



COLLEGE OF THE CANYONS
ACADEMIC SENATE
EXECUTIVE COMMITTEE MEETING

April 14, 2022
11:00 a.m. to 12:00 p.m.

Summary

Attendees: Alisha Kaminsky, David Andrus, Dr. Claudia Acosta, Garrett Rieck, Gary Collis, Gary Quire, Jason Burgdorfer, Julie Johnson, Katie Coleman, Lisa Hooper, Marilyn Jimenez, Miriam Golbert, Nicole Faudree, Patty Robinson, Robert Wonser, Teresa Ciardi, Wendy Brill-Wynkoop

A. Routine Matters

1. Call to order: 11: 04 am
2. Public Comment: none
3. Approval of the Agenda
 - a) Motion to approve the agenda by Miriam Golbert, seconded by Gary Collis. (Verbal Yes vote from Lisa H. and Jason B. Unanimous. Approved.

B. Immediate Action Item - Adoption of April 14, 2022 of the Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency (Executive Committee) No. 2021/22-03 (pg. 3-4)

- a) This resolution will give us another 30 days of teleconferencing.
- b) Motion to adopt by Claudia Acosta, seconded by Gary Quire. Two verbal yes votes from Lisa Hooper and Jason Burgdorfer. Unanimous. Approved.

C. Consent Calendar

1. Adoption of March 10, 2022 Ex. Comm. Summary (pg. 5-7)
 - a. Motion to adopt the consent calendar by Miriam Golbert, seconded by Gary Collis. Two verbal yes votes from Lisa Hooper and Jason Burgdorfer. Unanimous. Approved.

D. Reports:

1. Academic Senate Presidents Report
 - a) ASCCC SP 22 Plenary Update: Jennie May has been elected president of the ASCCC Academic Senate and has served as VP in the past. Dolores Davidson will be finishing up her term as President. David encourage all committee members to attend the ASCCC Fall 22 plenary as there are many relevant workshops and resolutions.

E. Action:

1. Adoption of April 14, 2022 of the Resolution to Implement Teleconferencing Requirements During a Proclaimed State of Emergency (Senate) No. 2021/22-05 (pg. 8-9)
 - a. As a reminder Senate Executive Committee needs to adopt any Academic Senate resolutions first.

- b. Motion to adopt the resolution by Alisha Kaminsky, seconded by Claudia Acosta. One abstention from Dr. Claudia Acosta. Two verbal yes votes from Lisa Hooper and Jason Burgdorfer. Unanimous. Approved..
2. [COC Academic Senate Faculty Awards Descriptions & Criteria](#)
- a) Faculty Award Timeline (*Information Only*) (pg. 10)
 - I. As per the timeline David will send out the award descriptions to all faculty. Nominations close on the May 6th, 2022. David has created a new CANVAS shell for the Senate Exec committee. As a reminder all sub-committee are beholden to Brown Act. The CANVAS shell will serve as a repository for all awards. All discussion features will be turn off so there is no violation of the Brown Act. Modules will be used to organize the various awards. There will be a deliberation meeting scheduled for May 19th, 2022.
 - II. End of the Year collegial Celebration will be scheduled and hosted in the PAC lobby on June 2nd from 3:00pm-4:30pm. This will be hosted on the same day as the grad walk. The commencement ceremony was scheduled for June 3rd. Students will need to RSVP for one or the other as they cannot attend both. Readers are need for the Grad Walk and David will be sending an email out to everyone.
 - III. This event will recognize all award recipients.
 - b) Faculty Award Policy (*Information Only*) (pg. 11)
 - I. The idea is to have Academic Senate approve this policy at today's meeting. The approval of this policy will afford Senate Exec the purview of overseeing the process for Faculty awards.
 - II. There are three awards which mimic the ASCCC statewide awards those recipients can then be advanced statewide. Some of the awards have an award rubric that was modeled after the statewide awards.
 - III. The Senate Exec will be solely responsible for reviewing the awards including the ASG President. Students cannot nominate faculty for all awards but may be able to for the COC Excellence in Education Award and the International Education Award. It is possible that students may be able to provide a voice in the award process. The suggestion is to ensure students are made aware of the award nomination process.
 - IV. A decision will be made to determine if the entire group will review award applications or if the applications will be divided by group. This will be dependent on the number of awards received. Nominations will close on May 6, 2022. The deliberation meeting scheduled for May 19th will be scheduled for 90 minutes.
 - V. Motion to adopt the award descriptions including the rubrics with a noted amendment that the Excellence in Teaching will be changed to Excellence in Education by Garrett Rieck, seconded by Miriam Golbert. Unanimous. Approved.

F. Discussion

- 1. [Spring 2022 Committee Survey Template](#)
 - a) Committee should be surveying themselves annually and preferably in the spring. Faculty can contact Alisha LeValley or Daylene to have a generated link created. If anyone plans on surveying their committee please inform David. The Academic

Senate will also be surveyed and the results will be discussed at the Senate Retreat.

- b) Any committee chairs who receive survey results can keep their results within their own committee. If any faculty choose to survey their committees there is an expectation based on the Committee on Committees to capture qualitative feedback.
- c) The survey can be very long and there is concern with how quickly faculty can complete it. However, each faculty can modify the survey as needed.

2. Committee Needs? Future Business?

E. Unfinished Business

F. Announcements

- a. Next Academic Senate Meeting Spring 2022: April 28th, May 12th & May 26th
- b. [ASCCC 2022 Career and Noncredit Education Institute, May 12th-14th, 2022](#)-Hybrid Event *Subject to change*
- c. [ASCCC 2022 Faculty Leadership Institute](#)- June 16th – 18th, 2022, Hybrid Event *Subject to change*
- d. [ASCCC 2022 Curriculum Institute](#)- July 6th – July 9th, 2022, Hybrid Event *Subject to change*

Additional Announcements:

- CPT Annual Retreat, Monday, April 18, 1-5p.m. UCEN-258 or Zoom (lunch at 12p.m.).
- MCC Center temporary location, grand opening next week.
- There will be email coming forward regarding the June 7th election. Upcoming statewide Civic Summit. Gen Z Cory Seemiller coming back and this event will have an international perspective.
- Wendy will be at the Senate meeting to talk about advocacy. As a result of AB 1705 there is a need for civic engagement and advocacy in many areas.

G. Adjournment: 11:50 pm