



COLLEGE OF THE CANYONS
ACADEMIC SENATE
EXECUTIVE COMMITTEE MEETING

September 18, 2025
11:00 a.m. to 12:00 p.m., Via Zoom

Join Zoom Meeting

<https://canyonsonline.zoom.us/j/83585717263?pwd=Z51nQ2s3YFbqOPSjt4JQfbyXmDTCV0.1>

Meeting ID: 835 8571 7263; Passcode: 308130

SUMMARY

According to Article 6 of the By-Laws of the Academic Senate the purpose of the Executive Committee is to foster coordination among the principal subcommittee chairs of the Academic Senate, to advise the President, and the overall strategic development and planning of matters before the Academic Senate.

Non-Voting Members:

Faculty Name	Title	Faculty Name	Title	
Lisa Hooper	Academic Senate President	X	Jason Burgdorfer	COCFA President
Garrett Rieck	Vice President of Academic Senate	X	Dan Portillo	AFT President

Voting Members:

Faculty Name	Title	Faculty Name	Title	
Alisha Kaminsky	MQE	X	Jesse Vera	Legislative Liaison
Chase Dimock	Honors Steering Committee	A	Julie Jonhson	CETL
Dustin Silva	Elections Committee	X	Linda Beauregard Vasquez	Lead Adjunct Senator
Erik Altenbernd	Academic Staffing Committee Faculty	A	Lisa Hooper	President's Advisory Committee on the Budget Faculty
Erika Torgeson	Program Review Committee	X	Pamela William-Paez	Scholarly Presentation (Tentative)
Garrett Reick	Noncredit Liaison	X	Teresa Ciardi	Faculty Professional Development Committee
Lisa Hooper	Program Viability	X	Tricia George	Curriculum Committee
Gary Collis	Policy Review Committee	X	VACANT	College Planning Team Committee Faculty
Regina Blasberg	Career Education Liaison	X		

Additional Voting Members:

Faculty Name	Title	Faculty Name	Title	
Shane Ramey	Academic Integrity Committee	A	Alene Terzian	Equity Minded Practitioners
Karyl Kicenski	Academic Freedom Committee	A		

Non-Voting Members and Guest

Faculty Name	Title	Faculty Name	Title	
Marilyn Jimenez	Academic Senate Administrative Assistant	X	Wendy Brill-Wynkoop	FACCC Member Engagement

A. Routine Matters

1. Call to order: 11:02 am

2. Public Comment:

- I. **Brown Act:** Discussion took place regarding whether the Senate Executive Committee is a Brown Act meeting. If the committee decides to vote on action items, the committee can determine internally if quorum was met.
- II. **Shared Governance Model:** It was confirmed that the Board of Trustees does not have to approve the Shared Governance model. The new model is being developed to allow the district to function more efficiently. Several Vice Presidents have discussed Shared Governance. There is a revised BP/AP 3250, it doesn't outline the new shared governance model, however, facets of this model in terms of the collaboration and the need to percolate to all diff VP's and the board has endorsed the spirit of the model and threads of it.
- III. **Student Behavioral Issues:** Some faculty have observed more student behavioral issues in recent months, especially in noncredit courses. There is a need for clarity on what instructors need to do to address behavioral issues. This is an item to agendize either at the Senate or report out to this group. Different people have had different referrals to the BIT team. Some faculty feel they have received an unsatisfactory or unacceptable response. Are there resources to draw upon? At which point is it appropriate for faculty to inquire?
- IV. **Student Conduct Policy:** The Senate will be discussing the student conduct policy in October or November. The Policy Committee has been discussing Student Conduct for many years in addition to the student policies and procedures and composition of the BIT team. Dr. Ruys will be attending a future Academic Senate to explain what the process rights are and what constitutes discipline. The idea was to initiate the BIT Team to have a record of student behavioral issues.
- V. **FLEX Hours:** Some faculty are having challenges with being approved for additional FLEX hours. There are many faculty who don't complete their FLEX hours in June and they pay can be docked. The delay may be due to current budget restraints.

3. Approval of the Agenda

- I. Motion to approve the agenda by Alisha Kaminsky, seconded by Lisa Hooper. Unanimous. Approved

B. Consent Calendar

1. Adoption of May 1, 2025, Senate Executive Committee Summary (pg. 3-6)
 - I. Motion to approve the summary from May 1, 2025, by Linda Beuregard-Vasquez, seconded by Alisha Kaminsky. Teresa Ciardi and Regina Blasberg abstained. Approved.

C. Reports

1. Presidents Report, Lisa Hooper

- I. **Share Governance Model Teams:** There is a bit of delay with advancing faculty to the various teams. The vision was to adapt the existing governance model at American River college. There were some delays with finalizing the new model due to revisions being made. There are also some people who are transitioning away from their committee chair positions. Lisa asked all who attended the Academic Senate Retreat to help with the alignment of the teams. This is a complicated process due to overlap and redundancy, and it is also not clear what some of the functions are of some committees. Lisa would like to engage in continuous feedback from the group.

2. Vice President Report, Garrett Rieck

- I. Garrett announced he is no longer the PV Committee chair and that Lisa has stepped into this role. Garrett is the new Rising Scholars Coordinator.

