

## Academic Senate Meeting Summary for March 21, 2024

Voting Members					
Senate President	David Andrus	X	Business Senator	Gary Quire	X
Vice President	Lisa Hooper <i>via Zoom</i>	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	At Large Senator	<i>Erica Seubert proxy for Sab Matsumoto</i>	X
AT Senator	Regina Blasberg	X	At Large Senator	Shane Ramey	X
MSHP-MSE Senator	Erica Seubert	X	At Large Senator	Jennifer Paris	X
MSHP-HPPS Senator	David Pevsner	X	At Large Senator	Rebecca Shepherd	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	A
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Arshia Malekzadeh <i>via Zoom</i>	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	X
Kinesiology/Athletics Senator	VACANT	A	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Victoria Leonard	X	X= Present	A= Absent	

Non-voting Members				
Dr. Omar Torres	A	Paul Wickline		X
Marilyn Jimenez	X	Jason Burgdorfer (COCF A President)		X
Dan Portillo (Warren Heaton AFT Rep) <i>via Zoom</i>	A	ASG Student Representative- Hestia Sartika <i>via zoom</i>		X

Guest							
Alexa Dimakos	X	Dianne Avery	X	Jennifer Brezina	X	Michelle LaBrie	X
Anzhela Grigoryan	X	Dilek Sanver-Wang	X	Jessica Edmond	X	Dr. Patty Robinson	X
Dr. Claudia Acosta	X	Dr. Edel Alonso	X	Dr. Julie Johnson	X	Robert Wonser	X
Deanna Riveria	X	Dustin Silva	X	Maral Markarian	X	Ruth Rassool	X

### A. Routine Matters

1. Call to order: 3:08pm
2. Public Comment:
  - There are concerns with comments which may be discriminatory towards older full-time faculty that could be considered "ageist". Faculty need to be aware of contributions to the college made by older faculty.
  - There are some buildings with doors that never received locks. The doors allow access from classroom to classroom. A follow up will be made with Facilities. These are often referred to as "pass through" doors.
3. Approval of the Agenda
  - The first discussion item #1 "IRC Discussion - Automated Book Adoptions" was moved to accommodate the presenters' schedules.
  - Motion to approve the agenda with the above stated modification by David Pevsner, seconded by

Mike Harutunian. Erica Seubert proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.

4. Committee Appointments: none
5. Sub-Committee Summaries/Information:
  - Senate Executive Committee summary October 9, 2023 (pg. 9-10)
  - An edit will be made to make corrections to pages 9 and 10. The corrected summary will return on the next agenda.
6. Approval of the Consent Calendar
  - Academic Senate Summary, March 7, 2024 (pg. 5-8)
  - [Curriculum Committee Summary](#), March 14, 2024
  - Motion to approve the consent calendar by Gary Quire, seconded by Mike Haratunian, Erica Seubert proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.

## B. Reports

*These are informational items no discussion or action will be taken. However, clarification questions are welcomed.*

1. [College Planning Team \(CPT\) Committee](#), Dr. Claudia Acosta
  - Dr. Acosta provided an overview of CPT, its committee composition, responsibilities, and focus. This includes ASCCC President, Sonia Christensen Vision 2030 which focuses on areas such as Dual Enrollment and Justice-involved students. David is the only faculty serving on CPT. There may an opportunity to appoint more faculty in the fall.
2. [Civic and Community Engagement Steering Committee](#), Dr. Patty Robinson & Jessica Edmond
  - Patty Robinson provided an overview of the work of the committee such as their partnerships with the Golden Z Club, BANC, AAC& U Teams, PLACE Project, CLDA Coalition, “Brining Theory to Practice”, Deep Dive, Engage the Vote, “Who is Gen Z” textbook and the Carnegie Foundation. If anyone wants to get involved reach out Patty Robinson.
3. Academic Senate Presidents Report, David Andrus
  - Climate Survey: The Board of Trustees requested an independent climate survey be conducted by an independent third party consultant. The Chancellor convened a work group which approved the RP Group as that consulting group. Next meeting is for Monday and the work group will be approving the final instrument. The “Happiness Survey” sent out by Rian Medlin from HR is not the climate survey. Senators are encouraged to inform their Schools/Divisions of the survey and to urge all faculty to complete it.
  - BONH 330 Renovations: There are still some final pieces that need to be completed. Senate leadership is working on that.
  - Elections Committee: Dept. Chair and Senate seats elections will run until a week from tomorrow.
  - Faculty awards: The nomination period is 4-5 weeks.
  - MQE Committee: Implementation of the CTE toolkit is on hold. The toolkit was to be piloted with adjuncts first. But the District cannot restrict adjuncts hired by the tool kit to eventually apply for fulltime jobs (per the AFT Contract) because adjuncts are hired with the same MQ’s as FT and must be treated the same. There is a need for more guidance. Implementation of the tool kit is problematic legally without greater uniform guidance from the CCCC. DVH spoke with state chancellor regarding using the title, “Visiting Lecturer.” MQE committee will work with our Senate to possibly provide a resolution to ASCCC for consideration in the fall, 2024 semester.
4. Vice Presidents Report, Lisa Hooper
  - none

