

Academic Senate Meeting Summary for March 7, 2024

Voting Members					
Senate President	David Andrus	X	Business Senator	Gary Quire	X
Vice President	Lisa Hooper	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	<i>Lisa Hooper proxy for Garrett Rieck</i>	X
Policy Review Chair	Gary Collis	X	At Large Senator	Sab Matsumoto	X
AT Senator	Regina Blasberg	X	At Large Senator	Shane Ramey	X
MSHP-MSE Senator	Erica Seubert	X	At Large Senator	Jennifer Paris	A
MSHP-HPPS Senator	Kathrina Almero- <i>Fabros proxy for David Pevsner</i>	X	At Large Senator	Rebecca Shepherd	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	X
Student Services Senator	<i>Jesse Vera proxy for Garrett Hooper</i>	X	Adjunct Senator	Arshia Malekzadeh <i>via Zoom</i>	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome <i>via Zoom</i>	X
Kinesiology/Athletics Senator	VACANT	A	Adjunct Senator	Linda Beauregard-Vasquez <i>via Zoom</i>	X
SBS Senator	Victoria Leonard	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres	X	Paul Wickline <i>via zoom</i>	X
Marilyn Jimenez	X	Jason Burgdorfer (COCA President)	A
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative- Hestia Sartika <i>via zoom</i>	X

Guest							
Alexa Dimakos	X	Erin Tague	X	Kirsti Miura	X	Michael Monsour	X
Dr. Claudia Acosta	X	Dr. James Temple	X	Lak Dhillon	X	Patty Robinson	X
David Vakil	X	Dr. Jasmine Ruys	X	Lisa Sawyer	X	Sarah Etheridge	X
Dr. Diane Fiero	X	Jason Munoz	X	Mara Markarian	X	Siane Holland	X
Dr. Edel Alonso	X	Jennifer Smolos Steele	X	Michael Felix	X		
Dustin Silva	X	Jerry Danielsen	X	Michael Monsour	X		

A. Routine Matters

1. Call to order: 3:10pm
2. Public Comment:
 - There are concerns with student transcripts not being accurate and being delayed.
 - The Chiquita Canyon landfill has been releasing high levels of benzene in the water, land, and air. This may be impacting COC and the campus. Is the college advocating for intervention?
3. Approval of the Agenda
 - **Motion to approve the agenda** by Gary Quire, seconded by Victoria Shepherd. Jesse Vera proxy for Garrett Hooper (yes, vote). Kathrina Almero-Fabros proxy for David Pevsner (yes,

vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved

4. Committee Appointments:

- Title V Steering committee (pg. 3)
 - This committee is required for the grant. Need to recruit additional STEM faculty.
- Anzhela “Angela” Grigoryan, Enrollment Management Committee
- New! Academic Integrity (AI) Standing Committee (effective fall 2024)
 - This committee will become a standing committee. The committee needs time develop procedures. Shane Ramey confirmed he will continue to serve.
- Faculty can still volunteer to serve on this committee.

5. Sub-Committee Summaries/Information: none

6. Approval of the Consent Calendar

- Academic Senate Summary, February 22, 2024 (pg. 4-7)
- [Curriculum Committee Summary, February 15, 2024](#)
- [Curriculum Committee Summary, February 29, 2024](#)
- **Motion to approve the consent calendar** by Lisa Hooper, seconded by Shane Ramey. Jesse Vera proxy for Garrett Hooper (yes, vote). Kathrina Almero-Fabros proxy for David Pevsner (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. [Scholarly Presentation Annual Chair Committee Report](#), Sarah Etheridge

- During COVID there was an attempt to host events via Zoom with past presenters. Since the end of the pandemic, only one in person presentation has been made and the attendance was extremely low. The recommendation is to host one in person and one in zoom presentation during the 2024/25 academic year and have the Senate Communications officer help with some marketing. [A Scholarly Presentation Outline](#) was also shared.

