

SUMMER 2022 ADDENDUM CREDIT CLASSES

PUBLIC SAFETY – AGENCY TRAINING

FIRE TECHNOLOGY ADVANCED TRAINING (FIRET)

FIRET 044 S-330 AH-330, STRIKE TEAM/TASK FORCE LEADER ALL HAZARDS (STEN/TFLD)

Units: 0.75

32.00 hours lecture

Provides tactics and strategy as it relates to the management of a strike team or task force and meets the S-330 training requirements of the California Incident Command Certification System (CICCS) for the position of Strike Team/Task Force Leader-All Risk.

FIRET 072 RESCUE SYSTEMS 3/ STRUCTURAL COLLAPSE TECHNICIAN

Units: 0.50

2.00 hours lecture, 22.00 hours lab

Provides advanced training in structural collapse rescue systems. Topics include safety techniques, rescue system equipment, and structural trends.

FIRET 073 CONFINED SPACE RESCUE TECHNICIAN

Units: 0.25 – 2.00

4.00 - 20.00 hours lecture, 4.00 – 20.00 hours lab

Provides intensive hands-on training to prepare firefighters to respond to confined space emergencies. Topics include identifying confined spaces, permit-required confined spaces, hazards associated with permit required confined space, target industries and hazards, state and federal regulations, components of a rescue operation, and the roles and responsibilities of the rescue team.

FIRET 075 ROPE RESCUE AWARENESS/ OPERATIONS

Units: 0.50

16.00 hours lecture, 24.00 hours lab

Examines support resources, maintain safety equipment, demonstrate ladder rescue operations and rope and anchor systems in low and high angle environments.

FIRET 079 RIVER FLOOD RESCUE TECHNICIAN

Units: 1.00

16.00 hours lecture, 24.00 hours lab

Provides training of fire service personnel in water rescue techniques. Topics include swift water rescue, submerged vehicles, drowning, use of engine/truck company equipment for water rescue, use of rafts and boats, and underwater search and recovery. In addition, this course focuses on recognition and avoidance of common river hazards, execution of self rescue techniques, advanced rescue methods used in team dynamics, victim rescues and scenarios based on real life rescues.

FIRET 082 S-339 DIVISION/GROUP SUPERVISOR

Units: 1.25

24.00 hours lecture, 8.00 hours lab

Prepares students to perform in the role of Division/ Group Supervisor and provides instruction in support of the specific tasks of the Division on wildfire incidents. Topics include division/group management, organizational interaction, division level and all-hazard operations.

FIRET 086 RIVER FLOOD RESCUE BOAT TECHNICIAN

Units: 0.75

8.00 hours lecture, 32.00 hours lab

Prerequisite: FIRET-079

Focuses on proper watercraft maintenance, safety, and rescue. Provides operation techniques on rigid-hulled and inflatable small vessels in river and moving water conditions.

LAW ENFORCEMENT, POLICE DEPARTMENT ADVANCED TRAINING - (LEPD)

LEPD 014 SPECIAL WEAPONS AND TACTICS

Units: 2.00

20.00 hours lecture, 60.00 hours lab

Introduces the concepts, principles and skills needed to perform the duties of a Special Weapons and Tactics Officer, including firearms training, high-risk entries, hostage rescue, defense tactics and crisis negotiations.

CREDIT PROGRAMS / COURSE DESCRIPTIONS

LEPD 016A TACTICAL EMERGENCY FIRST AID /TRAUMA CARE

Units: 0.15
 4.00 hours lecture, 4.00 - 5.00 hours lab
 Develops the peace officer's basic skills in assessing and treating preventable causes of death due to traumatic injuries likely to be encountered in a tactical environment. Topics include scene safety, rapid triage and treatment, medical decision making, and the contents and use of the Officer First Aid Kit (OFAK) with an emphasis on practical application during instructional scenarios.

LEPD 145 GANG INVESTIGATION COURSE

Units: 2.00
 CSU 40.00 hours lecture
 Designed to develop law enforcement personnel capable of investigating and testifying in gang related criminal trials.

LAW ENFORCEMENT, SHERIFF DEPARTMENT ADVANCED TRAINING - (LESD)

LESD 023 DRUG RECOGNITION

Units: 0.25
 8.00 hours lecture
 Develops skills necessary for basic drug investigations in a custodial setting. Course covers symptomology for persons under the influence of the most commonly abused drugs, drug & drug paraphernalia recognition, evidence collection and report writing.

LESD 039 TASER IN-HOUSE INSTRUCTOR

Units: 0.50
 12.00 hours lecture, 4.00 hours lab
 Provides operational theory and practical training to instructors on effective operation of the TASER.

