



COLLEGE OF THE CANYONS
ACADEMIC SENATE
EXECUTIVE COMMITTEE MEETING

February 27, 2023
11:00 a.m. to 12:00 p.m.

Join Zoom Meeting

<https://canyonsonline.zoom.us/j/87458123395?pwd=c3FWWjVubHZTUFFHenFzbWQvQkI5dz09>

Meeting ID: 874 5812 3395 **Passcode:** 718947
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AGENDA

According to Article 6 of the By-Laws of the Academic Senate the purpose of the Executive Committee is to foster coordination among the principal subcommittee chairs of the Academic Senate, to advise the President, and the overall strategic development and planning of matters before the Academic Senate.

A. Routine Matters

1. Call to order
2. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. Public questions or comments can be submitted via email at academicsenateinfo@canyons.edu or asked via zoom chat feature.

3. Approval of the Agenda

B. Consent Calendar

1. Adoption of Oct. 20, 2022 Ex. Comm. Summary (pg. 3-6)
2. Adoption of November 17, 2022 Ex. Comm. Summary (pg. 7-9)

C. Reports:

1. Academic Senate Presidents Report
 - a. Travel Reimbursement Changes
 - b. Communications Officer Position

D. Action:

1. Academic Senate Faculty Award Description Packet (pg. 10-24)

E. Discussion

1. Future Meeting Times/Days
2. Future Discussion Topics

E. Unfinished Business

F. Announcements

- Next Academic Senate Meeting Spring 2023: March 23rd, April 13th, April 27th, May 11th & May 25th
- 2023 ASCCC Curriculum Institute-Hybrid Event: July 12th – 15th, 2023, Riverside Convention Center in Riverside.
- 2023 ASCCC Faculty Leadership Institute: June 15th-17th, 2023, Westin San Francisco Airport Hotel.
- 2023 ASCCC Spring Plenary Sessions: April 20th -22nd, 2023, Double Tree by Hilton Hotel Anaheim, Orange County

If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in the public meeting, or if you need an agenda in an alternate form, please contact the Academic Senate Office at academicsenateinfo@canyons.edu College of the Canyons.



COLLEGE OF THE CANYONS
ACADEMIC SENATE
EXECUTIVE COMMITTEE MEETING

October 20, 2022
11:00 a.m. to 12:00 p.m.

Summary

Attendees: Alisha Kaminsky, Christopher Blakey, Dr. Claudia Acosta, David Andrus, Garrett Rieck, Gary Collis, Gary Quire, Jason Burgdorfer, Julie Johnson, Lisa Hooper, Marilyn Jimenez, Miriam Golbert, Sarah Etheridge, Tricia George.

F. Routine Matters

1. Call to order: 11:05 am
2. Public Comment: none
3. Approval of the Agenda
 - a. Motion to approve the agenda by Gary Quire, seconded by Gary Collis.
Unanimous. Approved

G. Consent Calendar

3. Adoption of Sept.22, 2022 Ex. Comm. Summary (pg. 3-5)
 - a. Motion to approve the consent calendar by Miriam Golbert, seconded by Chris Blakey. One abstention by Dr. Claudia Acosta. Approved.

H. Reports:

1. Academic Senate Presidents Report
 - a) [ASCCC Vice President Report for Area C](#)
 - I. This report includes an update from the Common Course Numbering Task Force. In addition, there is mention of various initiatives coming from the state.
 - b) [ASCCC Area C Preliminary Resolution Packet Fall 2022](#)
 - I. This is the full resolution packet that will be discussed at plenary. The packet will be shared with everyone on campus via e-mail.
 - c) [ASCCC Additional Area C Proposed Resolutions](#)
 - I. This document includes last minute resolutions that various colleges proposed. This will be moved statewide to be included as part of the final resolutions packet. David welcomes feedback from faculty as to how to vote for resolutions.
 - d) [Facilities Master Plan Update](#): A request was included in the plan for a possible larger Senate meeting conference room.
 - e) [Regular meetings with Committee chairs](#): David is meeting regularly with committee chairs to learn about their committee work and needs.

