

Academic Senate Meeting Summary for September 19, 2024

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Nicole Faudree	X	Public Safety	VACANT	
Communications Officer	Erica Seubert	X	At Large Senator	<i>Erica Seubert proxy for Sab Matsumoto</i>	X
AT Senator	Regina Blasberg	X	At Large Senator	Michelle LaBrie	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	X
Student Services Senator	Jesse Vera	X	Adjunct Senator	Todd Fatta <i>via Zoom</i>	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	X
Kinesiology/Athletics Senator	Leora Gabay	A	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	<i>Shane Ramey proxy for Jennifer Paris</i>	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres	X	Paul Wickline	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (AFT President)	A	ASG Student Representative- Jesus Martinez (via Zoom)	X

Guest							
Alexa Dimakos	X	Dr. Daylene Meuschke	X	Jennifer Smolos-Steele	X	Robert Wonser	X
Alisha Kaminsky	X	Dianne Avery	X	Kathrina Almero-Fabros	X	Sanjana Sudhir	X
April Reardon	X	Dora Lozano	X	Katie Coleman	X	Siana Holland	X
Cassidy Butow	X	Dr. Edel Alonso	X	Kimberly Night	X	Steve Erwin	X
Chad Peters	X	Hsiawen Hull	X	Michael Felix	X	Todd Fatta	X
Claudenice-Braga-McCalister	X	James Glapa-Grossklag	X	Nadia Cotti	X	Tom Bilbruck	X

A. Routine Matters

1. Call to order: 3:30pm
2. Public Comment:
 - I. Faculty are being notified by Student Services when a student test positive for COVID-19.
 - II. There are new cameras on the campus as many were replaced and others were added in areas

- that didn't have coverage. Lisa and Jim Temple will be hosting several Campus Safety townhalls.
- III. There is an issue with Financial Aid and some students are getting the awards on the 4th week enrolled in 8-week classes. This is difficult for students.
 - IV. Special thanks to all who helps with Emeriti slides.
3. Approval of the Agenda
 - I. Motion to approve the agenda by Mike Harutunian, seconded by Lauren Rome. Erica Seubert proxy for Sab Matsumoto (yes, vote). Shane Ramey proxy for Jennifer Paris (yes, vote). Unanimous. Approved.
 4. Committee Appointments:
 - I. The Faculty Evaluation Taskforce is being reconvened.
 - II. There is a typo in the Academic Senate summary that will be corrected.

Academic Senate Sub-Committee List Updated 9.16.24	Rising Scholars Committee list (pg. 3)
Collegial Committee List Updated 9.16.24	Senate/COCFA Joint Taskforce on Evaluations list (pg. 4)

5. Sub-Committee Summaries: none
6. Approval of the Consent Calendar
 - I. Motion to approve the consent calendar by Linda Beauregard-Vasquez, seconded by Mike Harutunian. Erica Seubert proxy for Sab Matsumoto (yes, vote). Shane Ramey proxy for Jennifer Paris (yes, vote). Unanimous. Approved.

Academic Senate Summary, September 5, 2024 (pg. 5-8)	Curriculum Committee Summary , September 12, 2024
Erica Seubert revised discipline memo (pg. 9)	

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Minimum Qualifications & Equivalencies Committee Annual Chair Report, Alisha Kaminsky (pg. 10-11)
 - I. There will be move oversight from the committee for anyone who applies for faculty positions and is hired under an equivalency. The focus is to make sure the AP 7121 reflects the work of the committee. Departments need to make sure adjuncts are assigned to the correct discipline. Lisa will work with HR to generate a list of adjuncts and their disciplines they meet MQ's in.
2. Academic Senate Presidents Report, Lisa Hooper
 - I. BONH 330 Renovations: Emeriti slides up. Flags will be ordered soon. Alma Juarez from the Art Gallery will be working on artwork.
 - II. PAC-B Report: The budget will be lean for the next 3 years. The focus will be on existing programs and not new programs.
 - III. CPC Update: The committee is being re-imaged to look at other governance structure models and to have a more cohesive council.
 - IV. Adapting Legislative Requirements: There is guidance from the chancellor's office on how adapts legislative requirements.
 - V. Transfer Day and Cougar Fest: The Senate will help promote these events.
 - VI. New Accommodation Letters: Will Francis and Lauren Franco from ACC have been invited to the Senate to discuss new accommodation letters.
 - VII. AI Committee: Lisa will be visiting the AI committee to help shape a direction on AI.
 - VIII. Hosting SoCal Regional Curriculum Event: Chancellor's office reached out Lisa to find a location to host the Southern CA Regional event on Nov. 26th.
3. Vice Presidents Report, Garrett Rieck