D. Action:

1. *None*

E. Discussion

1. New Governance Structure, Lisa Hooper & Garrett Rieck

- I. Committee Alignment (pg. 7-10)

- a. Lisa gave all who attended the Academic Senate retreat a worksheet to review and fill out. Between the group work and the deep analysis, there is now some alignment.

2. Senate Goals for 2025-2026, Lisa Hooper & Garrett Rieck

3. Project Advancement Teams Appointments, Lisa Hooper & Garrett Rieck

- I. **Planning & Institutional Effectiveness Team:**

- a. There are individual positions called out to serve on this team such as the Program Review Committee chair. The idea is to appoint to this team 4 FT and 1 PT faculty member. Lisa highlighted in blue the individuals, the charter and their areas of service as they closely align with this team.
 - b. PAC-B should be part of this team. PAC-B is needed on this team as this person needs to hear about the resources and planning effectiveness. For College Policy Council could this be someone from Faculty Policy Review Committee on the planning team? The Program Viability Committee touches on different aspects of college operations. There are many non-faculty who sit on Program Viability Committee. There is already that collaborative piece.
 - c. This team also includes representatives from the Academic Staffing and Professional development committees. An ASCCC Advocacy liaison (Jesse Vera). Legislation becomes local policy changes and that would be helpful for Planning and Institutional Effectiveness.
 - d. Program Viability approves things that shape the offerings of the college. There is concern about too much redundancy. Lisa is moving away from advocacy liaison and moving towards Program Viability chair or designee.

- II. **Student Success & Inclusive Excellence Team:**

- a. This team has a proposal to also include the Senate President + 4 FT and 1 PT. The other proposal is for the Senate President to serve as a Tri-Chair along with 2 FT + 1 PT. This would also include the COCFA Executive (past or present), Chief Negotiator or designee and an Adjunct Leader (past or present). Wendy has been a statewide union president and is in consultation with the chancellor's office and the districts. Wendy was the past COCFA Past president then the chief negotiator and the adjunct leader past or present and this seems to be a good composition. Lisa will revisit the adjunct piece.
 - b. The Classified professionals have specifically named their CSEA union president and chief negotiator as members of this team.
 - c. The Senate has control over academic standards. The hope is that CETL sees alignment and that faculty are trained in all trends in education, modalities, challenges and it is important to have Curriculum chair in the middle section. Julie agrees with CETL on the middle section. Either Robert or Julie can attend but there is

only 1 vote on behalf of the faculty. If CETL were to have a single chair how would this continue to function?

- d. Regarding CASL and Non-Credit, this will depend on how the committee is focused. Non-credit is complicated and offering for students. The Curriculum chair has no expertise in this. However, non-curriculum chair will have more expertise. Non-credit is synonymous with inclusivity. Non-credit is different than credit courses. Garrett is happy to represent for non-credit.

III. Operations (Physical & Digital Infrastructure) Team:

- a. For this team there is a need to add the Campus Safety Advisory committee representative.
- b. This team can include one representative from the CE committee. Regina Blasberg agrees, as so much of facilities issues with ATC and nursing moving to CCC. 90% of the program proposals are from CE and all need physical and/or technology advancement to offer newer programs. If the individual as the chair was also the liaison they could all have a good understanding of how they would function.
- c. The Ed Tech committee is focused on education technology and achievement and not operations. If sometime come up in EdTech committee and need to think about purchasing, then this is the planning advancement team.
- d. There are some items that may need to go through all project advancement teams. The facilities consideration is important and typically didn't have much say.
- e. Information Technology needs to be part of the model. There were four MOU's signed by the governor that gave tools to the district. This has had an enormous impact on data, faculty, staff and students. There are intellectual property issues, and many emails are going into AI system. CANVAS is now available through AI and there are so many open tools. There are many labor implications and need to do a demand for bargaining and get some control.
- f. The Web Committee has been focusing on the redesign of the user experience on the platform. Lisa would like to highlight CE and a Web Committee co-chairs or design reps the operations team

- IV. Next Steps:** Lisa will make changes and bring the spreadsheet to the Senate next week. The Academic Senate does not need to advance the new design team membership list. Lisa will advance to the chair of the advance team. Calendar invites will be sent.

F. Future Business

- 1. Future Meeting Times/Days
- 2. Future Discussion Topics

G. Unfinished Business

None

G. Announcements

- a. Next Academic Senate Meeting Dates Fall 2025: Sept. 25th; Oct. 9th; Oct. 23rd; Nov. 6th; Nov. 20th; Dec. 11th
- b. 2025 ASCCC Fall Plenary, Nov. 6th-8th, Hyatt Regency, La Jolla, CA.
- c. 2026 ASCCC Spring Plenary, April 9th – 11th, Hyatt Regency Santa Rosa, CA.
- d. 2026 Faculty Leadership Institute, June 11th – 13th, Hyatt Regency, Long Beach, CA.
- e. 2026 Curriculum Institute, July 15th – 18th, Sacramento Convention Center, CA.

- I. Adjournment:** 12:05 p.m.