I. Action: None

J. Discussion

1. 2022 ASCCC Exemplary Program Award

- a) Theme: *Walk a Mile in Someone Else's Shoes: An Ethnic Studies Approach to California Community Colleges Curriculum*
- b) Standard: *Excellence in this area will be demonstrated by understanding the experiences, challenges, and thought processes of students, and the promotion of efforts to teach ethnic studies centered on African American, Chicano/Latino, Asian American, and Native American courses which enable students to learn about their own stories*

- I. The idea is to improve our local awards process. Originally, 3 out of the 6 awards were modeled off the statewide awards and rubric. The awards at the statewide have a thematic approach that is different every year. This year's Program Award is related to Ethnic Studies. Past local Program Award recipients were Robert Wonser and Julie Johnson. The Program Award now includes an open nomination period that ends on Nov. 6th. There is concern that some of our local award honorees may not be as competitive statewide if their candidacy does not reflect the 2023 ASCCC thematic criteria. How does the Senate address multiple candidates if only one name can be forwarded? There may not be a program to promote that relates to the ASCCC Ethnic Studies 2023 theme. However, if anyone feels different, they can let David know. CETL may not meet this theme (this year). If the ethnic studies class is approved for Area F, this may be one area to promote.

2. Local Faculty Award Documents for Review

- a) Academic Senate Standing Policy on Faculty Awards (Proposed Revisions) (pg. 6-7)
 - II. This policy was adopted by the Senate and is now being proposed with revisions. There is now a new nomination criterion stating someone cannot nominate themselves. All mention of the word "shall" were changed to "may."
- a) [Local Award Criteria/Announcements](#) (Adopted Spring, 2022)
 - I. There are some areas that are very focused. As a reminder, Garrett Rieck was the recipient for the Program Award the program focused on equity in an online environment.
- b) 2022/23 Proposed Local Award Timeline (pg. 8)
 - I. The new call for nominations is 02/27/2023 and the closing time is 04/13/2023. Nominations will close after spring break to give people an extra week to review.
- c) Executive Committee Deliberations Guidelines (Adopted Spring, 2022) (pg. 9)
 - I. This document has not changed and is what was adopted last year only by Senate Exec. This document can be changed at any time. As a reminder there is a Senate Executive Committee Canvas shell where these documents are housed.

- II. Should people be allowed to submit a letter of support?
- III. Award Rubric: The committee agreed with jettisoning the rubric. However, there was some concern with removing rubrics. This may be important when dealing with colleagues to quantify a decision to avoid being seen as a popularity contest. The idea is to develop the committees own rubric. Rubrics would need to be publicized. David will draft a rubric and will bring this document back. The document may be done by end of the semester to review in spring. Need to distinguish nominating criteria vs a rubric being used internally.
- IV. Governance Award: The rubric can be cut down and reworded into different criteria. This will no longer be called a rubric. The rubric will instead be the internal process for review (for all awards). The criteria will be used for public distribution (for all awards).
- V. Collegiality and Campus Citizenship Award: There may be some areas of overlap if faculty are in governance, and they are working with others for shared collegial outcomes. What are the criteria for measuring subjective ideas such as positive attitude or courage? The description states positive input towards students. This will be difficult to measure without the student voice. Students should be allowed to nominate someone for specific awards (such as the educator award). There needs to be a way to enter this into the rubric as objectively as possible.
- VI. International Education Faculty Award: The suggestion is to add, “the nominee has shown a commitment to international education in the following way....” What if the candidate only meets 4 out of 6 requirements, would that qualify? Another suggestion is to reword to read as, “Has achieved some or all” and have those on Senate Ex. Comm. deliberate based on the number of criteria met.
- VII. Excellence in Education (called this to include non-instructional faculty): This award is not just about teaching in the classroom. DEI is important and it seems to be the major focus. This is the same as in teaching in education. DEI is omnipresent everywhere. The emphasis of DEI is on how many students have been left behind because they can’t relate to the subject matter. Support for open access has reverberations of OER. There is a lot in the description that may be very ambiguous. Maybe helpful to update DEI with IDEAA. As a reminder the acronym IDEAA stands for Inclusion, Diversity, Equity, Accessibility & Anti-racism. The open access means a lot more than OER and 508. OER can be good or very bad and just because someone is using OER doesn’t mean they are a good educator.
- VIII. Gary will share pages 8-9 of the policy. The last sentence under nominating, states, “Any member of the academic senate exec committee that is nominated for an award must recuse themselves.” The idea is to prohibit members of the Senate Ex. Comm. from engaging in the deliberation process and for being nominated. The Senate Exec Committee’s role is to administer the deliberations.

