

# Academic Senate

## Career Education Committee Meeting Summary

April 15, 2024, 1:00 p.m. to 2:00 p.m. (Zoom Virtual Meeting)

**Attendees:** Dr. Hency Chu, Gary Quire, Harriet Happel, Jaya George, Jennifer Paris, Justin Wallace, Larry Alvarez, Marilyn Jimenez, Mark Daybell, Nicole Faudree, Dr. Omar Torres and Regina Blasberg

**Start Time:** 1:03pm

### 1) Approve Previous Minutes

- a) March 25, 2024
  - i) Meeting minutes were moved to the next agenda.

### 2) CTE Tool Kit – Gary

- a) **CTE Toolkit Committee:** The work of the CTE Toolkit began 2 years ago and subcommittee was created. This committee was comprised of David Andrus (Academic Senate President), Lisa Hooper (VP of Academic Senate), Gary Collis (Policy Committee Chair), Alisha Kaminsky (MQE Committee Chair), Bob Maxwell (MQE Committee), SB Tucker (EMT), and Gary Quire (CE Committee Chair) and Dr. Rian Medlin with HR.
- b) **CTE Toolkit Adjunct Pilot Program** The idea at the time was to offer the CTE Toolkit to adjuncts first as a pilot program. There were concerns that if adjuncts are hired with the CTE toolkit then they would have the right to apply for a full-time position. The recommendation from Dr. Van Hook was for the group to go back and continue to work on the CTE Toolkit.
- a) **New Academic Senate Leadership:** David's term as the Academic Senate President will be ending at the end of this academic year. However, the idea is to not give up on the CTE Toolkit. There will be new leadership in Academic Senate with Lisa Hooper serving as President and Garrett Rieck serving as VP. The idea is to start up discussion with the use of the CTE toolkit after the new Senate leadership starts.
- b) **6 Programs Using the CTE Toolkit:** The toolkit would affect 6 programs; the remaining programs require a higher level of education. Some of the 6 programs include Construction Tech., EMT, possibly Welding and Manufacturing.
- c) **CTE Toolkit Sub-Committee:** Gary requested to create a sub-committee and include the leads of the 6 programs to discuss needs and wants. This group could later present to Dr. Torres.
- d) **Concerns with using the CTE Toolkit:** There are some schools who are somewhat using the toolkit but some did not have a Min Qualifications Committee established. If there isn't consistency within colleges on how this is being used or applied then the system could be sued. For example, COC could approve min quals using the CTE toolkit in a particular discipline and then a faculty member may go to another college and not meet minimum qualifications for the same exact disciplines. Gary has spoken with Stephanie Curry (statewide CTE Liaison) at the ASCCC however, her position will end and there will be a new person in this seat after June 30<sup>th</sup>. This needs to go back to ASCCC and they need to check

with the Chancellors Office as the CTE toolkit was not written with the CTE voice but more so with the general education requirement. The entire system has to determine how the toolkit will be uniformly applied across the whole system. This will ensure that as faculty move from one institution to the next they will not get different results. Gary will provide an update sometime in July. COC is asking for help from the state to create a toolkit and to create consistency.

### 3) Apprenticeship/Pre-Apprenticeship – Harriet

- a) **Construction Technology Pre-Apprenticeship**: There are many colleges who are doing a program of study and calling this a pre-apprenticeship, however they do not have an intention to register this with the *Department of Pre-Apprenticeship Standards*. A pre-apprenticeship does not require on the job training. This just requires some type of agreement with an employer that there will be apprenticeship opportunities at the completion of the apprenticeship.
- b) **Apprenticeship with the Carpenters Union**: Harriet has worked with the union to ensure an apprenticeship is available at the end of the pre-apprenticeship. This will ensure that those students, if they choose to do so, can go into the apprenticeship with the Carpenters union. This can also include a group of employers that would allow the building of a cohort that would commit to taking on the apprenticeship.
- c) **ECE Pre-Apprenticeship Program**: This is happening in ECE with the Teaching Assistant Program as students are mastering the skills to become a teacher assistant. There are three centers with one being at COC. This is using the structured European Model which includes a minimum of 144 hours. There is also a 2,000 hour on the job training, which is equivalent to a year's full time of work. The district is now allowed, under the California Apprenticeship Initiative to create mastery checklist. Once a student demonstrates mastery and skills their hours are completed. In ECE the program has gone from 2,000 hours to 700 hours.
- d) **Pathways for Pre-Apprenticeship or Apprenticeships**: Harriet asked faculty to think about particular certificate pathways and to consider for a pre-apprenticeship or apprenticeship. Anyone interested can meet with Harriet and Justin Wallace. These pathways help to demonstrate to employers how serious the college is about helping to develop employment pipelines. If anyone comes across something else that is not an apprenticeship such as a guarantee internship for more than one semester please inform Harriet. There is much funding right now and these programs help to get students to consider post-secondary education. There is also imbedded support for them as there is a student advisor in the apprenticeship just not in the pre-apprenticeship. There are many requirements such as steel toe boots and tool belts.
- e) **Difference Between Apprenticeship, Pre-Apprenticeship, CWEE and Internships**: Another meeting could be done to address the difference between apprenticeship, CWEE and internships.
  - i) **Definition of an Apprenticeship**: This includes the related instructional time and on the job training. Students are attending classes and are employed. The employers are abiding by the rules and doing on the job training.
  - ii) **Definition of CWEE**: This is the program that oversees internships. As of July 1<sup>st</sup>, the program will be renamed soon to "WEE" which stands for Workforce Education

