industry will also be covered.

NC.CIAC 107 LAW ENFORCEMENT RESEARCH AND STATISTICAL METHODS

32.00 hours

Introduces the basic research and statistical procedures used in crime analysis including becoming familiar with the concepts involved in research design, content analysis, sampling, survey techniques, and statistical methods. Learn how to conduct research and author conclusions using commonly accepted research standards.

NC.CIAC 108 CRIMINAL BEHAVIOR AND EMPIRICAL PROFILING

32.00 hours

Examines issues relating to the development and evaluation of offender profiling as an applied method for use in police investigations. Outlines the main psychological principles of offender profiling including classification of criminal behavior and behavioral change and consistency. An emphasis will be placed on classifying crime scene behaviors, linking behavioral types to offender characteristics, and linking serial offenses.

NC.CIAC 109 CIAC CAPSTONE: ANALYST FINAL REPORTING AND PRESENTATION

16.00 hours

Develops crime and intelligence skills learned throughout the program to prepare a presentation of a final analysis product.

NC.CIAC 110 CIAC CAPSTONE: EXAM PREPARATION

16.00 hours

Introduces the International Association of Crime Analysts (IACA), Law Enforcement Analysis Foundation (LEAF) examination, and prepares for a successful outcome for certification as an analyst under IACA.

COLLEGE SUCCESS SKILLS (BASIC SKILLS)

Certificate of Competency: Library and Internet Research Skills

Provides students with a foundation in library and internet research skills, strategies, and the critical evaluation of information. Topics covered will include how to use the library's resources, researching effectively using web tools on the internet, and producing and consuming information responsibly.

Certificate Student Learning Outcomes:

Students will be able to:

- Apply research methodologies to identify, evaluate, and disseminate library and internet sources.
- Produce and consume information responsibly.

Program Requirements:

Units Required: 0

Units:

NC.BCSK-001	College Research Skills.....	0.0
NC.BCSK-002	Internet Research Strategies.....	0.0

NC.BCSK 001 COLLEGE RESEARCH SKILLS

8.00 - 12.00 hours

Utilize research methodologies to identify, evaluate, and generate relevant and credible library sources.

NC.BCSK 002 INTERNET RESEARCH STRATEGIES

8.00 - 12.00 hours

Utilize the Internet as a tool for research, develop search strategies using web tools, critically evaluate information, and produce and consume information responsibly.

COMMUNICATIONS STUDIES

Certificate of Completion: Fundamentals of Public Communication

Examines the skills needed to both organize and deliver effective workplace presentations and identity and write essential Public Relations plans and press kit materials to enhance workplace communication both inside and out of the organizational structure.

Certificate Student Learning Outcome:

Students will be able to create, write, and deliver

effective workplace presentations, Public Relations plans, and press kit materials.

Program Requirements:

Units Required: 0

Units:

NC.COMM-001	Strategies and Tactics of Public Relations.....	0.0
NC.CSKL-014	Public Speaking in the Workplace..	0.0\

NC.COMM 001 STRATEGIES AND TACTICS OF PUBLIC RELATIONS

28.00 - 32.00 hours

Learn how Public Relations (PR) can be used for small businesses to large organizations. Examines components of a public relations campaign and learn how to write a PR plan and press kit that includes news releases, pitch letters, fact sheets, media alerts, and more.

NC.CSKL 014 PUBLIC SPEAKING IN THE WORKPLACE

8.00 – 16.00 hours

Examines the skills needed to organize and deliver effective workplace presentations. Emphasis will be placed on speech preparation, techniques for public speaking, and common presentations in the workplace.

ENGLISH AS A SECOND LANGUAGE (ESL)

Certificate of Competency: Beginning Conversational English

Interact with others to meet basic needs related to routine everyday activities and participate in familiar social interactions in a socio-culturally appropriate way.

Certificate Student Learning Outcome:

Students will be able to demonstrate listening, speaking, and interpersonal communication skills for conversing in a variety of real-world situations at the high beginning level.

