

Academic Senate Meeting Summary for September 25, 2025

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	<i>Regina Blasberg proxy for Gary Quire</i>	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	Public Safety	VACANT	
Communications Officer	Erica Seubert	X	At Large Senator	Alene Terzian-Zeitounian	X
AT Senator	Regina Blasberg	X	At Large Senator	Erin Delaney	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	<i>Mike Harutunian proxy for David Brill</i>	X	At Large Senator	Alexandra Dimakos	X
Student Services Senator	Jesse Vera	X	Adjunct Senator	<i>Jesse Vera proxy for Todd Fatta</i>	A
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	X
Kinesiology/Athletics Senator	<i>Garrett Rieck proxy for Leora Gabay</i>	X	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Jennifer Paris	X	X= Present	A= Absent	

Non-voting Members			
Dr. Thea Alvarado (Interim, CIO)	X	Jennifer Brezina	X
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (AFT President) <i>Via Zoom</i>	X	ASG Student Representative: Sanjana Sudhir (Student Trustee)	A

Guest							
Alexandra Mokhnatkina	X	Connie Palazzolo	X	Jeremy Patrich	X	Nadezhda Monsov	X
Alisha Kaminsky	X	Daylene Mueschke	X	Jessica Crowley	X	Nicole Faudree	X
Amy Foote	X	Deanna Riveira	X	Joy Shoemate	X	Renee Wolf	X
Anthony Michaelides	X	Dianna Avery	X	Julie Johnson	X	Ruth Rassool	X
Carlos Guerrero	X	Dr. Edel Alonso	X	Kathy Kubo	X	Sonny Requejo	X
Cassidy Butow	X	Dustin Silva	X	Michael Felix	X	Tammy Mahan	X
Claudenice McCalister	X	Eric Smith	X	Michael Monsour	X	Victoria Leonard	X
Collette Gibson	X	Erin Tague	X	Mireya Milian	X		

A. Routine Matters

1. Call to order: 3:01 pm
2. Public Comment:
 - MESA was previously a Title 3 program for many years. The CCCA Of MESA Directors partnered with legislative representatives and got SB444 passed to allow MESA to become a Title 5 program. MESA Director program Amy Foot is the president of the program that worked on getting MESA to become a

- Title 5 program. Special thanks to Amy Foote.
 - More work is being done with ASCCC on the FLEX guidelines for adjuncts.
 - Issue with women's bathroom on the 3rd floor of BONH. The bathroom needs to be upgraded.
 - Rebecca Shepherd wrote a letter to the editor of the Signal on [Shared Governance and 10+1](#). This article has been published and is to help community understand the nature of a CCC.
3. Approval of the Agenda:
 - **Motion** to approve the agenda by Tom Gisel seconded by Regina Blasberg. Mike Harutunian proxy for David Brill (yes, vote), Jesse Vera proxy for Todd Fatta (yes, vote); Garrett Rieck proxy for Leora Gabay (yes, vote) & Regina Blasberg proxy for Gary Quire (yes, vote). Unanimous. Approved.
 4. Committee Appointments:
 - Jennifer Overdevest, VAPA representative on the Non-Credit Curriculum Committee
 5. Sub-Committee Summaries:
 - Senate Executive Committee summary for May 1, 2025 (pg. 10-13)
 6. Approval of the Consent Calendar
 - **Motion** to approve the consent calendar by Linda Beauregard-Vasquez. seconded by Jennifer Thompson. Mike Harutunian proxy for David Brill (yes, vote), Jesse Vera proxy for Todd Fatta (yes, vote); Garrett Rieck proxy for Leora Gabay (yes, vote) & Regina Blasberg proxy for Gary Quire (yes, vote). Unanimous. Approved.

Academic Senate Special Meeting Summary, September 9, 2025 (pg. 3-5)	Curriculum Committee Summary, September 18, 2025
Academic Senate Meeting Summary, September 11, 2025 (pg. 6-9)	

