Academic Senate Meeting Summary for November 20, 2025

Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Gary Collis proxy for Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	Public Safety	Jessica Crowley	X
Communications Officer	Erica Seubert	X	At Large Senator	Alene Terzian-Zeitounian	X
AT Senator	Regina Blasberg	X	At Large Senator	Erin Delaney	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	*Gary Quire proxy for* David Brill	X	At Large Senator	Alexandra Dimakos	X
Student Services Senator	*Ann Marchesann proxy for* Jesse Vera	X	Adjunct Senator	Todd Fatta	A
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	A
Kinesiology/Athletics Senator	Kathrina Almero-Fabros	X	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	*Rebecca Shepherd proxy for* Jennifer Paris	X	X= Present	A= Absent	

Non-voting Members			
Dr. Thea Alvarado (Interim, CIO)	X	Jennifer Brezina	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (AFT President) *Via Zoom*	X	ASG Student Representative: TBD	A

Guest							
Ana Palmer	X	Dianne Avery	X	Julianne Johnson	X	Samantha Smith	X
April Reardon	X	Dr. Jasmine Ruys	X	Lisette Godinez	X	Tricia George	X
Chad Peters	X	Eddie Becton	X	Michael Felix	X	Victoria Leonard	X
Chloe McGinley	X	Erin Tague	X	Paul Wickline	X		
Deanna Riveira	X	Graciela Martinez	X	Ruth Rassool	X		

A. Routine Matters

1. Call to order: 3:03pm
2. Public Comment:
   - **MESA Celebration:** MESA is celebrating its 25th Anniversary on Tuesday, Nov. 25th from 12:00pm-2:00pm in Aliso Courtyard. There will be some interactive skills labs, alumni and a fundraising campaign via the foundation.
   - **Zoom phone issue:** Phones are not working, and old phone is being removed. Many phone calls that come in are not from COC. The phones should be programed to state if lines are being transfer from COC.

3. Approval of the Agenda:
   - **Motion** to approve the agenda by Garrett Rieck, seconded by Lak Dhillon. Gary Quire proxy for David Brill (yes, vote) Gary Collis proxy for Tricia George (yes, vote) Rebecca Shepherd proxy for Jennifer Paris (yes, vote).
4. Committee Appointments: *none*
5. Sub-Committee Summaries: Program Viability Committee meeting summary November 13, 2025 (pg. 8-11)
6. Approval of the Consent Calendar
   - **Motion** to approve the consent calendar by Gary Quire, seconded by Erica Seubert. Gary Quire proxy for David Brill (yes, vote) Gary Collis proxy for Tricia George (yes, vote) Rebecca Shepherd proxy for Jennifer Paris (yes, vote).

Academic Senate Meeting Summary, November 6, 2025 (pg. 3-7)	Curriculum Committee Summary, November 13, 2025

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Curriculum committee Annual Chair Report, Tricia George (pg. 12-17)
   - Tricia highlighted that there is now a CALGETC document that outlines standards for a course to be approved for a certain category. The timeline of where Phase I, II, IIA and IIB courses were outlined. A total of over 300 courses will be part of CCN and 40 have been chosen. There is a taskforce meeting with COMS and ECE to discuss changes with CCN. There is now a link to where students go to register for classes that links to a website that explains the changes to the courses. Curriculum has been working the Cultural Competence requirement due to the change in the state to Title 5. There are final stages of contract negotiations with CourseDog. The new software will not include the assessment. CourseDog has a scheduling piece and will integrate with Program Map and Mapper.
2. Academic Senate President's Report, Lisa Hooper
   - **Faculty Evaluation Instruments:** No included on this agenda to focus on policies. Will bring instruments back on the December agenda.
   - **Adjunct Townhall:** This event was well attended. Adjunct appreciate having Dr. Ruys available to answer questions. Many adjuncts feel disconnected and hope that communication between the Senate and them can be improved.
   - **ASCCC FA 25 Plenary:** There is much frustration with the district and senate presidents regarding dual enrollment. There is much concern with AI and an obligation to train. The biggest challenge is in maintaining Academic Freedom and Intellectual Property rights. Lisa messaged Dr. Jim Temple on how to disable Copilot. He is on leave and Dr. Ruys will address this request.
   - **Great Shake Out:** There was some uneven feedback with alert. The district moved from "ALERTS" to "RAVE" and caused some challenges as not all workstations have been updated.
   - **Campus Safety Advisory, Campus Safety and Safety Workgroup:** Need to define the reason for why these groups serve separately. There will be annual touring of both campuses to identify safety concerns. They have made progress on list created last year and is costly.
   - **College Policy Council (CPC):** There are some areas that fall outside of 10+1. There is a policy on the renaming of district buildings. Faculty have abstained from advancing this policy. The request of renaming building should go via the shared governance process.
   - **BOT meetings:** Lisa submitted a recorded report to the board in which she read the Vote of No Confidence resolution.
   - **Scholarly Presentation:** Dr. Eddie Becton presented a wonderful scholarly presentation. Special thanks to Dr. Pamela Williams Paez for help with coordinating.
   - **PAC-B Committee:** The budget parameters have been finalized, and a suggestion was made to have sinking funds for routine maintenance and not rely on bond money. Jason Hinkle stated the state revenue was looking favorable however this is not clear.
   - **Curriculum:** This is a faculty purview, and courses and programs belong to faculty. There has been more requests for discontinuation with Program Viability. However, students who started in old program must

