

Academic Senate Meeting Summary for May 23, 2024

Voting Members					
Senate President	David Andrus	X	Business Senator	Gary Quire	X
Vice President	Lisa Hooper	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Lisa Hooper proxy for Garrett Rieck via Zoom	X
Policy Review Chair	Gary Collis	X	At Large Senator	Sab Matsumoto	X
AT Senator	Regina Blasberg	X	At Large Senator	Shane Ramey	X
MSHP-MSE Senator	<i>Shane Ramey proxy for Erica Seubert</i>	X	At Large Senator	Jennifer Paris	X
MSHP-HPPS Senator	David Pevsner	X	At Large Senator	Rebecca Shepherd	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	X
Student Services Senator	Garrett Hooper	X	Adjunct Senator	Arshia Malekzadeh <i>via Zoom</i>	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	A
Kinesiology/Athletics Senator	VACANT	A	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Victoria Leonard	X	X= Present	A= Absent	

Non-voting Members			
Dr. Omar Torres	A	Paul Wickline	A
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (Warren Heaton AFT Rep)	A	ASG Student Representative- Hestia Sartika <i>via zoom</i>	X

Guest							
Andrea Varney	X	Gayle Freund	X	Kelly Bronco	X	Pamela William-Paez	X
Angelica Franco	X	James McLaughlin	X	Kristina Hancock	X	Patty Robinson	X
Chad Peters	X	Dr. Jasmine Ruys	X	Lori Young	X	Preeta Saxena	X
Claudenice Braga-McCalister	X	Jason Munoz	X	Lynn Suh	X	Robert Wonser	X
Daylene Meuschke	X	Jennifer Brezina	X	Marilu Ramirez	X	Ruth Rassool	X
Deanna Riviere	X	Jennifer Smolos-Steele	X	Michael Felix	X	Samantha Weber	X
Dianne Avery	X	Jeremy Patrich	X	Michael Monsour	X	Sara Breshears	X
Dr. Edel Alonso	X	Jessica Schulman	X	Michelle LaBrie	X	SB Tucker	X
Erin Barnthouse	X	Joanna Kelly	X	Miriam Golbert	X	Siane Holland	X
Erin Delaney	X	Kathrina Almero-Fabros	X	Nadia Cotti	X	Susan Tuminaro	X
Erin Tague	X	Katie Coleman	X	Nicole Faudree	X	Velia Jimenez	X

A. Routine Matters

1. Call to order: 3:04pm
2. Public Comment
 - i. It was clarified that the term “pedagogy” refers to the practice of teaching children and “andragogy” is the practice of teaching adults.

- ii. The commencement ceremony is scheduled for next week and name readers are needed.
- 3. Approval of the Agenda:
 - i. There is an error on the agenda under section, "Special Recognition." Shane Ramey will continue to serve on the Senate and Victoria Leonard and Garrett Hooper terms are ending. Jennifer Paris will represent SBS, Erica Seubert will serve as the new Communications officer. On the consent calendar, items #1,2 3 and will be pulled and discussed and not voted on.
 - ii. **Motion** to amend the agenda with the above stated modifications by David Brill seconded by Mike Harutunian. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.
- 4. Committee Appointments:
 - iii. Selection Committee list (pg. 4)
 - iv. Faculty Appointments to Committees list (pg. 4)
- 5. Sub-Committee Summaries/Information:
 - v. March 11, 2024, Senate Executive Committee Summary (pg. 9-10)
- 6. Approval of the Consent Calendar
 - vi. There are two Curriculum Committee summaries as a special meeting was called to approve the name change and special courses for the Building Performance Baccalaureate degree.
 - vii. **Motion** to approve the consent calendar and pull Ethnic Studies, Recreation Management and EMT for discussion by Lisa Hooper, seconded by Gary Quire. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.

Program Viability Departments proposals pulled from consent to discuss and not vote on:

- 1. **Recreation Management:** This is already a program.
- 2. **Ethnics Studies:** This program is listed twice per [AP 4021](#) and [AP 4023](#).
- 3. **EMT & Health Science:** are requesting to split into two departments.
 - i. This program has grown and outgrown the ability for one person to manage it. The split allows for a Health Science, EMT department chair and an EMT program director, with their own unique roles and responsibilities
- 4. All programs have been approved by Program Viability per [AP 4023](#) and there has been no opposition from the campus. However, the proposals to split a department must go through two reads. COCFA has release time issues that need to be addressed. If the CIO and the Senate do not reach mutual consent the programs will not advance. These programs will return on the first meeting agenda of the fall 2024 semester.

