

Academic Senate Meeting Summary for September 24, 2026

Voting Members					
Senate President	Lisa Hooper	X	Business Senator	Gary Quire	X
Vice President	Garrett Rieck	X	Learning Resources Senator	Jennifer Thompson	X
Curriculum Chair	Tricia George	X	Personal & Professional Learning Senator	Garrett Rieck	X
Policy Review Chair	Gary Collis	X	Public Safety	Jessica Crowley	X
Communications Officer	Erica Seubert	X	At Large Senator	Alene Terzian-Zeitounian	X
AT Senator	Regina Blasberg	X	At Large Senator	Erin Delaney	X
MSHP-MSE Senator	Thomas Gisel	X	At Large Senator	Rebecca Shepherd	X
MSHP-HPPS Senator	<i>Jessica Crowley proxy for Lak Dhillon</i>	X	At Large Senator	Shane Ramey	X
VAPA Senator	David Brill	X	At Large Senator	Alexandra Dimakos	X
Student Services Senator	Anne Marchesan	X	Part-Time Senator	<i>Lauren Rome proxy for Joshua Rideaux</i>	X
Humanities Senator	Annie Aboulion	X	Part-Time Senator	Lauren Rome	X
Kinesiology/Athletics Senator	Kathrina Almero-Fabros	X	Part-Time Senator	Alma Juarez	X
SBS Senator	Jennifer Paris via Zoom	X	X= Present	A= Absent	

Non-voting Members			
Dr. David Vakil (Interim, CIO)	X	Jennifer Brezina (VP of Instruction)	X
Marilyn Jimenez (Admin Assistant to the Academic Senate)	X	Dilek Sanver Wang (COCFA President)	A
Dan Portillo (AFT President) via Zoom	X	Ishita Muppala (ASG Student Representative)	X

Guest							
Alisha Kaminsky	X	Dr. Daylene Meuschke	X	John Green	X	Michelle LaBrie	X
Claudenice McCalister	X	Dr. Paul Wickline	X	Joielynn Belmonte	X	Nadia Cotti	X
Dianne Avery	X	Erika Torgeson	X	Jon Amador	X	Ruth Rassool	X
Dilek Sanver-Wang	X	Jennifer Paris	X	Maria Thayer	X	Siane Holland	X
						Victoria Leonard	X

A. Routine Matters

1. Call to order: 3:03 p.m.
2. Public Comment:
 - Lisa informed the Senate of a new agenda item that will allow the executive cabinet, or their designee, to report out to the Senate.
 - There was a request for the district to install additional EV charging stations. The current EV charging stations were donated. There is an idea to install solar panels that can serve as a self-

sustaining energy generator for the campus and additional charging stations. Other districts have installed fee-based charging stations.

3. VP/Assistant Superintendents Executive Cabinet Report Out (3 minutes):
 - A presentation took place in Deans Council regarding the new Course dog software new scheduling software. If the chairs are happy with the new software the district will look at purchasing. Dr. Vakil will provide an update at the next IAC.
4. Approval of the Agenda:
 - The first discussion item, “New Web Governance & Web Content Document developed by IT and PIO” was tabled as Hsiawen is not available to attend. The discussion item will return on a future agenda to allow for both Regina and Hsiawen to co-present.
 - **Motion** to approve the agenda by Gary Quire, seconded by Lauren Rome. Jessica Crowley proxy for Lak Dhillon (yes, vote); Lauren Rome proxy for Joshua Rideaux, (yes, vote). Unanimous. Approved.
5. Committee Appointments: (pg. 3)
6. Sub-Committee Summaries:
 - Program Viability Committee meeting summary, September 3, 2026 (pg. 9-11)
 - Senate Executive Committee meeting summary, September 17, 2026 (pg. 12-14)
7. Approval of the Consent Calendar
 - An amendment was made to the September 10th meeting summary to correct the date of the Curriculum Committee from September 4th to September 3rd.
 - **Motion** to approve the agenda by Tom Gisel, seconded by Garrett Rieck. Jessica Crowley proxy for Lak Dhillon (yes, vote); Lauren Rome proxy for Joshua Rideaux (yes, vote). Unanimous. Approved.

1. Academic Senate Summary, September 10, 2026 (pg. 4-8)	2. Curriculum Committee Summary, September 17, 2026
3. Lak Dillon Tenure Committee, Heather Dotter to serve as Tenure Committee Chair	

B. Reports

These are informational items no discussion or action will be taken. However, clarification questions are welcomed.

