

Academic Senate Meeting Summary for November 14, 2024

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Nicole Faudree	A	Public Safety	VACANT	
Communications Officer	Erica Seubert	X	At Large Senator	<i>Garrett Rieck proxy for Sab Matsumoto</i>	X
AT Senator	<i>Gary Quire proxy for Regina Blasberg</i>	X	At Large Senator	Michelle LaBrie	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	X
Student Services Senator	Jesse Vera	X	Adjunct Senator	Todd Fatta	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	A
Kinesiology/Athletics Senator	Leora Gabay	X	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Jennifer Paris	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres	A	Paul Wickline	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (AFT President)	A	ASG Student Representative Jesus Martinez (ASG) (via Zoom) & Sanjana Sudhir (ASG) (via Zoom)	X

Guest							
Alexa Dimakos	X	Erika Torgeson	X	Karly Kacinski	X	Sara Breshears	X
April Reardon	X	Erin Delaney	X	Lauren Rome	X	Steve Erwin	X
Chad Peters	X	Graciela Martinez	X	Lisa Sawyer	X		X
Collette Gibson	X	Jennifer Brezina	X	Michael Felix	X		X
Dianne Avery	X	Jennifer Smolos-Steele	X	Ruth Rassool	X		X

A. Routine Matters:

1. Call to order: 3:03pm
2. Public Comment:
 - i. Special thanks from Linda Beauregard-Vasquez on having IT set up the adjunct offices with cameras and headsets. There is also a plan to locate an adjunct space in the UCEN.
 - ii. The new Viva STEM party will take place in the ICC on November 21st at 2:00pm.
3. Approval of the Agenda:
 - i. Motion to approve the agenda by Garrett Rieck, seconded by Gary Quire. Gary Quire proxy for Regina Blasberg (yes, vote). Garrett Rieck proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
4. Committee Appointments:

- i. Honors Committee appointments:
 - Alejandro Lichtscheidl, Chemistry, (MSE)
 - Hind Ali, Chemistry, (MSE)
 - New members
- 5. Sub-Committee Summaries
 - i. Senate Executive Committee meeting summary, October 28, 2024 (pg. 6-7)
- 6. Approval of the Consent Calendar
 - i. Motion to approve the consent calendar by Linda Beauregard-Vasquez, seconded by Todd Fatt. Gary Quire proxy for Regina Blasberg (yes, vote). Garrett Rieck proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.

Academic Senate Summary, October 31, 2024 (pg. 3-5)	Curriculum Committee Summary, November 7, 2024
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B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Curriculum Committee Annual Chair Report, Tricia George (pg. 8-12)
 - i. The report was presented to inform on the work and background of the Curriculum Committee. It is suggested to have everyone read the report.
2. Academic Senate Presidents Report, Lisa Hooper
 - i. **ASCCC FA24 Plenary Update:** This year the two major themes were on Artificial Intelligence (AI) and Common Course Numbering (CCN). There were resolutions that are the statements from a statewide faculty body to advocate for the perspective with legislature. Last year there were 600 bills targeting CCC's.
 - **AI Update:** Some feel AI will help while others feel it will not.
 - **CCN Update:** Courses must be re-articulated. The district received funding for the CCN initiative. Dr. Torres will bring a preliminary budget.
 - ii. **CCN Teams:** CCC, CSU HBCU & private college representatives are showing up, but UCs are not consistently attending.
 - iii. **Emergency Preparedness Working Group:** Changes to door locks in the library were made so they can be lockable from the inside to rooms 106 to 108.
 - iv. **Lighting Update:** The district is fixing old light bulbs. A full re-do to switch to LED lights is not possible at this moment due to the budget.
 - v. **Great Shakeout in December:** Jim Temple will be at Senate to share an update.
 - vi. **Governance Structure:** New structure still being discussed. One consideration is how committee work informs decision making.
 - vii. **Grand Opening:** Juan Renteria will provide photography to display in BONH 330. Alma Juarez, Art Gallery Coordinator also provided some of her own personal artwork. The idea is to create a space on the wall for student artwork.
 - viii. **Scholarly Presentation Committee Update:** A presentation titled, "Behind Bars: Forfeiting our Children" will be at the PAC. All are encouraged to attend on Nov. 21st.
3. Vice President Report, Garrett Rieck
 - i. **Office Faculty Lottery:** A total 13 faculty participated, 8 were awarded an office and we are waiting on 2 to confirm their new office. The 8 soon to be vacant office will be advertised in the spring lottery.
 - ii. **ISP Department Announcement:** ISP is hosting an International Youth Forum from Nov. 18th to the 21st. The topic will be on Conflict & Peace. There will be panels and discussion.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

None

D. Discussion

Below are items that the Senate will discuss, and no action will be taken. Discussion is welcomed by all attendees.

