

## Academic Senate Meeting Summary for October 9, 2025

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	<i>David Brill proxy for Gary Quire</i>	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	Public Safety	Jessica Crowley	X
Communications Officer	Erica Seubert	X	At Large Senator	Alene Terzian-Zeitounian	X
AT Senator	Regina Blasberg	X	At Large Senator	Erin Delaney	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	David Brill	X	At Large Senator	Alexandra Dimakos	X
Student Services Senator	Jesse Vera	X	Adjunct Senator	Todd Fatta	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	<i>Erica Subert proxy for Lauren Rome</i>	X
Kinesiology/Athletics Senator	<i>Garrett Rieck proxy for Leora Gabay</i>	X	Adjunct Senator	<i>Tricia George proxy for Linda Beauregard-Vasquez</i>	X
SBS Senator	<i>Rebecca Shepherd proxy for Jennifer Paris</i>	X	X= Present	A= Absent	

Non-voting Members			
Dr. Thea Alvarado (Interim, CIO)	X	Jennifer Brezina	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	A
Dan Portillo (AFT President) <i>Via Zoom</i>	X	ASG Student Representative: Sanjana Sudhir (Student Trustee)	A

Guest							
Claudenice Braga-McCalister	X	Dianne Avery	X	Jennifer Paris	X	Paul Wickline	X
Clinton Slaughter	X	Dr. Edel Alonso	X	Jessica Crowley	X	Ruth Rassool	X
Collette Gibson	X	Dr. Preeta Saxena	X	Lauren Rome	X	Siane Holland	X
Connie Palazzolo	X	Eddie Becton	X	Michael Felix	X	Sonny Requejo	X
Dr. Daylene Meuschke	X	Garrett Hooper	X	Nadia Cotti	X	Victoria Leonard	X
Dr. Deanna Riveira	X						

### A. Routine Matters

1. Call to order: 3:03 pm
2. Public Comment:
  - The Department Chair nomination form does not include the new health departments for OTA, PTA, Pharm Tech and DMS. The Department Chair Nominations for round #2 will include the new allied health programs.
3. Approval of the Agenda:

- Jessica Crowley was welcomed as the new Public Safety Senator.
  - **Motion** to approve the agenda by Todd Fatta seconded by Lak Dhillon. Garrett Rieck proxy for Leora Gabay (yes, vote); Tricia George, proxy for Linda Beauregard-Vasquez (yes, vote); David Brill proxy for Gary Quire (yes, vote); Erica Seubert proxy for Lauren Rome (yes, vote); Rebecca Sheperd proxy for Jennier Paris (yes, vote). Unanimous. Approved
4. Committee Appointments: (pg. 3)
  5. Sub-Committee Summaries:
    - I. Senate Executive Committee meeting summary, September 18, 2025 (pg. 10-13)
    - II. Program Viability Committee meeting summary, September 25, 2025 (pg. 14-16)
  6. Approval of the Consent Calendar
    - Counseling department withdrew request to split the Counseling dept. All full-time counselors will be able to run for the Chair of Instructional Counseling position. The chair of record through our elections process will be their instructional chair.
    - **Motion** to approve the consent by Garrett Rieck, seconded by Jessica Crowley. Garrett Rieck proxy for Leora Gabay (yes, vote); Tricia George, proxy for Linda Beauregard-Vasquez (yes, vote); David Brill proxy for Gary Quire (yes, vote); Erica Seubert proxy for Lauren Rome (yes, vote); Rebecca Sheperd proxy for Jennier Paris (yes, vote). Unanimous. Approved

Academic Senate Meeting Summary, September 11, 2025 (pg. 4-8)	<a href="#">Curriculum Committee Summary, October 2, 2025</a>
Public Safety Senator Nomination Results (pg. 9)	<a href="#">Request to withdraw the Program Viability Department Counseling Department Proposal to Split</a>

## B. Reports

*These are informational items no discussion or action will be taken. However, clarification questions are welcomed.*

