

Academic Senate Meeting Summary for April 17, 2025

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	Public Safety	VACANT	
Communications Officer	Erica Seubert	X	At Large Senator	Sab Matsumoto	X
AT Senator	<i>Claudenice McCalister interim for Regina Blasberg</i>	X	At Large Senator	Michelle LaBrie <i>via Zoom</i>	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	David Brill	X	At Large Senator	Nadia Monosov	X
Student Services Senator	Jesse Vera	X	Adjunct Senator	Todd Fatta	X
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	X
Kinesiology/Athletics Senator	<i>Phil Marcellin proxy for Leora Gabay</i>	X	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Jennifer Paris	X	X= Present	A= Absent	

Non-voting Members			
Dr. Thea Alvarado (Interim, CIO)	A	Jennifer Brezina	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (AFT President)	A	ASG Student Representative Jesus Martinez (VP of ASG) (via Zoom) & Sanjana Sudhir (Student Trustee)	A

Guest							
Alexa Dimakos	X	Dustin Silva	X	Joy Shoemate	X	Pamela Williams-Paez	X
Ambika Silva	X	Erik Altenbernd	X	Katie Coleman	X	Robert Wonser	X
Chad Peters	X	Erin Delaney	X	Kelly Bronco	X	Sara Breshears	X
Dr. Daylene Meuschke	X	Hsiawen Hull	X	Mary Powell	X	Siane Holland	X
Diann Avery	X	Dr. Jasmine Ruys	X	Michael Felix	X		
Dr. Edel Alonso	X	Dr. Jim Temple	X	Nadia Cotti	X		

A. Routine Matters

1. Call to order: 3:03pm
2. Public Comment:
 - Special thanks to Chellie Louis and Cassidy in the UCEN for helping to reserve the UCEN lobby for an upcoming event, *"Coffee with our Assembly woman, Pilar Schiavo."* The event will address issues on student affordable housing, homelessness, and veterans.
 - Counselors will be meeting with the Hart District counselors tomorrow CCC from 9am – 2pm. There will be diff breakout sessions with the Financial Aid Department and ICC. Jesse Vera and Tricia George will be presenting on Local GE, CALGETC and CCN.

3. Approval of the Agenda:
 - **Motion** to approve the agenda by Linda Beauregard-Vasquez seconded by Garrett Rieck. Phil Marcellin proxy for Loera Gabay, (yes, vote). Unanimous. Approved.
4. Committee Appointments:
 - Update to the Tenure Committee list for 2024-2025
 - I. Tara Williams, Committee chair for Issac Koh
 - II. Patricia Foley, temporary chair for Fall 2025 for Issac Koh
 - I. It is necessary to replace faculty when they go on leave. The Tenure committee list will be agendized and brought back to include the role and term faculty serve in.
5. Sub-Committee Summaries:
 - Senate Executive Committee Summary, February 27, 2025 (pg. 7-9)
6. Approval of the Consent Calendar:
 - **Motion** to approve the consent calendar by Tom Gisel seconded by Lak Dhillon. Phil Marcellin proxy for Leora Gabay (yes, vote). Unanimous. Approved.

Academic Senate Summary, March 27, 2025 (pg. 3-6)	Senate Election Nominations Results
Curriculum Committee Summary , April 3, 2025	<ul style="list-style-type: none"> • At-Large Senator position results (pg. 10-11)

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. CASL Committee Annual Chair Report, Mary Powell (pg. 12-19)
 - The committee has been working on such things as making sure coordinators are completing the assessment, the midterm accreditation report and the change in the eLumen Assessment Platform. eLumen is moving to CANVAS which will be called eLumen Insights. They are budding with the program structure, and they are in the cohort this semester. The new system will be piloted in fall 25 and roll out in spring 26. The data will be live in tableau dashboard and instructors will do assessment in CANVAS. The Curriculum platform will be separate from the assessment platform and the data will be gathered in CANVAS. Mary Powell will present a quick tutorial in early fall 25.
2. Senate Elections committee Chair Annual Report, Dustin Silva (pg. 20-21)
 - The committee met to outline running general and Department chair election. There was a suggestion to add a hyperlink to the candidate statement to the election ballot form. Marilyn will work with Dustin on adding the hyperlink into the ballot itself.
3. Academic Senate Vice President Report, Garrett Rieck
 - There are two deadlines, one for the Faculty Award nominations that are due by 5:00pm and the other for the Faculty Office Lottery that is due tomorrow at 12:00pm. Not all documentation has been submitted for faculty awards. Regarding office moves, the faculty will need to be available to move over the summer or they will forfeit the opportunity to move offices.
4. Academic Senate Presidents Report, Lisa Hooper
 - **Phase 3 for CCN Survey:** Tricia George has been sending out links to the CCN Survey for Phase 3. Faculty should look at templates to provide feedback. Some courses don't have a CID which complicates the process. A nomination for Phase 3 workgroups has been submitted and Violeta will stay for Phase 3 for Math. Stephen Flanagan Biology will also be nominated. Julie Hovden was asked to join the summer History group. There was a request to send 3 different surveys for the Business Department as there are three different areas.
 - **ASCCC & RP Group Area meetings:** Meeting will take place in 3 weeks and will discuss data associated with AB 7105. LACCD release data showing that 8 % more students completed math and English courses but less students are transferring. Ambika will attend this meeting in May.

