



COLLEGE OF THE CANYONS  
ACADEMIC SENATE  
EXECUTIVE COMMITTEE MEETING

**April 3, 2025**  
11:00 a.m. to 12:00 p.m., Via Zoom

## SUMMARY

*According to Article 6 of the By-Laws of the Academic Senate the purpose of the Executive Committee is to foster coordination among the principal subcommittee chairs of the Academic Senate, to advise the President, and the overall strategic development and planning of matters before the Academic Senate.*

**Attendees:** Alisha Kaminsky, Chase Dimock, Dustin Silva, Garrett Rieck, Gary Collis, Gary Quire, Jesse Vera, Julie Johnson, Katie Coleman, Linda Beauregard-Vasquez, Lisa Hooper, Marilyn Jimenez, Teresa Ciardi and Tricia George.

### A. Routine Matters

1. Call to order: 11:03 am
2. Public Comment:
3. Approval of the Agenda
  - a. **Motion** to approve the agenda by Gary Collis, seconded by Linda Beauregard-Vasquez.  
Unanimous. Approved

### B. Consent Calendar

1. Adoption of February 27, 2025, Senate Executive Committee Summary (pg. 3-5)
  - a. A correction will made to the public comments portion of the meeting summary from February 27<sup>th</sup> on #4, 4th bullet point to read as follow, "Lobbyists are waiting until after her term ends in 2 years and go back and revisit AB 1705." There are some areas which have not gone to the appropriations committee or house for legislative process.
  - b. **Motion** to approve the consent calendar by Jesse Vera, seconded by Gary Quire.  
Unanimous. Approved

### C. Reports

1. Presidents Report, Lisa Hooper
  - a. **Governance Structure Update:**
    - I. All are in key important roles, regional meeting Area C in preparation for Plenary. Following legislative stuff and past action.
  - b. **Requirement for college level Math & English:**
    - I. Discussion took place regarding how effective this action has been with having students take the required college level math and English. LACCD determined that more than 8% of students are completing math and English, but they are also seeing fewer students transferring. This data was presented together as it is correlated. This created much work in terms of educating colleagues and students.

**c. Common Course Numbering (CCN) Surveys:**

- I. Some emails have been shared by Tricia George. It is suggested to have faculty participate in the surveys to consider having Lisa nominate faculty for the statewide taskforce. This is not supposed to be a common curriculum, just the template for the course. Julie Johnson has participated in these groups. Julie found the experience, in working with faculty across the state with History 111 and 112 with CNN and COR, as was well handled and well done. The opportunity to collaborate with other colleagues in your area is edifying.

**d. Campus Safety:**

- I. Lisa has been working with Dr. Jim Temple on Emergency Preparedness. In the fall Lisa toured the campus at night and identified areas that may be problematic such as areas with poor lighting and plants overgrowth. The district has been very responsive in response to addressing areas of concerns.
- II. There is more participation in the campus wide drill. The results of the survey for the drill will be shared at the next Senate meeting. There are some areas of concern that will be discussed.
- III. Teresa had a lab in progress and shared with students what the drill was about. Since the remodel in Boykin the lab gets overheated and many open the door and cannot adjust the temperature. Lisa Hooper will relay this issue. There are some areas on campus have bad cell service. in the roof of building to amplify cell service.

**e. PAC-B Committee Update:**

- I. We are in a status quo regarding the funding structure for this year, the next. and possibly the year after. The district attempted to maximize the stability amount by manipulating the FTES and tried to do the best they could. In next PAC-B will go over all request for Program Review. Many positions were not replaced, which include faculty, staff and administrators. In the next year there are some replacements that need to be filled. Next year more people may notice the constraints for the budget.

**f. Faculty Evaluation Instrument:**

- I. Some years ago, the district was asked to infuse DEIA into an evaluation instrument. The Senate and the Evaluation Taskforce has moved more towards this process. There will be a draft of this evaluation that will go to the Senate by the end of the semester. Special thanks to Julie and Robert for all their hard work. This will move forward in the fall.

**g. Tenure Committee Training:**

- I. Serving on Tenure committees is important work. It is important to make sure we do this in a way that is beneficial to faculty. This training will be coming through soon.

**h. Minimum Discipline Qualification Challenges:**

- I. It can be challenging to assign courses to disciplines and at times the discipline list is not as thorough and there is an interest in making this more active. Many can teach in various areas within their discipline but in terms of service to students this may not be the best approach. Minimum is the minimum. There will be more focus on desirable qualifications to generate more quality pools.