1. Equivalencies Committee Annual Chair Report, Alisha Kaminsky
 - The Equivalencies committee is now utilizing the requirements outlined in AP 7211. The committee was recently renamed to the Equivalencies committee as HR has always reviewed minimum qualifications. The committee is tasked with reviewing equivalencies when a faculty members degree doesn't match what is listed in the Disciplines list maintained by the ASCCC. The review of equivalencies is a local process, and each department can decide every 5 years whether they want to accept equivalencies. It is suggested that the committee be chaired by a counselor as they are most familiar with the review of transcripts, course descriptions, and degree titles. All department chairs are encouraged to attend the yearly Equivalencies training – this year there were more than 25 chairs in attendance. Two faculty members will join the committee, Garrett Rieck to represent PPL and Jessica Crowley to represent Public Health. Jennifer Thompson will help recruit a librarian from Learning Resources. Department chairs need to ensure that applicants seeking to meet the minimum qualifications through equivalency have been vetted before inviting them for Part-Time interviews. The AP will come forward on a future meeting this semester.
2. Academic Senate Presidents Report, Lisa Hooper
 - **Academic Review Panels:** It is suggested to have 30-40 faculty willing to serve on Academic Review panels, and these 30-40 should represent every school, division, and teach modality. The expectation is faculty should expect to serve on approximately one (1) panel per semester. There are concerns that many faculty are not familiar with the new process. Training or an orientation is needed before people participate on a panel. Michelle Labrie is recruiting faculty

and will forward a final list to the Senate for approval. Alene Terzian, Erin Delaney, Jennifer Thompson and Rebecca Shepherd will be joining the panels. This matter will likely come back for discussion at Senate.

- **Academic Integrity Committee:** There is a need to better inform the campus on the new reporting process outlined in AP 5521. The Committee is developing Academic Dishonesty reporting “cheat sheet” for faculty to use for guidance, and it will be presented at the next IAC meeting.
- **Update to AP 5521:** Dr. John LeJay is interested in hosting a spring FLEX session outlining changes to the policy. In addition, Dr. LeJay would like to discuss with the Policy Committee possible areas that are not addressed such as faculty now being required to collect evidence when presenting a case. There is a need for a college wide AI policy or rule. Michelle will also work with the policy committee. This will return for discussion.
- **PAC-B Committee:** The district is still operating in a \$4.2 million structural deficit. There were some savings found at the end of last year as some funds allocated but not spent.
- **HR Update- Hiring Personal Experts at the College:** Miranda Zamudio is ok with bringing in discipline experts in non-academic areas at the college. For use in instruction, there needs to be coordination with the Academic Policy review committee. There is a new policy being developed.
- **Upcoming HR Recruitments:** The interim Assistant Superintendent/VP of Instruction and the Interim Superintendent/VP of Business Services will be up for hiring. The recruiting for the VP of HR and Student Services will take place in the spring.
- **PAT's:** PATs may be rebranded to Teams. There has been discussion regarding how communication gets to constituents. If an item requires more discussion in Senate a report out or presentation will be scheduled on a future agenda.
- **Class Caps:** This is a curriculum matter. The default class size is 35 and there is no discussion to increase this. Some courses have reduced class sizes through negotiation and are identified in the collective bargaining agreement. Other class size reductions are the result of safety considerations and/or external accreditation standards.
- **AI Taskforce:** The taskforce has been initiated by Jasmine Ruys, through Kristina Hancock who is chief of staff for Dr. Ruys. Shane, as Academic Integrity Chair, will be included and there is a need to include faculty who represent all perspectives of AI-use in teaching, as well as all teaching modalities. The initial meeting is scheduled for Oct. 13th.
- **Data Summit:** Data was reviewed via an activity of institutional metrics where attendees were asked to engage in a gallery walk by going to different tables to review known barriers. The summit concluded with outlining the next phase regarding how strategic priorities will be supported. An email will go out that will include a summary of the summit with access to the resources. Some of this will be informing to new integrated plan. This data will help Program Review become a useful tool for decision making. Gary Quire and Daylene Mueschke will provide a presentation on the changes to program review to Senate later this term.
- **PV Committee:** The committee continues to discuss ways to refine the PV processes.
- **Students Earning and Accountability (STATS) Taskforce Update:** There are some changes happening with colleges across the system that accept Title 4 funding. College will be required to demonstrate that students graduating from their college are earning more than high school graduates at the 5-year mark. If a program is deemed as not doing well it will be marketed as a “low-wage earning.” It remains to be seen how, if at all, these changes will impact programs at COC.
- **Campus Culture Committee:** This committee is a rebrand of the Campus Climate Committee. The committee is tasked with taking temperature checks and identifying strategic ways to improve campus culture. Dr. Ruys will be chairing this committee. Lisa sits on this committee,

as does Victoria Leonard (Part-Time Faculty) and Dilek Sanver-Wang (COCFA).

