



College of the Canyons Academic Senate

March 13, 2025

3:00 p.m. to 4:50 p.m.

Hybrid Format, via Zoom & in-person in BONH 330

Join Zoom Meeting

<https://canyonsonline.zoom.us/j/81304377307?pwd=DjcOWaq12ef2z3xtqHJbSq5clyRZqO.1>

Meeting ID: 813 0437 7307; Passcode: 734998

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AGENDA

Notification: *The meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.*

ADA statement: If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in the public meeting, or if you need an agenda in an alternate form, please contact the Academic Senate Office at academicsenateinfo@canyons.edu College of the Canyons

A. Routine Matters

1. Call to order
2. Public Comment
 - *This portion of the meeting is reserved for persons desiring to address the Academic Senate on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes. Public questions or comments can be submitted via email at academicsenateinfo@canyons.edu or asked via zoom chat feature.*
3. Approval of the Agenda
4. Committee Appointments:
 - Aivee Ortega, Program Viability Committee (*temporarily while Erika Torgeson is on Sabbatical*)
 - Jennifer Overdevest, Academic Integrity committee meeting
 - Dilek Sanver-Wang & Alisha Kaminsky, Hiring Committee
5. Sub-Committee Summaries:
 - Senate Executive Committee meeting summary, October 28, 2024 (pg. 7-8)
6. Approval of the Consent Calendar:
 - Academic Senate Summary, February 27, 2025 (pg. 3-6)
 - [Curriculum Committee Summary](#), March 6, 2025

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Scholarly Presentation Committee Annual Chair Report, Dr. Pamela Williams-Paez (pg. 9)
2. IDEA Liaison Report, Dr. Alene Terzian
3. Academic Senate Vice President's Report, Garrett Rieck
 - [Faculty Award Description & Criteria](#)
4. Academic Senate President's Report, Lisa Hooper

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Senate Election Committee Updated Procedures, Dustin Silva
 - Academic Senate Elections Committee Procedures (pg. 10)
 - Academic Senate Standing Procedures for Department Chair Elections (pg. 11-14)

2. Scholarly Presentation Committee Procedures, Dr. Pamela Williams-Paez (pg. 15-18)

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. BP & AP 4025 (Philosophy and Criteria for Associate Degree and General Education), Gary Collis
 - Summary for Senate regarding need for revisions (pg. 19)
 - BP 4025 (pg. 20-21)
 - AP 4025 (pg. 22-25)
2. 2027-28 Academic Calendar, Dr. Jasmine Ruys (pg. 26)
3. Academic Senate 2025-2026 Curriculum & Senate Meeting Calendar (pg. 27)

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Artificial Intelligence Resolution
2. AI Conference Report, Shane Ramey
3. FACCC Conference Report, Jesse Vera
4. Revised Faculty Evaluation Instrument, Faculty Evaluation Taskforce

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Sabbatical Work Product (Archival and Presentation)
3. Adjunct Advisory Council

G. Announcements

1. Next Academic Senate Meeting Dates Spring 2025: March 27th; April 17th; May 1st; May 15th & May 29th
2. 2025 ASCCC Spring Plenary: April 24 – 26th, Hyatt Regency, Irvine, CA.
3. 2025 ASCCC Curriculum Institute: July 9th- 12th, Ontario Convention Center, Ontario, CA.
4. 2025 ASCCC Faculty Leadership Institute: June 12th – 14th, Hyatt Regency, San Francisco Airport, CA.
5. 2025 Spring Curriculum Regional -South Meeting: Feb. 24th, San Bernardino Valley College

H. Adjournment

The teleconference is accessible through the following link:

<https://canyonsonline.zoom.us/j/83788078102?pwd=B3bKUsRrA4wOCQggKaybIQ9r7Hqa63.1>

Please note:

This meeting will be broadcasted at the following locations via zoom

Valencia Campus, Hasley Hall, 3rd floor, office # 351

Academic Senate Meeting Summary for February 27, 2025

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	Public Safety	VACANT	
Communications Officer	Erica Seubert	X	At Large Senator	Sab Matsumoto	X
AT Senator	<i>Claudenic McCalister interim for Regina Blasberg</i>	X	At Large Senator	Michelle LaBrie	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	David Brill	X	At Large Senator	<i>Rebecca Shepherd proxy for Nadia Monosov</i>	X
Student Services Senator	Jesse Vera	X	Adjunct Senator	Todd Fatta	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	X
Kinesiology/Athletics Senator	Leora Gabay	X	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Jennifer Paris	X	X= Present	A= Absent	

Non-voting Members			
Dr. Thea Alvarado	X	Jennifer Brezina	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (AFT President)	A	ASG Student Representative Jesus Martinez (VP of ASG) (via Zoom) & Sanjana Sudhir (Student Trustee)	X

Guest							
Alexa Dimakos	X	Erin Delaney	X	Julie Johnson	X	Nadia Cotti	X
Anzhela Grigoryan	X	Erika Torgeson	X	Kelly Bronco	X	Nicole Faudree	X
Chad Peters	X	Garrett Hooper	X	Maral Markarian	X	Paul Wickline	X
Diane Avery	X	Graciela Martinez	X	Michael Felix	X	Ruth Rassool	X
Dustin Silva	X	Harriet Happle	X	Michael Monsour	X	Dustin Silva	X

I. Routine Matters

1. Call to order: 3:03pm
2. Public Comment:
 - Several upcoming events were shared such as:
 - i. March 4th, Cougar Fest at CCC, 11-2pm by Takeda Center & March 5th 11-1pm by ICCC food.
 - ii. February 27th, EOPS Annual Empowerment conference from 9am-4pm.
 - iii. March 13th, Discover Day from 11am – 2pm for prospective students.
 - iv. March 25th, Disconnect to Reconnect & Co-host Project SOL, 10:30am – 1:00pm.

v. March 19th, Athletics Hall of Fame & honorees, 5:30pm – 9:00pm.

3. Approval of the Agenda:

- **Motion** to approve the agenda Mike Harutunian, seconded by Garrett Rieck. Rebecca Shepherd proxy for Nadia Monosov. Unanimous. Approved.

4. Committee Appointments:

- Benjamin Riviera, Technology Committee
- Aivee Ortega, Department Chair for Counseling (*while Erika Torgeson is out on Sabbatical*)

5. Sub-Committee Summaries:

6. Approval of the Consent Calendar:

- Academic Senate Summary, February 13, 2025 (pg. 3-6)
- [Curriculum Committee Summary](#), February 20, 2025
 - **Motion** to approve the consent calendar by Linda Beauregard-Vasquez seconded by Lak Dhillon. Rebecca Shepherd proxy for Nadia Monosov, (yes, vote). Unanimous. Approved.

II. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Career Education Committee Annual Chair Report, Gary Quire (pg. 7-9)

- There is a regional project with Job Speaker and LinkedIn. Harriet Happel shared on the success of the Intersect labs for GMD and Fire Academy programs. There are plans to build the ATC Center on Lot 6. The Chancellors office equated for a 22% cut under Prop 98 that was for SWF. In SWF there is \$290M for 116 CCC's and each college has 60% for locals and 40% for regional. Funding is based on outcome metrics. COC has 2 job developers and 2 short-term adult hourlies but need more. Last year in Perkins \$2.5M was in ask but only received \$500,000 as this is a priority system.

2. Academic Senate Presidents Report, Lisa Hooper

- **BOT Meeting Update:** The new board voted to confirm the return of funds to the state for student housing. There is now a Student Housing Taskforce lead by Dr. Ruys. The group meets every other Monday at 12pm via Hyflex. ASG also has a Student Housing Committee.
- **Governance Model:** Dr. Mueschke will present on the new Governance Model. This is an ongoing taskforce, and parties have been solicited, and minor tweaks have been made. Leadership considers input from constituents.
- **Dept. Chair Training Series:** The series begins tomorrow. The Senate is generating sessions via the Vision Resource Center. The sessions are limited to 20 people and prioritization is for full-time faculty, then adjuncts.
- **Communications Officer:** Erica is working with Marilyn, and some communication will be disseminated by Erica. The Senate is considering the use of a Senate communication email address.
- **ASG Meeting:** Lisa will meet with ASG and discuss a list of concerns regarding safety to make sure all paths of travel on campus are safe and accessible.
- **Conference Updates:** Jesse Vera and Shane Ramey both attended conferences for the Senate and both will return to do a report or agendize a discussion to Senate.
- **BOT issue:** There are still challenges with faculty managing the BOT/Fraudulent student issue. Lisa has met with many in administration to discuss the issue and potential solutions. This item will be agendized.
- **Many students on Waitlist:** Students cannot add until the day the class meets. Is there a way to add them before day 1 of the class? Dr. Ruys stated they cannot add prior to the first day of class and students are either on the waitlist or not.

III. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. BP & AP 3710 (Copyrights), Nicole Faudree & Gary Collis
 - BP 3710 Copyrights (pg. 10)

- I. **Motion** to approve by Mike seconded by Gary Quire. Proxy Nadia yes,
 - AP 3710 Copyrights (pg. 11-12)
 - There is a legal concept called, “*Work for Hire*” and part of the work involves content creation. There are exceptions when someone is directed to create something collaborative and nuanced with online material. There is some reference to students creating work. Students retain the intellectual property rights to their work. If they are creating it as part of a club, they might get into complex ownership battels.
 - **Motion** to approve by Gary Quire seconded by Linda Beauregard-Vasquez. Rebecca Shepherd proxy for Nadia Monosov (yes, vote). Unanimous. Approved.
2. BP & AP 3715 (Intellectual Property Rights), Nicole Faudree & Gary Collis
 - BP 3715 Intellectual Property Rights (pg. 13)
 - **Motion** by Mike Harutunian seconded by Jennifer Paris. Rebecca Shepherd proxy for Nadia Monosov (yes, vote). Unanimous. Approved.
 - AP 3715 Intellectual Property Rights (pg. 14-22)
 - **Motion** to approve Linda Beauregard-Vasquez seconded by Todd Fatta. Rebecca Shepherd proxy for Nadia Monosov (yes, vote). Unanimous. Approved.
3. AP 3750 (Use of Copyrighted Materials), Nicole Faudree & Gary Collis (pg. 23-26)
 - **Motion** to approve Shane Ramey seconded by Linda Beauregard-Vasquez. Rebecca Shepherd proxy for Nadia Monosov (yes, vote). Unanimous. Approved.
4. Academic Integrity Committee (AIC) Procedures, Shane Ramey (pg. 27-29)
 - Some additions and changes were made to the procedures which now allow for non-voting members such as classified and administrators. The mission statement has been streamlined to make it more conscience. The area of nonperformance was defined. The committee will also make advisory votes on proposals to the Senate. It was suggested under section III. Membership to change sub-section A. from “must” to “may” as this will be less restrictive. There may be an AI resolution generated by the committee. The committee met and discussed the process of creating a faculty guide to move to Senate. There is a suggestion to have reps from all schools to have varied perspectives.
 - **Motion** to approve the procedures noting the above-mentioned changes by Michelle LaBrie seconded by Shane Ramey. Rebecca Shepherd proxy for Nadia Monosov (yes, vote). Unanimous. Approved.

IV. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Senate Election Committee Updated Procedures, Dustin Silva
 - Academic Senate Elections Committee Procedures (pg. 30)
 - The committee took out the word “must” and replaced with “should” as to not deny responses. At times the committee may use non-district emails with communicating with nominees when there is district emails tied to non-coc emails. The committees now use Drupal Forms for nomination and elections. It was suggested for candidate statement requirements to not require Times New Roman font and instead use a sanserif fond as this is ADA compliant. Another suggestion is to not limit the font faculty can use.
 - Academic Senate Standing Procedures for Department Chair Elections (pg. 31-34)
 - Due to the building of the class schedule so far in advance it has become necessary to move the department chair elections to fall semester. Section B was removed as this is no longer applicable. General Counseling has been the primary space to elect chairs for the Counseling Dept. However, counselors are spread across the campus and work in special populations. There may be an initiation for a department split. The idea is to create two departments in instructional and non-instructional and the

ability for counselors outside of GE counseling to run for a department chair in instructional counseling. Learning Resources/librarians will be exempt from the Dept. Chair election. There may be a need to review COCFA article 12 contract language regarding majority or split load. As the faculty are on sabbatical it is important to consider a temporary replacement for department chairs.

- At-Large senators call for nominations will go out soon. This item will return for a vote.
2. New Governance Structure, Dr. Daylene Meuschke
 - An update on the work of the new Governance Remodel Taskforce was shared. COC participated in a climate survey and the feedback received indicated the majority wanted to see improve communication and transparency. There are 80 committees and possible duplicity. The Committee on Committees was created to streamline the process. IE2 Committee will change and there will be new representatives appointed. CPT will be absorbed by IE2. The idea is to provide ideas to a shared governance council. The Academic Senate will retain 10+1 and Classified Senate will retain 9+1. There will be a new proposal form for campus-wide projects/ideas.

V. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Artificial Intelligence Resolution

VI. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Department Chair Election Procedures
3. Sabbatical Work Product
4. Adjunct Advisory Council

VII. Announcements

1. Next Academic Senate Meeting Dates Spring 2025: March 13th, March 27th; April 17th; May 1st; May 15th & May 29th
2. 2025 ASCCC Spring Plenary: April 24 – 26th, Hyatt Regency, Irvine, CA.
3. 2025 ASCCC Curriculum Institute: July 9th- 12th, Ontario Convention Center, Ontario, CA.
4. 2025 ASCCC Faculty Leadership Institute: June 12th – 14th, Hyatt Regency, San Francisco Airport, CA.
5. 2025 Spring Curriculum Regional -South Meeting: Feb. 24th, San Bernardino Valley College

VIII. Adjournment: 5:02pm

The teleconference is accessible though the following link:

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Please note:

This meeting will be broadcasted at the following locations via zoom

none



COLLEGE OF THE CANYONS ACADEMIC SENATE EXECUTIVE COMMITTEE MEETING

October 28, 2024
9:30 a.m. to 10:30 a.m., Via Zoom

Summary

Attendees: Alisha Kaminsky, Chase Dimock, Dustin Silva, Gary Quire, Jesse Vera, Julie Johnson, Linda Beauregard-Vasquez, Lisa Hooper, Marilyn Jimenez, Nicole Faudree, Patty Robinson, Shane Ramey and Tricia George

A. Routine Matters

1. Call to order: 9:35 am
2. Public Comment:
 - I. The Grand Opening for BONH 330 is scheduled for Nov. 14th from 2:00pm – 3:00pm. The event will take place right before the Academic Senate meeting.
3. Approval of the Agenda
 - I. Discussion item #2 was moved to #1 to accommodate the presenter's schedule.
 - II. Motion to approve the agenda by Jesse Vera, seconded by Alisha Kaminsky. Unanimous. Approved.

B. Consent Calendar

1. Adoption of September 30, 2024, Senate Executive Committee Summary (pg. 3-5)
 - I. Motion to approve the summary by Lisa Hooper, seconded by Alisha Kaminsky. Nicole has abstained. Unanimous. Approved.

C. Roles and Responsibilities of the Executive Senate

D. Action:

None

E. Discussion

1. Academic Senate Sub-Committee Membership Composition
 - I. **Committee Composition, Vacancies and Procedures:** A discussion took place with various committee chairs to discuss committee composition and vacancies. In addition, discussion took place to determine if certain committees should include equal representation from various schools/departments or could faculty join if they have an interest. Garrett will discuss with Lisa how committee vacancies should be handled. Could there be a revitalization process for committee composition? There are currently 80 committees on campus, could some committees be merged with other committees? Some committees are in the process of developing operating procedures while other needs to update their procedures.
 - II. **Goal of the Senate Executive Committee:** To goal of the Executive Committee is to make sure that committee members have a way to communicate to the Senate concerns, needs and anything which may be important to their committee work. Some committees work best with a smaller group composition with clearly defined goals.

2. New district Governance Structure: Instructional, Operational & Executive Council
 - I. **Re-Structuring Governance Model:** A new governance model is being discussed which could inform how the committees do their work.
 - II. **Informing various Governance Councils:** Structurally the senate will inform leadership. Taskforce, committees, and their work product would inform a council and potentially more than one council. Those councils would advise leadership. One task that is important for committee leaders to decide is where their work fits in and if this informs the council or leadership? The suggestion is to review the decision-making guide.
3. Future Meeting Times/Days
4. Future Discussion Topics

F. Unfinished Business

None

G. Announcements

1. **Next Academic Senate Meeting Dates Fall 2024:** Oct. 31st, Nov. 14th Dec. 5th. Spring 2025: Feb. 13th, Feb. 27th; March 13th, March 27th; April 17th; May 1st; May 15th & May 29th
2. **2024 ASCCC Fall Plenary Session:** Nov. 7th – 9th, Visalia Convention Center, Visalia, CA.
3. **2025 ASCCC Spring Plenary:** April 24 – 26th, Hyatt Regency, Irvine, CA.
4. **2025 ASCCC Fall Plenary Session:** Nov. 6th – 8th, Regency La Jolla, San Diego, CA.
5. **2025 ASCCC Curriculum Institute:** July 9th- 12th, Ontario Convention Center, Ontario, CA.
6. **2025 ASCCC Faculty Leadership Institute:** June 12th – 14th, Hyatt Regency, San Francisco Airport, CA.

G. Adjournment:

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Scholarly Presentation Committee
Annual Report to Academic Senate – Spring 2025
Presented by Pamela Williams-Páez, Chair, Scholarly Presentation Committee

The first Scholarly Presentation program rolled out in 1997, with Professor Rebecca Shepard sharing her research in Psychology.

For nearly thirty years, we have enjoyed presentations from full- and part-time faculty, featuring topics ranging from the legalities of same-sex marriages in the U.S., to how to make a 3D camera from a box. The scholarly and creative talent of our faculty has spanned the disciplines as we've seen presentations from the departments of Theater, Communication Studies, Biological Studies, Mathematics, Anthropology, and Photography, among others. The Scholarly Presentation has served as a valuable program for our campus as well as the community at-large.

This past year we reintroduced the in-person Scholarly Presentation after three years of absence in our Performing Arts Center due to the COVID pandemic. Professor Mehgen Andrade and Professor Katie Coleman presented, *"Behind Bars: Forfeiting our Children,"* taking a dive into the psychological and social impact of incarcerating youth. The PAC received 241 attendees on November 21, 2024.

Instrumental in the success of this event were the PAC staff; our AV staff; our Public Information Office; our design team and Reprographics Department; the COC Foundation; our Academic Senate; along with support from the Dean of Social and Behavior Science, Andy McCutcheon, Vice President of Institutional Research , Planning, and Institutional Effectiveness, Daylene Mueschke; Trustee Edel Alonso; and last but not least, our Academic Senate President, Lisa Hooper.

And of course, the success of our program this academic was featured by excellent research, scholarship, and passion, the main ingredients for creating thoughtful and creative scholarly works to share with the community. \

The Committee looks forward to receiving and reviewing new applications for the Fall 2025 presentation, as we continue to highlight and celebrate the diverse talents, gifts, and abilities among our amazing faculty.