Academic Senate Summary, May 9, 2024 (pg. 5-8)	<u>Program Viability Committee Program Revitalization, Modification, and Initiation Proposals: (need links)</u>
Curriculum Committee Summary , May 16, 2024 Curriculum Committee Summary , May 17, 2024	1. Center for Excellence in Teaching and Learning (CETL) Noncredit Certificates (Final Report): Approved as a permanent program on 2/6/24
<u>Program Viability Committee/ Proposed New Departments:</u>	2. Ethnic Studies Department Creation Proposal approved 2/15/24
1. Ethnic Studies, New Department	3. Construction Management and Building Inspection Substantial Modification 5/16/24
2. Recreation Management, Moving from Program to Department	4. Recreation Management Department Split from Kinesiology Proposal approved 4/18/24
3. EMT & Health Science, Department Split	

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Program Viability Committee Annual Chair Report, Garrett Rieck
 - I. The committee revised AP 4021 to expand its membership. Program reports were changed from years to milestones. Clarifying language will be added to state that the Academic Senate President no longer chairs the committee and that there is a need for At-Large and Adjunct members. There needs to be more collaboration with PV and ASC as there are many human resources needed. If anyone is interested in joining the committee, please reach out to Garrett.
2. Academic Senate Presidents Report, David Andrus
 - I. **Collegial Celebration Update:** There are 55 people RSVP'd for the event. The event will be scheduled in the Hasley Hall patio area.
3. Vice Presidents Report, Lisa Hooper
 - I. **Office Lottery Update:** The first-round office lottery was launched. An email was sent to faculty to confirm their new office. Round #2 is scheduled for next week.
 - II. **Self Service Update:** Lisa Sawyer has removed the field "authorization required" that looked like a fillable field and submit button. This will make the process easier for students.
 - III. **BONH 330 Faculty Center:** Many work orders are in progress for the TV screens and legacy plaques. The outside hallway will be decorated by COCFA. A Grand Opening event will be scheduled in the fall. A new 2 ft clock will be ordered for the wall.

C. Discussion

Below are items that the Senate will discuss, and no action will be taken. Discussion is welcomed by all attendees.

1. Human Resources Procedures and Updates, Dr. Rian Medlin
 - I. The new HR software system and procedures do not provide the ability to see transcripts and documents are being attached to the wrong candidate. Some faculty may meet the MQ's, but they may not be the best suited to teach courses. There are concerns with hiring someone who is not qualified, the hiring questions being too rigid and inconsistent. There are equity concerns. This item will return in the fall.
2. DEIA Proposed Faculty Evaluation Competencies & Criteria Discussion, David Andrus
 - a. DEIA Discussion Item Overview (pg. 11-12)
 - b. DEIA Proposed Faculty Evaluation Competencies & Criteria (Report Format) (pg. 13-17)
 - c. DEIA Proposed Faculty Evaluation Competencies & Criteria (Table Format) (pg. 18-20)
 - a. DEIA Institutional Competencies (pg. 21)
 - i. Per Title 5 requirements the DEIA needs to be in all faculty & staff evaluations. There are 4 proposed competencies. This evaluation forms are now going to be sent back to the COCFA & Academic Senate Joint Evaluations Taskforce in the fall semester. No voting took place as documents can change at the bargaining table. There was a suggestion to also include DEIA in syllabi. If the senate reaches a point of adoption, it is recommended to allow for a grace period and people need to be trained. The documents will return to the senate for discussion.
 - b. CCCCC Information/Reference Documents
 - i. [CCCCCO Recommended DEIA Competencies and Criteria](#)
 - ii. [CCCCCO Guidance on Implementation of DEIA Evaluation and Tenure Review Regulations](#)
 - iii. [CCCCCO DEIA Title 5 Regulation Changes](#)
3. Climate Survey Results Discussion, David Andrus
 - a. The summary results indicated many areas of concern and allowed for people to voice their feelings. It is important to also ensure students feel psychology safe. The final results will be released on May 31st. How can it be determined that actional items are making progress? The suggestion is to not do the survey every 8 years. Discussions will continue next week in townhalls and collaboration with the Senate.

D. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

a. Faculty Receiving Emeriti Status June 2024

- i. It was clarified that faculty disciplines will include those that faculty taught in and not those approved by Human Resources.