Experience. Paid and unpaid internships will now require students to complete 65 hours for 1 unit. Internships are now repeatable for up to 16 units. Students can also register for up to 4 units of credit. There are many methodologies and this is the best learn and earn model and the student directly benefits and they are getting much work experience.

iii) **Clinical Sites for CLS Program:** Dr. Hency has a template for the apprenticeship as when students in at the clinical sites they program is no longer under their supervisor. Many of the students being admitted into this program are already employees at the facilities. Dr. Hency is interested in meeting with Harriet and Justin. If students are already employed at the facilities this will help to build out a formal agreement as this helps with wage gain. As students gain skills this is a justification for why they should earn more. Dr. Hency will add this as a discussion item on their Advisory Board agenda.

#### 4) Program Viability – Harriet

- a) Harriet requested that if there any faculty who are interested in starting a new program or add to an existing program that they first start the process by talking to their School Deans. When faculty are ready to go to PV to reach out to Harriet to collect LMI and Advisory Board minutes information. Many times, there is a perception that Harriet may be running ahead of what the schools are willing to do. Harriet requested feedback to make sure all are comfortable with the process.
- b) The Centers of Excellence is not up and running for the local region. Harriet has worked with Daylene and the college has a full subscription for MZ and Harriet can run a full LMI with MZ. Regina will be presented on May 16<sup>th</sup> to PV and they need data for an “Inspector position” as they are making modification for the Management Certificate and are moving a Certificate to an Associates degree. There will also be some modifications to the Management degree.

#### 5) Changing CTE Meetings for 2024/2025 School Year – Gary & Harriet

- a) The committee does not have to meet twice a month and instead can meet once a month and scheduled for 1-hour ½. Gary needs to confirm all members. If someone is not able to attend Gary asked that they find someone else from their department who can represent them. Gary will also be confirming all membership. There are concerns with only scheduling one meeting a month and having those align with the CCCAOE meetings.
- b) The idea is also to bring forward many things from the statewide Senate. This will help to push the CTE voice. The committee can ask the Chairs to get more perspective from ASCCC, CTE regional group and CCCAOE.
- c) Harriet and Gary will put together the calendar for next year and will schedule the meetings once a month from 1:00pm -2:30pm. There was a suggestion to schedule the meeting dates on months on Mondays and others months on a Tuesday. Gary will send out a poll to get everyone’s availability. The suggestion is to keep the start time at 1pm as there are other meetings in the afternoon. The committee will pilot for fall 24 is to schedule and alternate from Monday to Tuesday. An email will be sent out in a few weeks regarding the new scheduled for fall 24.
- d) The Non-Credit curriculum Committee dates will be looked at to not conflict with CE committee meetings.

**6) Open Forum (15 minutes)**

- a) **Program Review is due in December:** The budgets will be lean for the new few years. The forced cost meeting will take place later in the afternoon. Harriet is taking the \$1.7 million in requests brining it down to \$500,000. There will not be the same amount of funding across CTE with Perkins and SWF.
- b) **Competency Base Education (CBE):** There was a request for form dialogue regarding Competency Base Education (CBE). This is an opportunity to not be so perspective with seat times with for example a 3-unit course and students enrolled in 6, 8 or 16 weeks. With CBE, instead of writing the course and being tied to the credit hours and the Carnegie unit, students can now complete the competencies that are associated with the course in a weekend or in a week.
- c) **Changes to Title 5:** There have been changes with Title 5 and many programs and many colleges are looking at CBE programs. Dr. Torres has asked the Deans to look at other colleges and get feedback to possibly look at other programs for CBE. Many for profits have been doing this for decades and they are charging a lot for students. Regina is interested in the CBE program and requested information on how CBE can be implemented. Harriet confirmed they will be putting together a task group and to explore what is the best fit for COC and to make a recommendation. This program would be for credit. Need to not just look at the model in CA but also outside of CA as other states have been doing this for decades.

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**Announcements: Open Forum for Discussion**

**Future Agenda Items:**

**Adjournment:** 2:45 pm.