

# OPERATIONAL COMMITTEES

## 2025-26 FACULTY APPOINTMENTS

### ACADEMIC STANDARDS

*List to be confirmed by the Academic Senate on 9/11/25*

**Description:** The Academic Standards Committee reviews student requests to drop and/or remove a student from a course based on documented extenuating circumstances, instructor statements, and database system reports. Outcomes may include: (1) Drop without a W, (2) Withdrawal with a W, (3) and the awarding of an Excused Withdrawal.

**Meeting Dates/Times:** Committee meets on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of the month at 2:00pm.

Faculty Members	Position
Anne Marenco	Sociology/Social & Behavioral Science
Heidi McMahon	Chemistry/Mathematics, Science & Engineering
Liz Shaker	Enrollment Services/Student Services
Mehgen Andrade	Social & Behavioral Science
Lori Young	Business
Administrator	
Steve Erwin	Associate Dean, Admissions, Records, and Online Services
Tom Bilbruck	Associate Dean, Student Financial Services

### CALENDAR COMMITTEE

*List to be confirmed by the Academic Senate on 9/11/25*

**Description:**

Develops the academic calendar recommendation for Board approval. The committee consists of 4 members of the administration, 4 members of the faculty (appointed by Academic Senate), 4 members of the classified professionals (appointed by CSEA), and 4 students (appointed by the ASG). The group prepares and reviews the future academic calendars to recommend for approval at the Academic Senate. Once endorsed by the Academic Senate, the Academic Calendar is brought to the Board of Trustees for approval.

This committee has operating procedures outlining the work of the committee.

**Focus:**

Ensure that the calendar meets the regulations set by Title 5 and the L.A. County Department of Education.

**Meeting Dates/Times:** TBD

Faculty Members	
David Michaels	Physics/ Mathematics, Science & Engineering

*Updated 2/5/2026*

Michael Sherry	Mathematics/ Mathematics, Science & Engineering
Administrator	
Dr. Jasmine Ruys	Assistant Superintendent/VP Student Services

## CANYONS CONNECTS ADVISORY BOARD

*List to be confirmed by the Academic Senate on 9/11/25*

**Description:**

Canyons Connects is a software solution that is designed for broad utilization across a wide variety of campus constituencies – students, faculty, staff, and managers. This software solution facilitates early alert and is designed to enhance student retention, completion, and success. Through the integration of communications to students, input from faculty on student progress and referrals, case management, appointment scheduling, and connections between students and services within one streamlined platform Canyons Connects is able to provide holistic student support.

**Focus:**

The Canyons Connects Advisory Team provides input, recommendations, and communication that aid in the stewardship, prioritization, successful implementation, and wide scale adoption of the Canyons Connects platform. The project aims to improve student retention, persistence, success, and completion through early alert, case management, cohort tracking, and connection to campus services.

**Meeting Dates/Times:** TBD

**Location:** TBD

Faculty Appointments	
Collette Gibson	Mathematics/ Mathematics, Science & Engineering
Erin Delaney	English/Humanities

## COMMENCEMENT/GRADUATION CEREMONY

*List to be confirmed by the Academic Senate on 9/11/25*

**Description:**

**Meeting Dates/Times:** TBD

**Location:** TBD

This committee could be comprised of representative's form elected positions such as AS president and COCFA, Classified Senate & ASG etc.

Faculty Members	
Brittany Applen	American Sign language/Humanities/COCFA Representative

Lisa Hooper	Physical Education/Kinesiology, Health & Wellness, Fitness & Athletics/Academic Senate President
Rebecca Shepherd ( <i>Will serve as a backup for Brittany Applen</i> )	Psychology/Social & Behavioral Sciences/COCFA Representative
Administrator	
Dr. Jasmine Ruys	Assistant Superintendent/VP Student Services
Kelly Dapp	Classified Administrator, Director, Campus Life & Student Engagement
VACANT	Educational Administrator, Dean, Student Services

## EEO ADVISORY COMMITTEE

*List to be confirmed by the Academic Senate on 9/11/25*

**Description:**

The District established an Equal Employment Opportunity Advisory Committee (EEOAC) to assist the District in implementing its Plan in 2010. The EEOAC may also assist in promoting an understanding and support of equal opportunity and nondiscrimination policies and procedures. The EEOAC sponsors events, trainings, and other activities that promote equal employment opportunity, nondiscrimination, retention and diversity.

**Meeting Dates/Times:** TBD

Faculty Members	
Ali Naddafpour	Business Account/Business
Lena Smyth	Political Science/Social & Behavioral Science (adjunct)
Pamela Williams-Paez	Sociology/Social & Behavioral Science
Administrators	
Miranda Zamudio	Director of Human Resources

## FOOD SERVICES COMMITTEE

*List to be confirmed by the Academic Senate on 9/11/25*

**Description:**

The purpose of the Food Service Committee is to address student and employee concerns regarding the functions and services of the food service vendors; provide feedback to the food service vendors in a timely manner regarding such concerns; and work with the food service staff to propose solutions to such issues.