NONCREDIT CLASSES / COURSE DESCRIPTIONS

SUMMER 2022 ADDENDUM

NONCREDIT CLASSES

CAREER SKILLS

Certificate of Completion: Emerging Leaders

Examine different leadership styles, strategies for becoming an effective leader, and the impact leadership can have on organizational effectiveness. Emphasis will be placed on attributes of successful leaders, leadership communication skills, and techniques for planning and organizing in today's changing workplace.

Certificate Student Learning Outcome:

Students will be able to identify strategies and create a plan for becoming an effective leader in a variety of professional settings.

Program Requirements:

Units Required: 0		Units:
NC.CSKL-022	Emerging Leaders	0.0
NC.CSKL-023	Organizational Leadership.....	0.0

NC.CSKL 001 TIME MANAGEMENT

5.00 – 8.00 hours
 Explores time management strategies and tools for effectively managing expanding workloads, shifting priorities, and increasing demands. Practice prioritizing “Important” versus “Urgent” activities. Emphasis on analyzing current use of time, identifying organizational goals, roles and priorities, discovering gaps to achieving goals and apply time management tools to the gaps for completing important priorities first.

NC.CSKL 002 BUSINESS WRITING IN THE TECHNOLOGY AGE

5.00 – 8.00 hours
 Develops effective and professional business writing skills for electronic and hard-copy communication using business tone, organization and formatting, word choice and persuasion.

NC.CSKL 003 CRITICAL THINKING (PROBLEM SOLVING AND DECISION MAKING)

5.00 – 8.00 hours
 Develops analytical thinking, decision making and problem solving techniques. Apply judgment and insight to break problems into component parts and apply deductive reasoning.

NC.CSKL 005 NEGOTIATION

5.00 – 8.00 hours
 Applies collaboration tools for building high-trust synergistic relationships Analyze the conflict cycle and practice skills to diffuse conflict at each stage for mutual benefit. Assess one's strengths and utilize tools to facilitate and adapt to others styles. Skills include re-framing, neutralizing language, discovering of interests, and leveraging innovative solutions through a collaborative negotiation process.

NC.CSKL 006 PERSONALITY STYLES

5.00 – 8.00 hours
 Exploration of participants' own behaviors and personality styles, while learning to adapt one's behavior to be effective with other personality styles in a variety of work situations. Emphasis is placed on dealing with difficult relationships and communicating in a way that matches the needs of all involved to achieve relationship satisfaction and organizational objectives.

NC.CSKL 007 SUCCESSFULLY MANAGING AND DEVELOPING PEOPLE

5.00 – 8.00 hours
 Learn and apply the communication, delegation and motivational skills needed to be an effective manager or supervisory.

NC.CSKL 008 WORKPLACE COMMUNICATION STRATEGIES

5.00 – 8.00 hours
 Assess and optimize current workplace communication skills. Differentiate content, emotions, perceptions and intentions in a communication exchange. Build an advanced communication toolkit to forward your career. Illustrate clear and congruent verbal and nonverbal messages tailored to the personalities involved, the desired outcomes, and the context.

NC.CSKL 009 PERSONALIZED CAREER PLANNING

5.00 – 8.00 hours
 Examines the assessment of individuals strengths, interests, values, personality and abilities in the context of career and education planning. Students will improve decision making skills by exploring their own decision making styles and applying specific decision making models to their career planning process.

NONCREDIT CLASSES / COURSE DESCRIPTIONS

NC.CSKL 010 STRATEGIC JOB SEARCH

5.00 – 8.00 hours

Introduces sources of occupational information and how to utilize this information in the career planning and job search process.

NC.CSKL 011 LINKEDIN FOR BUSINESS

5.00 – 8.00 hours

Examines the LinkedIn platform, the world’s most popular business-oriented social media networking platform, to develop business through relationship marketing.

NC.CSKL 015 ADAPTABILITY

5.00 – 8.00 hours

Explores strategies for becoming more adaptable and managing stress in the modern workplace. Emphasis is placed on technological and social changes in the modern workplace.

NC.CSKL 016 DIGITAL FLUENCY

5.00 – 8.00 hours

Examines the technological tools needed to build a professional online presence.

NC.CSKL 017 EMPATHY

5.00 – 8.00 hours

Examines the importance of empathy in trusted relationships and successful collaborations. Emphasis is placed on developing empathy, building strong connections, and utilizing good listening skills to fully understand the needs of customers, clients, and co-workers.

NC.CSKL 018 ENTREPRENEURIAL MINDSET

5.00 – 8.00 hours

Explores techniques for developing an entrepreneurial mindset and building new skills to differentiate oneself in the modern workforce marketplace. Emphasis is placed on developing the skills needed to manage projects, propose ideas, and create value for an organization.

NC.CSKL 019 RESILIENCE

5.00 – 8.00 hours

Examines skills needed to have a healthy relationship with failure and remain competitive in the modern workplace. Emphasis is placed on embracing momentary failure, taking time for reflection and corrective action, and exploring techniques to learn from setbacks and continue to move forward.