1. Academic Freedom: Conditional Report on Grading, Karyl Kicenski (pg. 13-19)
 - i. The AAUP describe a due process for a grade penalty which can be spearheaded and controlled by faculty. The student conduct committee only meets when the student disagrees with what administration decides. Very rarely do cases go to the student conduct committee. The Policy Committee with the input of Michelle LaBrie will revise the policy to have more faculty input. Some faculty have not agreed with outcome and there has been no recourse. This will return for action at the next meeting to move from a conditional report.
2. [Local GE Changes](#), Tricia George
 - i. The Curriculum Committee has presented 3 different GE models. Model A is the minimum of what is required by title 5. Model B adds 3 units of AIR, and 1 unit of PE. Model C includes 1 unit of PE & Wellness and 3 units of Social Systems. The Curriculum Committee has discussed high unit waivers that would exceed 40 units and waiving some requirements. Senators were asked to solicit input from their schools and At-Large senators from as many schools as possible. The senate will vote on final model on December 5th.
3. Pre-requisite Satisfaction, Steve Erwin & Dr. Jasmine Ruys
 - i. With the new registration process students are enrolling in a pre-requisite course for a subsequent class which they have not passed. Students may not be pulled out of the class until few weeks into the semester. When students are dropped late, they cannot take the required course. At times A&R can conditionally approve for a student to enroll in class late or the student can do a re-instatement transfer. However, if there is no spot available there is nothing that can be done. The process is done manually and can take some time. Faculty can contact Steve Erwin if they believe a student is in their course without having satisfied the pre-requisite.
4. [Open Class Status](#), Steve Erwin & Lisa Sawyer
 - i. Currently the Friday before a start date of a class is the process to auto add a student from a waitlist. The proposal is to extend up to 2 days after the start date. As soon as the waitlist deadline is over is when add authorizations start as the waitlist will lock. It is not clear if this will also work for short term classes. This would need to be tested and programed. On a full-term class, it is the Monday of week one but a short-term class sometimes it is the date the class starts. Jennifer Brezina will clarify with Connie and Angelica which date they use. For an online class it may be a Monday. In the schedule of classes that start date for a class that meets on campus is always on Thursday. Student services, along with IT staff, recommend against keeping classes open after the start dat. Waitlist behavior may be discussed again in spring.
5. Academic Integrity Committee (AIC) Procedures, Shane Ramey (pg. 20-22)
 - i. This item was tabled.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Web Design/Server Update
2. Artificial Intelligence Resolution

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Department Chair Training Schedule
3. Back up training for administrative support staff
4. Department Chair Election Procedures

5. CANVAS/Turnitin Integration
6. Academic Freedom & Course Outline of Record

G. Announcements

1. Next Academic Senate Meeting Dates Fall 2024: Dec. 5th. Spring 2025: Feb. 13th, Feb. 27th, March 13th, March 27th, April 17th, May 1st & May 15th
2. 2025 ASCCC Spring Plenary: April 24 – 26th, Hyatt Regency, Irvine, CA.
3. 2025 ASCCC Fall Plenary Session: Nov. 6th – 8th, Regency La Jolla, San Diego, CA.
4. 2025 ASCCC Curriculum Institute: July 9th- 12th, Ontario Convention Center, Ontario, CA.
5. 2025 ASCCC Faculty Leadership Institute: June 12th – 14th, Hyatt Regency, San Francisco Airport, CA.

H. Adjournment: 5:01pm.

The teleconference is accessible through the following link:

<https://canyonsonline.zoom.us/j/83788078102?pwd=B3bKUsRrA4wOCQggKayblQ9r7Hqa63.1>

Please note:

This meeting will be broadcasted at the following locations via zoom

none