- I. Website Update: Marilyn has been working on updating the Senate website.
- II. Committee Compositions: Committees need to make sure they look at their policies and procedures for committee composition.
4. Communications Officer, Erica Seubert
 - I. Senators need to report back to their schools using their schools' perspectives. The Senate newsletter will be revitalized. Any ideas can be shared with Erica. A lead adjunct will be identified. The adjunct newsletter may be combined with the main newsletter.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Academic Integrity Taskforce to a standing committee
 - i. Lisa will be attending the next AI meeting.
 - ii. Motion to approve the consent calendar by Shane Ramey, seconded by Mike Harutunian. Erica Seubert proxy for Sab Matsumoto (yes, vote). Shane Ramey proxy for Jennifer Paris (yes, vote). Unanimous. Approved.
2. Academic Senate Adjunct MQE list for Spring 2024 (pg. 12-29)
 - i. The list was reviewed and approved by the MQ Committee.
 - ii. Motion to approve the consent calendar by Erica Seubert, seconded by Linda Beauregard-Vasquez. Erica Seubert proxy for Sab Matsumoto (yes, vote). Shane Ramey proxy for Jennifer Paris (yes, vote). Unanimous. Approved.
3. Reconvene Faculty Evaluation Taskforce, Lisa Hooper
 - i. Motion to approve the consent calendar by Regina Blasberg seconded by Lauren Rome. Erica Seubert proxy for Sab Matsumoto (yes, vote). Shane Ramey proxy for Jennifer Paris (yes, vote). Unanimous. Approved.
4. Program Viability Committee Program Proposals: Recreation Management, moving from program to department, Brittany Applen & Garrett Hooper
 - i. [Recreation Management, Moving from Program to Department](#)
 - ii. [Recreation Management Department Split from Kinesiology Proposal approved 4/18/24](#)
 1. Motion to approve the new Recreation Management department by Mike Harutunian, seconded by Garrett Rieck. Erica Seubert proxy for Sab Matsumoto (yes, vote). Shane Ramey proxy for Jennifer Paris (yes, vote). Unanimous. Approved.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Program Viability Committee Program Proposal: Ethnic Studies Department New program creation proposal, Katie Coleman
 - III. [Ethnic Studies, New Department Proposal](#)
 - IV. [Ethnic Studies Department Creation Proposal approved 2/15/24 Program Initiation/Modification Form](#)
 - a. Two new Ethnic Studies full-time faculty were hired, Bryant Partida (Chicana/no Studies) and Dr. Eddie Becton (African American Studies). There are still 2 more autonomous areas needed, Native American/Indigenous and Asian American studies. The Ethnic Studies program will now move to be a department chaired by Katie Coleman. This will return as action.
2. AP 5031 (Instructional Materials) Policy, Nicole Faudree (pg. 30-31)
 - i. There will be a future agenda item on Textbook Auto Adoption.
 - ii. This purpose of this policy is to provide parameters for when a college wants to be the sole provider of materials. As typically students can purchase material elsewhere. The title 5 language may change soon which will change the policy. The policy will need to return to the Senate.
3. Student Services-BOT enrollment in classes, Steve Erwin & Tom Bilbruck

- i. There has been an ongoing issue with financial aid fraud. There is a group composed of administrators, Tom Bilbruck, Hsiawen Hull and Steven Erwin that are working to combat this problem. Faculty were instructed that if they have a suspicion of a potential fraudulent student to notify administration.
- 4. [Open Class Status](#), Steve Erwin & Lisa Sawyer
 - i. It was determined that a class could remain open from the start date plus a number of days after. The number of days a course remains open would need to be consistent. Out of all fall 24 sections that started on August 19th, 40% of section were open and 60% were closed. Jesus with ASG will solicit feedback from students. Steve and Lisa will return on the next agenda. Pre-crafted questions will be shared. Any other questions can be sent to Lisa.

E. Future Agenda items:

- 1. Many of the adjunct offices at UCEN don't have access to a camera. There is a request to set up faculty office with a camera.

F. Unfinished Business

Below is a list of items that can be discussed for a future date.

- 1. IRC Discussion - Automated Book Adoptions
- 2. Web Design/Server Update
- 3. Artificial Intelligence Resolution

G. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

- 1. Tenure Committee Training Workshops
- 2. Staff Training for Classified Absences
- 3. Election Committee Processes Update

H. Announcements

- Next Academic Senate Meeting Dates Fall 2024: Oct. 3rd, Oct. 17th, Oct. 31st, Nov. 14th & Dec. 5th.
- [2024 ASCCC Fall Plenary Session](#): Nov. 7th – 9th, Visalia Convention Center, Visalia, CA.
- [2025 ASCCC Spring Plenary](#): April 24 – 26th, Hyatt Regency, Irvine, CA.
- [2025 ASCCC Fall Plenary Session](#): Nov. 6th – 8th, Regency La Jolla, San Diego, CA.
- [2025 ASCCC Curriculum Institute](#): July 9th- 12th, Ontario Convention Center, Ontario, CA.
- [2025 ASCCC Faculty Leadership Institute](#): June 12th – 14th, Hyatt Regency, San Francisco Airport, CA.

I. Adjournment: 5:02pm

The teleconference is accessible though the following link:

<https://canyonsonline.zoom.us/j/83788078102?pwd=B3bKUsRrA4wOCQggKayblQ9r7Hqa63.1>

Please note:

This meeting will be broadcasted at the following locations via zoom

none