

Academic Senate

Career Education Committee Meeting

April 15, 2025, 1:00 p.m. to 2:00 p.m. (Zoom Virtual Meeting)

Voting Committee Members:					
Gary Quire	<i>Business/CE Liaison/Committee Faculty Chair</i>	X	Justin Hunt	<i>Applied Technologies</i>	X
Harriet Happle	<i>Dean, Career Ed. Integrative Learning & Employment Center /Administrator Chair</i>	X	Larry Alvarez	<i>Public Safety</i>	X
Bill Macpherson	<i>Visual & Performing Arts</i>	A	Mark Daybell	<i>Visual & Performing Arts</i>	A
Brittany Applen	<i>Humanities</i>	A	Nicole Faudree`	<i>COCFA Representative</i>	X
Hencelyn Chu	<i>Health Professions</i>	X	Regina Blasberg	<i>Applied Technologies</i>	A
Jaya George	<i>Health Professions</i>	X	SB Tucker	<i>Public Safety</i>	A
Jeff Baker	<i>Visual & Performing Arts</i>	X	Siane Holland	<i>Social & Behavioral Sciences (Adjunct)</i>	A
Jennifer Paris	<i>Social & Behavioral Sciences</i>	X	Tim Baber	<i>Applied Technologies</i>	A
Jon Amador	<i>Visual & Performing Arts</i>	X	Xanth Stack	<i>Applied Technologies</i>	X
Juanita Jaramillo	<i>Health Professions</i>	A			

Other Members:					
Carl Decarlo	<i>Director, Fire Academy Programs</i>	A	Jeff Gregor	<i>Educational Administrator, Asst. Superintendent/ Vice President, Workforce & Economic Advancement</i>	A
Dr. Daylene Meuschke	<i>Vice President, Institutional Research, Planning and Institutional Effectiveness.</i>	A	Chad Peters	<i>Dean, Kinesiology, Health & Wellness, Fitness and Athletics</i>	A
Dr. Thea Alvarado	<i>Assistant Superintendent/Vice President of Instruction</i>	X	Jennifer Brezina	<i>Associate Vice President, Instruction</i>	A
VACANT	<i>Dean, Health Professions</i>	A	Marilyn Jimenez	<i>Administrative Assistant to the Academic Senate and Instructional Support</i>	X
Dr. James Temple	<i>Assistant Superintendent/VP, Information Technology</i>	A	Nadia Cotti	<i>Dean, Applied Technology/Dean, Business</i>	X
Jason Hinkle	<i>Associate VP, Business Services</i>	A	Nancy Sandoval	<i>Career and Technical Education Coordinator</i>	A

Start Time: 1:06 pm

Fraudulent Student Update: The Business Department dropped unverified students. Summer classes are growing rapidly, and the courses are not being as targeted as projected. The hope is to have a stronger system in place for the fall semester.

1) Approve Previous Minutes

a) March 17, 2025

i) Motion to approve the March 17, 2025, minutes by Nicole Faudree seconded by Hency Chu.

Unanimous. Approved.

2) FY 26 Budget Status

- a) Some processes were done differently this year. Harriet received an update from Jason Hinkle. Katherine Hernandez messaged all faculty to schedule a 30-minute appointment with Harriet. There are items on the list that are not approved that should have been approved. Harriett needs more information on what the priorities are. It is not clear how Strong Work force will be funding and will not be clear until after the May Governors budget revise there will be more information.
- b) **Pekins Budget:** increased CTE head count by over 300 students. This does not necessarily mean more funds but that enrollment in CTE is expanding.
 - i) Networking Technology is doing extremely well with a 400% enrollment increase and Justin Hunt has been doing well with getting students in and out. For the students who are interested in the certificate and not the AA. Harriet will check with him to do a FLEX session in fall to train other faculty on how to do program mapping. He is doing exceptionally well with mapping and getting students enrolled with specific goals.
- c) **Program Equipment Needs:** An email should have been received from Dr. Thea Alvarado the level 3 report on which items were for budget code #777 and #999 about 1 month ago. There were some items that were coded as #999 incorrectly for equipment and which far exceeded what the district could afford. There are many items that are needed but need to do this in phases for year 1, 2 and 3. The program chair needs to evaluate what is the highest priority and what can wait. The email had the subject line of "Program Planning & Review Budget Status Notification."
- d) **Strong Workforce:** Last year \$60M were redirected for nursing. Nursing put in a requested for the grant and received \$1.9 million. Originally the idea was to redirect the \$60M funds back to SWF, however now due to the \$35 billion deficit in CA being projected due to the wildfires the budget will stay as is. There will still be a 23% deficit. We are at 75% spent total on accreditation. Locally all funding is in benefits and salaries. Regional funds are still allocated to ATC the Fire Academy. SWF needs to support the interim in the next 4 years ATC for operations as there is no fund 11 funding for ATC. Harriet will review all priorities based on accreditation needs, conferences and ABA. Harriet will present a proposed budget for Perkins and SWF that will be reviewed in the May meeting. SWF may change as it is not clear how this will be funded until July.
- e) **Perkins Budget:** Award application needs to be in by the end of May.
- f) **Robyn Spurs Contract:** Robyn will be kept on the contract to help with websites. Robyn can also do headshots of faculty.