David will work on a rubric and the remaining awards will be reviewed.

G. Unfinished Business

H. Announcements

- Next Academic Senate Meeting Fall 2022: Nov. 3rd, Nov. 17th, Dec. 8th, 2022.
- 2022 Fall ASCCC Plenary Session-Hybrid Event: Nov. 3rd – 5th, 2022, The Sheraton Grand Sacramento
- 2023 ASCCC Curriculum Institute-Hybrid Event: July 12th – 15th, 2023, Riverside Convention Center in Riverside.
- 2023 ASCCC Faculty Leadership Institute: June 15th-17th, 2023, Westin San Francisco Airport Hotel.
- 2023 ASCCC Spring Plenary Sessions: April 20th -22nd, 2023, Double Tree by Hilton Hotel Anaheim, Orange County

I. Adjournment: 12:10 pm.



COLLEGE OF THE CANYONS
ACADEMIC SENATE
EXECUTIVE COMMITTEE MEETING

November 17, 2022
11:00 a.m. to 12:00 p.m.

Summary

Attendees: Alisha Kaminsky, Christopher Blakey, Dr. Claudia Acosta, David Andrus, Garrett Rieck, Gary Collis, Gary Quire, Julie Johnson, Katie Coleman, Marilyn Jimenez, Sarah Ethridge, Teresa Ciardi & Tricia George.

K. Routine Matters

1. Call to order: 11:15am
2. Public Comment: none
3. Approval of the Agenda:
 - a. Motion to approve the agenda by Claudia Acosta, seconded by Chris Blakey.
Unanimous. Approved.

L. Consent Calendar

4. Adoption of October 20, 2022 Ex. Comm. Summary (pg. 3-6)
 - a. Motion the consent calendar by Gary Quire, seconded by Garrett Rieck.
Unanimous. Approved.

M. Reports:

1. Academic Senate Presidents Report: none

N. Action:

1. Local Faculty Award Documents
 - a. Academic Senate Standing Policy on Faculty Awards (Proposed Revisions) (pg. 7-8)
 - I. The standing policy was listed on the Nov. 17th Academic Senate Agenda
 - b. 2022/23 Proposed Award Timeline (pg. 9)
 - c. Executive Committee Deliberations Guidelines (Adopted Spring, 2022) (pg. 10)
 - I. Motion to approve all 3 items action by Julie Johnson, seconded by Sarah Ethridge. Unanimous. Approved.
2. [2023 ASCCC Hayward Award](#)
 - a. Liz Shaker (FT)
 - b. Angeli Francois (PT)
 - I. The Hayward award is the Excellence in Education and does not focus on teaching. Angeli Francois was nominated for both the Hayward and Stanback awards.
 - II. The suggestion from the committee was to forward more than one local nominee to the state as colleges are allowed to submit 1 F/T and 1 P/T. A packet will need to be submitted as a testament to their work. It was mentioned that there may be some faculty who may not want to be nominated. While this award is 2023 it is honoring the 2022 year.

- III. The Hayward award is due Dec. 15th.
- IV. Motion to forward both by Teresa Ciardi, seconded by Dr. Claudia Acosta. Unanimous. Approved.