Academic Senate Elections Committee Procedures

Election Committee:

1. Elections of officers and members of the College of the Canyons Academic Senate shall be run by the Elections Committee.
2. This committee will be comprised of appointed faculty members reporting to the Academic Senate.
 - a. The Academic Senate President will appoint the chair of the committee.
 - b. The Academic Senate President will seek faculty volunteers to serve on the Elections Committee which will be approved by the Academic Senate.
3. The committee's duties include seeking nominations, running elections, and declaring the results to the Academic Senate.
4. The committee will ensure that elections are held per the Academic Senate Constitution and Bylaws.
5. Elections will be conducted by the Elections Committee either by paper or electronic ballots.
6. The results will be confirmed by the Academic Senate.
7. Email correspondence relating to an election should be conducted via Canyons email for all parties. Emails from non-Canyons emails will be conducted at the discretion of the Elections Committee.

Nomination Procedures:

- a. The nominating period shall be at least one week in duration.
- b. Nominations will be obtained from eligible faculty groups.
- c. Individuals may nominate themselves or another member of the faculty group may nominate a qualified faculty member.
- d. Nominees will be given the full nomination list should an election be needed.

Election Procedures:

- a. Candidates may provide a candidate statement of approximately 400 words or less. **Candidate statements will be formatted to the required same specifications of font type and size, spacing, etc. as needed.** Candidates are not required to provide a statement as they are optional.
- b. Candidates will be given at least 5 business days¹ to provide a candidate statement.
- c. Candidate statements will only be accepted from candidates and through the method outlined and instructions provided at the time. Candidate statements may not be accepted otherwise.
- d. Candidate statements will be compiled and sent out to eligible voters in random order prior to or at the opening of the election.
- e. If an election has multiple seats for the same position, then eligible voters will be able to vote for multiple candidates equal to the number of available seats, no more than one vote per candidate.
- f. The voting period for elections involving only full-time employee voters will be held for a minimum of 5 business days¹.
- g. The voting period for elections that involve part-time employee voters will be held for a minimum of 8 business days¹.

Approved by the Academic Senate: March 10, 2022

¹ Business days are defined as Mondays through Fridays, not including Saturdays, Sundays, and holidays according to the academic calendar.

**ACADEMIC SENATE
STANDING PROCEDURES
for
DEPARTMENT CHAIR ELECTIONS**

I. AUTHORITY

A. According to the COCFA **Collective Bargaining Agreement** ~~contract~~, **Article 12, Section K**, the Academic Senate is responsible for administering the election of Department Chairs. The Academic Senate is bound by the provisions found in the COCFA **Collective Bargaining Agreement** ~~contract~~. However, further development and elaboration of procedures by the Academic Senate for the election of Department Chairs is permitted provided they are in accordance with the COCFA **Collective Bargaining Agreement** ~~bargaining contract~~.

II. QUALIFICATIONS

A. Per Article 12, Section K of the COCFA **Collective Bargaining Agreement** ~~contract~~, **any full-time faculty member is eligible for selection as a department chair.**

III. TERM

A. Department Chairs will serve a term of two years and may serve multiple terms. The term will start on the first day following the last day of instruction of the spring semester **or as outlined in the COCFA ~~contract~~ Collective Bargaining Agreement.**

IV. VOTING

A. Eligible voting members will be determined per Article 12, Section K **of the COCFA Collective Bargaining Agreement** ~~contract~~.

V. ELECTION PROCEDURES

A. Nominations

1. Calls for nominations will go out from the Academic Senate to every full-time faculty member in the department.
2. Faculty members will have at least one week to submit nominations.
3. Those nominated must be a full-time faculty member of the department.
4. Any faculty member in the department may nominate an eligible member of the department.
5. Faculty members can only nominate individuals in their own department.
6. The Academic Senate will notify nominated faculty, and those nominated may withdraw their nomination.
7. If only one candidate is nominated for Department Chair, then that candidate is deemed to have been elected "by acclamation", unless there is a formal request for a ballot by any other full-time member of the department.
 - a.) If there is a formal request for a ballot, a "yes/no" ballot will be issued to the department.
 - b.) The balloting will be open for at least one week.
 - c.) If the nominee does not receive a majority of ballots cast, then nominations will be reopened.
8. If there are two or more candidates for Department Chair, then an election will be held.
 - a.) Balloting will be open for at least one week.
 - b.) Elections Involving Only 2 Candidates:
 - i. A successful candidate must receive a majority of the vote cast **(50%+1).**
 - ii. If both candidates receive 50 percent of the votes cast, then the Senate will administer the principle of rotation.
 - c.) Elections Involving 3 Candidates or More:

- i. If in an election with 3 or more candidates a candidate has achieved a plurality of the votes cast, the candidate having achieved a plurality is deemed to have won the election.
 - ii. If in an election where 3 or more candidates all receive an equal share of votes cast and no candidate has achieved a plurality of votes, then the Senate will administer the principle of rotation.
- d.) Implementation of Principle of Rotation:
- i. Two Candidate Elections
 - 1. If an incumbent candidate has received 50 percent of the vote in a two-candidate election, the non-incumbent candidate is deemed to have won the election provided the incumbent candidate has served as Chair of that Department for at least three successive semesters by the end of the spring semester in which their term ends.
 - 2. If an incumbent candidate has received 50 percent of the vote in a two-candidate election, and has only served as Chair for two successive semesters or less by the end of the spring semester in which their term ends, the incumbent candidate is deemed to have won the election.²
 - 3. If an incumbent candidate has received 50 percent of the vote in a two-candidate election, and has previously served as Chair in any capacity during a term other than the term of the present election, the non-incumbent candidate is deemed to have won the election provided the non-incumbent candidate has never served as Chair in any capacity. Otherwise, the principle of rotation does not apply and Section V(A)(8)(d)(iii) of these procedures apply.³
 - 4. In the case where two candidates have each received 50 percent of the vote and neither candidate is an incumbent candidate and one of the two candidates has previously served in any capacity as Chair, the candidate having never served as Chair in any capacity is deemed to have won the election.
 - 5. In the case where two candidates have each received 50 percent of the vote, neither of whom is an incumbent Chair, and neither has ever served in any capacity at any time as Chair, then the Principle of Rotation is inapplicable and Section V(A)(8)(d)(iii) of these procedures applies.
 - ii. Three or More Candidate Elections
 - 1. If an incumbent Chair is one of three or more candidates having received an equal share of the vote cast in an election and no candidate has achieved a plurality of votes, the incumbent candidate is deemed to have won the election provided the incumbent candidate has only served as Chair for two successive semesters or less by the end of the spring semester in which their term ends. Otherwise, the incumbent candidate is disqualified from further consideration as a candidate to serve as Chair. A run-off ballot will be provided for the remaining two non-incumbent candidates.
 - 2. If in an election three or more candidates receive an equal share of the vote cast and no candidate has achieved a plurality of votes, and none of those candidates is an incumbent Chair nor has ever served as Chair in any capacity, the Principle of Rotation is inapplicable and Section V(A)(8)(d)(iii) of these procedures applies.
 - 3. For all run off ballots/elections, the provisions of Section V(A)(8)(d)(i) of these procedures apply.

