

## Academic Senate Meeting Summary for May 29, 2025

| Voting Members                |  |   |  |  |   |
|-------------------------------|--|---|--|--|---|
| Senate President              | Lisa Hooper  | X | Business Senator                         | Gary Quire                                   | X |
| Vice President                | Garrett Rieck  | X | Learning Resources Senator               | Jennifer Thompson                            | X |
| Curriculum Chair              | Tricia George  | X | Personal & Professional Learning Senator | Garrett Rieck                                | X |
| Policy Review Chair           | Gary Collis  | X | Public Safety                            | VACANT                                       |   |
| Communications Officer        | Erica Seubert  | X | At Large Senator                         | <i>Erica Seubert proxy for Sab Matsumoto</i> | X |
| AT Senator                    | <i>Claudenice McCalister interim for Regina Blasberg</i> | X | At Large Senator                         | Michelle LaBrie                              | X |
| MSHP-MSE Senator              | Thomas Gisel   | X | At Large Senator                         | Rebecca Shepherd                             | X |
| MSHP-HPPS Senator             | Lak Dhillon  | X | At Large Senator                         | Shane Ramey                                  | X |
| VAPA Senator                  | David Brill  | X | At Large Senator                         | Nadia Monosov                                | X |
| Student Services Senator      | Jesse Vera   | X | Adjunct Senator                          | Todd Fatta                                   | A |
| Humanities Senator            | Mike Harutunian  | X | Adjunct Senator                          | Lauren Rome                                  | X |
| Kinesiology/Athletics Senator | Leora Gabay  | A | Adjunct Senator                          | Linda Beauregard-Vasquez                     | X |
| SBS Senator                   | Jennifer Paris   | X | X= Present                               | A= Absent                                    |   |

| Non-voting Members                           |   |  |   |
|--|---|--|---|
| Dr. Thea Alvarado (Interim, CIO)             | X | Jennifer Brezina   | X |
| Marilyn Jimenez                              | X | Jason Burgdorfer (COCFA President)                           | X |
| Dan Portillo (AFT President) <i>Via Zoom</i> | X | ASG Student Representative: Sanjana Sudhir (Student Trustee) | A |

| Guest             |   |                   |   |                 |   |               |   |
|-------------------|---|-------------------|---|-----------------|---|---------------|---|
| Aivee Ortega      | X | Dilek Sanver-Wang | X | Julie Johnson   | X | Paul Wickline | X |
| Ann Marchesan     | X | Erin Barnthouse   | X | Katie Coleman   | X | Robert Wonser | X |
| Chad Peters       | X | Erin Delaney      | X | Maral Markarian | X | Ruth Rassool  | X |
| Clinton Slaughter | X | Garrett Hooper    | X | Michael Felix   | X | Siane Holland | X |
| Dianne Avery      | X | Dr. Jasmine Ruys  | X | Michael Monsour | X |               |   |

### A. Routine Matters

1. Call to order: 3:01pm
2. Public Comment:
  - I. Linda Beuregard-Vasquez gave special thanks to all Academic Senate Senators, Lisa and Marilyn on behalf of the adjuncts for making her feel welcomed. Special thanks for adding cameras to the adjunct offices. There is still a need for cameras in the UCEN adjunct offices.
  - II. The President of ASCCC sent out an email regarding CALGETC. The idea is to allow for partial certification for students with the CALGETC GE in the resolution. However, this was not agreed upon.

- III. Bathrooms are still out of order on the 3<sup>rd</sup> and 4<sup>th</sup> floors of Boykin. Lisa will follow up with the facilities department. There will be renovations done over the summer.
- IV. Gender neutral bathrooms for those on the 3<sup>rd</sup> floor of Takeda. It is not appropriate to have open urinals in the bathrooms. The district needs a certain number of bathrooms per users in the building. There are concerns as not all students are adults. This may be a safety concern. This may be a discussion items for the first meeting in fall 2025.
3. Approval of the Agenda:
  - I. The agenda was re-ordered due to discussion items and to accommodate guest schedules.
  - II. **Motion** to approve the agenda with the modification stated above by Linda Beauregard-Vasquez, seconded by Gary Quire. Erica Seubert proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
4. Committee Appointments: *none*
5. Sub-Committee Summaries:
  - I. Program Viability Committee Meeting Summary, May 8, 2025 (pg. 9-13)
6. Approval of the Consent Calendar:
  - I. **Motion** to approve the consent calendar by Gary Collis, seconded by Linda Beauregard-Vasquez. Erica Seubert proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.

