

Program Viability Committee Summary

May 7, 2020, 9:00 a.m. to 10:30 a.m. – Zoom Conference Call

Members present: Garrett Rieck (Noncredit Faculty), Christopher Boltz (Theatre/CTE Rep), Lisa Hooper (Curriculum), Nicole Faudree (Business/COCFA Rep), Albert Loaiza (Student Services Counseling), Jason Burgdorfer (MSHP), Joe Gerda (VPAA),

Guests: Harriet Happel (CE Dean), Marilyn Jimenez (Academic Senate Administrative Assistant), Don Carlson (Dean, Business), Brittany Applen (ASL/Communication Studies), Leora Gabay (Adjunct Faculty, Physical Education), Tim Baber (Welding), Eric Arnold (Construction (Management & Construction Technology)), Justin Wallace (Manager, Tech Assist. TAP Grant), Jesse Vera (Student Services III (A&R)), Kathy Bakhit (Ed. Admin.), Silvie Faust (Student Services Specialist III/Case Mngr.), Chuck Lyon (Dean, PE/Kines & Athletics), Maral Markarian (Adjunct Faculty, CAWT)

I. Routine Matters

1. Call to order: 9:09 am
2. Approval of the Agenda
 - Motion to approve the agenda by Lisa Hooper, seconded by Albert Loiza. Unanimous. Approved.

II. Discussion

1. Program Revitalization: Recreation Management – Brittany Applen and Leora Gabay
 - This program is looking to create its own department and go through a revitalization process and identify the resources it would need as there may be ropes, rock walls or other equipment needed to run the courses.
 - **Advisory Board:** An advisory board meeting has been set up. The Advisory board has representation from:
 - Industry (private sector): Mike Sulsen with [Valley Trails Santa Clarita](#). Mike Sulsen has committed to allow the college to use their facilities with ropes as well as internships and job opportunities.
 - Non-the profit sector: [Tejon Conservancy](#) offers internships and scholarships using the Tejon Ranch facilities.
 - Work is being done in partnership with both the Park Commissioner and Lance O'Keefe the Recreation & Community Services Manager for the City of Santa Clarita. A letter of support has been received from the manager at the City of Santa Clarita which also offers internships, scholarships and job placement opportunities.
 - Former department chair for Outdoor Recreation and current Coordinator for the Recreation Management program at CSUN has submitted a support letter.
 - **Internships:** There currently is no internships available in Recreation Management. Once the program is switched from being a program to being a department it will go through Curriculum committee.
 - **Current Program at CSUN:** Currently this program is in line with what CSUN offers however, due having never been identified as a Career Education program in the past the move to having a Recreation Assistant top code provides an opportunity for students to work outside of the program. They are interested in forming the pathways and the various connections with local community colleges. Brittany has received documentation on the

four different pathways CSUN is working on.

- **Resources this program currently has, those it needs and the funding source:** The program is currently a program as students are registering for classes. Leora Gabay has been hired through Kinesiology and is currently teaching. Courses for Outdoor Management already exist in eLumen. Currently there is no outside costs and it is not clear when these courses will be offered outside. Equity is a big issue when it comes to Recreation, if people do not have the right gear they cannot go outside and recreate. Resources are available through Valley Trails and students can find those resources. This allows for no out of pocket costs as other peoples facilities are being used. The owner Howard at [Top Out Climbing](#) is interested in student climbing clubs so that students can have their own climbing wall. The hope is to have resources available for students in the future. For example, if a student wants to go backpacking they can be provided with a backpack, sleeping bag and a tent. All other tools are low-costs. Students should be in a course where they can participate in a simple hike or field trip.
- **Concerns with having its own Recreation Management Department:** There are concerns with having this program be its own department. There was previously a department chair for Recreation Management but the program did not thrive.
- There is concern with having Leora teach Recreation Management courses as she was hired to teach Kinesiology. Leora is a full-time faculty member in Kinesiology. It was clarified that Leora Gabay is teaching all the online Recreation Management classes but she will not be moving to Recreation Management.
- The idea to add a non-coaching faculty member was to have better representation on Senate sub-committees.
- There is no transfer model curriculum and an articulation agreement needs to be done with CSUN. There is also not a lot of graduate students. All courses with ADT have a CID. Many of the Recreation management courses taken at COC are taken as elective and not a part of a Recreation Management major.
- In terms of LMI the pay rate is low. Many of the programs at CSUN include hospitality and Tourism. The FTS has been static. It was clarified that students who begin working with only an AA will start at a lower wage. After students pursue and obtain a higher degree and obtain more years of experience they can earn more in Recreation Management.
- There was an idea to set up Recreation Management courses in a cohort format where students could complete their classes in two years. This would be similar to how Sign Language courses are being offered. More LMI data will be reviewed to look at jobs and wages that are associated with upper degree requirements. Courses could be categorized under CTE and still fall within the Recreation Management department.
- **Department Chairs and Program Coordinators:** There is compensation for Department Chairs and Program Coordinators. Anyone in these positions would be champion for the program and be a unified voice. This program had started as a program and after the Department Chair left it was moved into Kinesiology.
- **Perkins's Funding:** Currently the status of SWF funding is unknown. In term of Perkins, it cannot purchase backpacks or helmets, gloves etc. As these are considered a cost to taking a class. The Pell grant will cover some of these costs for students. There is concern with regards to the relationship with Hospitality and to not make this program its own department. The one area that will be hardest hit with the current crisis is with the Hospitality industry. It is not clear what the Hospitality industry will look like for the state in the near future. It was also clarified that Recreation Management can also be separate

from the Hospitality Industry.