² It can be said that incumbent candidates having served as Chair for only two successive semesters or less have not had adequate opportunity to gain the insight, experience and knowledge achieved by serving as Chair. Therefore, compelling the incumbent candidate to vacate the office so that a non-incumbent candidate may realize the benefits of a full 2-year term as Chair is arguably inequitable.

³ This section was meant to address the scenario where an incumbent has tied, has possibly served their current term for only one or two semesters and would then be deemed the winner under subsection V(A)(8)(d)(2) above. But, that would not be very equitable because V(A)(8)(d)(2) above is meant to apply and benefit only those incumbent chairs who have never before served as Chair. Thus, under this section an incumbent Chair could have only served one or two semesters as an incumbent, yet they have had the full privilege of past service in some capacity. Under that scenario, it seems equitable to allow the non-incumbent candidate to win, provided they have never served as Chair.

iii. Under all circumstances where the Principle of Rotation is inapplicable, and under all circumstances and scenarios not addressed by Sections V(A)(8)(d)(i) and (ii) of these procedures, the election will be resolved in the following manner:

1. The final determination of the election will be overseen by an ad hoc committee of at least 3 or more disinterested members of the Academic Senate. Either the President or Vice-President of the Academic Senate shall serve a member of the ad hoc committee. The final two candidates for the unresolved election shall attend a meeting of the ad hoc committee and will each randomly draw one selection out of a lot of 10 sealed papers each containing a number from 1 to 10. The candidate who draws the higher number from 1 to 10 is deemed the winner. If only one of the two candidates attends the meeting, the candidate who does not attend is deemed to have lost the election, unless compelling circumstances exist explaining the absence of that candidate.

9. If a department does not have a faculty member nominated for Chair, then the position of Department Chair for that department will be open first to other full-time faculty from the Division/School in which the department in question resides, and if no nominations are received, then to the entire full-time faculty.

a. Single Member Departments – Department Chairs who serve as the only member of their Department may choose not to continue service as Chair.⁴ Under such circumstances the President of the Academic Senate will convene an ad-hoc committee to explore the best possible alternatives.

i. Ad hoc Committee Composition – the committee shall consist of the President of the Academic Senate or designee, the CIO or designee, the Division/School Dean of the affected Department, the President of COCFA or designee, and the current Department Chair opting out of continued service as well as one full-time faculty member from outside the affected Division/School. A majority vote shall determine all outcomes decided by the committee.

b. No Nominations Received – in elections where no nominations are received from any full-time faculty member, the Academic Senate President will convene an ad hoc committee to determine an appropriate outcome.

i. Ad hoc Committee Composition – the committee shall consist of the President of the Academic Senate, the CIO, the Division/School Dean of the affected Department, the President of COCFA or designee, all full-time members of the Department in question, as well as one full-time faculty member from outside the affected Division/School. A majority vote shall determine all outcomes decided by the committee.

10. Resignations

a. If a Department Chair resigns prior to the completion of their term, the President of the Academic Senate will convene an ad hoc committee to determine the best manner in which to temporarily fill the vacancy. The committee may consider temporary and interim appointments as well as special elections. A majority vote shall determine all outcomes decided by the committee.

b. If the resignation occurs during a semester in which an election for Department Chair has already transpired and a candidate other than the resigning Chair has been elected, no special election will be conducted and any interim or temporary appointment will end at the conclusion of the spring semester.

⁴ In particular cases, full-time faculty are hired by the District using a job description that includes service as Department Chair as part of the expected job duties. However, it is the position of the Academic Senate that subsequent to being hired the COCFA bargaining contract controls thus providing election opportunities for any Chair, from single member Departments or otherwise, to opt out of their service as Chair. The same principle applies to Chairs from single member departments that were not originally hired to serve as Department Chair. Under either circumstance, the decision of a faculty member from single member departments not to continue serving as Chair presents serious academic and administrative dilemmas to be resolved. Consequently, an ad hoc committee representing a shared governance approach to addressing the issue is warranted.

c. If a resignation occurs in a two-member department leaving only one eligible member of the department in question to serve as Chair, the President of the Academic Senate may appoint that remaining eligible member as interim Chair of the department in question to serve out the original term of the resigning member of the department in question.

d. Ad Hoc Committee Composition – the committee shall consist of the President of the Academic Senate, the CIO, the Division/School Dean of the affected Department, the President of the COCFA or designee, and all full-time members of the Department in question, as well as one full-time faculty member from outside the affected Division/School. A majority vote shall determine all outcomes decided by the committee.

11. Sabbaticals, Temporary Leaves, or other Special Cases

a. If a Department Chair is unable to continue prior to the completion of their term, the President of the Academic Senate will convene an ad hoc committee to determine the best manner in which to temporarily fill the vacancy. The committee may consider temporary and interim appointments as well as special elections. A majority vote shall determine all outcomes decided by the committee.

b. If the vacancy occurs during a semester in which an election for Department Chair has already transpired and a candidate other than the vacating Chair has been elected, no special election will be conducted and any interim or temporary appointment will end at the conclusion of the spring semester.

c. If a resignation occurs in a two-member department leaving only one eligible member of the department in question to serve as Chair, the President of the Academic Senate may appoint that remaining eligible member as interim Chair of the department in question to serve out the original term of the resigning member of the department in question.

d. Ad Hoc Committee Composition – the committee shall consist of the President of the Academic Senate, the CIO, the Division/School Dean of the affected Department, the President of the COCFA or designee, and all full-time members of the Department in question, as well as one full-time faculty member from outside the affected Division/School. A majority vote shall determine all outcomes decided by the committee.

12. Removal for Non-Performance – provisions for removal of Department Chairs for non-performance are set forth in Article 12, Section K, of the COCFA bargaining contract.