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Minimum Qualifications & Equivalencies Committee Annual Chair Report, Alisha Kaminsky (pg. 14-15)
 - The committee has been focusing on AP 7121 and creating new language to ensure this language speaks to all the committee has done so far. Lisa forwarded Alisha information on the ASCCC communication on MQE regarding proposal submissions updates to the Disciplines List. The committee meets on zoom on the 3rd Monday of the month from 1-2pm. Garrett Rieck will be serving as the school of PPL representative.
2. Board of Trustees, Dr. Carlos Guerrero
 - Trustee Guerrero met with President Hooper within a month of his appointment at his request. Dr. Guerrero also shared that he currently serves as a department chair at LA City College and sits on ASCCC statewide committees.
 - **Board Policy on College Presidents:** The board policies regarding the hiring and removing of the CEO need to be revised. This district hasn't hired a president in over 36 years. Dr. Guerrero intends to lead this process.
 - **Non-Credit Courses:** Dr. Guerrero expressed that COC is doing great work in non-credit. [Vision 3030](#) is about trying to grow adult education. Northern California is called the non-credit desert; however, this is not entirely true. The idea is to develop programs outside of just ESL.
 - **Return Visits:** Dr. Guerrero will return to the Academic Senate for continued dialogue.
3. Academic Senate Presidents Report, Lisa Hooper
 - **Registration Process:** Lisa tested the student registration process. There is a need for discussion to streamline the process as this may be impacting enrollment.
 - **Congressman Whitesides tour of the ATC:** Lisa toured the ATC area and found the lab space very impressive. May not be the best location as there are parking issues. There will be 4 programs housed there. There is now a need for a permanent ATC on campus.
 - **Gensler Group – Vision for the next 10 year of College of the Canyons:** The group continues to solicit input and there was a survey. The questions are about how people interact with spaces. This will inform

the Educational Facilities Master Plan going forward. Please provide input when solicited.

- **eLumen:** This software is going away. Curriculum committee has heard presentations from those who have used them and those who own the software. Lisa requested from Dr. Alvarado the autonomy from the Curriculum Committee to cut and paste part 1 of the CCN templates into the Curriculum Management System as this part is not modifiable by discipline faculty. It will be recorded as “CCN template” and a discipline expert also listed as authors on each course outline.
 - **Common Course Numbering (CCN):** The law states that CCN is for every course that transfers to a 4-year school and CCC’s (including GE, CTE). Cheryl Aschenbach (past ASCCC president) stated that realistically it may not get that far.
 - **CurricUNET to eLumen:** Much data was lost in the transition and there is concern with losing data again. The new [Coursedog](#) system will transfer all data for free. Course that are in the eLumen review stages (author stage or farther along) will get lost in the transition to the new software so faculty are encouraged to save a copy of their work!
 - **AI Policies in CCC System:** Joy Shoemate, Director of Online Education and shared a database with Lisa on various CCC policies on Artificial Intelligence. We are one of the few colleges in the system with a comprehensive statement. Special thanks to Dr. Shane Ramey and the Academic Integrity committee for their work on the statement on AI.
 - **Updates on the BANC:** All enrolled credit and non-credit students are eligible for 1 grocery pick-up a week. The food is not snacks but food to cook meals. Enrolled students can grab a snack twice daily. The donations are received from ISSI and Farmer’s Fridge who buy wholesale foods. Students do need to qualify for Cal fresh and can complete an application at the BANC. Students who were previously eligible and who have found themselves ineligible mid-semester, will be grandfathered in. On Thursday all food is free for everyone.
 - **Re-Assign Time:** For those who received re-assign time from the Senate, please add your role/title to your signature so people are aware.
 - **Senate Voting:** About 3 years ago the Senate developed a policy on remote participation. Only 2 senators can participate remotely. The address must be posted to the agenda as the public needs access to that location. Alternative addresses need to be forwarded to Marilyn the Friday prior to the agenda posting.
 - **Proxy Forms:** These are needed prior to the meeting. Senators can only hold 1 proxy vote. Proxies don’t count towards quorum. We need 50% present to make quorum, and it is required by the Brown Act.
4. Vice President Report, Garrett Rieck
- **ASCCC Non-Credit:** COC is hosting an ASCCC Non-Credit regional meeting on Oct. 24th. Garrett will be involved with a panel or will be speaking. Registration will be sent out soon. There are only 100 spots available. Jesse will forward ASCCC invite to Erica Seubert.
 - **ASCCC Regional Area C meeting on Oct. 31st:** This will be held also at COC the following week. This is a great opportunity to have questions answered by statewide representatives. The region is divided from north to south.
 - **Office Lottery:** Will be happening in October. There will be an email sent out in the next few weeks. If anyone wants to see an office let Garrett know.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. MQE Updated Equivalencies, Alisha Kaminsky
 - [Acceptance of Equivalencies for Disciplines Requiring a Master’s Degree](#)
 - I. There is one update for Ethnic Studies as the chair of Ethnic Studies is not a discipline expert. Conversations were ongoing and the Chair has decided to accept equivalencies for the next 5 years. There are 10 specific titles and new titles with unique names seem to be emerging. The idea is to accept equivalencies seems prudent given the dynamic aspect of the field.
 - II. **Motion** to approve the revised list by Garrett Rieck seconded by Jesse Vera. Mike Harutunian proxy for David Brill (yes, vote), Jesse Vera proxy for Todd Fatta (yes, vote); Garrett Rieck proxy for

