

## Academic Senate Meeting Summary for March 12, 2026

Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	<i>Erica Seubert proxy for Garrett Rieck</i>	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	Public Safety	Jessica Crowley	X
Communications Officer	Erica Seubert	X	At Large Senator	Alene Terzian-Zeitounian	X
AT Senator	Regina Blasberg	X	At Large Senator	Erin Delaney	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	<i>Gary Collis proxy for Rebecca Shepherd</i>	X
MSHP-HPPS Senator	Lak Dhillon	X	At Large Senator	Shane Ramey	X
VAPA Senator	David Brill	X	At Large Senator	Alexandra Dimakos	X
Student Services Senator	<i>Jessica Crowley proxy for Jesse Vera</i>	X	Adjunct Senator	Todd Fatta	A
Humanities Senator	Mike Harutunian	X	Adjunct Senator	Lauren Rome	X
Kinesiology/Athletics Senator	Kathrina Almero-Fabros	X	Adjunct Senator	Linda Beauregard-Vasquez	X
SBS Senator	Jennifer Paris	X	X= Present	A= Absent	

Non-voting Members				
Dr. David Vakil (Interim, CIO)	X	Jennifer Brezina VP of Instruction		X
Marilyn Jimenez	X	Jason Burgdorfer (COCA President)		X
Dan Portillo (AFT President) <i>Via Zoom</i>	X	ASG Student Representative		A

Guest							
Ann Marchesan	X	Dr. Deanna Riveira	X	Julie Johnson	X	Nadia Cotti	X
Chad Peters	X	Dilek Sanver-Wang	X	Maral Markarian	X	Pamela Williams-Paez	X
Christ Boltz	X	Dr. Edel Alonso	X	Michael Felix	X	Robert Wonser	X
Clinton Slaughter	X	Eric Smith	X	Michael Sherry	X	Ruth Rassool	X
Connie Palazzolo	X	Erika Torgeson	X	Michelle LaBrie	X	Siane Holland	X
Dan Portillo	X	Erin Barnthouse	X	Miranda Zamudio	X	Victoria Leonard	X
Dr. Daylene Mesuchke	X	Garrett Hooper	X	Monica Shukla-Belmontes	X		X

### A. Routine Matters

1. Call to order: 3:01 pm.
2. Public Comment:
  - I. **Handicap Parking:** In the Gensler meeting discussion took place regarding the ratio of handicapped spaces to regular spaces. There was concern that the handicap spaces may have been removed and the patch that leads to the UCEN was blocked off. There is no senior parking available.
  - II. **Campus safety:** Many faculty had trouble accessing classrooms in BONH as the main door to Bonelli

- Hall was locked. Lisa will address this with Campus Safety.
- III. **Bridge between Library & Canyons Hall:** It is not clear when the bridge walk space will open again. David Vakil will inquire into the status.
  - IV. **Health Professions SIM Lab Ribbon Cutting:** This will take place on April 1<sup>st</sup> from 11:00am to 2:00pm. Assembly woman Pilar Chavo will be in attendance, and there will be touring of the facility.
  - V. **UCEN Adjunct Offices Update:** There is a scheduled walkthrough next Wednesday.
  - VI. **Campus Lockdown Drill:** There is concern with emails being auto saved in the “other folder”. There was a request to have these emails go into a focused inbox. There was a request to discuss debrief on the drill.
  - VII. **CCCAOE:** Gary attended a conference in Sacramento and met with legislature. There are 75 legislators who are supportive of the reinstatement of \$60M SWF funds. Initially the understanding was that there was going to be a new bill but instead the request is to have the funds re-instated.
3. Approval of the Agenda:
    - I. **Motion** to approve the agenda by Linda Beauregard-Vasquez, seconded by Lak Dhillon. Erica Seubert proxy for Garrett Rieck (yes, vote); Gary Collis proxy for Rebecca Shepherd (yes, vote); Jessica Crowley proxy Jesse Vera (yes, vote). Unanimous. Approved.
  4. Committee Appointments:
    - Revisions to existing Tenure Committees (pg. 10)
    - Urvashi Juneja, Faculty Co-Chair, Technology committee
  5. Sub-Committee Summaries:
    - Program Viability Committee meeting summary, February 26, 2026 – (pg. 7-9)
  6. Approval of the Consent Calendar
    - I. Regina Blasberg requested a few edits to the Academic Senate meeting summary for February 26<sup>th</sup>. Regarding the CE report a correction will be made to “CCCAOE” and not “CCA”
    - II. **Motion** to approve the consent calendar by Jessica Crowley, seconded by Gary Quire. Erica Seubert proxy for Garrett Rieck (yes, vote); Gary Collis proxy for Rebecca Shepherd (yes, vote); Jessica Crowley proxy Jesse Vera (yes, vote). Unanimous. Approved.