13. All election results must be confirmed by the Academic Senate. Any challenges to the election process shall be made at that time. Confirmation of the results may be achieved without public disclosure of the actual vote totals for each department.

Approved by Academic Senate March 22, 2012

SCHOLARLY PRESENTATION COMMITTEE

OF THE ACADEMIC SENATE:

COMMITTEE PROCEDURES

I. PURPOSE

The Scholarly Presentation Committee is a sub-committee of the Academic Senate. The primary role of the Committee is to serve as a forum for faculty to showcase scholarly works and research in their fields of interest. The Scholarly Presentation is designed to be shared with the campus and broader community through annual presentations. The presentations will be 1 hour in length and will take place in Fall of each academic year at the Santa Clarita Performing Arts Center.

II. COMMITTEE DUTIES AND FUNCTIONS

The duties and functions of the Scholarly Presentation Committee are as follows:

1. Promote, celebrate and showcase the talent and expertise of our faculty in each one's respective discipline.
2. Participate in selection of scholarly presenters for upcoming events.
3. Create space for presenters to maintain integrity of their project, respecting the expertise of the presenter. Give feedback and support for draft and working presentations.
4. Foster collaboration between Scholarly Presentation Committee and other campus- wide efforts. Assist with promoting presentations.

III. MEMBERSHIP

A. COMMITTEE CHAIR

The committee will be chaired by a full-time faculty member.

B. DUTIES AND RESPONSIBILITIES OF THE COMMITTEE CHAIR

1. Plan and arrange meetings with room reservations and/or confer Zoom links.
2. Coordinate opportunities for members to vote and discuss

proposals for future events.

3. Provide updates for the committee website with archival materials as well as overview of Committee purpose and programs.
4. Report out to the Academic Senate.
5. Create a template for scoring presentation proposals.
6. Send campus-wide announcement for proposals.
7. Work with the Academic Senate President to recruit and manage Committee membership.
8. Meet with and provide support to scholarly presenters.
9. The Scholarly Presentations Committee Liaison will serve as a member of the Academic Senate's Executive Committee.
10. Work with Performing Arts Center (PAC) to coordinate logistics for event and reserve dates.
11. Coordinate with the Foundation to prepare honoraria and plaque of recognition for presenters. Also coordinate food and drink for reception with Foundation.
12. Contact local plaque company and/or florists as recommended by Foundation for presenter's recognition.
13. Coordinate room reservations for rehearsals and feedback from committee members.
14. Work with Reprographics to design programs and promotional materials for events.
15. Work with the Public Information Office to share an event schedule with local media as well as post on marquees.

C. COMMITTEE MEMBERS:

1. Current faculty from all Schools at College of the Canyons.

D. NON-VOTING MEMBERS

1. Dean, School of Behavioral and Social Sciences
2. Vice President of Instruction
3. Vice President of Institutional Research
4. Board of Trustee members

F. ADVISORY AND RESOURCE MEMBERS

The following is a list of the advisory resource members. Additional

members may be added as resource members by mutual agreement of the chair.

1. Vice President, Instruction or designee
2. Dean, Behavioral and Social Sciences and Humanities
3. Vice President, Institutional Research or designee
4. Dean, Equity
5. Student representatives
6. COC Foundation
7. Classified Staff
8. Performing Arts Center (PAC) facilities and staff
9. Coordinate with Audio-Visual Department for technical support
10. Other campus leaders [ICC, Special population directors]

IV. MEMBERSHIP RESPONSIBILITIES

1. Review proposals and give feedback to the committee via vote and discussion.
2. Provide collegial support and feedback for presenters.
3. Provide supplementary resources [technical and/or specialized skill support].

V. SELECTING PRESENTATIONS

[Spring Semester]:

1. Chair will distribute announcement with call for proposals by Week Five of the Spring semester.
2. Chair will distribute scoring rubric and submissions to committee members for consideration.

Factors to consider for selection are as follows:

- A. Scholarship and excellence of proposal.
- B. Why should we care? Relevance and interest of topic for broad audience.
- C. Creativity and design of project.

3. Committee will meet in person or via confer Zoom to discuss and select applications for upcoming presentation. Decision will be made after careful conversation and as committee agrees on decision. In case of a decision impasse, Chair will call a vote with the majority deciding upcoming presenter.

4. Colleagues will be notified by Week Eight of Spring semester of their selection for Fall semester presentation.

5. Committee will meet with selected Fall presenter by Week 12 of Spring semester to see outline of presentation and provide feedback and support.

[Fall Semester]:

1. By Sixth week of the semester, Committee will meet with presenter to provide feedback and support for presentation.
2. By Tenth week of the semester, Committee will meet with presenter I (if needed) to review and offer additional support for presentation.
3. Day before presentation, Chair and presenter will meet with PAC staff to go over technical set-up and 'dress rehearsal.'

Rev. 3/25

TO: College of the Canyons Academic Senate
FROM: Gary Collis, Chair of Policy Review Committee
DATE: March 7, 2025
RE: Summary of Revisions to BP/AP 4025 (Philosophy and Criteria for Associate Degree and General Education)

BP/AP 4025 concern the “philosophy” and “criteria” for both general education and earning an associate degree. Much of the content is either mandated by, or closely derived from the language, of Title 5, sections 55060, 55061, and 55062, which relate to general education requirements. The Board of Governors amended those three sections in 2023 to, among other things, adjust the general education categories for so-called “local” degrees and to add Ethnic Studies as a general education requirement. In response to these legal changes, the Academic Senate made choices in November of 2024 to modify the requirements for the general education requirements necessary to earn a local degree at COC. The changes to AP 4025 are designed to implement that Senate’s decision and largely use Title 5 language to describe the various general education categories. The changes to BP 4025, which is focused on COC’s “philosophy,” are largely intended to modify the existing “philosophy” of general education to more closely reflect the changes to the general education categories. Along the way, other language improvements were recommended for clarity and precision. The Curriculum Committee was instrumental in crafting the revised documents.

As an aside, the Policy Review Committee thanks the Curriculum Committee and its leaders for its incredibly hard work in studying and navigating the complex legal changes that led to these revisions and for helping the Senate and the Policy Review Committee to better understand them. The Policy Review Committee truly appreciates it. The Policy Review Committee cannot effectively function without the sort of effective inter-committee partnership that it had throughout this revision process with the Curriculum Committee and its devoted leadership.



