

## Academic Senate Retreat Meeting Summary for August 28, 2025

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	Public Safety	VACANT	
Communications Officer	Erica Seubert	X	At Large Senator	Alene Terzian-Zeitounian	X
AT Senator	Regina Blasberg	X	At Large Senator	Erin Delaney	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	David Brill	X	At Large Senator	Alexandra Dimakos	X
Student Services Senator	Jesse Vera	X	Adjunct Senator	Todd Fatta	A
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	X
Kinesiology/Athletics Senator	Leora Gabay	A	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Jennifer Paris	X	X= Present	A= Absent	

Non-voting Members			
Dr. Thea Alvarado (Interim, CIO)	A	Jennifer Brezina	A
Marilyn Jimenez	X	Jason Burgdorfer (COCFA President)	X
Dan Portillo (AFT President) <i>Via Zoom</i>	A	ASG Student Representative: Sanjana Sudhir (Student Trustee)	A

Guest							
Dr. Jasmine Ruys	X	Claudenice McCalister	X	Nicole Faudree		Robert Wonser	X
Dr. Daylene Mueschke	X	Monica Shukla-Belmontes	X	Julie Johnson	X		X

### A. Routine Matters

1. Call to order: 3:03pm
2. Public Comment: *none*
3. Approval of the Agenda: *none*

### B. Reports

*These are informational items no discussion or action will be taken. However, clarification questions are welcomed.*

1. Presidents Report, Lisa Hooper
  - *none*

### C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

*None*

### D. Discussion

*Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.*

1. Who are we?

**I. Academic School and Departments:**

- a. School of Visual and Performing Arts has been nicknamed the “Vanities”.

**II. New Dean of Business & Applied Technologies:**

- a. Dr. Thea Alvarado introduced Monica Shukar-Belmontes as the new Dean of Business and Applied Technologies. Monica shared that is coming from University of Massachusetts Global as the past Acting Dean of the School of Business and Professional Studies. Some of her previous roles also in the areas of student Affairs at the University Advancement at Chapman university.

**III. Academic Senate Member Body Composition:**

- a. **Senator Elected Term Length:** Most school senators are in the 2<sup>nd</sup> year of a 2-year term.
- b. **Non-Voting Members of the Academic Senate:** There are members who do not vote but are encouraged to attend as they represent important perspectives or areas on campus

**IV. ASG Representative:** An ASG student representative will be identified.

- a. **Opening Day Recap:** Lisa stressed the importance of complimentary talents. Expertise matters as was emphasized in opening day. There is a need to respect the roles and responsibilities of others. The overall college needs to identify ways to correct and not do group think. Talent is where expertise aligns.
  - b. **Senate Sub-Committees:** There is much work outside of the Senate and the work of sub committees informs the ability to do the work of the Senate.
  - c. **Senate Cabinet Composition:** An outline was presented on the compositions of the Senate Cabinet which include Lisa Hooper as President, Garrett Rick as Vice President, Erica Seubert as Communications Officer, Gary Collis as Policy Committee Chair, Tricia George as Curriculum Committee Chair and Marilyn Jimenez as Administrative Assistant, Classified Professional
  - d. **Senate Website:** The website will be re-imagined. Marilyn will be working Erica Seubert to update the website.
  - e. **Agenda Items Request:** If there is something that needs to go on the agenda, please forward request to anyone in the senate cabinet.
- I. **Accreditation Report Update:** Dr. Thea Alvarado discussed the Accreditation Report that will need the Senate to sign off on. This process will be taken via the entire shared governance process prior to taking to AJCC. It will then be taken to the IAC.
  - II. **CALGETC:** There will be a process for the implementation of new CALGETC and Curriculum.

2. Responsibilities of the Academic Senate (10+1)

- I. **Board of Trustees & 10+1:** At each CCC each Board of Trustees can determine which matters they will rely on the Senate for matter or which areas the Senate will work with on campus. Other colleges may not have oversight in some areas.
- I. **Senate & Title 5:** The Senate is tasked with certain areas of Title 5 and all areas of Academic Standards. There are some areas that need to come to mutual agreement. This can be resolution, regulation or a policy.
- II. **Disciplines:** Over time some disciplines may expand and evolve and require unique

focus.