## C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. none

## D. Discussion

*Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.*

1. [IRC Discussion - Automated Book Adoptions](#), Jennifer Paris & Jennifer Brezina

- There is a new proposal, for summer, to automate textbook adoptions and roll over previous adoptions for courses being taught by the same instructor. Roll overs will not occur with courses not assigned to faculty. Ensuring textbooks being equitable and accessible for students was discussed. There was a request to bring back to Senate a document outlining the new automated process and guidelines.
2. Academic Calendar for the 2026/27, David Andrus
    - Traditional – No Fall Break 2026/27 Academic Calendar (pg. 11-12)
    - Early Start Fall Break 2026/27 Academic Calendar (pg. 13-14)
    - Fall Break Consideration for Academic Senate (pg. 15-16)
      - The calendar committee has advanced 2 options for 2026/27 year, the first option does not have a fall break, the second one does. The only change is that the semester starts one week earlier in August. The Calendar committee voted, 3 in favor, 2 against and 2 abstentions. While some like the fall break others feel it is disruptive. There may be a need to do a vote or a survey among faculty and staff. This item will be agendized as a continued discussion.
  3. Faculty Office Procedures, David Andrus
    - Academic Senate Procedures for Full-time Faculty Office Assignment (pg. 17-24)
    - Business Services Desk Procedure (pg. 25-28)
      - There may be a shift to move away from triple offices. The ability for faculty to not accept an office roommate should be eliminated. Displaced faculty may not be able to go back to their old office if the space is restricted due to instructional design changes to the building and space. The office lottery will run for 2 rounds. The third round will include offices that will be assigned; however, those will be temporary. There was a request to keep the square footage requirement. Any request to move furniture will need to be submitted to April Marin. This item will return as discussion.

#### **E. Unfinished Business**

*Below is a list of items that can be discussed for a future date.*

1. CTE Toolkit
2. Senate Policy on Web Enhancement
3. Academic Senate/COCFA Joint Task Force on Full-Time Evaluations

#### **F. New Future Business**

*Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.*

1. Tenure Committee Training Workshops
2. Staff Training for Classified Absences
3. Artificial Intelligence Resolution and/or Policy
4. Election Committee Processes Update

#### **G. Announcements**

1. Next Academic Senate Meeting Dates Spring 2024: April 11<sup>th</sup>; April 25<sup>th</sup>; May 9<sup>th</sup>; May 23<sup>rd</sup>
2. 2024 ASCCC Spring Plenary Session: April 18<sup>th</sup> – 20<sup>th</sup>, San Jose Marriot, San Jose, CA.
3. 2024 ASCCC CTE Regional Consortium: May 3<sup>rd</sup>, Los Angeles, CA. area
4. 2024 ASCCC Faculty Leadership Institute: June 20<sup>th</sup> – 22<sup>nd</sup>, Location TBD
5. 2024 ASCCC Curriculum Institute (Theme: Curriculum Unmasked: Revitalize, Revamp and Reignite!): July 10<sup>th</sup> – July 13<sup>th</sup>, Pasadena Convention Center, Pasadena CA.

#### **H. Adjournment: 5:17pm**

The teleconference is accessible though the following link:

<https://canyonsonline.zoom.us/j/89672861130?pwd=rM5ST4atUVbKaEEYrnbUYCAAYRVLBB.1>

**Please note:**

**This meeting will be broadcasted at the following locations via zoom**