

Academic Senate Meeting Summary for March 13, 2025

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	<i>Gary Collis proxy for Tricia George</i>	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	Public Safety	VACANT	
Communications Officer	Erica Seubert	X	At Large Senator	Sab Matsumoto	X
AT Senator	<i>Claudenice McCalister interim for Regina Blasberg</i>	X	At Large Senator	Michelle LaBrie	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	X
Student Services Senator	Jesse Vera	X	Adjunct Senator	Todd Fatta	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	<i>Linda Beauregard-Vasquez proxy for Lauren Rome</i>	X
Kinesiology/Athletics Senator	<i>Garrett Rieck proxy for Leora Gabay</i>	X	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Jennifer Paris	X	X= Present	A= Absent	

Non-voting Members			
Dr. Thea Alvarado (Interim, CIO)	A	Jennifer Brezina	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (AFT President)	A	ASG Student Representative Jesus Martinez (VP of ASG) (via Zoom) & Sanjana Sudhir (Student Trustee)	X

Guest							
Alene Terzian-Zeitounian	X	Andy McCutcheon	X	Jennifer Smolos-Steele	X	Paul Wickline	X
Alexa Dimakos	X	Dr. Jasmine Ruys	X	Maral Markarian	X	Roxana Padilla	X
Ambika Silva	X	Dustin Silva	X	Michael Felix	X	Ruth Rassool	X
Amy Foote	X	Dr. Daylene Meuschke	X	Nadia Cotti	X	Sara Breshears	X
Ana Palmer	X	Erin Delaney	X	Pamela Williams-Paez	X	Siane Holland	X

A. Routine Matters

1. Call to order: 3:03pm
2. Public Comment:
 - **Humanize Online Teaching Presentation Series:** This series has three classes. Special thanks to CETL & Online Teaching for doing a great job with the format of the classes.
 - **MESA Skills Lab:** This is open to all students to learn about Engineering, Biology, Chemistry, Physics, Computer Science, 3D Printing, Adrenal Lab, Soldering and Electrophoresis. Jesse Vera will send the list of labs to Erica Seubert. The labs meet every Friday from 10:00am – 2:00pm.

3. Approval of the Agenda:
 - **Motion** to approve the agenda by Todd Fatta, seconded by Linda Beauregard-Vasquez. Garrett Rieck proxy for Leora Gabay (yes, vote), Linda Beauregard-Vasquez, proxy for Lauren Rome (yes, vote), Gary Colis proxy for Tricia George (yes, vote). Unanimous. Approved
4. Committee Appointments:
 - Aivee Ortega, Program Viability Committee (*temporarily while Erika Torgeson is on Sabbatical*)
 - Jennifer Overdevest, Academic Integrity committee meeting
 - Dilek Sanver-Wang & Alisha Kaminsky, Hiring Committee
5. Sub-Committee Summaries:
 - Senate Executive Committee meeting summary, October 28, 2024 (pg. 7-8)
6. Approval of the Consent Calendar:
 - Academic Senate Summary, February 27, 2025 (pg. 3-6)
 - [Curriculum Committee Summary](#), March 6, 2025
 - **Motion** to approve the consent calendar by Mike Harutunian, seconded by Gary Collis. Garrett Rieck proxy for Leora Gabay (yes, vote), Linda Beauregard-Vasquez, proxy for Lauren Rome (yes, vote), Gary Colis proxy for Tricia George (yes, vote). Unanimous. Approved

