

## Academic Senate Retreat Meeting Summary for August 26, 2021

Voting Members					
Senate President	David Andrus	X	Learning Resources Senator	Peter Hepburn	X
Vice President	Lisa Hooper	X	Personal & Professional Learning Senator	<i>Lisa Hooper proxy for</i> Garrett Rieck	X
Immediate Past President	Rebecca Eikey	A	At Large Senator	Ambika Silva	X
Curriculum Chair	Lisa Hooper	X	At Large Senator	Jennifer Paris	X
Policy Review Chair	Gary Collis	X	At Large Senator	Erica Seubert	X
AT Senator	Regina Blasberg	X	At Large Senator	Rebecca Shepherd	X
MSHP Senator	Shane Ramey	X	At Large Senator	Mike Harutunian	X
VAPA Senator	David Brill	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Lauren Rome	X
Humanities Senator	Marco Llaguno	X	Adjunct Senator	Carly Perl	A
Kinesiology/Athletics Senator	VACANT	A	Adjunct Senator	Aaron Silverman	A
SBS Senator	Tammera Rice	X	X= Present	A= Absent	
Business Senator	Gary Quire	X			

Non-voting Members			
Dr. Omar Torres	X	Dr. Paul Wickline	X
Marilyn Jimenez	X	Nicole Faudree (COCFA President)	A
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative (Abigail Royster)	X

Guest							
Alisha Kaminsky	X	Dr. Kathy Bakhit		Jennifer Smolos	X	Kelly Burke	X
Dr. Ann Hamilton	X	Dustin Silva		Jon Amador	X	Larry Alvarez	X
Chris Blakey	X	Evan Hawkins (FACCC)		Justin Hunt	X	Sab Matsumoto	X
Dilek Sanver-Wang	X	Herlim Li (FACCC)		Katie Coleman	X	Wendy Brill-Wynkoop	X

### A. Routine Matters

1. Call to order: 3:03pm
2. Public Comment:
  - a) **Faculty Teaching In-Person Classes:** Many faculty have returned to teaching on campus and are very much enjoying it. There is now a check in station for everyone to check into prior to stepping onto campus. While many students were very concerned at returning to campus, many others are also very appreciative of the opportunity to attend classes in person.
  - b) **Science Lab Classes for spring 2022:** There was a questions regarding if the spring 2022 schedule has been finalized and if science lab classes are transferring. It is

important to offer in person classes for those students who are interested in attending in person. The intent for the District is to offer more in person classes, especially in those disciplines where it is highly contextualized and where students need that hands on exposure. This topic will be discussed at the upcoming IAC Instructional Advisory Council meeting. The idea is to give Dept. Chairs the flexibility to decide what works best for students and their Depts. For biology labs the intent is to also provide ample support through staffing which may entail having to do additional hiring in preparation for October-November. This will ensure necessary personnel can get cross trained and are ready to go for the spring semester. It is also important to ensure articulation is not being compromised for students. CSU is online approved through the end of the fall semester. The District is continuing to work with CSUs and UCs regarding articulation implications. If there are new Covid variants that arise, the schedule of classes needs to include caveat language that if classes cannot be offered in person they can revert to OnlineLIVE.

- c) **Academic Senate Meetings for fall 2021:** Last academic year it was confirmed that the participant's window could be used to count votes. Roll call votes can be used when someone is teleconferencing in. However, anyone can make a quick request for an individual roll call vote such as it is done for attendance. As a reminder that for all voting matters, verbal motions will be solicited and the participants window in Zoom will be used to count votes. Votes can be selected using the Yes, or No reaction buttons. Everyone needs to make sure they are updating their Zoom software. If a vote does not appear in the participants window Marilyn will call on that Senator to double check. It might also be counted as an abstention if there is no response. This is required as meetings are public record per the Brown Act.

3. Approval of the Agenda

- a) Motion to approve the agenda by Tammara Rice, seconded by Gary Quire. Votes collected using the zoom participant's window. Unanimous. Approved.

4. Committees Appointments:

- Dept. Chair, EMT, SB Tucker
- Dept. Chair, Networking Technology, Justin Hunt
- Tenure Committee Appointments

Gott	Carly	Geology	Jason Burgdorfer	Marco Llaguno
Silverman	Miles	Chemistry	Patricia Foley	Jason Oliver

5. Sub-Committee Summaries:

- Executive Committee Summary, May 20, 2021 (pg. 15-18)

6. Approval of the Consent Calendar:

- Academic Senate Summary, May 20, 2021 (pg. 3-11)
- Academic Senate Special Celebration Summary, June 3, 2021 (pg. 12-14)
  - a.) An announcement was made that the remaining Tenure committee compositions will be listed and included on the Sept. 9, 2021 agenda.