Program Requirements:

Units Required: 0

Units:

NC.ESL-010	Beginning Conversation Skills for Everyday Needs	0.0
NC.ESL-011	Beginning Conversation Skills for Socializing	0.0

Certificate of Competency: Intermediate Conversational English

Interact fluently with others to meet everyday needs and participate in social interactions on a variety of topics in a socio-culturally appropriate way.

Certificate Student Learning Outcome:

Students will be able to demonstrate listening, speaking, and interpersonal communication skills for conversing in a variety of real-world situations at the high intermediate level.

Program Requirements:

Units Required: 0

Units:

NC.ESL-020	Intermediate Conversation Skills for Everyday Needs	0.0
NC.ESL-021	Intermediate Conversation Skills for Socializing	0.0

NC.ESL 010 BEGINNING CONVERSATION SKILLS FOR EVERYDAY NEEDS

30.00 – 60.00 hours

Develops beginning level English listening, speaking, pronunciation, and vocabulary skills for conversational competence in social situations around everyday needs.

NC.ESL 011 BEGINNING CONVERSATION SKILLS FOR SOCIALIZING

30.00 – 60.00 hours

Provides practice conversing in English in a variety of real-world situations. Focuses on listening, speaking, and interpersonal communication skills related to social situations.

NC.ESL 020 INTERMEDIATE CONVERSATION SKILLS FOR EVERYDAY NEEDS

30.00 – 60.00 hours

Recommended Preparation: NC.ESL-010

Develops intermediate-level English listening, speaking, pronunciation, and vocabulary skills for conversational fluency around everyday needs.

NC.ESL 021 INTERMEDIATE CONVERSATION SKILLS FOR SOCIALIZING

30.00 – 60.00 hours

Recommended Preparation: NC.ESL-011

Further develops English conversational skills in a range of real-world social situations. Focuses on listening, speaking, pronunciation, and interpersonal communication skills for conversational fluency at the high-intermediate level and above.

NURSING

Certificate of Completion: Nursing Success

Expands on students' critical thinking skills focusing on the fundamentals of nursing, maternal newborn and pediatric nursing, psychiatric nursing, and advanced surgical nursing.

Certificate Student Learning Outcome:

Students will be able to:

- Utilize the nursing process while demonstrating key nursing concepts and integrating critical thinking, patient-centered care, communication, and safety.
- Analyze the pathophysiology of a variety of disorders and stages of development while preparing for the National Council Licensure Examination (NCLEX).

Program Requirements:

Units Required: 0

Units:

Take three of the four following courses:

NC.NURS-089	Success in Fundamental Nursing....	0.0
NC.NURS-093	Success in Maternal Newborn and Pediatric Nursing	0.0
NC.NURS-094	Success in Psychiatric Nursing	0.0
NC.NURS-096	Success in Advanced Medical/Surgical Nursing	0.0

NC.NURS 089 SUCCESS IN FUNDAMENTAL NURSING

18.00 hours

Co-Requisite: NURNSG-112 and NURSNG-114.

Expands on students' critical thinking skills focusing on content from NURSNG 112 & 114. Units do not apply to the associate degree.

NC.NURS 093 SUCCESS IN MATERNAL NEWBORN AND PEDIATRIC NURSING

9.00 hours

Co-requisite: NURSNG-236

Expands on students' critical thinking skills focusing on content from NURSNG-236. Units do not apply to the associate degree. Offered pass/no-pass only.

NC.NURS 094 SUCCESS IN PSYCHIATRIC NURSING

9.00 hours

Co-requisite: NURSNG-126

Expands on students' critical thinking skills focusing on content from NURSNG-126. Units do not apply to the associate degree. Offered pass/no-pass only.

NC.NURS 096 SUCCESS IN ADVANCED MEDICAL/SURGICAL NURSING

18.00 hours

Co-requisite: NURSNG-240

Expands on students' critical thinking skills focusing on content from NURSNG-240. Units do not apply to the associate degree. Offered pass/no-pass only.

SIGN LANGUAGE

Certificate of Completion: Conversational ASL for College and Career

Focuses on expressive and receptive skills in American Sign Language for college and career, while providing students additional development in conversational proficiency in a variety of contexts.

Certificate Student Learning Outcome:

Students will be able to demonstrate functional conversational skills in American Sign Language with awareness of Deaf culture.