3. 2023 ASCCC Stanback Stroud Diversity Award

- a. Pamela Williams-Paez (FT)
- b. Angeli Francois (PT)
- c. Preeta Saxena (PT)
 - i. As a reminder the Program Award had a theme at the state level, and this couldn't be aligned at the local level.
 - ii. Last year there were two local award recipients. Angeli helped to write the *Emerging Leader's* course and has the intention to continue teaching this class in an online format. Both Pamela Williams Paez and Angeli have worked on closing equity gaps and have served on DEI and IE2 groups. Angeli has been chairing a faculty inquiry group for IE2.
 - iii. The Diversity award is **due Feb. 5th** and faculty will be off contract. In the procedures it is written to forward a local award recipient to the state. Pamela was the driving force for the local diversity requirement. The committee unanimously supported forwarding Pamela to the state for statewide award consideration. It was stated that this not meant as disrespect to the P/T faculty.
 - iv. Motion to advance Pamela Williams-Paez as a nominee for a statewide award by Chris Blakey, seconded by Claudia Acosta. Unanimous. Approved.

O. Local Award Criteria/Announcements (Proposed Revisions)

- a. This packet was previously shared with the entire campus. This packet includes the criteria and rubrics for all six awards, Excellence in Education, Diversity, Program, International Education, Governance, and the Collegiality awards.
- b. Regarding the Excellence in Education Award there may be some faculty who are great educators but may not be involved in other areas on campus. It was recommended to reword to read as a "commitment to students" and not "COC." How is being a good education defined?
- c. For the reminder awards, the word "automatically" was removed as people will be "considered" instead. There needs to be a narrative from the nominating party. It is not clear what the minimum documentation may be. The committee needs to develop a narrative for final scores and the committee prefers a more generic rubric. The committee used rubrics and the suggestion is to use them again. The ability for faculty to nominate themselves was taken out to ensure a sense of integrity.
- d. The award nomination packet will need to be publicized by the end of February.

F. Unfinished Business

G. Announcements

- Next Academic Senate Meeting Fall 2022: Nov. 17th, Dec. 8th, 2022. Spring 2022: Feb. 9th, Feb. 23rd, March 9th, March 23rd, April 13th, April 27th, May 11th & May 25th
- [2023 ASCCC Curriculum Institute-Hybrid Event:](#) July 12th – 15th, 2023, Riverside Convention Center in Riverside.
- [2023 ASCCC Faculty Leadership Institute:](#) June 15th-17th, 2023, Westin San Francisco Airport Hotel.
- [2023 ASCCC Spring Plenary Sessions:](#) April 20th -22nd, 2023, Double Tree by Hilton Hotel Anaheim, Orange County

H. **Adjournment:** 12:05 pm.



ACADEMIC SENATE FACULTY AWARDS DESCRIPTIONS & CRITERIA

Executive Committee
of the
Academic Senate

February 27, 2023

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FACULTY AWARD TITLE:

COC Excellence in Education Award

AWARD DESCRIPTION:

The Academic Senate is pleased to announce the call for nominations for the “Excellence in Education Award.” This award honors COC full-time and part-time faculty who demonstrate the highest level of commitment to their students, college, and profession. ~~Award recipients must have a record of outstanding performance of professional activities, as well as a record of active participation on campus.~~ *(Is this really necessary given the fact we are awarding educational excellence, and not necessarily campus activity in general?)*

This award is **generally** modeled after the annual ASCCC Hayward Award that serves as the statewide excellence in education award. In order to streamline the process of forwarding a COC nominee for consideration of the statewide award, the recipient(s) of the COC Excellence in Education Award ~~will automatically~~ **may** be considered for advancement to the ASCCC in the subsequent fall/winter as the COC suggested nominee in consideration of the Hayward Award. If there is more than one COC award recipient, the Executive Committee of the Academic Senate will convene to determine which recipient to forward in the subsequent fall/winter for consideration of the Hayward Award.

AWARD RUBRIC:

See Appendix A, the award rubric.

NUMBER OF AWARD RECIPIENTS PER ACADEMIC YEAR:

Three award recipients per academic year: One full-time faculty recipient and **two** part-time faculty recipients.