Recent summaries were also included on this retreat agenda so they could be approved in a timely manner.

- b.) Motion to approve the consent calendar by Peter Hepburn, seconded by Ambika Silva. Votes collected using the zoom participant's window.

Unanimous. Approved.

**B. Presidents Report, David Andrus**

1. **Congratulations:** Newly hired full-time faculty! There will be approximately 8 more new FTF hired starting in spring 2022 and an additional 6 FTF in fall 2022. Congratulations to Alexandra Moknatkina from Biology, Carly Gott from Earth Science, Hilary Skoch from Nursing, Justin Hunt from Computer Networking, Karl Striepe from Political Science, Miles Silverman from Chemistry, Tiffany Diaz from Nursing, Tom Gisel from Chemistry and Urvashi Juneja from Computer Science.
2. **Academic Senate Survey Results:** The survey results demonstrated that there are many faculty who do want to obtain a greater understand of the Senate's role on campus. There are many faculty who do not immerse themselves in governance as how other faculty leaders do. It is important to have regular reaffirmation and understanding of the role of the Academic Senate.
3. **Climate Issues in the Classroom FLEX workshop:** David Andrus and Chris Blakey held a FLEX workshop last week regarding how to deal with difficult topics in the classroom. The issue of civility (civil discourse) was discussed. The campus is an educational institution, with a classically liberal educational approach in the sense of liberal democracy, meaning how to tolerate controversial ideas that push everyone forward as a people and as an institution. However, in the last few years due to changes in politics, the racial climate as it relates to George Floyd's murder, climate change and the pandemic - this has created a lot of anxiety for everyone. There is also a lot of potential conflict build into this environment. It is difficult to maintain a community in a remote environment. While it is not impossible, we are social people and there is a need to interact with one another. It is incumbent on faculty to model behavior that faculty ask of students and model in the classroom and in society. It is important to build community in the middle of uncertainty.
4. **Face to Face instructional issues:** A discussion will take place at IAC with department chairs regarding face to face instruction issues relating to public health. A recent MOU came out between the District and COCFA. Special thanks to Kelly, Nicole and the entire negotiations team. There has been much anxiety amongst Dept. Chairs regarding scheduling and how many face to face sections versus other modalities should be scheduled. Flexibility needs to be building into these sections as no one wants to come into an unsafe environment. Faculty need to do what they can to enhance the diversity of instruction and modalities for students. In collaboration with School Deans and the Office of Instruction, community is built by working together. It is important to maintain and develop a healthy ethos at COC.
5. **NEW naming of the Don Takeda Science Center at CCC!** The BOT approved the naming of the science building at Canyon Country as the Don Takeda Science Center. A ribbon cutting ceremony is scheduled for October. The building is now open for business. As a reminder the Academic Senate passed a resolution right before the pandemic and several faculty want to follow up on this resolution. A climate change resolution was also passed in 2019 which asked the Board to be thoughtful about policies on campus that could help mitigate climate change. David will also be

following up on this resolution.

6. **Accreditation Year:** The Accreditation Team will be on campus visiting in the spring, 2022 semester. Just a reminder.
7. **HyFLEX:** David met with Garrett Rieck and Regina Blasberg regarding High FLEX and its parameters last spring, 2021 semester. A work group will develop a new policy outlining what HyFLEX is in practice and what is the pedagogical delivery approach.
8. **Upcoming Academic Senate Elections:** There are three vacancies: Two as School Senators, one Adjunct Senator due to a forced resignation from Carly Gott who is now full-time. The Const. & Bylaws. Committee will also be submitting some proposed change to these documents, possibly to include election changes.
9. **Online Live/Online Training Requirements:** The Senate passed requirements last year which state that beginning fall 2022 if any faculty want to teach online they must participate in the 9 hours of training. This has been developed by the office of Online Instruction and will be delivered by the CETL instructors. Currently, as a reminder, anyone can teach OnlineLIVE so long as they are IOI certified.
10. **Faculty offices:** Special thanks to Jason Burgdorfer and Marilyn Jimenez for handling the office lotteries for displaced faculty from BOYKIN Hall and for the new faculty. There was a need for an overflow office, however at this point it is not needed due to office spaces available at the new CCLB. For spring 2022 there will be a need for an overflow office and a possible second overflow space.