|  |  |
|--|--|
| Academic Senate Summary, May 15, 2025 (pg.3-8)   | <a href="#">Curriculum Committee Summary, May 22, 2025</a>   |
| Program Viability Committee/Proposals:<br>1. <a href="#">ASL Deaf Studies Final Report</a><br>2. <a href="#">Ceramics Program Initiation</a> | 3. <a href="#">Kinesiology Coaching Certificate and Additional Activity Classes</a><br>4. <a href="#">Pharmacy Tech Final Report</a> |

## B. Reports

*These are informational items no discussion or action will be taken. However, clarification questions are welcomed.*

1. Program Viability Committee Annual Chair Report, Garrett Rieck (pg. 14-15)
  - I. Garrett provided an overview of the committees work for the semester such as the approval the various programs. The Academic Department policy may also need to be reviewed. Garrett has been working with ASC due to the overlap with human resources. Garrett will be the new Rising Scholars Coordinator and Lisa Hooper will step up as PV committee chair for fall 2025. New programs may come through the consent programs as they are approved. The committee also has 1 transfer and an At-Large voting member. Ruth Rassool is the new adjunct rep. The committee now also uses a detail proforma budget report. There was a request to have a budget presentation at the beginning of the year.
2. [Non-Credit Curriculum Committee Annual Chair Report](#), Garrett Rieck
  - I. Garrett shared enrollment numbers for 23/24 with 16,670 noncredit enrollments. There was a total of 6,855 enrollments in the Rising Scholars program for 2023/24. There has been much collaboration with credit and non-credit programs. There are many business partners and much marketing throughout the community. There was a request for free parking passes for students who are enrolled in short term semesters. There is a need for another full-time member from non-credit in ESL. The committee's goal is to build an Emeritus program for older adults and to develop a partnership with the Senior Center.
3. Academic Senate Presidents Report, Lisa Hooper
  - I. [Academic Senate Reassign Time Memo 2025-26](#)
    - Garrett gave up reassign time to Jeremy Patrich for his work in the Cultural Competency review in Non-Credit Curriculum. The articulation officer reassign time was added to the COCFA contract and does not need to go to the CIO.
  - II. **New Program Viability Committee Chair:** Lisa Hooper will serve as the Program Viability Chair for fall 2025 as Garrett Rieck will now serve as the Rising Scholars Program Coordinator.
  - III. **Collegial Celebration:** The event will be held in the ICC on June 5<sup>th</sup> at 2pm.
  - IV. **Faculty Fuel Grading Station:** BONH 330 will be set up with snacks and coffee. The left-over food

will be moved to the Cougar Dean and available for all faculty who participate in graduation.

- V. **Special Thanks:** To the Academic Senate senators for their service to the Senate, students and the college.

### C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. BP and AP 4020 (Program and Curriculum Development), Gary Collis
  - I. Policy Review Committee Executive Summary for Senate regarding Revisions (pg. 16)
  - II. BP 4020 (pg. 17-19)
    - **Motion** to approve BP 4020 by Erica Seubert, seconded by Lauren Rome.
    - Erica Seubert proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
  - III. AP 4020 (pg. 20-21)
    - On section C. subsection 9 it was clarified that in addition to recommending associate degree requirements to the Academic Senate, bachelor's degrees will also be recommended. With the offering of a bachelor's degree this will now implicate many policies. There is a new regulation to Title 5 on the bachelor's degree that was released and approved in January and is awaiting approval by the Secretary of the State. The district will wait on the new regulatory requirements from CCLC.
    - **Motion** to approve AP 4020 by Linda Beauregard-Vasquez, seconded by Rebecca Shepherd. Erica Seubert proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
2. BP & AP 4100 Graduation Requirements for Degrees & Certificates, Gary Collis
  - I. Policy Review Committee Executive Summary for Senate regarding Revisions (pg. 22-23)
  - II. BP 4100 (Final for Senate) (pg. 24)
    - **Motion** to approve BP 4100 by Rebecca Shepherd, seconded by Linda Beauregard-Vasquez. Erica Seubert proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
  - III. AP 4100 (Final for Senate) (pg. 25-30)
    - **Motion** to approve AP 4100 by Tom Gisel, seconded by Michelle Labrie. Erica Seubert proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
  - IV. BP 4100 Associate Degree & Certificate Requirements March 2014 (pg.31-34)
  - V. AP 4100 Associate Degree & Certificate Requirements, December 2013 (pg. 35-39)
3. AP 4236 (AP Credit) – Gary Collis
  - I. Policy Review Committee Executive Summary for Senate regarding New AP (pg. 40)
  - II. AP 4236 (pg. 41)
    - **Motion** to approve AP 4236 by Linda Beauregard-Vasquez, seconded by Lauren Rome.
    - Erica Seubert proxy for Sab Matsumoto (yes, vote). Unanimous. Approved.
4. Faculty Receiving Emeriti Status June 2025
  - I. Charlie Johnson, *Mathematics*
    - Sab voiced his desire to nominate Charlie as, seconded Gary Quire.
    - **Motion** to bestow emeriti's status to Charlie Johnson by Erica Seubert serving as proxy for Sab Matsumoto (yes, vote). Unanimously by acclamation. Approved.