NOMINATION **CRITERIA/GUIDELINES:**

Nominations may be submitted by any employee or student of College of the Canyons. ~~Faculty may nominate themselves.~~ Submissions must be received by the stated deadline. Nomination packets must meet the following criteria and provide the supporting information and documents listed below:

Criteria:

1. The candidate(s) should be committed to serving and empowering students from diverse backgrounds and experiences. The candidate's application should reflect this commitment.
2. The candidate(s) should be committed to the fundamental principles of the California Community Colleges mission. There should be evidence of support for ~~open access and for promoting helping student succeed success.~~ **The candidate's application should reflect a commitment to College of the Canyons, perhaps through suggestions of ways the candidate has helped to improve the educational environment. (Really?)**
3. The candidate(s) should be committed to serving the institution through participation in professional and/or student activities. There should be evidence of participation with the academic senate, **its subcommittees, academic** departments, or student groups.
4. The candidate(s) should be committed to education. There should be evidence that the candidate maintains currency in the discipline and communicates to students and colleagues an enthusiasm for the discipline and for education in general.
5. ~~The candidate(s) should be committed to serving as a representative of the profession beyond the local institution through service in statewide and/or national activities.~~ **(Somewhat discriminatory to adjuncts? Or no?)** There should be evidence of activities that reveal a broader scope of interest, perhaps through publications, participation in community groups, or participation in state or national organizations.

(Overall, the criteria above serves to distinguish someone that seeks to truly go above and beyond. And that makes sense. However, as the Excellence in Education award, it seems to be quite broad (as opposed to a teaching award). How are we defining education for this award? In the classroom? Outside also? And if also outside the classroom, outside as it relates directly to students and student learning? Or a commitment to education in general? Because that is broad? UCLA has a best lecturer award which is very student centered. Our title goes way beyond that.

Required Documents

1. A detailed narrative establishing evidence that the nominee meets the **5** criteria listed above.
2. A letter of candidate support from a third party (two-page maximum). **Attesting to the candidate's qualifications for consideration as a recipient of COC's "Excellence in Education."**
3. **Any supporting documentation that provides evidence of meeting any listed criteria.**
~~Candidate's curriculum vitae, submitted with the online application form. CVs will be redacted for any reference to the nominee and the nominee's college and community prior to the selection committee's review. Please include the following in the vitae:~~ **A list of professional experience including positions held, professional affiliations, campus activities, and educational background, as well as any awards and honors, publications and presentations, and community activities.**

Supplemental Document:

A statement of nominee's support from a person directly benefiting from the work, activity, project or program. Limit the statement to one page. Please describe how the work, activity, project or program has directly impacted the individual's learning or working environment or success. Please indicate the relationship to the nominee. Include name, position, and signature.

RUBRIC

CRITERIA	SCALE 0-4 Based on strength of evidence.
Commitment to serving and empowering students from diverse backgrounds and experiences	
Commitment to the mission of California community colleges .	
Commitment to professional development and student activities as well as Senate, student clubs and academic departments.	
Commitment to education and maintaining currency in, and enthusiasm for the discipline.	
Community, state and/or national activities that represent the profession	

FACULTY AWARD TITLE:**COC Diversity Award****AWARD DESCRIPTION:**

The COC Diversity Award seeks to honor the cadre of committed faculty who consistently rise to meet the challenges our students face. It is the challenge and responsibility of College of the Canyons faculty to demonstrate the sustained attention and support necessary to fully engage and excite all students. This prestigious award acknowledges an individual or group that is exceptional in contributing to the advancement of intercultural harmony, equity, and campus diversity at COC. The award recipient should be someone that creates an inclusive and supportive campus climate; implements effective teaching and learning strategies; facilitate student access, retention and success; and fosters student engagement in campus life.

This award is modeled after the annual ASCCC Regina Stanback-Stroud Diversity Award. In order to streamline the process of forwarding a COC nominee for consideration of the statewide award, the recipient(s) of the COC Diversity Award ~~will automatically~~ **may** be considered for advancement to the ASCCC in the subsequent fall/winter as the COC suggested nominee to the statewide Senate. If there is more than one COC award recipient, the Executive Committee of the Academic Senate will convene to determine which recipient to forward in the subsequent fall/winter for consideration of the Regina Stanback-Stroud Diversity Award.

