

Academic Senate Meeting Summary for March 9, 2023

Voting Members					
Senate President	David Andrus	A	Business Senator	Regina Blasberg	X
Vice President	Lisa Hooper	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	At Large Senator	Ambika Silva	X
AT Senator	Regina Blasberg	X	At Large Senator	Jennifer Paris	X
MSHP-MSE Senator	Shane Ramey <i>via zoom</i>	X	At Large Senator	Gary Collis proxy for Erica Seubert	X
MSHP-HPPS Senator	Tammy Bathke <i>via zoom</i>	X	At Large Senator	Rebecca Shepherd	X
VAPA Senator	David Brill	X	At Large Senator	Benjamin Riveira	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Arshia Malekzadeh	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Jesse Vera	X
Kinesiology/Athletics Senator	VACANT	A	Adjunct Senator	Mireya Milian	X
SBS Senator	Tammera Rice <i>via zoom</i>	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres	X	Paul Wickline via zoom	X
Marilyn Jimenez	X	Jason Burgdorfer (COCA President)	X
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative	A

Guest					
Albert Loaiza	X	Dr. Daylene Meuschke	X	Shane Daetwiler	X
Dianne Avery	X	Dr. Jasmine Ruys	X	Jesse Munoz	X

**A. Routine Matters**

1. Call to order: 3:05pm
2. Public Comment:
  - I. Upcoming Athletic Hall of Fame Event for March 29<sup>th</sup> at the PAC. This event is open to all staff, faculty, and student athletes. Some inductees include the 2007 Volleyball team and 1986 State Championship Baseball Team that included Chris Cota as a member of that team. Some additional participants and honorees include, Harvard Pearlman who sadly passed away last year, Chris Lowe, Track & Field Coach, the 1996-97 Women's basketball team that was a state finalist runner and

won a championship game and coach Lisa Hooper. The event will include catering from Wolf Creek and Lucky Luke. Tickets are \$40 which includes food and beverages.

- II. Shane Daetwiler, NEW! Student Investigator for Student Conduct. Shane will be working with Dr. Jasmine Ruys, Dr. Ryan Medlin and the Academic Integrity Committee.
3. Approval of the Agenda:
  - I. Motion to approve the agenda by Arshia Malekzadeh, seconded by Rebecca Shepherd. Gary Collis Proxy for Erica Seubert (yes, vote). Unanimous. Approved.
4. Committee Appointments:
  - Selection Committee Appointments (pg. 3)
  - Tenure Committee for Lauren Franco (pg. 3)
5. Sub-Committee Summaries:
  - Senate Exec October 20, 2022, summary (pg. 8-11)
  - Senate Exec November 17, 2022, summary (pg. 2-14)
6. Approval of the Consent Calendar
  - Academic Senate Summary, February 23, 2023 (pg. 4-7)
  - [Curriculum Committee Summary](#), March 1, 2023
    - I. Motion to approve the consent calendar by David Brill, seconded by Ambika Silva. Gary Collis proxy for Erica Seubert (yes, vote) Unanimous. Approved.

## **B. Reports**

*These are informational items no discussion or action will be taken. However, clarification questions are welcomed.*

1. Academic Senate Presidents Report, David Andrus.
  - I. David Andrus was absent for this meeting. Lisa Hooper shared a report on behalf of both David and her.
  - II. Election Updates: The Senate will be running elections for the 5 At-Large senator positions. The announcement for nominations will be sent out by Dustin Silva, Elections Committee Chair.
  - III. New Student Dorms on Campus: The Board of Trustees meeting included a discussion regarding the 63 million dollar grant for student dorms on campus. If the agenda schedule permits Dr. Jasmin Ruys will share an update on the facilities and construction on campus.
  - IV. Reassign Time Memo: There will be additional Academic Senate reassign time once the Board approves the COCFA/District tentative contract agreement.
  - V. Campus Network Scheduled Outage: There is a scheduled network outage which may impact work time for some people. Some platforms may not be available for Sunday.
  - VI. Water Damage to Faculty Offices: There are some issues with water leakage in some faculty offices due to unprecedented rain. Faculty are encouraged to check in on their offices. There is a need for a work order strategy that is more efficient, instead of doing small repairs.