### D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. [Program Viability Counseling Department Proposal to Split](#), Aivee Ortega, Clinton Slaughter & Garrett Hooper
  - I. PV discussed the proposal for a split and voted in favor. However, the CIO feels that all departments benefit from increased collaboration and a split in a department that has the same essential functions does the opposite. Aivee shared a set of slides for the [Department Proposal: Counseling Department Split](#) and shared historical information. The practice has been for the instructional department chair to split reassign with a non-instructional co-chair. The proposal is for a distinct non-instructional counseling department chair that would allow anyone to run. A

vote was taken with 24 counselors of the 11 who voted, 10 voted yes and 1 voted no. Most counselors did not vote as many special population counselors do not feel represented. There is a need for additional discussion. This item will be returned for a second read.

2. Revised Faculty Evaluation Instruments, Faculty Evaluation Taskforce– Julie Johnson & Robert Wonser

I. New Guide for self-Evaluation Tenured and Tenure Track Faculty DRAFT (pg. 42-43)

- Special thanks to Julie Johnson and Robert Wonser for their leadership on the taskforce. The efforts started in 2021 as a joint taskforce with the Senate and COCFA. In 2023 the state chancellor's office issued competencies and criteria for CCC's to integrate DEIA into the evaluation tool. A second group of colleagues were brought in to blend those areas into the already built competencies.

II. Full Time Faculty Professional and Instructional Evaluation Summary DRAFT (pg. 44-47)

- There are two obvious changes regarding the definition of the scale and the last prompt regarding collegiality. There were some suggestions proposed such as, defining sample indicators language, phrases and terms, concern with the repeatability of instructional methods, concern that many areas may not be seen in an 80-minute evaluation, need to define what is tenured-track and changing "collegiality" to "professional growth." In addition, the suggestion is to include examples that are not DEIA related. It was emphasized that DEIA policies and competencies have not been adopted by the district and need to be for evaluators to use. The evaluation instruments need to be negotiated.

**E. Special Recognition**

1. [New Tenured Faculty](#) (pg.48)

- [Congratulations to all newly tenured faculty.](#)

2. [Senate Service Recognition for 2024-2025](#)- At-Large Senators (pg. 49)

3. Faculty Award Recipients (pg. 50)

4. Department Chair Workshop Training Series - Faculty who completed the training series (pg. 51)

- [Congratulations to all who completed the dept. chair training series.](#)

**F. Unfinished Business**

*Below is a list of items that can be discussed for a future date.*

1. Facilities/Safety Considerations for Marginalized Student Populations

**G. New Future Business**

*Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.*

1. Tenure Committee Training Workshops
2. Sabbatical Work Product (Archival and Presentation)
3. Adjunct Advisory Council

**H. Announcements**

1. [Next Academic Senate Meeting Dates Fall 2025](#): Aug. 28<sup>th</sup>, Sept. 11<sup>th</sup>, Sept. 25<sup>th</sup>; Oct. 9<sup>th</sup>; Oct. 23<sup>rd</sup>; Nov. 6<sup>th</sup>; Nov. 20<sup>th</sup>; Dec. 11<sup>th</sup>
2. [2025 ASCCC Curriculum Institute](#): July 9<sup>th</sup>- 12<sup>th</sup>, Ontario Convention Center, Ontario, CA.
3. [2025 ASCCC Faculty Leadership Institute](#): June 12<sup>th</sup> – 14<sup>th</sup>, Hyatt Regency, San Francisco Airport, CA.
4. [2025 ASCCC Fall Plenary](#), Nov. 6<sup>th</sup>-8<sup>th</sup>, Hyatt Regency, La Jolla, CA.
5. [2026 ASCCC Spring Plenary](#), April 9<sup>th</sup> – 11<sup>th</sup>, Hyatt Regency Santa Rosa, CA.

**I. Adjournment: 5:00 p.m.**

The teleconference is accessible through the following link:

<https://canyononline.zoom.us/j/81304377307?pwd=DjcOWaq12ef2z3xtqHJbSq5clyRZgO.1>

**Please note:**

**This meeting will be broadcasted at the following locations via zoom**

*none*