AWARD RUBRIC:

See Appendix B, the award rubric.

NUMBER OF AWARD RECIPIENTS PER ACADEMIC YEAR:

Three award recipients per academic year: One full-time faculty recipient and two part-time faculty recipients. Groups may be nominated.

NOMINATION CRITERIA/GUIDELINES:

Nominations may be submitted by any employee or student of College of the Canyons. ~~Faculty may nominate themselves.~~ Submissions must be received by the stated deadline. Nomination packets must include the following supporting information and documents:

Criteria:

1. The nominee must have made specific contributions to establishing or expanding the campus climate, or a club, program, or service that promotes student success by:
 - a. Creating an inclusive and supportive campus climate; implementing **inclusive** effective teaching and learning strategies or establishing or expanding an effective **inclusive** learning environment; and facilitating student access, retention and success; fostering **inclusive** student engagement in campus life.

Such contributions may include but are not limited to:

- Contributing significantly to curriculum planning and implementation that is more responsive to and inclusive of diverse student needs and interests;
- Cultivating and promoting diversity initiatives through specific activities, programs, or projects on campus that establish and foster a more inclusive and equitable working and learning environment.
- Employing best practices, such as the use of creative and innovative approaches to integrate inclusivity in faculty and staff development or classroom activities.

b. Direct and demonstrated evidence (observable and/or measurable) of the nominee's work is required and may include but is not limited to:

- Evidence supporting the development or growth of specific activities, programs, and/or projects that demonstrate success in diverse student populations;
2. Citing of specific, detailed examples in which the nominee's efforts have encouraged students of historically underrepresented and diverse populations to participate actively in campus life and activities;

Required Documents

1. **A detailed narrative establishing evidence that the nominee meets the criteria listed above.**
2. **A letter of candidate support from a third party (two-page maximum) attesting to the candidate's qualifications for consideration as a recipient of COC's "Diversity Award"**
3. **Any supporting documentation that provides evidence of meeting any listed criteria.**

Supplemental Document:

A statement of nominee's support from a person directly benefiting from the work, activity, project or program. Limit the statement to one page. Please describe how the work, activity, project or program has directly impacted the individual's learning or working environment or success. Please indicate the relationship to the nominee. Include name, position, and signature. (Note: a statement of support is required by the ASCCC for the Stanback Stroud Award.)

RUBRIC

CRITERIA	SCALE 0-4 Based on strength of evidence.
Creating an inclusive and supportive campus climate	
Implementing effective teaching and learning strategies	
Facilitating student access, retention, and success	
Fostering student engagement in campus life	
Nomination documents	

FACULTY AWARD TITLE:

Exemplary Program Award

AWARD DESCRIPTION:

This award recognizes successful and innovative faculty driven programs that respond to current trends, align with the College's mission, address students' needs, further a broad range of educational goals and can serve as models for other programs locally and around the state. Exemplary achievement can be demonstrated in programs by faculty and for faculty to aid in transitioning to and from virtual environments, engaging in transformative curriculum design, supporting colleagues through professional development, mental health support, building campus community, and other faculty driven student support services that advance social justice, establish equity-driven practices and promote student success.

This award is modeled after the annual ASCCC Exemplary Program Award. In order to streamline the process of forwarding a COC nominee for the statewide award, the recipient of the COC Exemplary Program Award recipient ~~will automatically~~ **may** be considered for advancement to the ASCCC in the subsequent fall/winter as the COC suggested nominee to the statewide Senate. However, each year the ASCCC establishes a theme for this award. Thus, if the COC spring semester recipient does not have an application packet that aligns with the chosen theme, the Executive Committee of the Senate will determine how, **and if**, to forward a nominee that reflects the ASCCC thematic criteria.

AWARD RUBRIC:

See Appendix C, the award rubric.