- **Part-Time Faculty Advisory Council:** Lauren Rome and Ruth Rassool are serving as co-chairs of the council. The council meets on the 1st Wednesday in BONH 330 for an hour ½ (beginning at 3 or 330 – survey being conducted now for start time). The FLEX session had many attendees. The first council meeting didn't have as much attendance and there is a need for more faculty to be aware of PTAC. Victoria Leonard helped build the CANVAS Shell. The idea is to have a regular PTAC update at the Senate.
3. Academic Senate Vice Presidents Report, Garrett Rieck
- The fall office lottery is coming up and an email will go out soon. If anyone is interested in an office, please contact Garrett Rieck to schedule a quick walkthrough. It is not suggested for faculty to just stop by an office they are interested in as there may be a faculty member still assigned to an office.

C. Action Items

Below is a list of items that the Senate will take action on. Discussion is welcomed by all attendees.

1. AP 4022 (Course Approval), Gary Collis
 - Policy Review Committee (PRC), Summary for Senate, 2026 (pg. 15-16)
 - AP 4022 (Course Approval), (Final for Senate Tracked 2026) (pg. 17-19)
 - AP 4022 (Course Approval), (Final for Senate Clean 2026) (pg. 20-21)
 - This is a change to the archiving process for courses. The three years works as SLOs are assessed every three years. If a course cannot be offered every 3 years, then there is a need to explain why.
 - **Motion** to approve AP 4022 (Course Approval) policy by Erica Seubert, seconded by Rebecca Shepherd. Jessica Crowley proxy for Lak Dhillon (yes, vote); Lauren Rome proxy for Joshua Rideaux (yes, vote). Unanimous. Approved.
2. AP 4222 (Remedial Coursework), Gary Collis
 - Policy Review Committee (PRC), Summary for Senate, revisions 2026 (pg. 22-23)
 - AP 4222 (Remedial Coursework) Final for Senate Clean 2026 (pg. 24-26)
 - AP 4222 (Remedial Coursework) Final for Senate with tracking 2026 (pg. 27-29)
 - **Motion** to approve AP 4222 (Course Approval) policy by Lauren Rome, seconded by Tricia George. Jessica Crowley proxy for Lak Dhillon (yes, vote); Lauren Rome proxy for Joshua Rideaux (yes, vote). Unanimous. Approved.

D. Discussion

Below are items that the Senate will discuss and no action will be taken. Discussion is welcomed by all attendees.

1. New Web Governance & Web Content Document developed by IT and PIO, Regina Blasberg & Hsiawen Hull (TABLED as Hsiawen Hull was unavailable)
 - This will return on a future agenda.
2. IEPI Mini-PRT Update for Canyon Country Campus, Paul Wickline
 - [IEPI List of Primary Successes and Menu Options for Institutional Consideration](#)
 - [IEPI Institutional Innovation and Effectiveness Plan signed by the CEO/Academic Senate President](#)
 - [IEPI Mini-PRT Implementation Plan Presentation](#)
 - Dr. Paul Wickline provided an overview of discussions taking place regarding the renaming of the Canyon Country Campus. Some changes taking place include the nursing department moving to CCC, the expansion of the computer lab in 308, a two-way road concept, a new marquee and stop sign, third building proposal and moving the Construction Tech department to one area on campus. There were suggestions for better food options, better building naming conventions, and having a van shuttle that takes people back and forth between CCC and Valencia campuses. No voting will take

place on the logo renderings presented by the Gensler Team. This activity was more so to gather input and a small taskforce will continue to work on the logo redesign.

3. Reporting format from PATs to Academic Senate, Lisa Hooper
 - Item was tabled.

E. Unfinished Business

Below is a list of items that can be discussed for a future date.

1. none

F. New Future Business

Request to place an item for a future agenda is welcomed. Below is a list of topics that will be discussed at a future business date.

1. Tenure Committee Training Workshops
2. Department Chair Training Series Schedule
3. Academic Senate Discipline Memo

G. Announcements

1. Next Academic Senate Meeting Dates for Fall 2026: Oct. 8th; Oct. 22nd; Nov. 5th; Nov. 19th & Dec. 10th
2. Just in Transition: Academic Academy for Climate Justice and Action, Oct. 23rd – 24th, 2026, Hyatt Regency Newport Beach, CA.
3. 2026 Fall Plenary Session, Nov. 5th – 7th, Grand Bay Hotel San Francisco, CA.
4. 2027 Spring Plenary Session, April 8th – 10th, Hyatt Regency Irvin, Irvine, CA.
5. 2027 Fall Plenary Session, Nov. 4th – 6th, Hyatt Regency Long Beach, Long Beach, CA.

H. Adjournment: 5:01 p.m.

The teleconference is accessible through the following link:

<https://canyonsonline.zoom.us/j/81647762764?pwd=UIApeHKRcS9vext0KAGfNTnlO5biYQ.1>

Please note:

This meeting will be broadcasted at the following locations via zoom

none