I. Academic Senate Meeting Summary, February 26, 2026 (pg. 3-6)	II. <a href="#">Curriculum Committee Summary, March 5, 2026</a>
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## B. Reports

*These are informational items no discussion or action will be taken. However, clarification questions are welcomed.*

1. Scholarly Presentation Committee Annual Chair Report, Pamela Williams-Paez
  - I. There were many applications submitted last year. The committee received assistance from the Graphics and IT departments with marketing and audio visual. Dr. Deanna Riviera provided \$2,000 in funds for Dr. Eddie Becton’s presentation. There were 109 people who signed up for the event. Pamela has served in this group for 25 years and will be retiring on June 11<sup>th</sup>. There is no successor identified for Pamela, and she is available to train the new chair.
2. Academic Senate Presidents Report, Lisa Hooper
  - I. Garrett Rieck is out of the office and at a conference.
  - II. **Correction to the PV Committee summary for Feb. 26<sup>th</sup>.** Ruth Rassool is listed as the “AFT designee” however a correction will be made to change to “adjunct designee.”
  - III. **PDF Document Request:** If anyone needs to submit a document to the Senate please submit as a PDF and not via OneDrive as the sometimes documents have been edited.
  - IV. **UCEN Offices Tour:** This will take place next week with Lisa, Erin Tague and Dr. David Vakil to identify adjunct faculty offices.
  - V. **CEO Hiring Committee:** The deliberations have just finished.
  - VI. **Shelter in Place Drill:** There will be a survey launched to solicit feedback.
  - VII. **Safety committees:** Lisa and the CEO hiring committee in the UCEN notified Campus Safety that they were not going to participate in the drill. However, it is important to practice the drills. There was a request to have multiple notifications. There will also be an evening drill.
  - VIII. **Enrollment Management Committee:** Dr. Vakil and Lisa met to discuss the Enrollment Management

- Principles and to review time blocks and constitute a Time Block Taskforce in April.
- IX. **AIC Committee:** Lisa and David Vakil discussed the time and function of IAC committee. There is work with the PERT and this will be an all-day event where they will meet with different groups throughout the day.
  - X. **Program Viability Policy:** The policy and procedures need some updating and refinement.
  - XI. **Campus Safety Advisory Committee:** This committee reviews all APs and BPs policies and procedure. The committee has not met.
  - XII. **Project Resource Team (PRT):** There was a request to invite Dr. Wickline to give an update on the project resource team.
  - XIII. **ASCCC Area C meeting:** This is scheduled for tomorrow. Senate presidents will meet to vet resolutions that have been proposed throughout the state and suggest amendments. There are 2 new and one modified disciplines in Mental Health, Uncured Aircraft Drone Tech and a Math faculty modification to remove physics and math education as meeting the minimum qualifications.
  - XIV. **ASCCC SP26 Plenary:** Lisa will attend only Saturday virtually. Shane Ramey will attend the AI conference.
  - XV. **Dept. Chair Training:** Dan Portillo was unable to attend the last session. The presentation was modified and Dan confirmed he will attend on the 20<sup>th</sup> to co-present with Miranda Zamudio on adjunct hiring.
  - XVI. **Student Conduct:** Jonh LaJay will attend on March 26<sup>th</sup> to discuss student conduct practices.
  - XVII. **ASCCC Non-Credit Curriculum Committee:** Garrett Rieck will be serving on this committee. Garrett has moved COC to the top of the list of districts that produces non-credit courses.
  - XVIII. **Curriculum Committee report to the BOT:** Tricia George will be presenting to the board tomorrow, Friday March 13<sup>th</sup>.
  - XIX. **CETL Evaluation Documents:** Special thanks to Julie, Robert and the entire CETL committee for all their work on the evaluation document.
  - XX. **PERT Teams on Campus:** There are two different Partnership Resource Teams (PERT) on campus. The mini-PERT is to help with the rebranding on the CCC. The larger PERT is the Canyon Promise initiative and include Educational Facilities master plan and this ties with the planning principles.
3. Communications officer Report, Erica Seubert
    - I. **Faculty Awards:** There was a reminder regarding the timeline for Faculty Award nominations. Nomination packages are large and take time to complete. It is suggested that faculty do not wait until the deadline. Complete packets may be forwarded to the state for nomination.
    - II. **Senate Elections Committee:** On Monday, March 26<sup>th</sup> the Senate Elections committee will do a call out for nominations for open seats in the Academic Senate & Curriculum. This is the first time Sara Breshears is running elections and Dustin Silva will be shadowing her. There was a question regarding the merger of certain schools. Dustin and Sara will need to clarify.