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Scholarly Presentation Committee Annual Chair Report, Dr. Pamela Williams-Paez (pg. 9)
 - The committee has been operating for 30 years but had no operating procedures. The duties and responsibilities of the chair have been outlined. Pamela will forward a rubric for the committee that will be used to score applications. The committee will put a call out for presentations in the spring and the committee will then discuss rank and score. The committee will roll out presentations in the fall.
2. [IDEA Liaison Report](#), Dr. Alene Terzian
 - The IDEAA repository was shared. The IDEAA Committee includes, Dr. Daylene Meuschke, Katie Coleman, Julie Johanson, Pamela Williams-Paez and Brittany Applen. The first IDEAAShare Workshop was scheduled for Friday, March 7th. The IDEAA repository is based on conversations and community of practice. Upcoming events and resources were shared such as the *Liquid Human Syllabus & the Equity Minded Practitioners (EMP) Teach-ins with Artvisim Day* on May 7th from 11am – 4pm. Dr. Daylene Meuschke has copies of keynote speaker/author Shaonda Buchanan in her office.
3. Academic Senate Vice President's Report, Garrett Rieck
 - [Faculty Award Description & Criteria](#) : Faculty award nominations have gone out and will close on Friday April 18th. The process of submitting a nomination is lengthy, and the suggestion is not to wait until the last day. The Senate Exec. Committee will meet to deliberate. Award recipients will be recognized at the End of Year Collegial Celebration. Some local award recipients may be forwarded for ASCCC Statewide nomination.
 - **Faculty Office Lottery**: The announcement for the spring office lottery will go out on Monday April 14th and the deadline will be 12PM on Friday April 18th. Faculty need to be available to move between May and June or they will forfeit their ability to move.
4. Academic Senate President's Report, Lisa Hooper
 - **Accreditation Mid-term Report**: The midterm report for accreditation is coming up. The office of instruction collected much information and is ready to submit.
 - **Fraudulent Students**: Dr. Jasmine Ruys will present during our March 27th, meeting an update on the Fraudulent Student issues.
 - **Dept Chair training**: The first session had 17 attendees. The second session will focus on SLO's, Program Review & Purchasing.
 - **COC Chair Academy**: Dr. Acosta is interested in bringing back the COC Chair Academy which

aims to give an opportunity to chairs from local colleges to collaborate. This may be launched in fall 2025.

- **IAC Meetings:** The meetings will return. The agendas will emphasize global instructional matters at the beginning & move to topics more relevant to chairs at the end. The meetings will be held monthly.
- **CCC Summit:** Lisa and/or Garrett will be attending the CCC Summit. The summit will focus on how to utilize the CCC campus. Dr. Paul Wickline will be hosting this event.
- **ASG Meeting:** ASG has requested to discuss several items including the syllabus, orientation letters and learning resources. Sunyana (Student Trustee) and Jesus (Executive VP) with ASG will return on a future agenda.
- **Dept Chair Elections:** The procedures will reference back to the contract so that the Senate can move forward with the procedures. The contract is not as explicit on the eligibility to vote. May add language to make a distinction on load and overload. A definition of primary assignment will be added. Load is the base load, and overload will not be factored into the majority load. For those re-assigned, they can still vote in the department of their primary assignment.
- **Commencement Meeting:** The event will be held on Friday, June 6th in the evening. Faculty will meet in cougar den. Faculty will be seated behind students on the field. Students will come back from both sides of stage. Chris Schauble from Channel 5 News will be the keynote speaker. There will be photo stations outside the field. Cooper the Mascot will be there. Lisa asked for schematics to create some opportunities for those who have campus clubs. There will be concession stands. There was a suggestion to sell merchandise.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. Senate Election Committee Updated Procedures, Dustin Silva
 - Academic Senate Elections Committee Procedures (pg. 10)
 - The following change was made to section a. "Election Procedures" to read as follows, *"Candidate Statements will be formatted to the same specifications of font type and size, spacing, etc."*
 - **Motion** to approve the Academic Senate Election Procedures by Rebecca Shepherd, seconded by Garrett Rieck. Garrett Rieck proxy for Leora Gabay (yes, vote), Linda Beauregard-Vasquez, proxy for Lauren Rome (yes, vote), Gary Colis proxy for Tricia George (yes, vote). Unanimous. Approved
 - Academic Senate Standing Procedures for Department Chair Elections (pg. 11-14)
 - Faculty can chair a department in which they do not have a primary assignment; however, this person cannot vote in the Dept. Chair election. It can also happen that there may be no eligible members to vote in a department. In the event this was to happen and there are 2 people who want to chair a department this would then move to the procedures for selection. The load will be identified in the supplemental language for the contract. Language was changed to read as, *"Faculty eligible to serve as department chair is determined per Article 12..."*
 - **Motion** to approve the Academic Senate Standing Procedures for Department Chair Elections by Erica Seubert, seconded by Mike Harutunian. Garrett Rieck proxy for Leora Gabay (yes, vote), Linda Beauregard-Vasquez, proxy for Lauren Rome (yes, vote), Gary Colis proxy for Tricia George (yes, vote). Unanimous. Approved
2. Scholarly Presentation Committee Procedures, Dr. Pamela Williams-Paez (pg. 15-18)
 - There are various presentations submitted. There were a few presentations that were done via Zoom in a revisiting format. The committee will schedule one presentation a year with a call out in spring and presentations in fall. Pamela will send out the two new rubric proposals, ["The Scholarly Presentation Application Scoring 2025"](#) and the ["Scoring Scholarly Presentation"](#) to