NC.CSKL 020 SELF-AWARENESS

5.00 – 8.00 hours

Explores the link between personality and the preferred work environment. Build self-awareness by interpreting and applying personality results to educational, personal, and career goals.

NC.CSKL 021 SOCIAL-DIVERSITY AWARENESS

5.00 – 8.00 hours

Explores diversity in the workplace including gender, sexual orientation, ethnicity, age, disability, and how they contribute to the modern workplace.

NC.CSKL 022 EMERGING LEADERS

5.00 – 8.00 hours

Explores different leadership styles and strategies for becoming an effective leader. Emphasis will be placed on self-awareness, identifying strengths, and creating a plan to become an effective leader in the modern workforce.

NC.CSKL 023 ORGANIZATIONAL LEADERSHIP

8.00 – 12.00 hours

Analyzes the impact of leadership on organizational effectiveness. Emphasis will be placed on attributes of successful leaders, including interpersonal skills, attitudes, and behaviors, which can facilitate effective leadership within different types of organizations. Designed to provide leadership communication skills and techniques for planning and organizing in today’s changing workplace.

PUBLIC SAFETY

NC.FIRT 044 S-330 AH-330, STRIKE TEAM/TASK FORCE LEADER ALL HAZARDS (STEN/TFLD)

32.00 hours

Provides tactics and strategy as it relates to the management of a strike team or task force and meets the S-330 training requirements of the California Incident Command Certification System (CICCS) for the position of Strike Team/Task Force Leader-All Risk.

NC.FIRT 072 RESCUE SYSTEMS 3/ STRUCTURAL COLLAPSE TECHNICIAN

24.00 hours

Provides advanced training in structural collapse rescue systems. Topics include safety techniques, rescue system equipment, and structural trends.

NONCREDIT CLASSES / COURSE DESCRIPTIONS

NC.FIRT 073 CONFINED SPACE RESCUE TECHNICIAN

8.00 - 40.00 hours

Provides intensive hands-on training to prepare firefighters to respond to confined space emergencies. Topics include identifying confined spaces, permit-required confined spaces, hazards associated with permit required confined space, target industries and hazards, state and federal regulations, components of a rescue operation, and the roles and responsibilities of the rescue team.

NC.FIRT 075 ROPE RESCUE AWARENESS/ OPERATIONS

24.00 hours

Examines support resources, maintain safety equipment, demonstrate ladder rescue operations and rope and anchor systems in low and high angle environments.

NC.FIRT 079 RIVER FLOOD RESCUE TECHNICIAN

40.00 hours

Provides training of fire service personnel in water rescue techniques. Topics include swift water rescue, submerged vehicles, drowning, use of engine/truck company equipment for water rescue, use of rafts and boats, and underwater search and recovery. In addition, this course focuses on recognition and avoidance of common river hazards, execution of self rescue techniques, advanced rescue methods used in team dynamics, victim rescues and scenarios based on real life rescues.

NC.FIRT 082 S-339 DIVISION/GROUP SUPERVISOR

32.00 hours

Prepares students to perform in the role of Division/Group Supervisor and provides instruction in support of the specific tasks of the Division on wildfire incidents. Topics include division/group management, organizational interaction, division level and all-hazard operations.

NC.FIRT 086 RIVER FLOOD RESCUE BOAT TECHNICIAN

40.00 hours

Prerequisite: NC.FIRT-079

Focuses on proper watercraft maintenance, safety, and rescue. Provides operation techniques on rigid-hulled and inflatable small vessels in river and moving water conditions.

VOCATIONAL

Certificate of Completion: Master Gardener

Presents the fundamentals of gardening including plant selection, irrigation management, pruning, pest management, fertilizers, propagation, general water efficiency turfgrass, turfgrass alternatives, trees, and home

gardening. Additionally, the course will cover communicating with customers and technology that can enhance communication.

Certificate Student Learning Outcome:

Students will be able to:

- Apply best practices in plant selection, soil management, integrated pest management, and turfgrass/plant maintenance.
- Demonstrate decontamination techniques, proper personal and protective equipment (PPE) use, and key elements in a landscape design plan.

Program Requirements:

Units Required: 0

Units:

NC.VOC-030 Gardening and Pest Management ..0.0

NC.VOC-031 Garden and Landscape Design0.0

NC.VOC 030 GARDENING AND PEST MANAGEMENT

45.00 – 55.00 hours

Presents the fundamentals of gardening including plant selection, irrigation management, pruning, pest management, fertilizers, propagation, and general water efficiency. Additionally, students receive a Pesticide Safety and Handling Certificates.

NC.VOC 031 GARDEN AND LANDSCAPE DESIGN

45.00 – 55.00 hours

Presents the fundamentals of gardening with a focus on turfgrass, turfgrass alternatives, trees, and home gardening. Additionally, the course will cover communicating with customers and using technology that can enhance communication.