Academic Senate
Career Education Committee Meeting

May 13, 2024 1:00 p.m. to 2:00 p.m. (Zoom Virtual Meeting)

Notification: *The meetings are audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Career Education Committee.*

1) Approve Previous Minutes

   a) April 29, 2024

   b) Motion to approve the meeting minutes by SB Tuckers, seconded by Jennifer Paris. Unanimous. Approved.

2) Architecture Baccalaureate Degree Approved – Harriet

   a) 2024 Automate Conference Recap: Harriet attended the 2024 Automate Conference at McCormick place in Chicago as a guest for FANUC. This company has supplied a lot of the equipment for the ATC Center. The conference discussed robotic automation, visual perception and sensors. This is glimpse into what the future will look like. There was an automatic snow blower and race car vehicle. The conference also covered many areas in manufacturing. There were many great speakers speaking on the integration of things. As the college brings in Automation there is a need to work with Justin Hunt for the Electrical component, the Pneumatic component and Python as this is serving as the base language for many areas. Tim Baber was nominated by FANUC as the Educator of the Year. SIEMENS America will donating $250,000 for automated software and equipment.

   b) New! Bachelor of Science in Building Performance: On Friday the college found out there will be the first BA as this has been approved by Sacramento. The name had to be changed from the BA of Science in Sustainable Architecture to the BA of Science in Building Performance. This new program will be marketed. There are other CCC's who also want to apply for the same program. Paramedic may be another program for the future. Santiago Canyon College is on the list for a BA degree in Land Surveying.

   c) CTE Presentation for FLEX: Julie and Robert would like to do a CTE presentation for FLEX. There are a few people on the room who were nominated to be part of the FLEX session.

3) Open Forum (Ideas for Fall 2024 Meetings)

   a) Fall 2024 CE Committee meetings: The CE Committee decided to meet once a month for 1 hour in a half for fall 24. For spring the committee will meet Monday and Tuesday from 1:00pm to 2:30pm.

   b) Agenda Ideas for upcoming meetings: What is something the CTE Committee needs to look at? What will make us drive?

      i) CE Website: Need to look at the website. How do we keep the website current and how will it be marked? Gary is the CTE liaison on the DEIA committee. Many colleagues want to hear what CTE is doing and what direction program are moving in.

      ii) AI in CE Education: There are many changes moving forward with CE. What kind of programs and changing? There are many areas are moving toward AI. CE looks at how students need to learn AI to continue to do the jobs they are currently doing. Need to

look at Chat GPT as this is an important part. In Academic Senate it was shared that Mira Costa College are creating an AI program. This are the areas that COC and the CE Committee can begin to discuss.

iii) <u>Robin Spurs Contract:</u> Robin Spurs will continue with a contract for the next year. Robin can help with update the website. There is still a contract for Career Trees if anyone needs updates those can be done. Harriet is requested to have banners printed with the Career Trees. Harriet allocated funds in the budget to get stand up banners printed.

iv) <u>PIO Marketing CE Advertisement</u>: Harriet got a 1-page banner to market CTE. Earlier in the year started with a brand awareness. There are bullets points which include how to obtain skills, making connections, internships and apprenticeships. A QR code was included. Harriet suggested faculty look at the website and Career Trees.

v) <u>Clinical Laboratory Science (CLS) Program Marketing:</u> Hency Chu met with Wendy Trujillo in PIO regarding marketing the CLS program. However, if this program is being marketed there will be students but no clinical sites. Need inform industry partners know so that the college can work with the program and establish more clinical sites. Need to set up a meeting with Justin Wallace. Justin can create a flyer and the program can be the contact person. PIO can also create the flyer. Justin in great with engaging the work force but is not the content matter expert.

vi) <u>New Website Content Management System (CMS)</u>: IT will begin to redesign all the main web pages to have a new look. The idea was not to do this for a department just the overall college. However, they confirmed they are designing the pages for departments. Robin needs to be included in the training for the new platform to ensure she has access. The suggestion is for CE faculty to begin working with Robin now to ensure the design works well with programs. This needs to be on as a recurring item for next year. For the Career Trees, if there are updates please send to Harriet and Gary. IT may be updating the main COC website over the summer. Harriet will meet with Dr. Torres tomorrow will discuss the new CMS.

vii) <u>CE Equivalencies:</u> There was a request bring this item back to the committee as a discussion topic. There has been much pressure from the State Chancellor office for Credit for Prior Learning (CPL). There is now Competency Base Education (CBE). Many for profits have been offering these programs.

Announcements: Open Forum for Discussion

1) <u>Next Year's Agenda Topics</u>:

a) <u>Program Review Year 1:</u> For many departments this will be a big planning year. The planning will include AI and what type of impact this will have on various programs of study. Harriet received a Travel Request and did not fill out that portion of Program Review. If a program does not fill out the Perkins portion they will not receive any funds for professional development or supplemental services.

b) <u>Hiring Software Concerns:</u> In regard to AI, there are some applicants that are not coming through. The concern is the AI may sort out the wrong people. There was an idea to create

an equivalency list for HR for all the different programs. This can help with looking at the toolkit again. There are about 6 program that really need to have this.

Future Agenda Items:

1) CTE toolkit update: Next year there may be a sub group that will revisit the CTE Toolkit. This area needs to be fixed as far as equivalencies at the statewide level. There are some applicants who have industry certifications that are recognized in their fields. About 20% of the toolkit will be changed. This has to be uniformly adopted at the state level so there is no system problem if all CCC's are going to apply the process systematically. Cannot have one college have faculty meet equivalency and others not. There are 6 programs out of 34 that could use the toolkit.

2) Perkins Update: It was requested to set aside some time during the November meeting to discuss the Perkins funding.

3) Marketing Update: The suggestion is to bring back a Marketing update at the Augusts meeting.

4) ABC's Water Program Funding: The water program received funding to cover the total cost and to build a water trailer. The trailer was supposed to be regionally available. The program stated they needed to hire staff and needing find a way to tow the water trailer. Regina has requested a follow up on the water trailer. There are few CCC's that have a full-time Water Program Instructor. This may be one of the degrees to put on the bachelor's programs. This is a sector of the market that does not have direct representation. Many employees are entering the marketplace with a degree in Engineering, Marketing, Business or Environmental Science rather than having a more holistic program. Harriet will set up a meeting with Holly and Nadia.

2024/2025 Proposed CE Committee Meetings

Fall 2024:

- Monday August 26, 2024 1:00PM – 2:30PM
- Monday September 16, 2024 1:00PM – 2:30PM
- Monday October 14, 2024 1:00PM – 2:30PM
- Tuesday November 19, 2024 1:00PM – 2:30PM

Spring 2025:

- Tuesday February 18, 2025 1:00PM – 2:30PM
- Monday March 17, 2025 1:00PM – 2:30PM
- Tuesday April 15, 2025 1:00PM – 2:30PM
- Monday May 19, 2025 1:00PM – 2:30PM

Adjournment: 2:00 pm.