Leora Gabay (yes, vote) & Regina Blasberg proxy for Gary Quire (yes, vote). Unanimous.
Approved.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. BP and AP 3250 Institutional Planning and Effectiveness, Gary Collis
 - Summary of Changes to BP and AP 3250 (pg. 16)
 - BP 3250 (Final for Senate) (pg. 17)
 - AP 3250 (Final for Senate) (pg. 18-21)
 - BP 3250 (current) (pg. 22)
 - AP 3250 (current) (pg. 23)
 - BP 3250 (Final Mark Up Version) (pg. 24)
 - AP 3250 (Final mark Up Version) (pg. 25-27)
 - I. AP/BP 3250 is a required policy and is related to BP/AP 3225. This is not required but legally advised due received funding with the student equity and achievement plan. Rather than having two policies the idea was to infuse the two into BP/AP 3250. These items will return for action.
2. [Accreditation Midterm Report Presentation](#), Dr. Thea Alvarado
 - [Midterm Template](#)
 - I. The accreditation process is an ongoing cycle of 7-8 years. The ISER report is prepared by the district and will be submitted in June 2029. A group of people will meet in fall of 2028 and will read the ISER. They will then write their report and give the district the terms of their accreditation. The draft is due on August 1st of 2028. The midterm report has come through the Senate for feedback and for the Senate to authorize the President to sign the report that will be submitted to the ACCJC. The midterm report is due in December 2026 and will be submitted in March 2026. Dr. Alvarado suggested having people at the college fill out the google form. Faculty can volunteer to be part of the accreditation team, and they are looking for faculty members.
3. [Gender Neutral Restrooms on campus](#), Erin Tague & Lisa Hooper
 - Erin outlined the various projects on campus that will ensure gender natural, and all restrooms on campus are more easily accessible, identifiable and safe. In addition, Erin emphasized the importance of following mandates from the Division of State Architect (DSA), California Building Code amendments, state chancellors, state architect and ADA requirements. The next steps are to establish a district-wide signage and privacy design standards through master planning and incorporating into the facilities planning manual. Erin is happy with any input provided.
4. Proposed revisions to the Faculty Evaluation Instrument
 - [New Guide for Self-Evaluation Tenured and Tenured Track Faculty](#)
 - [Full-Time Faculty Professional and Instructional Evaluation Summary](#)
 - I. This item will be moved to the next agenda
5. [Shared Governance Committee Sheet](#)
 - Some committees have been re-aligned with the help of the Academic Senate and Senate Executive Committee to further align the role of committees and responsibility with the project advancement teams. Lisa will also be meeting with the adjunct council. This item will be on a future agenda.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. IRC Discussion - Automated Book Adoptions
2. Web Design/Server Update

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops

2. Department Chair Training Series Schedule
3. Staff Training for Classified Absences

G. Announcements

1. Next Academic Senate Meeting Dates Fall 2025: Oct. 9th; Oct. 23rd; Nov. 6th; Nov. 20th; Dec. 11th
2. Departments Chair Nomination Period: Wednesday, October 1, 2025, through Friday, October 10th
3. 2025 ASCCC Fall Plenary, Nov. 6th-8th, Hyatt Regency, La Jolla, CA.
4. 2026 ASCCC Spring Plenary, April 9th – 11th, Hyatt Regency, Santa Rosa, CA.
5. 2026 Faculty Leadership Institute, June 11th – 13th, Hyatt Regency, Long Beach, CA.
6. 2026 Curriculum Institute, July 15th – 18th, Sacramento Convention Center

H. Adjournment: 4:57 pm.

The teleconference is accessible through the following link:

<https://canyonsonline.zoom.us/j/89329119195?pwd=SO5MtcK0ZJc0POgaPLiLvVaG05boE8.1>

Please note:

This meeting will be broadcasted at the following locations via zoom

none