NUMBER OF AWARD RECIPIENTS PER ACADEMIC YEAR:

One award recipient per academic year. Recipient may be full-time or part-time faculty member(s) **as the custodian(s) of the honored academic program.**

NOMINATION CRITERIA/GUIDELINES:

Nominations may be submitted by any employee or student of College of the Canyons. ~~Faculty may nominate themselves.~~ Submissions must be received by the stated deadline. Nomination packets must meet the following criteria and provide the supporting information and documents listed below:

Criteria

The award recognizes programs that do the following:

- show evidence of the overall success of the program;
- contribute to faculty engagement;
- demonstrate a response to the needs of students, faculty, and the college;
- collaborate with other programs on campus or within the community;

- provide evidence that demonstrates how the program supports the community college mission; and
- can be used as models for other community colleges.

Required Documents

1. A detailed narrative establishing evidence that the nominee meets the criteria listed above.
2. A letter of candidate support from a third party (two-page maximum) attesting to the candidate's qualifications for consideration as a recipient of COC's "Exemplary Program Award"
3. Any supporting documentation that provides evidence of meeting any listed criteria.

Supplemental Document:

A statement of nominee's support from a person directly benefiting from the work, activity, project or program. Limit the statement to one page. Please describe how the work, activity, project or program has directly impacted the individual's learning or working environment or success. Please indicate the relationship to the nominee. Include name, position, and signature

RUBRIC

CRITERIA	SCALE 0-4 Based on strength of evidence.
Indicators of Overall Program Success	
Evidence showing that program innovatively addresses student needs in current times	
Demonstrates Collaboration and Community Engagement	
Evidence of Program Supporting College's Mission Statement	
How This Program Could Be a Model for other CCs and program.	

FACULTY AWARD TITLE:

International Education Faculty Award

AWARD DESCRIPTION:

Awarded to a faculty member that displays a commitment to the internationalization of curriculum and college life on a regular basis that positively impacts the academic development of students and the College.

AWARD CRITERIA/GUIDELINES:

The nominee has shown a commitment to international education by substantially achieving some or all of the following:

Nominee has scrutinized and reviewed their course outlines of record for the internationalization of the curriculum.
Nominee has hosted and planned events that promote international education.
Nominee has helped professionally develop teaching and student services toward international education.
Nominee has participated in study abroad programs.
Nominee has provided mentorship and support for international students.
Nominee has supported any aspect of COC efforts to expand international education.

NUMBER OF AWARD RECIPIENTS PER ACADEMIC YEAR:

One award recipient per academic year. Recipient may be a full-time or part-time faculty member.

NOMINATION GUIDELINES:

Nominations may be submitted by any employee of College of the Canyons or student. ~~Faculty may nominate themselves.~~ Submissions must be received by the stated deadline. Nomination packets should consist of the following:

Required Documents

1. **A detailed narrative establishing evidence that the nominee substantially meets some or all of the nominating criteria.**
2. **A letter of candidate support from a third party (two-page maximum) attesting to the candidate's qualifications for consideration as a recipient of the "COC International Education Faculty Award"**
3. **Any supporting documentation that provides evidence of meeting any listed criteria.**

Supplemental Document:

A statement of nominee's support from a person directly benefiting from the work, activity,

project or program. Limit the statement to one page. Please describe how the work, activity, project or program has directly impacted the individual's learning or working environment or success. Please indicate the relationship to the nominee. Include name, position, and signature

RUBRIC

CRITERIA	SCALE 0-4 Based on strength of evidence.
Nominee has scrutinized and reviewed their course outlines of record for the internationalization of the curriculum.	
Nominee has hosted and planned events that promote international education.	
Nominee has helped professionally develop teaching and student services toward international education.	
Nominee has participated in study abroad programs.	
Nominee has provided mentorship and support for international students.	
Nominee has supported any aspect of COC efforts to expand international education.	

FACULTY AWARD TITLE:**Governance Award****AWARD DESCRIPTION:**

This award recognizes the unique achievements of a COC faculty member toward collaborative problem-solving in shared governance that also models exemplary collegiality.