**Meeting Dates/Times:** TBD

**Location:** TBD

Faculty Members	
Boo Su	Economics/Business
Lisa Hooper	Physical Education/Kinesiology, Health & Wellness, Fitness & Athletics/Academic Senate President
Administrators	
April Marin	Executive Director, Contract, Procurement, and Risk Management Services
Anthony Michaelides	Dean, Campus Services & Operations (CCC), Canyon Country Campus

## GRADE REVIEW

*List to be confirmed by the Academic Senate on 9/11/25*

**Description:**

### STUDENT GRADES OR GRADING REVIEW POLICY

California Education Code Section 76224, quoted below, states the conditions upon which grades or grading may be questioned. “When grades are given for any courses of instruction taught in a community college district, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student’s grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final.” Students may ask that final course grades be reviewed under the guidelines stated in board policy 5533. Please read this policy in full before completing the petition.

**Focus:** N/A

**Meeting Dates/Times:** TBD

**Location:** TBD

Faculty Members	
John Varga	History/Social & Behavioral Science
Michelle LaBrie	Psychology/Social & Behavioral Science
Administrators	
Dr. Jasmine Ruys	Assistant Superintendent/VP Student Services

## STUDENT CONDUCT

*List to be confirmed by the Academic Senate on 9/11/25*

**Description:**

The Student Conduct Committee only meets as needed, such as when a student conduct case requires a

hearing before the Committee. The make-up of the Committee includes two faculty, one classified staff, and two students. Two other faculty members can serve as alternates in case one of the seated members is unavailable or if the student(s) involved in the case before the Committee is one of their own students.

**Focus:** N/A

**Meeting Dates/Times:** The committee meets on a need-to-day basis.

**Location:** TBD

Committee Chairs	
Michelle LaBrie	Psychology/ Social & Behavioral Science/Faculty Chair
Faculty Members	
Adam Kaiserman	English/Humanities/COCFA Representative
Larry Alvarez	Administration of Justice/Public Safety/COCFA Representative
Teresa Ciardi	Astronomy/ Mathematics, Science & Engineering <i>(Alternative Member)</i>
Administrators	
Dr. Jasmine Ruys	VP, Student Services
VACANT	Director, Title IX and Student Conduct

## SUSTAINABLE DEVELOPMENT COMMITTEE

*List to be confirmed by the Academic Senate on 9/11/25*

**Description:**

The Sustainable Development Committee (SDC) strives to educate the campus and surrounding communities about sustainability, and to encourage the Santa Clarita Community College District to make responsible decisions regarding the climate crisis, biodiversity, and other critical environmental issues.

**Focus:**

The Sustainable Development Committee (SDC) and the associated International Center for Sustainability, with its on-campus and outreach activities and initiatives, promotes discussion and excites passion in our student body on sustainability-related issues that have significant impact in our community and in the global society. By consistently engaging COC faculty, staff, and students in sustainability topics, the SDC and Sustainability Center support the College's mission to be innovative and lead positive changes in our society and the environment.

**Meeting Dates/Times:** third Thursday of the month, 4:00-5:00 pm.

**Location:** Zoom

Faculty Members	
Jason Oliver	Architecture/Applied Technologies
Jeannie Chari	Biology/ Mathematics, Science & Engineering
Marco Llaguno	Philosophy/Humanities
Administrators	
Dr. Jasmine Ruys	Interim Superintendent/President

Jennifer Brezina	Assistant Superintendent/Vice President of Instruction
Jason Munoz	Director, Facilities Dept.
Jia-Yi Cheng-Levine	Dean, International Affairs and Global Management
Tim Honadel	Administrative co-chair/ Academic Director of ISP

## TRANSFER CENTER ADVISORY COMMITTEE

*List to be confirmed by the Academic Senate on 9/11/25*

**Description:**

The committee meets to discuss transfer center services, programs and activities to make the overall transfer experience smooth for the student. Sharing ideas, creating new activities, and enhancing what is currently being offered is our objective to make the overall transfer process easier to understand and simpler to navigate. In addition, this is an informational body that disseminates transfer related information college wide.

**Focus:**

The focus is to provide a variety of services to assist students interested in transferring into higher education

**Meeting Dates/Times:** TBD

**Location:** TBD

Faculty Members	
Jesse Vera	Enrollment Services/Counseling
Patricia Garcia	Enrollment Services/Counseling
Tricia Foley	Chemistry/Mathematics, Science & Engineering
Anthony Clayton	Business (Adjunct)
Administrators	
Erika Torgeson	Interim Dean, Counseling