

Academic Senate Meeting Summary for February 8, 2024

Voting Members					
Senate President	David Andrus	X	Business Senator	Gary Quire	X
Vice President	Lisa Hooper	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	<i>Gary Collis proxy for Tricia George</i>	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	At Large Senator	Sab Matsumoto	X
AT Senator	Regina Blasberg <i>via zoom</i>	X	At Large Senator	Shane Ramey	X
MSHP-MSE Senator	Erica Seubert	X	At Large Senator	Jennifer Paris	X
MSHP-HPPS Senator	David Pevsner	X	At Large Senator	Rebecca Shepherd	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Arshia Malekzadeh <i>via zoom</i>	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	<i>Linda Beauregard-Vasquez proxy for Lauren Rome</i>	X
Kinesiology/Athletics Senator	VACANT	A	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Victoria Leonard	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres via zoom	X	Paul Wickline via zoom	X
Marilyn Jimenez	X	Jason Burgdorfer (COCA President)	X
Dan Portillo (Warren Heaton AFT Rep)	X	ASG Student Representative- Hestia Sartika	X

Guest							
Dustin Silva	X	Jaya George	X	Maral Markarian	X	Patty Robinson	X
Diane Avery	X	Julie Johnson	X	Michael Felix	X	Robert Wonser	X
Dr. Jasmine Ruys	X	Lak Dhillon	X	Michelle Labrie	X		X

A. Routine Matters

1. Call to order: 3:05pm
2. Public Comment:
 - It has been challenging to find instructors to teach 100% certified online courses. More courses may be offered however for non-credit courses there is a minimum of 6 students needed. This item can be ajenized.
 - The Policy Committee has received from Dr. Ruys the updated student conduct policies. The committee is reviewing the documents and is inviting more key groups to participate in the development of these documents.
3. Approval of the Agenda
 - Wendy Brill Wynkoop's Legislative report/discussion was moved from #1 to #4 due to her schedule.
 - **Motion** to approve the agenda by Mike Harutunian, seconded by Victoria Leonard. Gary

Collis proxy for Tricia George, (yes, vote). Linda Beauregard-Vasquez proxy for Lauren Rome, (yes, vote). Unanimous. Approved

4. Committee Appointments:
 - Selection Committee appointments (pg. 3)
 - Updated Tenure Committee List for 2023-24 (pg. 4) : There are three new full-time faculty.
5. Sub-Committee Summaries/Information: none
6. Approval of the Consent Calendar
 - Academic Senate Summary, December 7, 2023 (pg. 5-7)
 - **Motion** to approve the consent calendar Linda Beauregard-Vasquez, seconded by Erica Seubert. Gary Collis proxy for Tricia George, (yes, vote). Linda Beauregard-Vasquez proxy for Lauren Rome, (yes, vote). Unanimous. Approved

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Legislative **Report/Discussion** (50% law), Wendy Brill-Wynkoop (FACCC President)
 - FACCC hosting a session on 50% law. This report was removed as presenter was not available.
2. CETL Committee Chair Annual Report, Julie Johnson & Robert Wonser (pg. 8-10)
 - Julie and Robert shared information on new certificates such as Fundamental Teaching Skills for Higher Education and 21st Century Teaching Practices. The Learning Parody policy allows for anyone who took IOI previously to get credit rather than re-taking this course. CETL is looking at a new IOI 2.0 learning, Best Practices Syllabi, Equity Minded teaching, Culturally Responsive Teaching STEM retreat and a Civic Equity Course.
3. Academic Senate Presidents Report, David Andrus
 - **Senate Elections:** There will be a call for nominations during the spring 2024 semester for School senators, curriculum committee members and department chairs. The elections committee will email requests for nominations only to the relevant constituent groups in order to reduce confusion regarding multiple nominating emails. However, nominations will be accepted from any faculty member for any position. It was suggested to create a master list on a dedicated Senate webpage for nomination information. The existing and newly elected communications officer can also send out information on nominations/elections. The procedures might also be updated to reflect these changes. But doing so is not immediately necessary.
 - **BONH 330:** There was a reminder, if you are the last person in the room, to lock all doors.
 - **Emeriti Frames:** Decisions will be made regarding name plates and/or pictures frames.
 - **AI Technology:** There are concerns with AI and this is connected to Student conduct. The idea is not to outlaw AI. There is a suggestion to make the current academic integrity taskforce a standing committee. Faculty have also requested a resolution to address AI concerns. This will return as future discussion items.
 - **Dept. Chair Training:** There is concern with hosting training on Fridays as they overlap with school meetings. It is not possible to change the date currently.
 - **Spring 2024 Emergency Drill:** There are concerns regarding withholding from students the exact time of the spring, 2024 emergency drill. There may be some students who are emotionally triggered. Students should have the ability to opt out and talk to a therapist. It was suggested to have Jim Temple return to Senate.
 - **Keenan Data Breach:** There is a leadership group addressing concerns with the data breach that includes classified, faculty and administration. The data breach is widespread and at numerous districts.
4. Vice Presidents Report, Lisa Hooper
 - **Faculty Offices:** There has been a delay with the installation of new offices due to a safe and accessible standard. The approach has been to be as minimally as disruptive as