1. Academic Senate Presidents Report, Lisa Hooper
  - **Homecoming:** This event is scheduled for tonight at the Cougar stadium.
  - **Great Shakeout Drill:** The drill is scheduled for next Thursday. Lisa advocated participation in the drill. The email from James Temple provides detailed instructions for faculty.
  - **ASG presentation to the Board:** ASG presented a resolution on a Vote of Confidence for David Andrus and a Vote of No Confidence for Sharlene Johnson, Fred Arnold and Sharlene Trevino to the Board. ASG leadership is impressive, demonstrating both confidence and competence.
  - **GENSLER Group Update:** This group has been to COC three times and is working on re-imaging the district planning, including the educational facilities master plan. At the last presentation, a key finding was that the primary reason students want to come to campus is to engage with their instructors, and the primary reasons instructors want to come to campus is to engage with their students. Gensler commented that alignment is impressive and rare.
  - **Area C Meeting:** Lisa Hooper will be attending on Friday, October 10<sup>th</sup>.
  - **Faculty Appointments for Project Advancement Teams:** These teams are in place. People were intentionally placed to teams based on their past service to the district in committee work. A refinement of these appointments may occur over the next year as the new model is fully implemented.
  - **Adjunct Advisory Council:** A town hall will be scheduled for November 6<sup>th</sup> after the Senate Meeting in BONH-330. It is an opportunity for adjuncts to liaison with Senate leadership, administrators, and fellow adjuncts.
  - **Unfinished Business:** A resolution explaining our previous no confidence vote is due. A resolution will be furnished to the Senate at our next meeting for consideration and at least two reads.
2. Vice President Report, Garrett Rieck
  - **Office Lottery:** The lottery will be starting soon, and available offices will be on Mon. Oct. 20<sup>th</sup> and will go until Friday, and following Monday and Tuesday will announce winning offices.
  - **Senate Elections Nominations:** The Nomination period for the first round of Dept. Chair nominations will end on Friday October 10<sup>th</sup>. The second round is forthcoming.

- **Faculty Moving Offices between Campuses: concerns** were raised as to how faculty moving between campuses would select offices. Lisa will work with the Office of Instruction to determine how impacted programs and associated faculty are moving between campuses and will create a process that is consistent with our seniority-based lottery process.

### C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. BP and AP 3250 Institutional Planning and Effectiveness, Gary Collis
  - I. Summary of Changes to BP and AP 3250 (pg. 17)
  - II. BP 3250 (Final for Senate) (pg. 18)
  - III. AP 3250 (Final for Senate) (pg. 19-22)
    - This policy includes more detail and transparency in the BP than in the previous version. These are two policies that the district is required to have in place.
    - **Motion** to approve by Garrett Rieck, seconded by Rebecca Shepherd. Garrett Rieck proxy for Leora Gabay (yes, vote); Tricia George, proxy for Linda Beauregard-Vasquez (yes, vote); David Brill proxy for Gary Quire (yes, vote); Erica Seubert proxy for Lauren Rome (yes, vote); Rebecca Shepherd proxy for Jennier Paris (yes, vote). Unanimous. Approved
  - IV. BP 3250 (current) (pg. 23)
  - V. AP 3250 (current) (pg. 24)
  - VI. BP 3250 (Final Mark Up Version) (pg. 25)
  - VII. AP 3250 (Final mark Up Version) (pg. 26-28)
    - **Motion** to approve by Tom Gisel, second by Lak Dhillon. Garrett Rieck proxy for Leora Gabay (yes, vote); Tricia George, proxy for Linda Beauregard-Vasquez (yes, vote); David Brill proxy for Gary Quire (yes, vote); Erica Seubert proxy for Lauren Rome (yes, vote); Rebecca Shepherd proxy for Jennier Paris (yes, vote). Unanimous. Approved

### D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. [Student Equity and Achievement \(SEA\) Plan 2025-28](#), Dr. Preeta Saxena & Dr. Daylene Mueschke
  - I. [College of the Canyons Student Equity and Achievement Plan Website](#)
  - II. [Student Equity | California Community Colleges Chancellor's Office Website](#)
    - This is a required plan of all institutions statewide and is tied to categorical funding. This plan is to demonstrate how to assess and reflect on how the district is closing the equity gaps. This is a 3-year plan cycle. The plan also asks to identify an intensive focused group. The plan is due to be on November 30<sup>th</sup> to the Chancellors office and requires various signatures. Metrics, trend data, strategies & efforts, goals and SEA funding were shared. There will also be SEA Plan opening hours. The district has also submitted a letter of interest for a partnership resource team that is funded by the IEPI grant with the state. This is a mechanism for the district to better track access for students who are unaffiliated with a special population group and prioritize them.
2. AP 4234 (Pass/No Pass), Gary Collis (pg. 29)
  - I. In section 1, b. there is now a deadline for students to elect a pass/no pass grade. The Title 5 regulation strongly encourages colleges to go as late as possible; however, not too late that the students know what their grade will be. This was left as days and not business days. The students can now self-elect a P/NP grade at the time of registration. Students are also encouraged to interact with a counselor prior as there can be ramifications, particularly on transfer or even graduation. Students can choose to switch a class back from a P/NP to a letter grade. This will item will return as action.
3. Policy Review committee Procedures, Gary Collis
  - I. Policy Review Committee Procedures (Final for Senate) (pg. 30-33)
  - II. Policy Review Committee Procedures (Working Copy) (pg. 34-38)