AWARD CRITERIA/GUIDELINES:

Nominee identified a shared governance problem and worked toward an innovative solution.
Nominee worked collaboratively with other campus constituencies to achieve a notable goal of shared governance.
Nominee demonstrated a commitment to the principles of shared governance.
Nominee acted as a leader in the implementation of a governing policy, procedure, or practice that furthers one or more of the 10+1 categories.

NUMBER OF AWARD RECIPIENTS PER ACADEMIC YEAR:

One recipient. This award is open to either full-time or part-time faculty.

NOMINATION GUIDELINES:

Nominations may be submitted by any employee of College of the Canyons. ~~Faculty may not nominate themselves.~~ Nomination packets should consist of the following:

Required Documents

1. **A detailed narrative establishing evidence that the nominee meets the criteria listed above.**
2. **A letter of candidate support from a third party (two-page maximum) attesting to the candidate's qualifications for consideration as a recipient of COC's "Governance Award".**
3. **Any supporting documentation that provides evidence of meeting any listed criteria.**

Supplemental Document:

A statement of nominee's support from a person directly benefiting from the work, activity, project or program. Limit the statement to one page. Please describe how the work, activity, project or program has directly impacted the individual's learning or working environment or success. Please indicate the relationship to the nominee. Include name, position, and signature.

RUBRIC

CRITERIA	SCALE 0-4 Based on strength of evidence.
Nominee identified a shared governance problem and worked toward an innovative solution.	
Nominee worked collaboratively with other campus constituencies to achieve a notable goal of shared governance.	
Nominee demonstrated a commitment to the principles of shared governance.	
Nominee acted as a leader in the implementation of a governing policy, procedure, or practice that furthers one or more of the 10+1 categories.	

FACULTY AWARD TITLE:**Collegiality and Campus Citizenship Award****AWARD DESCRIPTION:**

To recognize faculty who have demonstrated exceptional communication and collaboration with faculty, staff, administrative colleagues and/or community members for the betterment of campus climate.

AWARD CRITERIA/GUIDELINES:

Demonstrated communications skills (both listening and speaking) with their colleagues as well as a willingness to participate in difficult conversations.
Meaningfully collaborated with representatives from various campus community work groups.
Participated in campus-wide committee work.
Showed Evidence of a positive attitude toward students, staff, faculty, administrators, and community members.
Displayed an empathy and appreciation of divergent viewpoints.
Possesses strength of character and the courage to do what is right.
Demonstrated a willingness to collaborate with their colleagues and/or community members from a variety of backgrounds.

NUMBER OF AWARD RECIPIENTS PER ACADEMIC YEAR:

Two recipients. One to full-time and one to part-time faculty.

NOMINATION GUIDELINES:

Nominations may be submitted by any employee of College of the Canyons. Faculty may nominate themselves. Submissions must be received by the stated deadline. Nomination packets should consist of the following:

Required Documents

1. A detailed narrative establishing evidence that the nominee meets the criteria listed above.
2. A letter of candidate support from a third party (two page maximum) attesting to the candidate's qualifications for consideration as a recipient of COC's "Collegiality and Campus Citizenship Award".
3. Any supporting documentation that provides evidence of meeting any listed criteria.

Supplemental Document:

A statement of nominee's support from a person directly benefiting from the work, activity,

project or program. Limit the statement to one page. Please describe how the work, activity, project or program has directly impacted the individual's learning or working environment or success. Please indicate the relationship to the nominee. Include name, position, and signature.

RUBRIC

CRITERIA	SCALE 0-4 Based on strength of evidence.
Demonstrated communications skills (both listening and speaking) with their colleagues as well as a willingness to participate in difficult conversations.	
Meaningfully collaborated with representatives from various campus community work groups.	
Participated in campus-wide committee work.	
Showed Evidence of a positive attitude toward students, staff, faculty, administrators, and community members.	
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Possesses strength of character and the courage to do what is right.	
Demonstrated a willingness to collaborate with their colleagues and/or community members from a variety of backgrounds.	