

**Career Education Subcommittee of the Academic Senate Meeting**  
Sep 10, 2018 - BONH 330 - 1:30pm

- A. Approve Minutes from: May 14, 2018 Meeting and Aug 27, 2018**
- B. Advisory Boards**
  - a. Separate meeting TBD
  - b. Meeting schedule/dates for the semester
  - c. Updates to members lists
- C. CE Liaison Job Description**
- D. Program Viability (Rebecca)**
  - a. New programs being proposed?
- E. Travel Authorizations**
  - a. Process paperwork through your school admin
- F. Update on K-12 Funding (Jerry)**
- G. Customer Service Training for Non-Credit (John)**
- H. Job Leads**
  - a. Send all job leads to Keri
- I. Perkins and DWM Budget Updates**
  - a. Harriet will be sending out a memo
- J. LinkedIn**
  - a. Review/comment on 1 page faculty handout (FAQ Suggestions?)