### C. Action Items

*Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.*

1. Request for additional Discipline Assignment, Erica Seubert (Non-Credit Education) (pg. 11)
  - I. Erica Seubert is currently teaching a CETL course and the CETL course is short term vocational. The one type of vocation that does not count for these types of courses is teaching. In order to satisfy this requirement, Garrett had to look at the tutoring experience.
  - II. **Motion** to approve the request for additional discipline assignment for Erica Seubert in Non-Credit Education by Lauren Rome, seconded on Tom Gisel. Erica Seubert proxy for Garrett Rieck (yes, vote); Gary Collis proxy for Rebecca Shepherd (yes, vote); Jessica Crowley proxy Jesse Vera (yes, vote). Unanimous. Approved.
2. Syllabi Best Practices, CETL Sub-Committee, Robert Wonser & Victoria Leonard (pg. 12-20)
  - I. There were some minor edits made to the document. If there are other areas where this document should live, please let Victoria Leonard know.
  - II. **Motion** to approve the Syllabi Best Practices document by Gary Quire, seconded by Linda Beauregard-Vasquez. Erica Seubert proxy for Garrett Rieck (yes, vote); Gary Collis proxy for Rebecca

Shepherd (yes, vote); Jessica Crowley proxy Jesse Vera (yes, vote). Unanimous. Approved.

#### **D. Discussion**

*Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.*

1. [AFT Contract Changes Impacting Full-Time faculty](#), Miranda Zamudio
  - I. There has been concern regarding how evaluations are implemented, therefore training will be offered.
  - II. **Article 6**, changes were made regarding how it relates to department chairs assigning an adjunct outside of the pool ranking system if they have a specialty course. Adjuncts would need to have a certain type of specialty, certification etc. If there is more than one faculty with a specialization there needs to be a justification as to why a particular faculty is being chosen. The justification then goes to the dean to ensure this was implemented appropriately.
  - III. **Article 8** outlines the specific forms created for instructional and non-instructional adjuncts, librarians and coaches. The Evaluation form states the need to notify the adjuncts by the third week of the regular term that they will be evaluated. For Hybrid courses both areas need to be evaluated, in person and CANVAS shell.
2. Proposed revisions to the Faculty Evaluation Instrument, Lisa Hooper
  - I. Summary of the discussion (pg. 21-27)
  - II. [Full-Time Faculty Professional and Instructional Evaluation](#) (pg. 28-31)
    - a. Current Classroom Visitation Report (pg. 32-35)
    - b. Online and Hybrid Visitation Report (pg. 36-39)
  - III. [New Guide for Self-Evaluation Tenured and Tenured Track Faculty](#) (pg. 40-41)
    - a. Current Guide to Self-Evaluation Tenure and Tenure-Track Faculty (pg. 42)
      - This item was tabled and will return on the next agenda

#### **E. Unfinished Business**

*Below is a list of items that can be discussed for a future date.*

1. IRC Discussion - Automated Book Adoptions
2. Web Design/Senate Sub-Committee pages update
3. BP/AP 4300 Field Trips

#### **F. New Future Business**

*Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.*

1. Tenure Committee Training Workshops
2. Academic Accommodation Liaison to the Senate

#### **G. Announcements**

- [Next Academic Senate Meeting Dates Spring 2026](#): March 26<sup>th</sup>, April 16<sup>th</sup>, April 30<sup>th</sup>, May 14<sup>th</sup> & May 28<sup>th</sup>
- [2026 ASCCC Spring Plenary](#), April 9<sup>th</sup> – 11<sup>th</sup>, Hyatt Regency, Santa Rosa, CA.
- [2026 Faculty Leadership Institute](#), June 11<sup>th</sup> – 13<sup>th</sup>, Hyatt Regency, Long Beach, CA.
- [2026 Curriculum Institute](#), July 15<sup>th</sup> – 18<sup>th</sup>, Sacramento Convention Center
- [2026 ASCCC Non-Credit Institute](#), April 30<sup>th</sup> – May 1<sup>st</sup>, San Jose Marriot
- [Association of Community and Continuing Education \(ACCE\) Conference](#), March 11<sup>th</sup> – March 13<sup>th</sup>, The Dana in Mission Bay in San Diego, CA.

#### **H. Adjournment:** 5:00 pm.

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The teleconference is accessible though the following link:

<https://canyonsonline.zoom.us/j/82944492894?pwd=VEsTAWCAYGxMuhQNI5saxRfNnaKZPd.1>

**Please note:**

**This meeting will be broadcasted at the following locations via zoom**

*None*