be nurtured and guided.
- **Standardize Attendance:** This is not optional and is legally mandated to collect apportionment. Dr. Brezina worked last summer to make sure to identify courses that were impacted. This primarily impact 4 units and 1–2-unit courses. There is a need for a presentation to the Senate on the standardize attendance method.
- **Presidential Search:** The PPL have crafted job description and asked for one person from each constituency groups to make selections. Each constituency group gets one selection. The first meeting is scheduled for December 10th. The application open period is from Dec. 5th to Feb. 2nd. If there is a fruitful search the group of people will March 21st to March 25th. The new website will go live on Dec. 5th. The Ad-Hoc Committee will work on the website, and the board will approve it. For clarification there are two positions available one for Interim and one for a permanent position. The interim application is due next Wed.
3. Vice President's Report, Garrett Rieck
- **Approved Continuing Education Program (ACE) Organization:** This is a state body that does legislation and lobby for community education. The organization meets via zoom in fall and in spring and will hold a conference. ASCCC is now more involved in this group. Garrett used to serve on the board, sat on the panel on "*Trends & Curriculum Development*". There is much interest in mirroring courses to give students a chance to try out credit courses without risking an "F".
- **Mirroring:** If a student's takes a non-credit course they can apply for CPL and receive credit. All courses have a P/NP in non-credit. There will be a full report at the end of the spring with 11 new courses.

C. Action Items
Below is a list of items for Senate action. Discussion is welcomed by all attendees.
> *None*

D. Discussion
Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.
1. **Student Conduct** Policies and Procedures, Gary Collis
   I. New Documents:
      a. BP 5500 Standards for Student Conduct (Final for Senate) (pg. 18-21)
         1. This policy outlines the different types of misconduct that will result in some sort of discipline not the type of discipline. All definitions are from Ed Code or Title 5. The areas that can lead to discipline are the same. The law no longer permits punishment for students who does not pay a fine. Federal law requires that hazing be added to all policies and called out separately.
      b. AP 5520 Student Discipline Procedures (Final for Senate) (pg. 22-32)
         1. Outlines the procedures and steps the district utilizes for disciplinary action. All students are entitled for due process. A student cannot be punished if they don't know why. There is new regulation that states that all students are entitled to a legal advisor, trained by the college. There is no minimum amount of time how long a person needs to be trained. Many colleges train ASG members.
      c. AP 5521 (Grade Penalty Procedures) (Final for Senate) (pg. 33-40)
         1. This is a new policy. Under the current rule a faculty member cannot impose or reduce a student grade based on a faculty members single conclusion that cheating occurred. Faculty need to report to student service any cheating. Student services will then report back to faculty member. The courts believe the student would have earned a grade of an "A" but were assigned a "C" for cheating is a form of punishment and not assessment of the work. Student are entitled to the same due process. Faculty have right to unilaterally decide that cheating occurred. Academic Review committee will be assembled in panels of three and the policy is set up to adjudicate.
      d. AP 5530 Student Rights and Grievance (Final for Senate) (pg. 41-51)