Erica Seubert and/or Marilyn Jimenez to share with faculty. This is a great idea to have faculty collaborate and work across disciplines. There are 4-5 categories such as presentation, scholarship, relevance and timeliness. Under “good scholarship” this was changed to “scholarship” as “good” can be a subjective word. The Senate did not vote on the rubric just the procedures.

- **Motion** to approve the Scholarly Presentation Committee Procedures by Garrett Rieck, seconded by Erica Seubert. Garrett Rieck proxy for Leora Gabay (yes, vote), Linda Beauregard-Vasquez, proxy for Lauren Rome (yes, vote), Gary Collis proxy for Tricia George (yes, vote). Unanimous. Approved.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. BP & AP 4025 (Philosophy and Criteria for associate degree and General Education), Gary Collis
 - Summary for Senate regarding need for revisions (pg. 19)
 - BP 4025 (pg. 20-21)
 - AP 4025(pg. 22-25)
 - The Senate made choices on general education requirements for local degrees and those changes were prompted by legal changes. The AP documents the new requirements that the Senate adopted using language taken out of law. The Curriculum Committee outlined the philosophy in the BP to reflect the philosophy of the campus. In addition, to make the changes legal and be active for the next catalog year the Senate needs to work with the board to get the procedures approved. This item will be return for action.
2. 2027-28 Academic Calendar, Dr. Jasmine Ruys (pg. 26)
 - This is a roll over calendar. There had been some previous discussion on adding a fall break and the Academic Senate send it back to Calendar committee and this will come through the Governance Process. Spring break is scheduled after the 1st 8-week courses and not a specific holiday. This item will be return for action.
3. Academic Senate 2025-2026 Curriculum & Senate Meeting Calendar (pg. 27)
 - Every effort is made to have Senate meet after Curriculum to approve their work. This item will be return for action.

Announcements:

- There is a call out for At-Large Senators.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Artificial Intelligence Resolution
2. AI Conference Report, Shane Ramey
3. FACCC Conference Report, Jesse Vera
4. Revised Faculty Evaluation Instrument, Faculty Evaluation Taskforce

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Sabbatical Work Product (Archival and Presentation)
3. Adjunct Advisory Council

Request for new Future Business:

4. **Bathroom Safety Issue:** Request to add as a discussion item the bathroom safety issue and doors not going to the door. Retrofit bathrooms from floor to ceiling can be expensive. Invite Erin Tague to do a presentation on gender neutral bathrooms.
5. **Campus Safety Issues:** Request for more surveillance on campus and entrances and exists. Lisa sits

on the Emergency Preparedness Committee and there has been discussion with bad actors on campus. Dr. Jim Temple and Campus Safety may be invited to attend a future Senate meeting.

6. **AOC Students:** Issue with students acting out in the UCEN. Students are getting harassed for who they are and many have behavioral issues. This issue may overlap with AOC/Williams S. Hart and COC.

G. Announcements

1. Next Academic Senate Meeting Dates Spring 2025: March 27th; April 17th; May 1st; May 15th & May 29th
2. 2025 ASCCC Spring Plenary: April 24 – 26th, Hyatt Regency, Irvine, CA.
3. 2025 ASCCC Curriculum Institute: July 9th- 12th, Ontario Convention Center, Ontario, CA.
4. 2025 ASCCC Faculty Leadership Institute: June 12th – 14th, Hyatt Regency, San Francisco Airport, CA.
5. 2025 Spring Curriculum Regional -South Meeting: Feb. 24th, San Bernardino Valley College

H. Adjournment: 4:57 pm

The teleconference is accessible through the following link:

<https://canyonsonline.zoom.us/j/83788078102?pwd=B3bKUsRrA4wOCQggKayblQ9r7Hqa63.1>

Please note:

This meeting will be broadcasted at the following locations via zoom

Valencia Campus, Hasley Hall, 3rd floor, office # 351