possible. The Senate apologized for the disruption.

- **Walk-Through of Building Roofs:** Lisa did a walk through with Jason Munoz, Facilities and met with roofing contractors. There is a need of maintenance of Mentry Hall, Bonelli and Seco. The warranty of Mentry Hall has expired this year and Boykin Hall will get a new roof. There has been water damage in CCC 301 and CCC310.
- **Self-Service Taskforce:** This item will return for discussion.
- **Faculty in the Spotlight:** The MEA facility where Cougar News is hosted is very sophisticated in terms of technology for this event. An audience can be present. A new faculty member has not been identified.
- **BONH 330 Renovation Project:** The new table cannot be taken apart because it will disrupt the alignment. The old table was dumped, and chairs are being repurposed.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Senate & Curriculum Committee Meetings Calendars FY: 24-25 (fall 24- spring 25) (pg. 11)
 - Semesters will end with a Senate meeting to approve the work of Curriculum. June 6th will be the last day before commencement and the Collegial Celebration will be scheduled on this day. There was a request to bring back a discussion regarding Commencement.
 - **Motion** to approve the calendar by Mike Harutunian, seconded Rebecca Shepherd. Gary Collis proxy for Tricia George, (yes, vote). Linda Buereguard-Vasquez proxy for Lauren Rome, (yes, vote). Unanimous. Approved

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. AP 4610 Instructional Service Agreement, Gary Collis (pg. 12-14)
 - This is a new procedure which does not change existing processes but provide a general outline. ISAs are limited to public service agencies and a portion of apportionment is collected. This will return for action.
2. Senate Communications & Duties (Retreat Topic Revisited), David Andrus & Lisa Hooper
 - The newly circulated Senate bulleted summaries are truncated and shared on Mondays. They are not circulated on Fridays because of the high probability of being lost in weekend emails that stack up in individual accounts. The proposal is to send these communications to School Deans to be included in their School meeting packets/agendas and to allow more report out time at School meetings.
3. SEM Report Out, Dr. Omar Torres & David Andrus
 - David, Paul, Dr. Torres, Dr. Williams, Diane Avery traveled to SF to attend the Strategic Enrollment Management (SEM) mid-point conference. This event focused on developing focused sections at CCC to increase enrollment. Paul is leading the efforts. Marketing will be centralized to a website. Program maps do not yet exist specifically for the focused sections.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. CTE Toolkit
2. Senate Policy on Web Enhancement
3. Academic Senate/COCCA Joint Task Force on Full-Time Evaluations

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Senate Faculty Office Procedures
3. Staff Training for Classified Absences

G. Announcements

1. Next Academic Senate Meeting Dates Spring 2024: Feb. 22nd, March 7th; March 21st; April 11th; April 25th; May 9th; May 23rd
2. [2024 FACCC Advocacy & Policy Conference](#): Feb. 25th – 26th, Sacramento, CA.
3. [2024 ASCCC Spring Plenary Session](#): April 18th – 20th, San Jose Marriot, San Jose, CA.
4. [2024 ASCCC CTE Regional Consortium](#): May 3rd, Los Angeles, CA. area
5. [2024 ASCCC Faculty Leadership Institute](#): June 20th – 22nd, Location TBD
6. [2024 ASCCC Curriculum Institute \(Theme: Curriculum Unmasked: Revitalize, Revamp and Reignite!\)](#): July 10th – July 13th, Pasadena Convention Center, Pasadena CA.

H. Adjournment: 5:00 pm.