

Academic Senate Meeting Summary for February 13, 2025

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	<i>Gary Collis proxy for Tricia George</i>	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	Public Safety	VACANT	
Communications Officer	Erica Seubert	X	At Large Senator	Sab Matsumoto	X
AT Senator	<i>Claudenic McCalister proxy for Regina Blasberg</i>	X	At Large Senator	<i>Shane Ramey proxy for Michelle LaBrie</i>	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	<i>Gary Quire proxy for David Brill</i>	X	At Large Senator	Nadia Monosov	X
Student Services Senator	Jesse Vera	X	Adjunct Senator	<i>Erica Seubert proxy for Todd Fatta</i>	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	X
Kinesiology/Athletics Senator	Leora Gabay	X	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Jennifer Paris	X	X= Present	A= Absent	

Non-voting Members			
Dr. Thea Alvarado	A	Jennifer Brezina	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (AFT President)	A	ASG Student Representative Jesus Martinez (VP of ASG) (via Zoom) & Sanjana Sudhir (Student Trustee)	X

Guest							
Alexa Dimakos	X	Dr. Edel Alonso	X	Julie Johnson	X	Pamela Williams-Paez	X
Amy Foote	X	Dr. Jasmine Ruys	X	Kathrina Almero-Fabros	X	Rosario Gonzalez	X
Cassidy Butow	X	Erin Delaney	X	Michael Felix	X	Ruth Rassool	X
Chad Peters	X	Erik Harnish	X	Nicole Faudree	X	Sara Breshears	X

A. Routine Matters

1. Call to order: 3:03pm
2. Public Comment:
 - I. There is concern with enrollment fraud, faculty caseloads and workload. COCFA will be hosting a townhall with administration to cover this major topic with rep council.
3. Approval of the Agenda:
 - I. Motion to approve the agenda by Mike Harutunian, seconded by Garrett Rieck. Gary Quire proxy for David Brill, (yes, vote). Shane Ramey proxy for Michelle LaBrie, (yes, vote). Claudenice McCalister proxy for Regina Blasberg,

(yes, vote). Gary Collis proxy for Tricia George, (yes, vote). Erica Seubert proxy for Todd Fatta, (yes, vote).
Unanimous. Approved

4. Committee Appointments: none
 - I. If there any committee members who have expressed interest let Lisa know.
5. Sub-Committee Summaries:
6. Approval of the Consent Calendar:
 - I. Academic Senate Summary, December 5, 2024 (pg. 3-7)
 - a. The following changes will be made to the summary. Linda Beauregard Vasquez served as proxy for Lauren Rome proxy and voted in round 1 voted for model C. Mike Harutunian voted no on Round 2.
 - I. Motion to approve the consent calendar by Gary Quire, seconded by Linda Beauregard Vasquez. Gary Quire proxy for David Brill, (yes, vote). Shane Ramey proxy for Michelle LaBrie, (yes, vote). Claudenice McCalister proxy for Regina Blasberg, (yes, vote). Gary Collis proxy for Tricia George, (yes, vote). Erica Seubert proxy for Todd Fatta, (yes, vote). Unanimous. Approved

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. CETL, Julie Johnson & Robert Wonser (pg. 8-10)
 - I. There is interest in having conversation on how to address the issues with BOT students. Julie will relay this information back to the CETL Committee. The meets on the 3rd Tuesday of the month. Senators were encouraged to check review the written report.
2. Communications Officer Report, Erica Seubert
 - I. Erica continued to share meeting updates to the Academic Senate listserv. If anyone has any feedback or ideas of the newsletter, please send to Erica. The idea is to launch the newsletter in spring 25 and there may be a physical and electronic version.
3. Academic Senate Presidents Report, Lisa Hooper
 - I. **Start of the Spring 25:** The hope is to start out the semester with a collective focus and collaborative effort.
 - II. **Nighttime Tour of COC Campus:** Lisa toured the COC campus with Campus Safety Director, Reinhardt Schuerger for 3 hours in a gold cart at night. They discovered that some foliage has been removed. There are some lights don't adapt well to ADT lighting. If anyone comes across any issue let Lisa know.
 - III. **New Governance Structure:** Dr. Daylene Meuschke will be invited to attend Senate and give a report on the new Governance Structure.
 - IV. **Spring 25 Convocation:** Lisa hosted the convocation. As a reminder, faculty are not required to attend but this is an opportunity to educate faculty. If anyone has any comments or concerns, please let Lisa know.
 - V. **AB 928 (CALGETC) & AB 1111 (CCN Update):** When all GE Education requires are changes all degree pathways will change. Therefore, all degrees must be modified. Some may or may not have catalog rights to a GE pattern to codify systems.
 - VI. **Program Mapper:** There are many involved in the work of creating program pathways. However, this system does not communicate with Datatel in terms of courses and programs. There has been some conversation with student services, Tricia George and Patrick Backes in regard of making faculty aware that program maps may change. Students should be directed to counseling due to various variations.
 - VII. **Artificial Intelligence conference:** Shane Ramey will be attending.
 - VIII. **Teaching in Higher Ed:** Higher education is being bombarded with challenges that are unique to our time. The district is trying to help all faculty but is aware of all stressors. When people are not feeling well it is hard to function. There are many tools such as preparation and confidence that come from real experience. All faculty are all subject matter discipline experts no matter what is being thrown at them. Many students are required to complete a writing proficiency exam. All automation is increasing the faculty expectation of what they can do in a day. There are unrealistic expectations of what faculty can do. Feelings of well-being happen when faculty are connecting with students. The constantly redirecting of attention is costing much for many faculty.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Department Chair Training Schedule, Lisa Hooper (pg. 11-13)
 - I. There has been much interest in the Department Chair Training Series schedule. All presenter who are still employed with the college have agreed to present. Additional co presenters may be added. In the original iteration the 1st and last session was in person only. The other workshops will have Zoom or a hyflex option. Once faculty complete all 8-workshop session they will be presented with a Certificate of Completion.
 - II. Motion to approve the Dept Chair training by Erica Seubert, seconded by Gary Collis. Gary Quire proxy for David Brill, (yes, vote). Shane Ramey proxy for Michelle LaBrie, (yes, vote). Claudenice McCalister proxy for Regina Blasberg, (yes, vote). Gary Collis proxy for Tricia George, (yes, vote). Erica Seubert proxy for Todd Fatta, (yes, vote). Unanimous. Approved

