



COLLEGE OF THE CANYONS ACADEMIC SENATE EXECUTIVE COMMITTEE MEETING

October 22, 2026

11:00 a.m. to 12:00 p.m., Via Zoom

Join Zoom Meeting

<https://canyonsonline.zoom.us/j/89752436653?pwd=XbD3mLVboIYEGGHubMlvvAaBwfrZCh.1>

Meeting ID: **897 5243 6653**; Passcode: **897402**

One tap mobile **+1-669-444-9171, US +1-346-248-7799, US (Houston)**

AGENDA

According to Article 6 of the By-Laws of the Academic Senate the purpose of the Executive Committee is to foster coordination among the principal subcommittee chairs of the Academic Senate, to advise the President, and the overall strategic development and planning of matters before the Academic Senate.

A. Routine Matters

1. Call to order
2. Public Comment

This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. Public questions or comments can be submitted via email at academicsenateinfo@canyons.edu or asked via zoom chat feature.

3. Approval of the Agenda

B. Consent Calendar

1. Adoption of September 17, 2026, Senate Executive Committee Summary (pg. 3-5)

C. Reports

1. Presidents Report, Lisa Hooper
2. Vice President Report, Garrett Rieck

D. Action: None

E. Discussion

1. Artificial Intelligence Taskforce, Lisa Hooper
2. Shared Governance Team (SGT) Reporting Draft Template, Lisa Hooper (pg. 6)

F. Future Business

1. Future Meeting Times/Days for Fall 2026
2. Future Discussion Topics

G. Unfinished Business: None

H. Announcements

1. Next Academic Senate Meeting Dates for Fall 2026: Oct. 22nd; Nov. 5th; Nov. 19th & Dec. 10th
2. [2026 Fall Plenary Session](#), Nov. 5th – 7th, Grand Bay Hotel San Francisco, CA.
3. [2027 Spring Plenary Session](#), April 8th – 10th, Hyatt Regency Irvin, Irvine, CA.
4. [2027 Fall Plenary Session](#), Nov. 4th – 6th, Hyatt Regency Long Beach, Long Beach, CA.
5. [2027 Faculty Leadership Institute](#), June 10th - 12th, San Francisco Marriot Waterfront, Burlingame, CA.
6. [2027 Curriculum Institute](#), July 14th – 17th, Riverside Convention Center, Riverside, CA.

I. Adjournment:

If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in the public meeting, or if you need an agenda in an alternate form, please contact the Academic Senate Office at academicsenateinfo@canyons.edu College of the Canyons.



COLLEGE OF THE CANYONS

ACADEMIC SENATE

EXECUTIVE COMMITTEE MEETING

September 17, 2026
11:00 a.m. to 12:00 p.m., Via Zoom

SUMMARY

Non-Voting Members:

Faculty Name	Title		Faculty Name	Title	
Lisa Hooper	<i>Academic Senate President</i>	X	Jason Burgdorfer	<i>COCFA President</i>	A
Garrett Rieck	<i>Academic Senate Vice President</i>	X	Dan Portillo	<i>AFT President</i>	A
Erica Seubert	<i>Academic Senate Communications Officer</i>	A			

Voting Members:

Faculty Name	Title		Faculty Name	Title	
Alisha Kaminsky	<i>MQE</i>	X	Jesse Vera	<i>Legislative Liaison</i>	X
Chase Dimock	<i>Honors Steering Committee</i>	A	Julie Jonhson	<i>CETL</i>	X
Sara Breshears	<i>Elections Committee</i>	X	VACANT	<i>Lead Adjunct Senator</i>	A
Erik Altenbernd	<i>Academic Staffing Committee Faculty</i>	A	Lisa Hooper	<i>President's Advisory Committee on the Budget Faculty</i>	X
Gary Quire	<i>Program Review Committee</i>	X	Katie Coleman & Eddie Becton	<i>Scholarly Presentation (Tentative)</i>	A
Garrett Reick	<i>Noncredit Liaison</i>	X	Tricia George	<i>Curriculum Committee</i>	A
Lisa Hooper	<i>Program Viability</i>	X	VACANT	<i>College Planning Team Committee Faculty</i>	X
Gary Collis	<i>Policy Review Committee</i>	X			
Regina Blasberg	<i>Career Education Liaison</i>	X			

Additional Voting Members:

Faculty Name	Title		Faculty Name	Title	
Shane Ramey	<i>Academic Integrity Committee</i>	A	Katie Coleman	<i>Equity Minded Practitioners</i>	A
Karyl Kicenski	<i>Academic Freedom Committee</i>	X			

Non-Voting Members and Guest

Faculty Name	Title		Faculty Name	Title	
Marilyn Jimenez	<i>Academic Senate Administrative Assistant</i>	X			

A. Routine Matters

1. Call to order: 11:01 am.
2. Public Comment: No comments
3. Approval of the Agenda
 - Motion to approve the agenda by Karyl, seconded by Julie Johnson. Unanimous. Approved.

B. Consent Calendar

1. Adoption of April 23, 2026, Senate Executive Committee Summary (pg. 3-5)
 - Motion to approve the committee summary by Lisa Hooper, seconded by Tricia George. Unanimous. Approved.

