



COLLEGE OF THE CANYONS  
ACADEMIC SENATE  
EXECUTIVE COMMITTEE MEETING  
SUMMARY

**March 11, 2024**  
11:00 a.m. to 12:00 p.m.

**Attendees:** Alisha Kaminsky, David Andrus, Erika Torgeson, Gary Collis, Gary Quire, Jason Burgdorfer, Julie Johnson, Katie Coleman, Lisa Hooper, Marilyn Jimenez, Miriam Golbert, Patty Robinson, Robert Wonser & Tricia George.

**A. Routine Matters**

1. Call to order: 3:10 pm
2. Public Comment:
  - I. There may be community members who will start attending various meetings.
3. Approval of the Agenda
  - I. **Motion to adopt the agenda** by Gary Quire, seconded by Tricia George.  
Unanimous. Approved.

**B. Consent Calendar**

1. Adoption of October 19, 2023 Ex. Comm. Summary (pg. 3-4)
  - I. **Motion to approve the consent calendar** by Lisa Hooper, seconded by Jason Burgdorfer. Unanimous. Approved.

**C. Reports:**

1. Academic Senate Presidents Report
  - I. This is now the third year of the award cycle. President asked for feedback on award descriptions

**D. Action:**

1. Faculty Awards Timeline Adoption (pg. 5)
2. [Faculty Awards Description and Criteria](#)
  - I. The call for nominations will go out on 3/12/23. Nomination will close on 4/28/24.
  - II. If there is an award that receives no nominations then there will be no recipient

for that award this academic year. If other awards received only one nomination then that person nomination will count as the only nomination received and will require deliberations.

- III. Marketing: Committee members are encouraged to announce at School/Division meetings the call for award nominations.

### 3. Faculty Awards Deliberations Guidelines (pg. 6)

- I. **Motion to adopt all three action items** by Gary Quire, seconded by Julie Johnson. Unanimous. Approved.

## E. Discussion

### 1. Creation of Committee Level Recognition for Distinguished Service

- I. A discussion took place to answer the question if there should be committee level of recognition for service coming from a committee as opposed to the Senate.
- II. Exec. Committee Resolution for Faculty serving on Committees: This could be an Exec. Committee resolution that does not go to the Senate but is instead a resolution endorsed by the Executive Committee. This may be an Executive Committee recognition and call a joint meeting with the committee. The meeting can take place in person and at the BONH 330. The event could include food and an award presented.
- III. Concerns with awarding Emeriti Status: There are concerns with awarding Emeriti status to all faculty. There should be criteria regarding length of service or significant and substantial contribution to the college.
- IV. Nomination Proposal: Rather than having a hard-defined rubric could nominators instead submit a proposal of why the District should consider a faculty member. It would then be up to nominators to put together a resolution.
- V. Providing gifts to all committee members for their service: Could there be a middle group for those meeting the criteria and provide a gift for the remaining committee members. There may not be sufficient budget to purchase gifts. However, this may encourage participation in committees. Some of the committee members are ok with honoring someone for long terms service. There are concerns with awarding all member some type of recognition as there are

some who join committees but do not participate. Many who serve on Senate sub-committee feel they are very meaningful.

- VI. Process Statement: The suggestion is to have the committee draft of a short process statement as this criterion may be different than the award criteria.
- VII. The Senate Exec committee will meet on **April 8<sup>th</sup> at 11am**. A draft of the process will be presented on nominating someone serving on a committee so that the committee can vote and approve. This will allow the second half of the semester for faculty to submit a request.
- VIII. Recognizing Retired Faculty: Could committee founders who have now retired be nominated? There can be unique situations where the committee may feel strongly and if many within a faculty group wanted to submit a request this could be considered.
- IX. What are the rules for confirming next year's committee members? There is usually a reminder after spring break that is sent out to all committee chairs. The suggestion for all committee chairs is to have them confirm membership with their committee by end of April and May 1<sup>st</sup>. The list can then be submitted to Marilyn.

2. Future Meeting Times/Days: none

3. Future Discussion Topics: none

#### **E. Unfinished Business**

#### **F. Announcements**

- 1. Next Academic Senate Meeting Dates Spring 2024: March 21<sup>st</sup>; April 11<sup>th</sup>; April 25<sup>th</sup>; May 9<sup>th</sup>; May 23<sup>rd</sup>
  - 2. [2024 ASCCC Spring Plenary Session](#): April 18<sup>th</sup> – 20<sup>th</sup>, San Jose Marriot, San Jose, CA.
  - 3. [2024 ASCCC CTE Regional Consortium](#): May 3<sup>rd</sup>, Los Angeles, CA. area
  - 4. [2024 ASCCC Faculty Leadership Institute](#): June 20<sup>th</sup> – 22<sup>nd</sup>, Location TBD
  - 5. [2024 ASCCC Curriculum Institute \(Theme: Curriculum Unmasked: Revitalize, Revamp and Reignite!\)](#): July 10<sup>th</sup> – July 13<sup>th</sup>, Pasadena Convention Center, Pasadena CA.
- G. **Adjournment**: 11:50 am.