D. Discussion

Below are items that the Senate will discuss, and no action will be taken. Discussion is welcomed by all attendees.

1. Scholarly Presentation Committee Procedures, Pamela Williams-Paez (pg. 14-17)
 - I. The committee has been in existence for 30 years. The very first presenter was Rebecca Shepherd in 1970. The Committee has never had operating procedures. Voting members and member term length may be added. There was a suggestion to revise the committee procedure's purpose to generate interest in producing the work. It is important to identify benchmarks as to when ideas must be submitted to the committee. There may be a selection criteria rubric. The procedures also help with developing measurable outcomes and requesting funding for ordering of honorarium plaques or flowers. There was a request to develop a repository of where past presenter work can be preserved. There was also a suggestion for a student scholarly presentation. 15 minutes follow up presentation were also suggested. Pamela will make the changes to the procedures and this item will return for action.
2. BP & AP 3710 (Copyrights), Nicole Faudree & Gary Collis
 - I. BP 3710 Copyrights (pg. 18)
 - a. Special thanks to Nicole Faudree for help chair the Policy Committee while Gary Collis was out on load bank. Special thanks also to Eric Harnish for scheduling a lawyer to help review documents. There weren't significant changes made to the documents.
 - II. AP 3710 Copyrights (pg. 19-20)
3. BP & AP 3715 (Intellectual Property Rights), Nicole Faudree & Gary Collis
 - I. BP 3715 Intellectual Property Rights (pg. 21)
 - II. AP 3715 Intellectual Property Rights (pg. 22-30)
 - a. A new AP was created as the committee felt this was needed due to policy changes. Much of the language in the BP focused on procedures. This language was taken out and moved to the AP. There was also language added from the league model. AP goes into more detail and about what is protected. It was clarified that OER materials fall under the copyright law. If faculty assemble a book using copyrighted material from other authors, at best, this would be connected to fair use.
4. AP 3750 (Use of Copyrighted Materials), Nicole Faudree & Gary Collis (pg. 31-34)
 - I. When using a McGraw Hill textbook and the power point. If faculty stop using the textbook they cannot use the slides.
 - II. These policies will all return on the next agenda.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Artificial Intelligence Resolution

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
 - I. These workshops will be reviewed.
2. Department Chair Election Procedures

- I. These procedures will be brought back on the next agenda.
3. Pre-requisite Satisfaction- remove
4. Sabbatical Work Product-highlight on Senate website.
5. Adjunct Advisory Council
6. Governance Model- Dr. Meuschke will return

G. Announcements

1. Next Academic Senate Meeting Dates Spring 2025: Feb. 27th; March 13th, March 27th; April 17th; May 1st; May 15th & May 29th
2. 2025 ASCCC Spring Plenary: April 24 – 26th, Hyatt Regency, Irvine, CA.
 - I. Lisa Hooper will be attending the Spring 2025 plenary and will bring one other faculty member.
 - II. If anyone identified any other conferences, please let the Academic Senate know.
3. 2025 ASCCC Curriculum Institute: July 9th- 12th, Ontario Convention Center, Ontario, CA.
4. 2025 ASCCC Faculty Leadership Institute: June 12th – 14th, Hyatt Regency, San Francisco Airport, CA.
5. 2025 Spring Curriculum Regional -South Meeting: Feb. 24th, San Bernardino Valley College

H. Adjournment: 4:20pm

The teleconference is accessible through the following link:

<https://canyonsonline.zoom.us/j/83788078102?pwd=B3bKUsRrA4wOCQggKaybIQ9r7Hqa63.1>

Please note:

This meeting will be broadcasted at the following locations via zoom

none