C. Reports

1. Presidents Report, Lisa Hooper

- **Shared Governance Council:** There are faculty leaders appointed to PATs and special thanks to all faculty who have sat in the various PAT teams. This year the goal is for those who do not sit on the Senate to report back to the Senate updates from the PAT team. There is a need for a process for consistent reporting to the Senate.
- **Puente Program:** This proposal was discussed at the beginning of the Academic Senate meeting on Sept. 10th. There is a group of English and Counseling faculty requested the district consider a Puente Program that provides support for students. This program serves a small percentage of students, however there are many resources available. The PAT Team requested this to be discussed at the Senate, however, there is no PAT reporting process in place.
- The hope is that PAT service could be a way to help faculty get into leadership and governance roles. All feedback should be captured by the PAT leads and forwarded to Shared Governance council.
- **AI Taskforce:** There is an interest from the district in creating an AI Taskforce. Lisa has asked Dr. Shane Ramey to join the taskforce. This group will include representatives from all areas on campus including faculty who teach in different modalities. If anyone is interested, please contact Lisa who will forward to Dr. Ruys.

2. Vice President Report, Garrett Rieck

- **Meeting Dates/Times:** Garrett asked for feedback on the meeting dates/times for spring 2027. Garrett will work with Marilyn to map out different times.

D. Action: *None*

E. Discussion

1. Liaison Positions, Lisa Hooper

- There are some defined liaison roles such as those developed by the ASCCC, this includes the CTE liaison, IDEAA, Legislative, Non-Credit, OER and Rising Scholars however, there is no Part Time liaison. It is recommended to not use the term liaison. There is an Equitable, Placement and Student Success Liaison and this is English, ESL or Math faculty.
- **Part-Time Faculty update:** Many part-time faculty have been appointed to all PTAs and shared governance model areas. They may also represent in the future at various meetings for the ASCCC.
- **Budget Update:** There is a 4.2 million district deficit, however, there are areas that are improving.

2. Template for Committee Procedures, Lisa Hooper

- There are many ways to create committee procedures and there is a need to create uniformity for alignment. The new template for committee procedures may be approved at the next meeting.
- **How often are committees' procedures to be revised?** There is no timeline, however, if there is anything new it is recommended to update the procedures.
- **Membership:** Committee need to determine if committee composition should be based on school representation? It is also recommended to identify resource members. There are some committees that have elected positions and others do not. If there are some positions that require elected positions, then this could be noted in the procedures.
- **Committee Reporting:** The procedures should outline, how work is generated for the committee, how work products are communicated, how a committee is aligned to a PAT team, how often they report and if they need to report to the Senate or PAT teams. Committees are not necessarily required to report to a PAT team. However, if there are changes being discussed in a committee that impact various areas on campus it is recommended those changes be presented to a PAT team.

- **Shared Governance Model Reporting Template:** The district will be borrowing the Senate sub-committee reporting template to use as part of the new shared governance model. The Senate assigns faculty to various Senate sub-committees. Perhaps the method in to how faculty are appointed to committees could be improved to make a distinction between Senate, collegial and operational committees.

3. New Shared Governance Model Report to the Senate, Lisa Hooper & Garrett Rieck.

- Many PAT teams report on various areas that are discussed in various committees. At the last meeting there were not many reports but more so an outline of goals. There is a suggestion to forward the upcoming agenda in advance to provide the information for people to review. It was suggested that various PAT team members need to discuss budgeting areas to become more comfortable with this topic as it is the responsibility of all at the district to due their due diligence. There have been challenges with transparency and how communication is shared. Program review will help outline what can and cannot be done and what has been done.

F. Future Business

1. Future Meeting Times/Days for Fall 2026
2. Future Discussion Topics

G. Unfinished Business: *None*

H. Announcements

1. Next Academic Senate Meeting Dates Fall 2026: Sept 24th; Oct. 8th; Oct. 22nd; Nov. 5th; Nov. 19th & Dec. 10th
2. Just in Transition: Academic Academy for Climate Justice and Action, Oct. 23rd – 24th, 2026, Hyatt Regency Newport Beach, CA.
3. 2026 Fall Plenary Session, Nov. 5th – 7th, Grand Bay Hotel San Francisco, CA.
4. 2027 Spring Plenary Session, April 8th – 10th, Hyatt Regency Irvin, Irvine, CA.
5. 2027 Fall Plenary Session, Nov. 4th – 6th, Hyatt Regency Long Beach, Long Beach, CA.

I. Adjournment: 11:58 am.

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SHARED GOVERNANCE TEAM SENATE UPDATE

Shared Governance Team (drop down menu):

- Student Success
- Planning
- Operations

Appointed Faculty Member: _____ (input name)

Topic: _____ (input)

Agendize as (drop down menu):

- Report Out as a Summary
- Senate Agenda Discussion Item

Summary of item and its relevance to the Academic Senate (10+1 matters)

text box and allow attachments

Discussion Item:

- When should this item be agendized at Senate? _____
- Who should be invited to lead the discussion? _____