## **C. Action Items**

*Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.*

*none*

## D. Discussion

*Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.*

1. Face to Face Instruction Web Enhanced Practices, David Andrus & Dr. Omar Torres (pg. 15-16)
  - a. There are concerns with putting some boundaries on web enhanced practices in face-to-face classes that may appear punitive and prohibitive. However, some faculty are using CANVAS as a way to flip the course. There was a request for a list of best practices and a broader use of orientation letters which allows the instructor to provide information for a course. The Senate agreed that face to face courses should provide student access to their instructor that should not be supplanted with online time.
2. BP/AP 5070 (Attendance), Gary Collis
  - a. BP 5070 (Attendance) current version (pg. 17)
  - b. AP 5070 (Attendance) current version (pg. 18-19)
  - c. BP 4233 (Attendance) current (pg. 23-25)
  - d. AP 4233 (Attendance) current (pg. 26)
  - e. Student Excused Absence Form, approved by the Senate on Nov. 21, 2019 (pg. 27)
    - i. The Student Excused Absence form was approved by Senate in November of 2019. The Policy Review Committee was asked to incorporate this form into the policy. Currently, if a student misses 10% of a class they may be dropped. It is difficult to develop any better attendance rules than the ones currently in place, therefore the current rules have carried over.
3. BP/AP 4226 (Multiple and Overlapping Enrollments) Gary Collis
  - a. BP 4226 (Multiple and Overlapping Enrollments) (pg. 28)
  - b. AP 4226 (Multiple and Overlapping Enrollments) (pg. 29-30)
    - i. The law requires that faculty with an overlapping course articulate within a form how the student is going to make up the time missed during the same week. The make-up time must be face to face. There is nothing in Title 5 that outlines the minutes allowed for a student to miss. The allowed 15 minutes was determined by the committee.
4. Student Housing Update, Dr. Jasmine Ruys
  - a. Construction Updates: The circle drop off area is being improved for ADA purposes. The ISP area is being improved to clear out bushes and fix plumbing issues.
  - b. Student Housing Update: The \$61 million state awarded grant stipulates that housing needs to be built on campus and funds cannot be used to purchase plots of land. This is for 100 beds and 100 units. Architects have been hired to put together concepts for two bed units. The college can only charge 50% of low-income housing and cannot make money off of students. The college is also touring other college district dorms. Dr. Ruys is developing an FAQ. The hope is that COC will break ground by the end of December or first part of January. This item will return for continued discussion.

## E. Unfinished Business

*Below is a list of items that can be discussed for a future date.*

1. Academic Integrity Taskforce
2. CTE Toolkit Rubrics

3. Self-Service Update and Continuous Discussion

**F. New Future Business**

*Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.*

1. Department Chair Training Workshops
2. Tenure Committee Training Workshops

**G. Announcements**

- [Next Academic Senate Meeting Spring 2023](#): March 23<sup>rd</sup>, April 13<sup>th</sup>, April 27<sup>th</sup>, May 11<sup>th</sup> & May 25<sup>th</sup>
- [ASCCC CTE and Noncredit South Regional Workshop](#), March 20<sup>th</sup>, 2023, Compton College
- [2023 ASCCC Curriculum Institute-Hybrid Event](#): July 12<sup>th</sup> – 15<sup>th</sup>, 2023, Riverside Convention Center in Riverside.
- [2023 ASCCC Faculty Leadership Institute](#): June 15<sup>th</sup>-17<sup>th</sup>, 2023, Westin San Francisco Airport Hotel.
- [2023 ASCCC Spring Plenary Sessions](#): April 20<sup>th</sup> -22<sup>nd</sup>, 2023, Double Tree by Hilton Hotel Anaheim, Orange County

**H. Adjournment:** 5:05 pm

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The teleconference is accessible though the following link:

<https://canyonsonline.zoom.us/j/97917495774?pwd=SExPY3UvbUZpUXVCS3F4aEU2VjIPUT09>

**Please note:**

**This meeting will be broadcasted at the following locations via zoom**

1. Canyon Country Campus, Don Takeda Science Center, located at 17200 Sierra Highway, Santa Clarita CA. Office #CCLV-336
2. 1117 Walnut Street, Inglewood, CA 90301
3. 6405 SW Puppy Place, Bentonville, AR