Program Requirements:

Units Required: 0

Units:

NC.SIGN-005	Beginning Conversational ASL for College and Career.....	0.0
NC.SIGN-006	Advanced Conversational ASL for College and Career.....	0.0

NC.SIGN 005 BEGINNING CONVERSATIONAL ASL FOR COLLEGE AND CAREER

30.00 – 40.00 hours

Focuses on expressive and receptive skills in American Sign Language for college and career, while providing students additional development in conversational proficiency planning experiences, asking questions, and storytelling. Field trips may be required.

NC.SIGN 006 ADVANCED CONVERSATIONAL ASL FOR COLLEGE AND CAREER

30.00 – 40.00 hours

Recommended Preparation: NC.SIGN-005

Focuses on advanced expressive and receptive skills in American Sign Language for college and career, while providing students additional development in conversational proficiency in explaining personal experiences, participating in debates, and providing instructions. Field trips may be required.

VOCATIONAL

Certificate of Completion: Supporting and Empowering Veterans

Designed to help veterans service organizations and agencies provide stronger support to the veteran community. Evaluates and determines the resources and benefits needed to support and empower veterans. An emphasis will be placed on building an awareness of military culture, the diverse make-up of military service members, strengths developed by veterans during service, common barriers facing military veterans, best practices in customer service, and strategies for being empathic throughout interactions.

Certificate Student Learning Outcome:

Students will be able to evaluate and determine the resources and benefits needed to support and empower veterans through an organization or service agency.

Program Requirements:

Units Required: 0

	Units:
NC.VOC-050 Understanding and Supporting Veterans.....	0.0

Plus two of the three following courses:

NC.CSKL-004 Customer Service.....	0.0
NC.CSKL-017 Empathy	0.0
NC.CSKL-021 Social-Diversity Awareness	0.0

NC.VOC 050 UNDERSTANDING AND SUPPORTING VETERANS

12.00 – 16.00 hours

Designed to help veterans service organizations and agencies provide stronger support to the veteran community. An emphasis will be placed on evaluating and determining the resources and benefits needed to support and empower veterans, building an awareness of military culture, the diverse make-up of military service members, strengths developed by veterans during service, and the common barriers facing military veterans.

NC.CSKL 004 CUSTOMER SERVICE

8.00 – 24.00 hours

Applies practical customer service strategies to build and retain a valuable customer base, defuse difficult situations, and earn repeat business. Learn techniques to build rapport, exceed customer expectations, use creative problem-solving, and measure success.

NC.CSKL 017 EMPATHY

5.00 – 8.00 hours

Examines the importance of empathy in trusted relationships and successful collaborations. Emphasis is placed on developing empathy, building strong connections, and utilizing good listening skills to fully understand the needs of customers, clients, and co-workers.

NC.CSKL 021 SOCIAL-DIVERSITY AWARENESS

5.00 – 8.00 hours

Explores diversity in the workplace including gender, sexual orientation, ethnicity, age, disability, and how they contribute to the modern workplace.

WELDING

Certificate of Completion: Welding Safety - Welding Lab Skills Enhancement

Designed to enhance welding skills to prepare students for the workforce, while working safely and utilizing the proper Personal Protective Equipment (PPE).

Certificate Student Learning Outcome:

Students will be able to demonstrate proper usage of various welding processes to improve skills while following safety procedures and proper use of Personal Protective Equipment (PPE).

Program Requirements:

Units Required: 0

	Units:
NC.WELD-001 Welding Safety.....	0.0
NC.WELD-002 Welding Lab.....	0.0

NC.WELD 001 WELDING SAFETY

6.00 – 10.00 hours

Examines safety principles and procedures for welding and cutting. Topics include workplace safety hazards, fire safety, confined spaces, Safety Data Sheets, and use of proper Personal Protective Equipment (PPE). This course is aligned with the American Welding Society SENSE EG2.0 Entry Level Welder program and the National Coalition of Certification Centers (NC3).

NC.WELD 002 WELDING LAB

24.00 – 36.00 hours

Prerequisite: NC.WELD-001

Utilize various types of welding equipment while following safety procedures in the Welding Lab. Students will have the opportunity to practice welding and thermal cutting processes.