- **ASCCC Resolutions Packet:** Erica Seubert will be disseminating the resolution packet. The resolutions are for faculty to communicate how they would like Senate leadership to advocate, reaffirm roles & services to students. There are some concerns about lost articulation with CALGETC and potential long-term acceleration for areas that we applied for. Lisa asked for input as she is voting.
- **ASCCC SP 25 Plenary:** Lisa will be attending this next week.
- **Scholarship applications:** Special thanks to all who volunteered to review scholarships.
- **Scholarly Committee Nominations:** Many nominations were received and special thanks to the committee and faculty for all their work.
- **PAC-B Committee Update:** The committee has moved towards a tri-chair model that includes faculty, administrator and classified. There is a district budget deficit of \$10M and we need to find solutions for forced costs. Leadership is taking a more comprehensive approach.
- **Senate President Service:** The district is an overwhelming adjunct faculty body but there is no wall-to-wall union. The faculty negotiates as full-time faculty and adjunct union. It is difficult to work with FTF to negotiate with AFT. In the past recent years there has only been 20% of attendance from AFT at Senate. It is important to express the importance of AFT.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. BP & AP 5120 Transfer Center, Gary Collis
 - BP 5120 Transfer Center (pg. 22)
 - I. **Motion** to approve BP 5120 by Gary Quire seconded by Mike Harutunian. Phil Marcellin proxy for Leora Gabay (yes, vote). Unanimous. Approved.
 - AP 5120 Transfer Center (pg. 23-25)
 - I. **Motion** to approve AP 5120 by Erica Seubert seconded by Lauren Rome. Phil Marcellin proxy for Leora Gabay (yes, vote). Unanimous. Approved.
 - There is nothing new or different. These will be new documents for the college.
2. Department Split, EMT & Health Sciences, Kelly Bronco & Jessica Crowley
 - EMT & Health Science, Department Split Proposal (pg. 26-28)
 - MOU Department Split (pg. 29-33)
 - I. As a reminder the proposal to split departments came through in the spring 2024. Dr. Omar Torres (past CIO) stated that he was in support of a test period to evaluate the program. The Office of Instruction and EMT faculty are supporting the split. The first read took place last year. There will also be a proposal to rename from Pre-Hospital to EMT. This split will take effect in the fall of 2025.
 - II. **Motion** to approve the split of Health Science and EMT by Gary Quire, seconded by Claudenice McCalister. Phil Marcellin proxy for Leora Gabay (yes, vote). Unanimous. Approved.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. Academic Staffing Committee procedures revisions, Erik Altenbernd
 - Academic Staffing Committee (ASC) Procedures 2021-2022 (*marked up version*) (pg. 34-41)
 - Academic Staffing Committee (ASC) Procedures revised March 2025 (*clean version*) (pg.42-50)
 - I. The committee voted to change the way they compile the list of recommendations that are forwarded to the college and Academic Senate President and change the way the committee conducts evaluations. The scoring rubric for faculty presentation has 100 possible points. The proposal is to move away from a categories list that includes urgent, highly recommended and recommended to a mean and average score. The committee has vacancies for anyone who wants to join the committee. This will return as action on the next agenda.
2. [Feedback on the Shelter in Place drill & The Great Shakeout drill in fall 2025](#), Dr. Jim Temple
 - Dr. Template shared a ["Campus Emergency Drills"](#) power point that outlined the survey results.

The Facilities department is working on replacing door locks to connect all doors in the instruction and non-instruction areas. There are some take-a-minute videos being developed. On behalf of the adjuncts, special thanks to Dr. Temple for the importance of the drills. There was a suggestion to create a handout outlining steps to take in an emergency. The Great Shake out is coming in the fall and is scheduled for Thursday Oct. 16th and will impact 114 sections. This item will return for further discussion.

3. Statement on Artificial Intelligence (AI), Shane Ramey (pg. 51-73)
 - The document reflects the diverse viewpoints and controversial topics in academia. When this document is approved it may be borrowed by many counterpart partners. Suggestion to add a table of contents and introduction. Another suggestion is to add a summary of each of the 4 areas. Can we come up with a step by step if AI is used. This item will return on the next agenda.
4. [ISP Fulbright Scholarship](#), Sab Matsumoto, Brent Riffle & Dr. Jia-Yi Cheng-Levine
 - Jai provided an overview of the Fulbright program. Jai-Yi works on finding funding money via grants such as Fulbright. Fulbright is very prestigious but not elitist. Dr. Buckley asked Jai asked to bring to campus Fulbright. Fulbright takes place in 150 countries. This is a council of American overseas research center. Fulbright is currently accepting applications for 2026-2027. On May 1st there will be a presentation on campus on the CAORC program and possibly others who have participated in Fulbright to share their experiences. The event will be held in Hybrid format.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. Revised Faculty Evaluation Instrument, Faculty Evaluation Taskforce
2. Facilities/Safety Considerations for Marginalized Student Populations

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Sabbatical Work Product (Archival and Presentation)
3. Adjunct Advisory Council

G. Announcements

1. [Next Academic Senate Meeting Dates Spring 2025](#): May 1st; May 15th & May 29th
2. [2025 ASCCC Spring Plenary](#): April 24 – 26th, Hyatt Regency, Irvine, CA.
3. [2025 ASCCC Curriculum Institute](#): July 9th- 12th, Ontario Convention Center, Ontario, CA.
4. [2025 ASCCC Faculty Leadership Institute](#): June 12th – 14th, Hyatt Regency, San Francisco Airport, CA.
5. [2025 Spring Curriculum Regional](#) -South Meeting: Feb. 24th, San Bernardino Valley College

H. Adjournment: 5:02pm

The teleconference is accessible through the following link:

<https://canyonsonline.zoom.us/j/83788078102?pwd=B3bKUsRrA4wOCQggKayblQ9r7Hqa63.1>

Please note:

This meeting will be broadcasted at the following locations via zoom

none