

Academic Senate Meeting Summary for September 5, 2024

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	A
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Nicole Faudree	X	Public Safety	VACANT	
Communications Officer	Erica Seubert	X	At Large Senator	Sab Matsumoto	X
AT Senator	Regina Blasberg	X	At Large Senator	Michelle LaBrie	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Nadia Monsov proxy for Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	X
Student Services Senator	Jesse Vera	X	Adjunct Senator	Todd Fatta	A
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	A
Kinesiology/Athletics Senator	Leora Gabay	X	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Jennifer Paris	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres	X	Paul Wickline	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative- Jesus Martinez & Sanjana Sudhir (via zoom)	X

Guest							
Alexa Dimakos	X	Claudenice Braga-McCalister	X	Garrett Hooper	X	Kelly Bronco	X
Ana Palmer	X	Dianne Avery	X	Jennifer Brezina	X	Lauren Rome	X
Ann Marchesan	X	Dilek Sanver-Wang	X	Jennifer Smolos-Steele	X	Michael Felix	X
Anzhela Grigoryan	X	Dr. Daylene Mueschke	X	Jessica Crowley	X	Michael Monsour	X
Brittany Applen	X	Dr. Jasmine Ruys	X	Julie Johnson	X	Robert Wonser	X
Chad Peters	X	Erika Torgeson	X	Katie Coleman	X		X

A. Routine Matters

1. Call to order: 3:04pm
2. Public Comment
 - There was a reminder that this section is for the public and non-Senate voting members.

3. Approval of the Agenda

- Motion to approve the agenda by Mike Harutunian, seconded by Michelle La Brie. Nadia Monosov proxy Rebecca Shepherd (yes, vote). Unanimous. Approved.

4. Committee Appointments:

Academic Senate Sub-Committee List	Selection Committee List (pg. 3)
Collegial Committee List	ASCCC Statewide discussion on “Common Course Numbering (CCN): Faculty Convening and Survey Opportunities.” Faculty Appointments (pg. 3)
Operational Committee List	
Tenure Committee 2024-2025 list (pg. 6)	

5. Sub-Committee Summaries: none

6. Approval of the Consent Calendar

- The HR discipline memo for Erica Seubert will be tabled. The revised memo will return on the next agenda. Corrections will be made to the AS subcommittee list.
- Motion to approve the agenda by Regina, seconded by Gary Quire. Nadia Monosov proxy Rebecca Shepherd (yes, vote). Unanimous. Approved.

<ol style="list-style-type: none"> 1. Academic Senate Summary, May 24, 2024 (pg. 4-8) 2. Academic Senate Retreat Summary, August 22, 2024 (pg. 9-11) 3. Curriculum Committee Summary, August 29, 2024 4. Updated Seniority List 2024-2025 5. Program Viability Committee Meeting Calendar for 2024-25 6. Majid Mosleh, <i>Department Chair for Political Science</i> 7. Personal and Professional Learning Committee disbanded and renamed the Non-Credit Curriculum Committee 	<ol style="list-style-type: none"> 8. Academic Senate MQE ISA list for Spring 2024 <p><u>New Full-Time Faculty Discipline Memos</u></p> <ol style="list-style-type: none"> 1. Anthony Morris (<i>Counseling, Ujima</i>) (pg. 7) 2. Bryant Partida, (<i>Ethnic Studies-Chicano/Studies</i>) (pg. 8) 3. Eddie Becton (<i>Ethnic Studies-African American Studies</i>) (pg. 9) 4. Mireya Milian (<i>Counseling, STEM/Latin X</i>) (pg. 10) 5. Romina Macias (<i>Occupational Therapy Assistant-Academic Fieldwork Coordinator</i>) (pg. 11) 6. Tetiana Kovalenko (<i>Computer Information Systems</i>) (pg. 12) <p><u>Request for Additional Discipline Assignment:</u></p> <ol style="list-style-type: none"> 1. Erica Seubert, (<i>Earth Sciences, Oceanography</i>) (pg. 13)
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B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. [Program Review Committee Annual Chair Report](#), Erika Torgeson (pg. 14-15)
 - An overview of the committee’s functions was shared. There are two program reviews, instructional and non-instructional. There are new prompt changes in data visualization and budget. There are new academic program review labs. Anyone interested can contact Erika. There is a new [“Planning Page”](#) and CANVAS shell.
2. Academic Senate Presidents Report, Lisa Hooper
 - Senate Cabinet Roles: President, Curriculum & Policy Committee Chair roles remain unchanged; the Vice President assumes the role of offices. Nicole is acting Policy Chair as Gary Collis is on load bank. Lisa was the previous Communications officer.
 - Senate Executive Committee: Garrett will chair the Senate Executive committee that manages the nominations for faculty awards.
 - Communications Officer: Erica Seubert has many ideas and will continue to provide a summary of action items that will be shared with Senators and Deans on Fridays or Mondays.
 - Faculty in the Spotlight: This will be stalled.