### C. Discussion

*Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.*

1. Responsibilities of the Academic Senate (10+1) and more
  - a. Academic Senate Survey results reiterated that many feel there is a need for more clarity regarding the role of the Academic Senate. Bargaining units handle work conditions and the Senate handles academic and professional matters. Working conditions during the pandemic are important to many. Shaping the professional standards of teaching at COC does fall to the Senate. An [Academic Senate Retreat Orientation PP 8.26.21](#) was shared which outlined the Senate's roles which included information on Legal Authority such as CA Education Code and [CA Title 5 Regulations](#). [CA Ed Code](#) is superior to Title 5. Title 5 includes CA Code of Regulations and is the force of law. [AB 1725](#) is the shared governance model for collegial consultation that was established in 1988. Academic Senate is charged with shaping the professional standards of academics. However this can also be a work load issue. It is the duty of the Academic Senate is participate in a shared governance model that is administered thought collegial consultation. The presentation also covered what is the role of the Academic Senate, the role of the Curriculum Committee, Academic & Professional Matters, COC Board Policy 7215, what are the powers?, What does Consult Collegially mean?, a definition of collegial consultation and an outline of the local Senate Constitution & Bylaws. The Constitution & Bylaws will be revised so that they don't have to be updated too often. Any changes to the Constitution needs to be adopted by a 2/3<sup>rd</sup> vote of the Senate and a majority ratification vote by the Faculty. The Bylaws only require the Senate's 2/3rds approval. The duties of School, At-Large and Adjunct Senators were outlined. President asked all senators to share any ideas they may have that can help make their time

serving on Senate more fulfilling and purposeful.

2. Brown Act and Robert's Rules of Order
  - a. The Brown Act was also outlined in the [Academic Senate Retreat Orientation PP 8.26.21](#) presentation. The Senate is a creation of the BOT and therefore beholden to the Brown Act. However, the ASCCC is a 501c3 and the Senate is its own legal entity. Some subcommittees of the Academic Senate are beholden to the Brown Act. The penalties for being in violation of the Brown Act, accidentally, are not significant. If a body has action items and there is a violation of the Brown Act then those actions are nullified and the body needs to go back and re-do those actions. The BOT adopts and the Academic Senate recommends items for policy. The presentation also outlined what is considered a meeting and why the Brown Act does not allow for serial meetings through intermediaries to discuss or take action on any item of business. The Brown Act also allows for teleconferencing in meetings, even prior to the pandemic.
3. Academic Senate Survey Results:
  - a. This item was tabled will come back as a discussion item on a future agenda. Academic Senate has been asked to run this survey again and to do this annual. If anyone has any questions regarding this survey they can contact David.
4. Senate Meeting Processes
  - a. **Brown Act Emergency Order:** As of October 1<sup>st</sup> the emergency orders will be lifted that allow teleconferencing for meetings via zoom in their current form. However, it is always possible that this will change per the Governor of CA and that the emergency order will be extended. For the time being meetings will continue virtually until Oct. 1<sup>st</sup>. As a reminder, agendas are currently posted on the glass window box outside of the Senate office, however they will now also be posted outside of SECO Hall in the same location where Marilu Ramirez posts the BOT agendas. There will be more discussion regarding where to post agendas at CCC.
  - b. **New Guidelines for Teleconferencing after Oct. 1st:**
    - i. **Publishing Addresses:** After October 1<sup>st</sup> once the agenda is published if anyone chooses to continue to teleconference that individual will need to provide their address from where they are teleconferencing and this will be published on the agenda. Individual names will not be aligned with the published addresses. If anyone's home address is outside of the jurisdiction it will need to be published. The address that is published will also need to be made available and accessible to the public for public comment. Doors need to be propped open and made accessible to the public. This can be a logistical challenge for offices that are not large enough to house large numbers of people, e.g., Counseling.
    - ii. **Posting Agendas as published addresses:** The agenda will also need to be posted 72 hours in advance at the addresses published. This will also apply to office locations on campus and main doors to buildings. It is recommended to have those who are teleconferencing at different locations to post the agendas on their doors. If someone is not available to be in the location they stated and that is published on the agenda what will happen? It would be recommended to provide notification 72 hours in advance if someone is not going to be in the jurisdiction area. David will discuss and obtain more information regarding this possible scenario and

report back.

