

Academic Senate

Career Education Committee Meeting Summary

March 25, 2024 1:00 p.m. to 2:00 p.m. (Zoom Virtual Meeting)

Attendees: Gary Quire, Harriet Happel, Mark Daybell, SB Tucker, Brittany Applen, Nadia Cotti, Jennifer Paris.

Start Time: 1:02 pm

1) Approve Previous Minutes

- a) March 11, 2024
- b) Motion to approve the March 11th meeting minutes by Mark Daybell, seconded by SB Tucker. Unanimous. Approved.

2) CCCAOE Spring 2024 Conference in Sacramento – (Gary)

- a) <https://cccae.org/spring-conference-2024/>
- b) If anyone is interested please reach out Harriet and Nancy. The conference is scheduled for the week of April 22nd and goes until April 26th in Sacramento. Gary, Harriet, Regina and Wendy Brill are planning to attend.

3) DEIA Evaluation Update – (Gary Quire)

- a) **Background:** Gary has been sitting on the DEIA committee which focuses on Diversity, Equity, Inclusion and Anti-Racism. The committee began moving in August 2024 and due to changes to Title 9. There is now a requirement for a DEIA evaluations for both full-time and part-time faculty. This will also include, system wide, classified and administrator evaluations.
- b) **DEIA Faculty members:** The membership includes, Garret Hooper (COCFA), Julie and Robert (CETL) and Jennifer who represents the non-instructional faculty. There is no CASL or Academic Freedom representation on this committee. The representative from Academic Freedom could not continue to serve due to their schedule. Tricia George (Curriculum) also couldn't continue to serve. Need to look at different types of pedagogy as this is part of it. Jennifer is on the non-credit committee; the suggestion is to do signature assignments and areas that highlight some populations. This will help progress the work in a positive way. The committee is meeting every Wednesday and it is difficult for people to attend on a regularly basis.
- c) **DEIA Evaluations Criteria:** In many evaluations there is a point value when asking questions such as, "Do you show DEIA in the syllabi?" The component area is almost completed. There will also be areas for suggestions. Many faculty have concerns regarding how they will be evaluated. Gary evaluated someone who presented on power tools. There is a possibility to have a criterion for GE and CTE faculty. As DEIA is implemented it is more so about suggestions and how to incorporate DEIA in the syllabi with faculty involved. There will example articles, sample languages that Brittany Applen will share at IAC. Next IAC meeting is the scheduled for April 17th. There will be resources uploaded to Pebble Pad.

- d) **DEIA Training/Best Practices:** Training will be scheduled. CELT is involved in the area of training so that faculty feel comfortable. Many faculty are already doing DEIA in classes and the syllabi. This is more so a focus and DEIA components. From CE perspective the committee is hearing the CE voice. There is no major shift and the idea is for faculty to just enhance and not change their courses.
 - e) **IDEA, DEIA and Anti-Racism:** Academic Senate refers to IDEA and COC refers to this area as IDEIA and Anti-Racism. It is not clear which will be the final acronym.
 - f) **Goal:** The goal is for the committee to put all the work together, such as sample syllabus language and ideas for practices that are DEIA when it is part of the evaluation process. All work should be done by this spring 24 and then the committee will present to Administration the evaluations. There will be similar evaluations for full and part-time faculty. Gary will report out an update in May and will share what will be presented to administration. This will be a process and for many faculty.
- 4) Academic Senate Faculty Awards 2024 – David Andrus sent the email out with all of the information out on March 13, 2024 – (Gary Quire)**
- a) Below are the six faculty awards:
 - i) Academic Senate Excellence in Education Award
 - ii) Academic Senate Diversity Award
 - iii) Academic Senate Exemplary Program Award
 - iv) Academic Senate International Education Award
 - v) Academic Senate Governance Award
 - vi) Academic Senate Collegiality and College Citizenship Award
 - b) The nomination period ends **Sunday, April 28, 2024, at 5:00pm.**
 - i) If you choose to submit a nomination for one of the awards, you must submit all required documentation via the following Drupal submission link: [Academic Senate Faculty Awards Submission Link](#)
 - ii) The Senate Executive Committee is overseeing the Faculty Awards. The members of Senate Executive Committee include representation of all faculty committee chairs. Last year the committee did much work on the development of the faculty awards. There was an email on behalf of Academic Senate President, David Andrus announcing the award nominations. All awards are due by Sunday April 28th.
 - iii) It also suggested to please check with the person who you are thinking of nominating for the award and why.
- 5) Open Forum (15 minutes)**
- a) Harriet will have a preliminary budget report to present on April 15th or April 29th. The budget is lean for next fiscal year and the district will do the best they can. Some faculty may be receiving emails from their Deans. The state may eliminate unspent funds in Perkins and SWF. There is much work being done to prevent those funds from being eliminated. Harriet has been working on purchasing some equipment. Harriet will share a spreadsheet, by program, of what was requested. This will include details on what can be funded in Perkins and SWF. There are some services that will be needed for accreditation such as self-study for ECE. Some hours may need to be cut. There will be ways to prioritize the budget to meet all program needs.

- b) Marilyn will include a message to ensure many CE committee members can attend the April 15th budget meeting. Gary will instead report out an update on DEIA on April 29th. 34

Announcements: Open Forum for Discussion

Future Agenda Items:

Adjournment: 2:45 pm.