- **Current existing Recreation Management Programs in Southern California:** These programs can be found in Long Beach, East Bay, San Jose and SAC state.
- **Program Revitalization:** There is concern with the creation a new department but the committee is supportive of a Program Revitalization. It was clarified that once a program coordinator positions is approved the position is presented to the district. The recommendation will move to Academic Senate once it is approved in PV.
- Motion to support Program Revitalization and having Brittany serve as Program Coordinator for the Recreation Management department by Chris Bolts, seconded by Albert Loaiza. Unanimous. Approved.

2. Program Modification: Manufacturing and Construction Tech – Eric Arnold, Tim Baber, and Harriet Happel

- **Background:** There is a discussion regarding how programs could be modified to prepare students in these sectors. Hauss a CNC, Five Axes Manufacturing Company in Oxnard has complained to all CCC's in the region that they are not preparing students well enough for their workforce. The education could start in the local high schools and then matriculate to CCC's and prepare students for the workforce. An outside firm was hired called the National Association of Advance Technology Centers which was created out of the American Association of Community Colleges for the 21st Century to help create a report. An environmental scan was done of both the SCV area, Hart District and the region. This data is in the ACT report. The Chancellor's office and Legislature also has a 1.5 million grant to develop this work. This is a three year grant that will be rated with SWF, Perkins and NSF funding.
- **Presentation:** An [Advance Technology Center](#) presentation was shared by Harriet Happel which included information on the Advance Technology Center, responding to the gaps, managing the supply/demand gap, managing the skills gap, jobs in demand, managing the skills gap through competency based education and industry recognized credentials, emerging technology gaps, responding to the need for physical space with B&B Manufacturing, responding to industry 4.0, the need for technicians, aligning the metrics, current advance technology programs at COC and human resource needs.
- **Curriculum Development:** Eric Arnold will be leading the charge with Curriculum development. Eric Arnold as program chair is very supportive of the NCCER and Tim Baber is very supportive of the MNSC. These are two primary associations that the programs would be associated with. Many courses will be kept and additional courses will be added. Many students after taking various courses still need more basic level training before entering the workforce. There will be modifications to the certificate and degree offerings. There's disconnect with Manufacturing as many only understand the CNC and CACT programs. This will allow for the program to be developed in a robust manner. Manufacturing 112 and 113 does get students started but many of the lower level courses to help students obtain a work are not offered. The manufacturing program can be re-developed to break the pathway with high schools and work side by side with both the CNC and CACT programs.
- **Securing Funding:** A 3 year lab rent expense which will include two classrooms and various full-time faculty will need to be secured. There is concern with spending grant funds in that if the funding is not spent it is lost. If it is spent what will happened once the grant expires? How will the district continue to support this program after the grant runs out? Welding

has always thrived but there is not much of a Manufacturing program at COC. There is request to see the financial breakdown as the funding needs are substantial. The B&B lab space will be free for the next 3 years and this will include all the maintenance costs of the machines.

- As a stipulation of this grant faculty positions will need to be set in place, such a Director, 1 full-time faculty member and 1 full-time lab tech. The hiring of the full-time faculty member will need to come through staffing. There will be credit disciplines that will be looking to replace people and there is concern that the faculty member hired may move into a new position due to the security of the funding. This will pose a challenge and puts PV and Staffing Committee in a difficult position.
- These are the highest demand sectors for the region. There are core economic sectors for the state of California. There may be federal stimulus developed to encourage more manufacturing. The Department of Defense has not slowed down in their contracts.
- **Beneficial to Veterans:** Many Veterans students cannot take CNC and manufacturing programs due to not being approved by COC for the VA program. Many veterans have technical skills and this would be great value to all Veterans.
- The overall committee is in support of this program as it can greatly benefit students. A rubric will be filled out and submitted to Academic Senate. There was a recommendation to include evidence of commitments from local business, the shared space commitment and the need for some consumable tools. The contract is being negotiated with B&B and is in the final phase. Harriet will share the final contract. Meetings with Northrup and the Advisory Boards are being documented. A survey will also be executed soon. An Industry and Business Leadership team will also be formed as this will help gather more industry buying and collaboration. Work will also be done with other local community colleges such as Antelope Valley and Ventura College as the Chancellor's Offices has stated this can help with sharing apportionment. The longer end goal is for the development of a regionally collaborative site for the region which is the Advance Technological Center. There is concern that if these program are not further developed it can severely impact the local economy as many business may go out of state. This helps to secure employment for the future generations and the overall community.
- Motion to support a program modification recommendation for the Manufacturing and Construction Tech program, including adding additional supportive documentation to the CANVAS shell by Nicole Faudree, seconded by Lisa Hooper. Unanimous. Approved.

III. Reports

1. Year Two Status Report: Technical Theatre (time permitting) – Chris Boltz

IV. Adjournment: 10:45 am