**i. Governance Structure:**

- I. This does not impact many in the Senate pathways. This new governance structure keeps changing. The new term is now "Advance Teams" for ideas to be funneled through. Classified colleagues need a place for them to submit ideas. The Senate President would need to appear in more spaces. Many are feeling

concerned about having to sit on multiple councils. While there are spaces for faculty to sit on the councils they are not required to do so. Faculty leadership role will remain the same but may be asked to consult in matters and areas relating to their area.

- j. **Will add time at the end of the agenda to hear from committee members.**
- 2. Vice President Report, Garrett Rieck
  - a. **Faculty Awards Nomination Period:**
    - I. The deadline for the faculty award nomination period is Friday, April 18<sup>th</sup> which will happen after spring break. All documents submitted will be uploaded to the Senate Exec Committee CANVAS shell on April 21<sup>st</sup>. On May 1<sup>st</sup> the Senate Exec Committee will meet to deliberate on awards.
  - b. **Update on the Future Instructors Training Program (FIT) program:**
    - I. Garrett helped with the FIT program in the last iteration as the group had interest in moving to non-credit.
    - II. This is being revisited as it currently lives in HR and all funding used to come from HR to pay for the coordinators and mentors. HR has stated that they no longer have funding, and the program needed to be paused. Need to determine who will coordinate this effort.
    - III. Will there be classes for the mentor to teach in the future. Garrett will present to IAC. Are there success stories? Can this be targeted for certain disciplines? These are considerations for areas that need more adjustment or additional training for existing adjuncts.
    - IV. Historically this has been for interns who have never been hired. What made the FIT program work was the collaboration with the CETL program. There is opportunity for the mentorship program to go through Prof Dev for current part-time faculty now. There may also be high school teachers and university partners interested in this program.
    - V. Many people want to register online but the process is not very easy. How is Heather Stewart and professional development working this year?
    - VI. Sociology connected directly with CSUN's SOCI graduate department and have current grad students matched with professors in dept as volunteers, but they receive credit for being a TA in a college class. Counseling also has an internship program. John Varga is doing something similar in History with CSUN History department.
  - c. **Schedule Building:**
    - I. Tricia, Alisha and Sab piloted a program to bring various areas together. There are concerns with building the schedule too far in advance and then spending too much time making changes. Policy changes impacted many areas of classified colleagues. There are two administrative co-chair models.
  - d. **Board Recruitment for next CIO:**
    - I. The board is soliciting presentations to hire a recruiting firm to hire the next CIO. The board would like the recruiting firm by next Fiscal year.
  - e. **Collegial End of the Year Celebration:**
    - I. The Collegial Celebration will be hosted from 3-5 pm in the ICC. Lisa will make changes and will honor the faculty for awards and recognize all chair sub-committees of the Senate. Lisa will be invited all to attend, and food will be provided. Graduation is on Friday evening and Lisa secured food and beverage in the Cougar Den.

**D. Action:**

*None*

**E. Discussion**

1. Fraudulent Student Issue, Lisa Hooper & Garrett Rieck
  - a. Dr. Jasmine Ruys sent out two emails, with one email sent out March 28<sup>th</sup>. Student services dropped all unverified students last week. There was also a link shared with resources for reducing fraudulent students. If a student is dropped and then want to re-add it is suggested to have the student go through the new enrollment process and connect them to A&R.
2. New district Governance Structure: Instructional, Operational & Executive Council, Lisa Hooper
3. Future Meeting Times/Days
4. Future Discussion Topics

**F. Unfinished Business**

*None*

**G. Announcements**

- a. Next Academic Senate Meeting Dates Spring 2025: April 17<sup>th</sup>; May 1<sup>st</sup>; May 15<sup>th</sup> & May 29<sup>th</sup>
- b. 2025 ASCCC Spring Plenary: April 24 – 26<sup>th</sup>, Hyatt Regency, Irvine, CA.
- c. 2025 ASCCC Faculty Leadership Institute: June 12<sup>th</sup> – 14<sup>th</sup>, Hyatt Regency, San Francisco Airport, CA.
- d. 2025 ASCCC Curriculum Institute: July 9<sup>th</sup>- 12<sup>th</sup>, Ontario Convention Center, Ontario, CA.

**I. Adjournment:** 12:00 pm.

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