1. Mary Bates, <i>Geography/Geology</i>	6. Gregory Mucha, <i>Mathematics</i>
2. Leslie Burnett, <i>English</i>	7. Phylise Smith, <i>Dance/Political Science</i>
3. Kerry Brown, <i>Counseling/Sign Language</i>	8. Cindy Stephens, <i>Child Dev./Early Childhood Education (ECE) & Counseling</i>
4. Miriam Golbert, <i>Biology/Health</i>	9. Bernardo Feldman, <i>Music</i>
5. Victoria Leonard, <i>Communication Studies/English/Journalism</i>	10. Alan Strozer, <i>Computer Application & Web Tech. (CWAT) & Psychology</i>

- ii. **Motion to bestow emeriti status by Mary Bates** by Jason Burgdorfer, seconded by Mike Harutunian. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.
- iii. **Motion to bestow emeriti status to Leslie Burnett** by Mike Harutunian, seconded by Tricia George. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.
- iv. **Motion to bestow emeriti status to Kerry Brown** by Garrett Hooper, seconded by Regina Blasberg. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.
- v. **Motion to bestow emeriti status to Miriam Golbert** by Shane Ramey, seconded by Victoria Leonard. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.
- vi. **Motion to bestow emeriti status to Victoria Leonard** by Rebecca Shepherd, seconded by Linda Vasquez-Beauregard. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.
- vii. **Motion to bestow emeriti status to Greg Mucha** by Sab Matsumoto, seconded by Rebecca Shepherd. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.
- viii. **Motion to bestow emeriti status to Phylise Smith** by Jennifer Paris, seconded by Lisa Hooper. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.
- ix. **Motion to best emeriti status to Cyndi Stephens** by Jennifer Paris, seconded by Regina Blasberg. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.
- x. **Motion to bestow emeriti Status to Bernardo Feldman** by Dave Brill, seconded by Mike Harutunian. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.
- xi. **Motion to bestow emeriti status to Alan Strozer** by Linda Vasquez-Beauregard, seconded by Lisa Hooper. Shane Ramey proxy for Erica Seubert (yes, vote). Lisa Hooper proxy for Garrett Rieck (yes, vote). Unanimous. Approved.

E. Special Recognition

1. [New Tenured Faculty](#)

Gretchen Stanton, Chemistry	Max Keller, Cinema
2. Senate Service Recognition for 2022-2024	
School Senators:	At-Large Senator:
Arshia Malekzadeh, Adjunct (7/1/22 – 6/30/2024)	Jennifer Paris, At-Large Senator (7/1/23 – 6/30/24)
Erica Seubert, MSE Senator (7/1/24-6/30/24)	Adjunct Senator:

David Pevsner, Health Professions Senator (11/16/23 – 6/30/24)	Arshia Malekzadeh, Adjunct (7/1/22 – 6/30/2024)
Shane Ramey, MSE Senator (7/1/23 – 6/30/24)	

3. Faculty Award Recipients

- a. **Miriam Golbert**, *International Education Award*
- b. **Gary Collis**, *Collegiality & Citizenship Award*
- c. **Dustin Silva**, *Governance Award*

4. Department Chair Workshop Training Series - Faculty who completed the training series

a. 9 people complete Dept Chair

a. Benjamin Riveira	4. Kelly Cude	7. Gretchen Stanton
b. Deanna Riveira	5. Kristin Miura	8. Michelle Razzano
c. Dilek Sanver-Wang	6. Michelle LaBrie	9. Thomas Gisell

F. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. CTE Toolkit
2. Senate Policy on Web Enhancement
3. Academic Senate/COCFA Joint Task Force on Full-Time Evaluations
4. IRC Discussion - Automated Book Adoptions
5. Web Design/Server Update
6. Artificial Intelligence Resolution

G. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Staff Training for Classified Absences
3. Election Committee Processes Update

H. Announcements

- Next Academic Senate Meeting Dates Fall 2024: Aug. 22nd, Sept. 5th, Sept. 19th, Oct. 3rd, Oct. 17th, Oct. 31st, Nov. 14th & Dec. 5th.
- 2024 ASCCC Faculty Leadership Institute: June 20th – 22nd, Location TBD
- 2024 ASCCC Curriculum Institute (Theme: Curriculum Unmasked: Revitalize, Revamp and Reignite!):
July 10th – July 13th, Pasadena Convention Center, Pasadena CA.

I. Adjournment: 5:15 pm

The teleconference is accessible through the following link:

<https://canyonsonline.zoom.us/j/89672861130?pwd=rM5ST4atUVbKaEEyrbUYCAAyRVLBB.1>

Please note:

This meeting will be broadcasted at the following locations via zoom

9301 Shirley Ave. Northridge, CA 91324