- BONH Renovations Update: There is a new clock. The Emeriti slides will be uploaded soon. There is a new schedule tablet outside the room. Facilities is working on new signage. New American and CA flags will be ordered.
- Commencement Committee Update: The next commencement will be scheduled on a Friday night with a keynote speaker at the stadium.
- Campus Safety Advisory Committee: All first aid kits have been inventoried and are current. In some areas the emergency bins have been placed in cabinets. Jim Temple changed the length of the locks.
- COVID clearances: If a student is out due to being positive for COVID faculty need to check the My Canyons roster to see if they are cleared. Faculty can notify the district if a student has a case of COVID to covid@canyons.edu.
- Academic Staffing Committee (ASC): Erik Altenbernd is chairing the ASC and put out a call for presentations on Oct. 1st, 15th & Nov. 5th. Recommendations will go to the President.
- Tenure Committees: New resources will be shared with Tenure Committee chairs & peers. There will be new Tenure Committee Training modules soon.
- BANC: Gail Freund is now at the BANC and is developing a Wellness Center space and is requesting some for donations so that students can redirect their attention.
- OER Advocacy Taskforce Courses: Some faculty received an email that their courses were identified to be used in data collection analysis of OER. This data is anonymous. Those who want to opt out can notify James Glapa-Grossklag.
- Academic Accommodation Letters: Faculty are getting letters later in the term. The recommendation is to invite the AAC director to the Senate to determine which students receive accommodations and how long the assessments take.
- New Website Service: There is a new website service. The district is not using a new front-end facing system. As a result, there are broken links and areas not working well. There are also new CANVAS updates.
- Common Course Numbering (CCN)/AB 1111: The state is slowing the process on the second round but did sunshine 10-21 courses. This is a system wide legislative mandate. The law is not just to change the number but also how the courses are being taught. There will be an upcoming presentation.
- Open Seats: The district may move away from add authorizations. Options will come to Senate.
- CALGETS Changes: There are concerns from counselors with degree audits, CCN and Datatel.
- Adjunct Scheduler: HR is being encouraged to update this list every year.
- MQE committee: Changes on how HR and the MQE committee will work together are being discussed.
- ASCCC FA 24 plenary Session: Lisa will be attending.
- Open comment time: Time will be allocated at the end of the meetings for future agenda items.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

None

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by

all attendees.

- I. Program Viability Committee Program Proposals: EMT & Health Science Department Split, SB Tucker & Kelly Bronco
 - I. [EMT & Health Science, Department Split Proposal Form](#)
 - Ethnic studies will come back at the next meeting.
 - Kelly Bronco cannot oversee EMT and Jessica Crowley cannot oversee Health Sciences. A split would create separate budgets, data and program review. There is also a new Paramedic program coming through on the EMT side.
 - II. [MOU Between Santa Clarita Community College District & COCFA -Health Sciences](#)
 - The MOU states that in a year if the Senate, faculty, chair and co-chair feel a split is merited Dr. Torres would support that decision to take effect next fall 2025. EMT programs run on their own at other schools. Kelly Bronco was hired to grow the Nutrition program. This will be tabled and not come back as action and will be revisited in the spring.
2. Program Viability Committee Program Proposals: Recreation Management, moving from program to department, Brittany Applen & Garrett Hooper
 - I. [Recreation Management, Moving from Program to Department](#)
 - II. [Recreation Management Department Split from Kinesiology Proposal approved 4/18/24](#)
 - This program is different from Kinesiology in terms of funding, program review, scheduling and staffing. Many UC's & CSU's run this program separately. Recreation Management is partnering with the Philosophy and Communication programs. This item will return for action.
3. DEIA Proposed Faculty Evaluation Competencies & Criteria Discussion, Julie Johnson & Robert Wonser
 - I. DEIA Proposed Faculty Evaluation Competencies & Criteria (Report Format) (pg. 16-20)
 - II. DEIA Proposed Faculty Evaluation Competencies & Criteria (Table Format) (pg. 21-23)
 - III. DEIA Institutional Competencies (pg. 24)
 - IV. CCCCCO Information/Reference Documents
 - a. [CCCCCO Recommended DEIA Competencies and Criteria](#)
 - b. [CCCCCO Guidance on Implementation of DEIA Evaluation and Tenure Review Regulations](#)
 - c. [CCCCCO DEIA Title 5 Regulation Changes](#)
 - Two taskforce groups were created, one worked to infuse a DEIAA tool into the evaluation documents, the second to move from using a Likert Scale to a self-reflective piece. Both taskforces agree to pilot any evaluation change and add training with CETL. The second taskforce will then reconvene and look at Section F to make recommendations to the Senate. The evaluation change will need to be negotiation with COCFA and AFT.

Possible new agenda items:

- There is an ongoing issue with BOT students enrolling and financial aid fraud. There was a recommendation to agendaize a discussion item and schedule training on how to

identify BOTs. This discussion will be tied to the area of “Add Authorizations.” The CIO/CSS Chancellors meeting will also discuss best practices.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. IRC Discussion - Automated Book Adoptions
2. Web Design/Server Update
3. Artificial Intelligence Resolution

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Staff Training for Classified Absences
3. Election Committee Processes Update

G. Announcements

1. Next Academic Senate Meeting Dates Fall 2024: Sept. 19th, Oct. 3rd, Oct. 17th, Oct. 31st, Nov. 14th & Dec. 5th.
2. 2024 ASCCC Fall Plenary Session: Nov. 7th – 9th, Visalia Convention Center, Visalia, CA.
3. 2025 Academic Academy: Feb. 21st to Feb. 22nd, 2025, TBD
4. 2025 ASCCC Spring Plenary: April 24 – 26th, Hyatt Regency, Irvine, CA.
5. 2025 ASCCC Faculty Leadership Institute: June 12th – 14th, Hyatt Regency, San Francisco Airport, CA.
6. 2025 ASCCC Curriculum Institute: July 9th- 12th, Ontario Convention Center, Ontario, CA.
7. 2025 ASCCC Fall Plenary Session: Nov. 6th – 8th, Regency La Jolla, San Diego, CA.

H. Adjournment: 4:58 pm.

The teleconference is accessible through the following link:

<https://canyonsonline.zoom.us/j/83788078102?pwd=B3bKUsRrA4wOCQggKayblQ9r7Hqa63.1>

Please note:

This meeting will be broadcasted at the following locations via zoom

none