1. Revamp and law require that the district have a general grievances process. AP 5530 sets forth a process for students to complain about something. Separate committee for the student conduct and grievance committee. AP 5530 sets forth the same group consider final challenges to final letter grades. Title 5 and Ed Code. AP 5521 is on grade changes.

 e. BP 4231 Grade Changes (Final for Senate) (pg. 52)
1. This is a policy that defines the definition of bad faith in competence and fraud. Otherwise, the final grade is final, and the instructor final grade cannot be changed. The Students Conduct and Grievance Committee address violations of BP 5500 and AP 5530 grievances. The Academic Review Committee looks at final letter grades and grade penalties under BP 5521. Students have the right to consult with disciplinary experts.

 f. AP 4231 Grade Changes (Final for Senate) (pg. 53-54)
1. The AI component complicates many areas. Many areas have been disputed in the courts. Districs must provide minimum due process. There is no penalty to challenging something and losing. There are deadlines students must follow. It is strongly encouraged that faculty to work through an issue on their own and give students a deadline. John LaJay is the person to contact. There will be FLEX sessions. This will require a second read prior to action.

 II. Current Documents:
  a. BP 5529 (Student Conduct) (pg. 55-62)
  b. BP 5530 (Disciplinary Action) (pg. 63-66)
  c. BP 5531 (Due Process – Student Disciplinary Action) (pg. 67-77)
  d. BP 5532 (General Student Grievances) (pg. 78-84)
  e. BP 5533 (Student Grades or Grading Review Policy) (pg. 85-87)

2. BP/AP 4230 (**Grading and Academic Records Symbols**), Gary Collis
  b. Summary of Changes for the Senate (pg. 88)
  c. BP 4230 (Final for Senate) (pg. 89)
  d. AP 4230 (Final for Senate) (pg. 90-94)
  e. BP 4230 (Current) (pg. 95-101)
   • Table this item.

3. AP 4235 (**Credit for Prior Learning**), Gary Collis
  a. Policy Review committee Summary for the Senate regarding revised AP (pg. 102-103)
  b. AP 4235 (Final) (pg. 104-108)
  c. AP 4235 (Existing AP) (pg. 109-113)
  d. AP 4235 (Compare version) (pg. 114-118)
   i. The proposal is to develop a policy committee and/or working group. The CPL policy needed to be tested first to determine what needs to be improved. April Reardon is the CPL liaison who has been working on this area. This is a department purview to decide if they will accept CPL and is based on a course-by-course level. If a program has a residency requirement can a student take CPL? Counselors would not determine residency. Faculty will work with non-credit to work with residency. The policy removes the CPL fee payment requirement before assessment.

E. Unfinished Business
Below is a list of items that can be discussed for a future date.
1. IRC Discussion - Automated Book Adoptions
2. Web Design/Senate Sub-Committee pages update
3. Proposed revisions to the Faculty Evaluation Instruments

F. New Future Business
Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.
1. Tenure Committee Training Workshops

2. Department Chair Training Series Schedule
3. Primer on Academic Freedom
4. Academic Integrity Committee's Statement on Faculty Use of Artificial Intelligence in Grading
5. Field Trip Policy

G. Announcements

- <u>Next Academic Senate Meeting Dates Fall 2025:</u> Dec. 11th; Spring 2026: Feb. 12th, Feb. 26th, March 12th, March 26th, April 16th, April 30th, May 14th & May 28th
- 2026 ASCCC Spring Plenary, April 9th – 11th, Hyatt Regency, Santa Rosa, CA.
- 2026 Faculty Leadership Institute, June 11th – 13th, Hyatt Regency, Long Beach, CA.
- 2026 Curriculum Institute, July 15th – 18th, Sacramento Convention Center

H. Adjournment: 5:00 pm

The teleconference is accessible though the following link:
https://canyonsonline.zoom.us/j/89329119195?pwd=SO5MtcK0ZJc0POgaPLiLvVaG05boE8.1
Please note:
This meeting will be broadcasted at the following locations via zoom
None