2. Academic Senate Presidents Report, David Andrus

- Dept. Chair Training: Jason and David will give a COCFA/Senate presentation on Compensation and Contract Matters on Friday, March 8th.
- Food at CCC & Valencia: The food vendor at CCC will no longer be at CCC. Long term and short-term solutions are being discussed with Business Services. David Marshall and Steve Eisner will give a presentation on ISSI to Senate later this semester.
- Faculty Office Procedures: David Andrus and Erin Tague are reviewing the procedures and square footage. This document will come through Senate soon.
- Senate Elections: There are 24 departments with no nominations. A list of departments that have not received nominations will be added to the website soon. Jason with COCFA will then work on the compensation formula.
- Academic Staffing Committee (ASC): The Chancellor responded to ASC recommendation memo and has approved 2 new counselors. After the May revise additional positions may be approved.
- Faculty Awards: The announcement for faculty award nominations will go out on Tuesday and will run for 6-7 weeks. Nominees will be announced at the end of the year celebration.
- Resolution on Artificial Intelligence: This is still in draft format and is forthcoming.
- Onboarding New FTF: There is a need to onboard new FTF, especially those from dual enrollment or industry programs. Many faculty are not fully aware of CCC standards.
- Commencement: One commencement ceremony will be hosted on Friday @9am in the Honor Grove. Set up is at 8am and there is no Friday night ceremony. The football stadium is not available as there is a worship event scheduled at 6pm on the same day.
- BONH 330 Conference Table: There was a reminder to please take care of the new

furniture as there is a permanent scratch. David has asked April for care instructions from the vendor. The area of the table with the scratch will be replaced.

3. Vice Presidents Report, Lisa Hooper

- Fitness Center: Faculty have requested to use the fitness center. It is recommended faculty attend an orientation, wear an identifying badge, sign in and out and have a completed signed waiver. Adult hourly Staff will be trained in CPR and First Aid. The hours will be from 7am to 8pm. People should wear their headphones when listening to music. The pool may be available.
- Math and Science Classes: An announcement was made to the Dean of MSE regarding a concern with scheduling many Math and Science classes at CCC. This is a challenge for Athletes. Many student athletes have no modes of transportation. There is a need to make sure some courses are offered at the Valencia campus.
- Loss of Lab Rooms at CCC: Due to Renovations to the 200 and 300 buildings those rooms will be offline. How do we compensate the loss of lab rooms? This will be discussed further offline.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. none

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Self-Service Taskforce, Lisa Hooper

- If students are registering on their phones, the phone is directing them to the full website which makes it challenging. There is some flexibility to waiver the waitlist and expand the designation status of courses and add "authorization required" and "waitlist full" designations. There is a need for larger conversation regarding onboarding students. This particular item was merely about the enrollment application, and not the broader aspects of enrollment. This item will return.

2. Study Abroad Council Discussion & Presentation, Dr. Claudia Acosta & David Andrus

- Dr. Acosta and Andy McCutchen serve as co-chairs. There are two trips coming up for Italy and Peru. These are short term programs (2-5 weeks). There is a scheduled fall FLEX information session on April 10th at 3pm. The cost of the program can be a barrier for students. Additional funding may be available in the future.

3. Facilities Discussion Concerning Restroom Maintenance & Privacy, Dr. Diane Fiero & Erin Tague

- There have been concerns and issues with gender neutral bathrooms regarding privacy, safety, and proper design standards. Many gender-neutral bathrooms are designed to be enclosed from floor to ceiling. There are no federal guidelines for gender neutral bathrooms but best practices can be developed. The cleanliness of all restrooms was discussed as well as making sure hygiene products are properly stocked.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. CTE Toolkit
2. Senate Policy on Web Enhancement
3. Academic Senate/COCCA Joint Task Force on Full-Time Evaluations

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Senate Faculty Office Procedures
3. Staff Training for Classified Absences
4. Artificial Intelligence Resolution and/or Policy

5. Pass/No Pass Grading, Garrett Hooper

G. Announcements

1. [Next Academic Senate Meeting Dates Spring 2024](#): March 21st; April 11th; April 25th; May 9th; May 23rd
2. [2024 ASCCC Spring Plenary Session](#): April 18th – 20th, San Jose Marriot, San Jose, CA.
3. [2024 ASCCC CTE Regional Consortium](#): May 3rd, Los Angeles, CA. area
4. [2024 ASCCC Faculty Leadership Institute](#): June 20th – 22nd, Location TBD
5. [2024 ASCCC Curriculum Institute \(Theme: Curriculum Unmasked: Revitalize, Revamp and Reignite!\)](#):
July 10th – July 13th, Pasadena Convention Center, Pasadena CA.

H. Adjournment: 5:15 pm.