Academic Senate
Career Education Committee Meeting

May 26, 2026, 1:00 p.m. to 2:30 p.m. (Zoom Virtual Meeting)

Voting Committee Members:					
Regina Blasberg	*Business/CE Liaison/Committee Faculty Chair*	*X*	Justin Hunt	*Applied Technologies*	*A*
Harriet Happle	*Dean, Career Ed. Integrative Learning & Employment Center /Administrator Chair*	*X*	Larry Alvarez	*Public Safety*	*A*
Bill Macpherson	*Visual & Performing Arts*	*A*	Mark Daybell	*Visual & Performing Arts*	*X*
Brittany Applen	*Humanities*	*A*	Nicole Faudree`	*COCFA Representative*	*A*
Hencelyn Chu	*Health Professions*	*X*	Regina Blasberg	*Applied Technologies*	*X*
Jaya George	*Health Professions*	*X*	SB Tucker	*Public Safety*	*A*
Jeff Baker	*Visual & Performing Arts*	*X*	Siane Holland	*Social & Behavioral Sciences (Adjunct)*	*A*
Jennifer Paris	*Social & Behavioral Sciences*	*A*	Tim Baber	*Applied Technologies*	*A*
Jon Amador	*Visual & Performing Arts*	*X*	Xanth Stack	*Applied Technologies*	*A*
Juanita Jaramillo	*Health Professions*	*A*			

Other Members:					
Marilyn Jimenez	*Administrative Assistant to the Academic Senate and Instructional Support*	*X*	Monica Shukla-Belmontes	*Dean, Business & Applied Technologies*	*X*

Guest:					
Jennifer Brezina	*Vice President, Office of Instruction*	*X*			

Start time: 1:01 pm.

1) Approve Previous Minutes

a) Feb. 23, 2026

i) Meeting minutes approved unanimously.

2) TOP to CIP Update (Jennifer Brezina)

a) **Overview:** The idea is to move from CA specific top code system to the national CIP codes system. CA developed their own taxonomy of Program (TOP) codes. Many other systems such as financial aid prefer the codes match their systems. Many times, there is 1 TOP code that fades into many CIP codes. The codes are used to inform budget codes. Once the curriculum portion is completed there will be work on the budgeting side. The current priority is to review the current crosswalk. The timeline has been extended from the original deadline of December of 2026 due to the budgeting department requiring more time. They are ready to freeze the crosswalk into the system for the state. Sometimes there is a TOP

code that has a CTE status and the CIP does not know where the CTE codes are. Much of this has been resolved. For example, ECE now has 7 CIP codes to choose from. They do recommend reviewing the CIP codes for their areas. A list of live links was shared for all the CIP resource pages. For some links faculty need to sign into google to access the document.

b) **CIP Code Examples:** A screenshot of the Welding technology program was shared as an example of which CIP code they have, and which colleges have used them. For ECE some are CTE CIP codes and some are not. The National Center for education statistics CIP does list examples that were shared. This system defaults to the 2010 definition, and faculty needs to select 2020. This site is updated every 10 years.

c) **Next year:** Ideally in the fall and possibly into the spring the group will go to faculty who are department chairs or program leads and provide crosswalk information for their area. The group will ask faculty to review to determine which zip code is to be used for their courses. Jennifer hopes to have some time this summer to develop some documents that are tailors to specific programs to help faculty determine which TOP and CIP codes are needed. For transfer faculty they may just show what is in the crosswalk and require faculty to review and approve. For CE programs this may require more discussion. These will come through curriculum committee as items to add those codes to the courses. The idea is to handle things like the lecture lab and pass them in packs as in one large item.

d) **SAM codes**: It may be possible that the SAM codes may be reviewed and the chancellor's office may release some reviewing guidance. Once this is done Fiscal and HR will begin working on updating codes in their systems. The process may be a bit different for each department, and the idea is to host training sessions in September. This may be in phases in lecture/lab units. Statewide ASCCC had a session on this and they stated that if you have an ADT that will be determined at the state level to ensure all have the same CIP code.