- iii. Meetings in BONH-330: Senators can still attend the meetings in BONH-330, as an overflow space but if anyone feels uncomfortable with sitting in the room due to COVID and wearing a mask they can teleconference. David will notify everyone in advance which conference room he will be in on campus beginning in October.
- iv. Quorum for meetings: There was a clarification that if a member is outside of jurisdiction their presence will not count. The required minimum of Senators to meet quorum must be within the jurisdiction of the Senate and the District's service area. However if there are enough people in jurisdiction and Senate makes quorum then votes for those outside of the jurisdiction would still count for action items. There was a reminder that proxy's do not count for quorum.
- v. Timeline for notification of address: If agendas are posted by the Monday of the week of the scheduled meetings it would be recommended to notify Marilyn of address locations the Friday before the week of the meeting. This will allow enough time to add addresses on the cover page of the agenda. The target date would be Friday at the close of business.
- vi. Sub-Committee meeting format: Sub-Committee chairs can always include a Zoom link to all committee members. All committee members can teleconference post emergency orders, however quorum would need to be met by those within jurisdiction. This issue will be discussed with committee chairs at the Senate Executive Committee.
- vii. LA County Dept. of Public Health: There is no way to socially distance in some office locations. However there are no social distancing requirements by the LA County Dept. Public Health. The agenda can include mitigating aspects that state the Senate is adhering to the Brown Act but it is not recommended due to public health purposes or due to logistical reasons.
- c. **Technology Conference rooms**: Jim Temple has also outfitted about 8 rooms on campus with technology that will allow for hybrid meetings. The rooms are equipped with microphones that will capture everyone in the room. The Academic Senate planning officers will be meeting soon to test out technology in a conference room for meetings after Oct. 1<sup>st</sup>.

## D. Reports

- 1. Legislative Advocacy & FACCC Update, Wendy Brill
  - a. Legislative Advocacy Report:
    - i. AB 361 (Open meetings: local agencies: teleconferences): The spirit of the Brown Act is to make sure that public business is done in a public setting, however this was written prior to the internet or zoom and zoom has now made public meetings more accessible. This bill helps to alleviate many of the need to publishing addresses. One of the amendments to these bills states that there needs to be some sort of emergency in order for some of these requirements to be in place. If this bill is not vetoed it will go into place in January 24, 2022. There is always the possibility that the governor creates another emergency order to keep things in place. There has now

been a huge increase in participation in public meetings around the country based on the accessibility of teleconferencing.

- b. FACCC Update: Wendy is the new Faculty Association of California Community Colleges (FACCC) President as of June 15, 2021. Wendy shared a FACCC presentation. Wendy got involved with FACCC back 2015. Wendy is a full-time faculty member in the photography department and has been teaching at COC for the past 25 years. She has been involved with Senate, was COCFA President and has been involved in state work. FACCC was found in the 1950s and is a non-profit membership organization that exists by members' dues. This organization has been around longer than ASCCC and the unions. The mission of FACCC is to empower Faculty in the California Community Colleges. FACCC also empower faculty to be part of the decision making process. Wendy outline recent legislation of concern which includes:
- c. [AB 928 \(Berman\) \(Student Transfer Achievement Reform Act of 2021: Associate Degree for Transfer Intersegmental Implementation Committee\)](#). This committee would be charged with improving transfer and create auto placement in ADT's. This bill has made it out of appropriation and will be likely to pass the Senate and make it to the governor's office. The ASCCC, FACCC, Student Senate, CA League, the chancellor's offices and its trustees and CEO are against it. The sponsor for this bill is the Campaign for College Opportunity. This bill does not address the cost of college of student basic need. It also does not increase the capacity for CSU's and ADT is not a guaranteed pathway.
- d. [AB 111 \(Postsecondary education: common course numbering system\)](#): This bill calls for all CCC's to use the same alpha number system for all courses. The author of the bill believes that students may be taking classes at multiple CCC's and taking the wrong classes. This bill asks that the CID designation number be used as the course number.
- e. Much of the information regarding these bills can be found on the Governors Equity and Recovery report. Wendy also outlined a policy timeline that was put together by the Campaign for College Opportunity. This campaign is an outside, non-profit group. Anyone interested in joining FACCC can email Wendy.

#### **E. Announcements**

- Next Academic Senate Meeting Fall 2021: Sept. 9<sup>th</sup>, Sept. 23<sup>rd</sup>, Oct. 7<sup>th</sup>, Oct. 21<sup>st</sup>, Nov. 4<sup>th</sup>, Dec. 6<sup>th</sup>, 2021.
- ASCCC Fall 2021 Academic Academy – Virtual Event, Oct. 7<sup>th</sup> – Oct. 8<sup>th</sup>, 2021.
- ASCCC Fall 2021 Plenary Session – Hybrid Event, Nov. 4<sup>th</sup>- Nov. 6<sup>th</sup>, 2021.
- ACCCC Area C Meeting – *Virtual-TBD*.

**Adjournment:** 5:04 pm.