- III. **Evaluation & Tenure Review Processes and Administrative Retreat Rights:** Are areas also overseen by the Senate.
- IV. **Action items:** Action items are never action without discussion.
- V. **Consent items:** This includes the Curriculum Committee summary. The Curriculum Committee can report to the Board of Trustees as needed.
- VI. **Senator Roles & Responsibilities:** Senators may want to attend Senate with questions if there are areas on the agenda that relate to their schools/divisions.
- VII. **Senate Discussion Queue:** Lisa will keep a queue of anyone who wants to comment on items on the agenda. It is important to recognize that if there are many people on the queue then an item will need to be brought back for further discussion or may need to be agendaized. Senate is asked to please represent perspectives from people in your divisions. Most of the work products last year was routine business.
- VIII. **At-Large Representatives:** These positions represent many more schools. It is recommended that At-Large Senators try and connect with their respective schools. The number of At-Large senators is based on the faculty body.
- IX. **Vision of the Academic Senate:**
  - a. Senators are the discipline experts.
  - b. What are the overarching standards and the teaching environments?
  - c. What are some new methods of evaluations?

### 3. New Governance Structure

- I. The new governance model will inform what voices the Senates wants to have in the new governance model.
- II. Make significant strides and who they align with the new shared governance structure. Lisa will appt faculty to project advancement teams. Certain roles will need to present at certain teams or just a perspective.

### 4. Senate Goals for 2025-2026

- I. **Faculty Evaluation Instrument:** The Senate will need to discuss the revised instruments.
- II. **Common Course Numbering (CCN):** The Senate will also need to discuss the CCN system. This new system will hit all colleges this year. Many colleges are moving away from eLumen and there will be presentation on this soon. There will be 65 to 90-100 courses that will be impacted by changes with the new CCN system. These changes will inform the new software.
- III. **Cultural Competence Review:** The Senate will continue to support the Cultural Competence Review.
- IV. **Academic Senate Website:** There will be updates made to the website to make pages more informative and user friendly.
- V. Importance of giving thanks and having attitude of gratitude's was emphasized.

### 5. Brainstorming Session:

- I. Lisa broke out the Senate into brainstorming groups to collect feedback on the current list of committees.
- II. Three areas of focus on the New Shared Governance Model were emphasized:
  - a. **Institutional Effectiveness planning (planning & Fiscal responsibility)**
  - b. **Student Success execution (instruction & Student services)**

- This is execution of plan
- c. **Operations Support (physical & digital infrastructure)**
  - Support of plan
  - Operational is digital and physical infrastructure
- II. **Evaluation of Committees:** Feedback was solicited from the groups regarding how strong or weak a committee aligns with planning and support. Senators were asked to look at committees' goal, charter and mission.
- III. **Step 1: Project Advancement Teams:** Teams are tasked with planning, institution and support. Based on the feedback collected it will be determined if someone from a committee will serve on this team. On the first round need to put experienced faculty. The committee chairs will be further designed to a liaison position. Refinement will be part of this process. Who is being the messenger? For each group there is 4-5 faculty. Need to have a perspective represented by a chair or designee.
- IV. **Step 2: Teams go to the Shared Governance Council:** This is composed of President of college, AS president and CS president.
- V. **Step 3: Will go to the Board of Trustees.**
- VI. **Where does the union fit in?** Working conditions impact all.
- VII. **Adjuncts Representation:** Adjuncts will serve on committees and are involved in this process. However, there is no compensation for service.
- VIII. **What is the significance of aligning a committee to the councils?** This is to communicate all the steps.
- IX. **How does CE benefit a council?** A CE faculty representative may help improve the councils' perspectives.

#### E. Unfinished Business

*Below is a list of items that can be discussed for a future date.*

- I. IRC Discussion - Automated Book Adoptions
- II. Web Design/Server Update
- III. Artificial Intelligence Resolution

#### F. New Future Business

*Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.*

- I. Tenure Committee Training Workshops
- II. Department Chair Training Series Schedule
- III. Staff Training for Classified Absences
- IV. Election Committee Processes Update

#### G. Announcements

- I. Next Academic Senate Meeting Dates Fall 2025: Sept. 11<sup>th</sup>, Sept. 25<sup>th</sup>; Oct. 9<sup>th</sup>; Oct. 23<sup>rd</sup>; Nov. 6<sup>th</sup>; Nov. 20<sup>th</sup>; Dec. 11<sup>th</sup>
- II. [2025 ASCCC Fall Plenary](#), Nov. 6<sup>th</sup>-8<sup>th</sup>, Hyatt Regency, La Jolla, CA.
- III. [2026 ASCCC Spring Plenary](#), April 9<sup>th</sup> – 11<sup>th</sup>, Hyatt Regency Santa Rosa, CA.
- IV. [2026 Faculty Leadership Institute](#), June 11<sup>th</sup> – 13<sup>th</sup>, Hyatt Regency, Long Beach, CA.
- V. [2026 Curriculum Institute](#), July 15<sup>th</sup> – 18<sup>th</sup>, Sacramento Convention Center, CA.

#### H. Adjournment: 5:00 pm.