3) Perkins and SWP Budget Update (Harriet)

a) **Perkins Grant:** This is due on Friday. The college was awarded $514,000 this year. A portion of this budget is used to pay for Katherine Hernandez position and another $84K is used for professional development. And this leaves around $300 left for requests. A comparative analysis was done. Across CTE there are some funds available for supplementary services.

b) **SWF Funds:** Jason Hinkle confirmed that much of the software is qualified as instructional and lottery funds can be used. MEA program had requested funds for technology, and this will come out SFW. SWF does not look like it will be impacted by the governor's budget for they may revise. The district will be funded for round 11 in July and Harriet will work on this budget. There are two big projects in the work with the ATC and Fire program. There will be a session specifically for CTE regarding program review.

c) **Advisory Board meetings:** There were 7 advisory boards cancelled as there were no industry partners in attendance. Raquel De La Santo is working on finding more participation for the advisory boards. The hope is that by doing the FLEX in the fall this will generate more informative program review. Regina has discussed with Daylene regarding the document that needs to be completed for program review. Regina presented to the operations PAC regarding those who are no longer in the tenure process.

d) **Instructional Equipment Inventory List:** The next piece needed is regarding equipment and the district has inventoried all equipment and included information on life span. There is a concern with the district about not planning for replacement and budgeting equipment. As faculty budget and plan the district should be more cognizant of the upcoming expenses to better align how to do this. IT had previously added this to their list of replacements and now it is left to each department.

4) Marketing –

a) Videos

i) PIO has indicated they have resources to do videos for departments. Regina forwarded an email notification. There have been 7 or 9 programs who have responded, and PIO will do their best to process these videos.

b) Websites

i) When the campus wide website was redesigned, they were going to develop a template page that would update the CE website. Robyn used to be contracted, and this is no longer feasible. Stephne Burns has been doing updates the websites. There was a pause on the template as the college was transitioning to the new system. There are documents that come out with one from PIO and IT with guidelines on how to update the website. Regina will work on getting a template design for CTE finalized.

ii) Harriet has discussed with David Vakil the breath and width of what PIO has to offer. PIO will be invited to a dean's meeting to understand their capacity. There is a small budget for marketing in Perkins.

5) Other Updates

a) Jeff Baker stated the MEA program is running an incubator process to teach entrepreneurship to artists. They will do a pitch fest with 12 artists to pitch their projects to a panel of 3 judges and will award prizes 1 – 3 prizes. The number one prize is to do a project with the City of Santa Clarita.

b) Any other ideas for workplace learning can be shared with Harriet. The Foundation and Patriots of the Arts have doners who want to help. In the Music Department there is a CD that will be released soon that includes all student work. This is all modeled over a mentorship. The students are acting in the role of model engineering and producer.

c) The MEA school meeting discussed the first GMD summer camp that is promoted to the local high school art department. They are looking for junior, senior and current GMD students. They will culminate with design experts and will bring people from CSUN, OTIS and Zach with Scorpion. There are 6 GMD students who applied to SNAP and 3 COC students were accepted. This program accepts only 15 people across the country. They are doing this a straight camp with Community Ed.

6) Fall/Spring 26-27 meeting schedule

a) Meeting attendance has dropped. Many CE faculty feel these meetings are still very valuable as they give them an opportunity to meet with Harriet. Sticking to a recurring date/time helps with scheduling. There was a suggestion to host the last meeting of the semester earlier in the month. There are many ends of the semester projects faculty are

working on. A survey will be sent out in the summer or early September to committee members to determine the best meeting time. Meeting schedule will be sent out once the meeting poll responses are collected.

7) Any topics we would like to address? – Everyone

Parking Lot for Further Discussion

- CTE Curriculum Committee
- New Workforce Pell Grants – programs 8 to 15 weeks – need to have discussion?
- Legislative Updates

Future Agenda Items:

- Competency Based Education Network (CBEN) presentation
- Advisory Board Handbook Update
- AB 323: Strong Workforce Program: Work-based learning opportunities

2025/2026 CE Committee Meetings

Spring 2026:

Monday, February 23 1:00pm-2:30pm

Tuesday, March 24 1:00pm – 2:00pm

~~Monday, April 27 1:00pm-2:30pm~~

Tuesday, May 26 1:00pm-2:00pm

Adjournment: 1:55 pm.