

Program Viability Committee
March 5, 2020, 9:00 a.m. to 10:30 a.m. BONH-330

AGENDA

- I. Routine Matters**
 - 1. Call to order
 - 2. Approval of the Agenda
- II. Reports**
 - 1. Chair Report
- III. Discussion**
 - 1. New Program: Tax Preparer – Ali Naddafpour
 - 2. Program Viability Policy Proposal: Five Year Update (all programs)
- IV. Resources**

PV Forms Updated to Adjust with Labor Market Information Request and Regional Approval Process & for Revitalization

 - 1. Program Justification Form

The information on this form will be used for acquiring the labor market information (LMI) through the Center of Excellence (COE, www.coecccc.net) for Initiation/Substantial Modification and Revitalization.
 - 2. Program Initiation/Modification Form

This form is used after labor market information (LMI) is obtained through the Center of Excellence (COE) for Initiation/Substantial Modification. Additional questions have been added to the facilities section of the form.
 - 3. Program Revitalization Form

This form is used after labor market information (LMI) is obtained through the Center of Excellence (COE) for Revitalization. Questions also rely on information from Program Review.

The Program Viability Committee is a standing committee of the Academic Senate. It is responsible for the evaluation of proposals to initiate, modify, or discontinue academic programs. The committee makes recommendations to the Academic Senate. Per the AP 4021, program initiation, modification and discontinuance proposals shall be submitted to the Academic Senate President *no later than the eighth week* of the fall semester.