- Recently committees were asked to review their procedures. Some edits include removing the chair duties and allowing any faculty member to call for a formal vote. The committee wasn't designed to be conducted by school representatives but rather by a smaller group. The committee members believe their work requires a counselor to serve to inform their work. This item will be returned.
- 4. Proposed revisions to the Faculty Evaluation Instrument, Lisa Hooper
  - I. [Full-Time Faculty Professional and Instructional Evaluation Summary](#)
  - II. [New Guide for Self-Evaluation Tenured and Tenured Track Faculty](#)
    - a. DEIA Proposed Faculty Evaluation Competencies & Criteria (Discussion)
      - 1. DEIA Discussion Item Overview (pg. 39-40)
      - 2. DEIA Proposed Faculty Evaluation Competencies & Criteria (Report Format) (pg. 41-45)
      - 3. DEIA Proposed Faculty Evaluation Competencies & Criteria (Table Format) (pg. 46-48)
      - 4. DEIA Institutional Competencies (pg. 49)
    - b. CCCC Information/Reference Documents
      - 1. [CCCCO Recommended DEIA Competencies and Criteria](#)
      - 2. [CCCCO Guidance on Implementation of DEIA Evaluation and Tenure Review Regulations](#)
      - 3. [CCCCO DEIA Title 5 Regulation Changes](#)
        - At the next meeting Lisa would like to hear input from Senators. The board is required to define competencies for the district, but faculty have significant input in their evaluation processes. There is concern about approving DEIA competencies and incorporating them into evaluation instruments before the district adopts campus-wide competencies. Other districts have had lawsuits regarding this. It is important to respect the work of colleagues. There is no training developed. Competencies are supposed to be included in a board policy. This item will return for further discussion.

#### **E. Unfinished Business**

*Below is a list of items that can be discussed for a future date.*

1. Potential Resolution explaining No Confidence Vote
2. IRC Discussion - Automated Book Adoptions
3. Web Design/Senate Sub-Committee pages update

#### **F. New Future Business**

*Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.*

1. Tenure Committee Training Workshops
2. Department Chair Training Series Schedule
3. Use of Artificial Intelligence (AI) by Faculty

#### **G. Announcements**

1. [Next Academic Senate Meeting Dates Fall 2025](#): Oct. 23<sup>rd</sup>; Nov. 6<sup>th</sup>; Nov. 20<sup>th</sup>; Dec. 11<sup>th</sup>
2. [2025 ASCCC Fall Plenary](#), Nov. 6<sup>th</sup>-8<sup>th</sup>, Hyatt Regency, La Jolla, CA.
3. [2025 ASCCC Noncredit Regional Meeting](#), College of the Canyons, Friday, Oct. 24<sup>th</sup>
4. [2025 ASCCC Fall Curriculum Regional Meetings, Area C](#), College of the Canyons, Friday Oct. 31<sup>st</sup>
5. [2026 ASCCC Spring Plenary](#), April 9<sup>th</sup> – 11<sup>th</sup>, Hyatt Regency, Santa Rosa, CA.
6. [2026 Faculty Leadership Institute](#), June 11<sup>th</sup> – 13<sup>th</sup>, Hyatt Regency, Long Beach, CA.
7. [2026 Curriculum Institute](#), July 15<sup>th</sup> – 18<sup>th</sup>, Sacramento Convention Center

#### **H. Adjournment: 5:03pm.**

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The teleconference is accessible through the following link:

<https://canyonsonline.zoom.us/j/89329119195?pwd=SO5MtcK0ZJc0POgaPLiLvVaG05boE8.1>

Please note:

**This meeting will be broadcasted at the following locations via zoom**

*none*