References

Title 5 Section 55061;
ACCJC Accreditation Standard 2

BP 4025 Philosophy and Criteria for Associate Degree and General Education

College of the Canyons is dedicated to the philosophy that all students will receive the highest quality education possible. Doing so should ensure learning experiences that will enhance students' academic and career opportunities as well as develop a sense of inclusion, diversity, equity, accessibility, and antiracism ~~inclusion~~, civic awareness, and global responsibility. Courses that are designated to fulfill the general education ~~and depth~~ requirements shall meet the following philosophy.

1. The awarding of an Associate-Degree is intended to represent more than an accumulation of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights. Among these are the ability to think critically and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand the modes of inquiry of the major disciplines; to be aware of other cultures, ~~and times,~~ and populations, including those which have been traditionally marginalized; to achieve insights gained through experience in thinking about ethical problems; and to strengthen the capacity for self-awareness, ~~sensitivity to the experience of others~~ emotional intelligence, and leadership.
2. In addition to these accomplishments, the student shall possess sufficient depth in some field of knowledge to prepare to enter the workforce ~~while promoting and/or to develop~~ an interest in lifelong learning.
3. Central to an Associate Degree, general education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts, and methodologies both unique to and shared by the various disciplines. College educated persons must be able to use this knowledge when evaluating and appreciating the physical environment, the culture, and the society in which they live, applying the skills developed through general education curriculum to navigate the world of work in a multicultural and increasingly technological world. In addition, general education should offer many starting points for understanding the world around us, including developing critical thinking skills.

~~which students can then develop through lifelong learning. Most importantly, general education should lead to a better understanding of work in a multicultural and increasingly technological world.~~

4. In establishing or modifying a general education program, the District shall create coherent and integrated educational requirements through contextualized learning opportunities such as project-based learning, internships, and apprenticeships as well as inter, multi-, and cross-disciplinary approaches as appropriate. General education programs should involve active examination of proposed solutions to world problems.

5. The CEO of the Santa Clarita Community College District shall establish procedures to ~~assure~~ensure that courses used to meet general education and Associate Degree requirements meet the standards in this policy. The procedures shall provide for appropriate Academic Senate involvement.



AP 4025 Philosophy and Criteria for Associate Degree and General Education

References:

Title 5 Section 55061;

ACCJC Accreditation Standard 2

1. The programs of the District shall be consistent with its institutional mission and purpose, and its community's demographics and economics, while developing a sense of diversity, equity, inclusion, civic awareness, and global responsibility.

2. Students receiving an Associate Degree must satisfactorily complete the requirements in general education selected from the following areas indicated below. A ~~given~~ course may only meet the requirement for a given general education area once and shall not count towards multiple general education requirements for the same student. The requirements are:

- (1) English Composition, Oral Communication, and Critical Thinking (minimum of 6 semester units) including:
 - (A) English Composition (minimum of 3 semester units). Courses fulfilling this requirement must be baccalaureate-level and include expository and argumentative writing.
 - (B) Oral Communication and Critical Thinking (minimum of 3 semester units). Courses fulfilling this requirement must be baccalaureate-level and may include oral communication and critical thinking courses.
- (2) Mathematical Concepts and Quantitative Reasoning (minimum of 3 semester units). Courses fulfilling this requirement must be at least college-level and may include mathematics or quantitative reasoning courses, including logic, statistics, computer languages, and related disciplines.
- (3) Arts and Humanities (minimum of 3 semester units). Courses in the humanities study the cultural activities and artistic expressions of human beings. Such courses develop students' awareness of how people throughout the ages and in different cultures respond to themselves and the world around them in artistic and cultural creation, and develop students' aesthetic understandings and abilities to make value judgments. Courses fulfilling this requirement may include introductory or integrative baccalaureate-level courses in the visual and performing arts, art history, foreign languages, literature, philosophy, religion, and related disciplines.

- (4) Social and Behavioral Sciences (minimum of 3 semester units). Courses in the social and behavioral sciences focus on people as members of society and develop awareness of the methods of inquiry used by the social and behavioral sciences. They stimulate critical thinking about how people act and have acted in response to their societies and promote appreciation of how societies and social subgroups operate. Courses fulfilling this requirement may include introductory or integrative baccalaureate-level courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology, and related disciplines.
- (5) Natural Sciences (minimum of 3 semester units). Courses in the natural sciences examine the physical universe, its life forms, and its natural phenomena, helping students appreciate and understand the scientific method and the relationships between science and other human activities. Courses fulfilling this requirement may include introductory or integrative baccalaureate-level courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics, and other scientific disciplines.
- (6) Ethnic Studies (minimum of 3 semester units). Courses fulfilling this requirement may include baccalaureate-level courses in the four autonomous disciplines within Ethnic Studies: Black Studies; African American Studies; Africana Studies; Native American Studies; Chicano/a/x; Latino/a/x Studies/La Raza Studies; and Asian American Studies.

• ~~**4025.1 Natural Sciences** (minimum 3 semester units)– Courses in the natural sciences are those which examine the physical universe, its life forms, and its natural phenomena. To satisfy the general education requirement in natural sciences, a course shall be designed to help the student develop an appreciation and understanding of the scientific method, and encourage an understanding of the relationships between science and other human activities. This category would include introductory or integrative courses in astronomy, biology, chemistry, general physical science, geology, meteorology, oceanography, physical geography, physical anthropology, physics and other scientific disciplines.~~

• ~~**4025.2 Social and Behavioral Sciences** (minimum 3 semester units)– Courses in the social and behavioral sciences are those which focus on people as members of society. To satisfy the general education requirement in social and behavioral sciences, a course shall be designed to develop an awareness of the method of inquiry used by the social and behavioral sciences. It shall be designed to stimulate critical thinking about the ways people act and have acted in response to their societies and should promote appreciation of how societies and social subgroups operate. This category would include introductory or integrative survey courses in cultural anthropology, cultural geography, economics, history, political science, psychology, sociology and related disciplines.~~

• ~~**4025.3 Humanities and Fine Arts** (minimum 3 semester units)– Courses in the humanities are those which study the cultural activities and artistic expressions of human beings. To satisfy the general education requirement in the humanities, a course shall be designed to help the~~

student develop an awareness of the ways in which people throughout the ages and in different cultures have responded to themselves and the world around them in artistic and cultural creation and help the student develop aesthetic understanding and an ability to make value judgments. Such courses could include introductory or integrative courses in the arts, foreign languages, literature, philosophy, and religion.

- **4025.4 Language and Rationality** (minimum 6 semester units)—Courses in language and rationality are those which develop for the student the principles and applications of language toward logical thought, clear and precise expression and critical evaluation of communication in whatever symbol system the student uses.