3) Podcasts

- a) **MEA Department Podcast:** MEA Department and Harrie have worked together to complete two podcasts. The podcast can have audio and visual. One podcast was completed for the ATC and the other was for the Employment Center to highlight the upcoming Job Fair on Friday, April 25th. This will be a way to market podcasts and advertised on website and social media. This is the SWF funds being used to fund this project. Dave Brill and Austin Dave were fantastic at helping with the podcast. Students can also be brought into the podcast.
- b) **How can past videos be tracked down?** Gary confirmed that videos would have been emailed when faculty were working with Mud Turtle. Many are on an external hard drive. Shawna and Sean with Mud Turtle would work with faculty and bring Gary back into the email thread to confirm the final. If any faculty were working with the Three Leaf's/PIO group, they would need to follow up with Wendy Trujillo in PIO.

- c) **Social Media Accounts:** Jeff Bakers is looking to start a social media account to connect with students on DISCORD social media platform. Harriet confirmed that Jeff will need to connect with PIO for approval. Regina Blasberg was also working on a LinkedIn page however it is a lot of work, and the suggestion is to hire an intern.
 - d) **Budget Codes #777 and #999:** Code #777 is under “or other sources” and Code #999 means it was not approved. However, there are some areas that were not approved that should have been approved. Harriet was not a part of these conversations. For example, Nicole identified virtual law office software during COVID to bring in an intern and Nicole was hired as the employer of record. Nicole has moved to a 100% online program and Paralegal has a large enrollment as this is successful. Harriet will meet with AVP and VP of Instruction to advocate for areas that need to be approved.
 - e) **There was over \$5M in request.** There is \$1.5 million on Perkins and funds need to be allocated to Katherine Hernandez as she supports contracts and an Advisory Board. The idea is to get Katherine reclassified due to the additional responsibilities. There is then \$400,000 left. There is no funding left in SWF for Travel and all professional development was put into Perkins. Need to secure \$100K in Perkins and some into sub-services for internships. There may also be a grant available via the IRS to support Ali Naddafpour program. Some funds were allocated for marketing. All of SWF funding is allocated locally to salary and benefits. As of June, Nadia will be the Dean of the Fire Department. Jason Hinkle will work on identifying other funding sources. Operational expenses with ATC are about \$1.5 million and this leaves about \$400K. There is no IBEG funding this year. Harriet has attempted to move salaries over to GE funds. On SWF locally it is over \$1M in salary and benefits. President David Andrus stated there was a possible \$9M deficit and in PAC-B it is now at \$10.5 budget deficit. Need to be able to distinguish what is a want and what is an absolute need. The district confirmed there will be no layoffs and the district will look for other areas for savings.
 - f) **Accreditation Needs:** There are requirements needed otherwise accreditation can be lost. Harriet is looking at appropriations for simulations labs for Nursing, MLC, OTA and PTA. There is another appropriation to finish the Fire Academy. The district is looking into appropriation for the simulation labs for Nursing, MLT, EMT, OTA, and PTA. There is another appropriation to finish out the Fire Academy. The district is working with Congressman Garcia, who is now a consultant on some bigger funding for the ATC. The district is going for a Department of Defense appropriation. There is a model classroom now for ECE that took several years to build.
 - g) **Meetings with Harriet:** The goal is to try and meet with Harriet prior to the last CE meeting as Harriet has been called to jury duty. Harriet is working on replacement Justin Wallace and would like to change the title to the “*Director of Employer Engagement & Business Partnership.*” The position will focus on developing internships, pre-apprenticeships and building business relationships. They are prototyping new models for advisor boards called, “Business and Industry Leadership Team”. The first try did not go very well but will try again via the H RTP grant which is a high road training partnership in partnership with EDC. There will be a partnership with goodwill southern California to develop business contracts. Gary will be attending the CWA Conference at the end of the month. This is more about creating a relationship with industry continuously by bringing them into the classroom. Students also need to build up their social capital skills.
- 4) Any topics we would like to address in the Spring 2025 Semester? – Everyone
- a) none

Parking Lot for Further Discussion

- CTE Curriculum Committee

Future Agenda Items:

Adjournment: 2:00 pm.

2024/2025 CE Committee Meetings**Fall 2024:**

- Monday August 26, 2024, 1:00PM – 2:30PM
- Monday September 16, 2024, 1:00PM – 2:30PM – Program Review Year 1
- Monday October 14, 2024, 1:00PM – 2:30PM
- Tuesday November 19, 2024, 1:00PM – 2:30PM

Spring 2025:

- Tuesday February 18, 2025, 1:00PM – 2:30PM
- Monday March 17, 2025, 1:00PM – 2:30PM
- Tuesday April 15, 2025, 1:00PM – 2:30PM
- Monday May 19, 2025, 1:00PM – 2:30PM