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- (a) English Composition (minimum 3 semester units)—Courses fulfilling the written composition requirement should include both expository and argumentative writing.

- (b) Communication and Analytical Thinking (minimum 3 semester units)—Courses fulfilling the communication and analytical thinking requirements include oral and written communication, mathematics, logic, statistics, computer language and programming, and related disciplines.

- **4025.5 American Institutions Requirement** (minimum 3 semester units; must cover categories a and b, below)—Courses in American Institutions are those which focus on the historical development of American institutions and ideals, the operation of representative democratic government under the Constitution of the United States, and the principles of state and local government established under the Constitution of this State.

- United States History

- U.S. Constitution, State and Local Government

- **4025.6 Physical Education and Wellness** (minimum 2 semester units)—Courses in physical education and wellness are those which develop the knowledge and skills to empower students to sustain regular, lifelong physical activity as a foundation for a healthy, productive, and fulfilling life.

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(a) RN and LVN to RN Nursing majors are exempt from this requirement by virtue of the physical education requirements threaded throughout the curriculum as a requirement of national standards within that discipline, to include healthy living instruction, and required physical activity in the clinical component of the program, among other things.

- **4025.7 Diversity Requirement** (minimum 3 semester units)—Courses in Diversity examine general issues of diversity, equity, ethnocentricity, and/or ethnicity; and relationships to problems facing contemporary society, especially those resulting from prejudice, discrimination, and cultural conflict. Attention is paid to critical thinking skills which allow students to address cultural, racial, and/or gender issues in a sensitive and responsible manner.

~~and to evaluate their own attitudes and those of others.~~

~~(a) The course used to satisfy this area may also be used to satisfy another area of General Education, if applicable.~~

~~(b) RN and LVN to RN Nursing majors are exempt from this requirement by virtue of the cultural competency emphasis threaded throughout the curriculum as a requirement of national standards within that discipline.~~

~~(c) The Curriculum Committee will approve a list of qualifying courses and review any new course developed in the future for diversity content.~~

- ~~**4025.8** Transfer Degree Exemptions — Associate in Arts for Transfer (AA-T) degrees and Associate in Science for Transfer (AS-T) degrees are exempt from the following local requirements:~~
- ~~American Institution requirement~~
- ~~Physical Education and Wellness requirement~~
- ~~Diversity requirement~~
- ~~as listed in sections 4025.5, 4025.6 and 4025.7 of this procedure, respectively.~~

Revised xx/xx/xx

Approved xx/xx/xx

College of the Canyons
Academic Calendar – 2027/28
Draft Developed Fall 2024

Fall 2027		
Month	Event	Date
August	Welcome Day	August 13 (Friday)
	Professional Development Week (FLEX, Employees Only)	August 13-19 (Friday – Thursday)
	Mandatory Opening Day (Employees Only)	August 20 (Friday)
	First Day of Fall 2027	August 23 (Monday)
September	Labor Day Holiday	September 6 (Monday)
November	Veterans Day Holiday Observed and Actual	November 11 (Thursday)
	Thanksgiving Day Holidays	November 25 - 28 (Thursday – Sunday)
December	Last Day of Fall Semester	December 11 (Saturday)
	Campus Closed	TBD

Winter Intersession 2028		
Month	Event	Date
December	New Year's Holiday	December 31 (Observed) and January 1 (Friday - Saturday)
January	First Day of Winter Term	January 3 (Monday - 5 weeks)
	Martin Luther King Holiday	January 17 (Monday)
February	Professional Development Week (FLEX, Employees Only)	January 31 – February 4 (Monday to Friday)
	Last Day of Winter Term	February 5 (Saturday - 5 weeks)

Spring 2028		
Month	Event	Date
February	First Day of Spring Semester	February 7 (Monday)
	Lincoln/Washington Holidays	February 18-21 (Friday to Monday)
April	Spring Break	April 3-9 (Monday – Sunday)
May	Memorial Day	May 29 (Monday)
June	Last Day of Spring Semester	June 1 (Thursday)
	Commencement Ceremony	June 2 (Friday)

Summer 2028		
Month	Event	Date
June	Start of Summer session	June 5 (Monday – 10 weeks)
	Juneteenth	June 19 (Monday)
July	Independence Day	July 4 (Tuesday)
August	Last possible day of Summer Session	August 12 (Saturday – 10 weeks)

Approved by the Academic Calendar Committee 2/24/25

2025/2026 ACADEMIC YEAR ACADEMIC SENATE & CURRICULUM COMMITTEE PROPOSED CALENDAR OPTIONS

Academic Senate & Curriculum Committee Meetings 2025/2026					
Fall 2025			Spring 2026		
Meetings occur on Thursdays in BONH 330 (3:00 pm to 5:00 pm) Hold Senate Retreat <u>NOT</u> during FLEX and instead during the first week of fall 2025 semester.					
Month	Meeting	Date	Month	Meeting	Date
August	Senate Retreat (FLEX week Thurs, Aug. 15 th to Thurs, 21 st) (First Day of Fall 2025, Aug. 25 Monday)	Aug. 28	February	Senate 8 (FLEX Week Feb. 2 nd to 6 th) (First Day of Spring 26, Feb. 9 (Monday))	Feb. 12
September	Curriculum 1	Sept. 04		Curriculum 8	Feb. 19
	Senate 1	Sept. 11		Senate 9	Feb. 26
	Curriculum 2	Sept. 18	March	Curriculum 9	March 05
	Senate 2	Sept. 25		Senate 10	March 12
	Curriculum 3	Oct. 02		Curriculum 10	March 19
October	Senate 3	Oct. 09		Senate 11	March 26
	Curriculum 4	Oct. 16		Curriculum 11	April 02
	Senate 4	Oct. 23	April	No Meeting - Spring Break April 6 th to 12th (Mon. to Sun.)	April 09
	Curriculum 5	Oct. 30		Senate 12	April 16
November	Senate 5	Nov. 06		Curriculum 12	April 23
	Curriculum 6	Nov. 13		Senate 13	May 30
	Senate 6	Nov. 20	May	Curriculum 13	May 07
	No Meeting - Thanksgiving	Nov. 27		Senate 14	May 14
December	Curriculum 7	Dec. 04		Curriculum 14	May 21
	Senate 7	Dec. 11		Senate 15	May 28
	Last Day of Fall Semester	Dec. 13 (Saturday)	June	Last Day of Spring Semester End of Year Senate Collegial Celebration	June 4 (Thurs.)

Approved by the Academic Senate TBD