

Program Viability Committee Summary

October 15, 2026, 10:00 a.m. to 11:30 a.m. – Zoom

Voting Committee Members:					
Lisa Hooper	Committee Chair	X	Jason Burgdorfer	COCFA Rep/MSE	X
Gary Quire	Program Review Faculty Chair/Business	A	VACANT	Transfer Discipline Rep./At-Large Member	A
Dilek Sanver-Wang	COCFA President	X	VACANT	ASG Student Rep.	A
Jaya George	Health Professions	A	Administrator Voting Members		
Jennifer Paris	CTE Rep/ECE Rep/SBS	A	David Vakil	Interim Asst. Superintendent/CIO	X
Jesse Vera	Enrollment Services /Counseling	X	Erin Tague	Assist. Superintendent/VP of Facilities	X
Karl Striepe	SBS/Transfer Discipline Faculty	X	Erin Tague proxy for Jason Hinkle	Associate, VP, Business Services	X
Ruth Rassool	Humanities (Part-Time) Representative	X	VACANT	Assist. Superintendent/VP Tech, Inst. Dev. & Tech Computer Support	A
Tricia George	Curriculum Committee Chair/Humanities	X	A= Absent	X = Present	

Guest:							
Chloe McGinley	X	Erika Torgeson	X	Monica Shukla-Belmontes	X	Dr. Paul Wickline	X
Dianne Avery	X	Jennifer Brezina	X	Nadia Cotti	X		
Dr. Daylene Meuschke	X	Marilyn Jimenez	X	Dr. Paloma Vargas	X		

I. Routine Matters

1. Call to order: 10:00 am
2. Approval of the 9/24/2026 meeting minutes
 - a) **Motion** to approve the meeting minutes by Erin Tague seconded by Jesse Vera. Unanimous. Approved
3. Approval of the Agenda
 - a) **Motion** to approve the agenda Tricia George, seconded by Ruth Rassool. One Abstention from Dilek Sanver Wang. Approved.

II. Reports

1. none

III. Discussion

1. Discontinuing the Manufacturing Technology – CATIA Certificate of Specialization, Tim Baber
 - a) **Overview of Program:** 15 years ago, CATAI was introduced to support the aerospace industry. The CATIA certificate is locally part of the Manufacturing Technology program. This program was originally aligned with industry and is for a specific software platform that is used for certain industries. The program would have prepared students to create and prepare 3D models.
 - b) **Request for Discontinuing the Program:** There has not been much demand from students and career opportunities are limited. Courses have not been offered for the past two years. There is no student impact as there are no active students enrolled in the certificate program. The courses in this program are not tied to any other student

pathways. Part-Time Instructor, Curtis Kaiser was the only faculty member who was teaching these courses, however, he teaches other courses Manufacturing Technology.

- c) **Communication to Students:** There are other program opportunities for students to enroll in, for example in the Engineering department. They offer a course in Solidworks which is a difference software that allows the student to learn many of the same objectives as CATIA.
 - d) **Students who have declared CATIA as their educational objective:** There are 12 active students who have this declared as their educational objective. The suggestion is for the department to contact the students and let them know this program is being discontinued and of other possible programs they can enroll in. Out of the 12 students, 7 students declared this program as their objective in the last 7 months.
 - e) **Teachout Plan:** It was clarified that there are no students enrolled and there is no need for a Teachout plan. The last time courses were offered they were cancelled for low enrollment. If there are any students who took the first course, MFGT 141, and didn't take the second course, MFGT 142 may be recommended to offer the second course or direct them to the Engineering course: Solidworks. The last time a course was offered was in Fall 2024 and only 4 students were enrolled.
 - **MFGT 141:** CATIA I (last offered: Fall 2024)
 - **MFGT 142:** CATIA II (last offered: Spring 2024)
 - 141 is a prerequisite for 142.
 - b) **Software Program Requirements:** Monica will follow up and determine if the district still has access to current software. Discontinuing the program would save the district funds as there wouldn't be a need to purchase the software.
 - c) **Alternative Courses that teach 3D modeling:** The engineering department has offered 144 Engineering (Solid Works), a course that covers the area of 3D design using software similar to CATIA. This is an elective course within the Engineering degree. This is transferable to many schools. STEM counselors encourage students to take this course as this is required for the industry.
 - d) Daylene will be sharing a sample notification that went to students in Networking Technology so the committee can see how this type of change is communicated to students. Courses will be archived.
 - e) **Motion to discontinue the certificate of specialization in CATIA** by Jesse Vera, seconded by Tricia George. Dilek Sanver Wang abstained. Approved.
2. Baccalaureate Degree Program Considerations, Lisa Hooper
- a) There are title 5 regulations regarding the inclusion of BA program at the CCC.
 - b) **BA in Architecture returning to Curriculum:** Additional Title 5 revisions have been made to the requirements for BA programs. The BA in Architecture program will return to the Curriculum Committee to make programmatic changes to satisfy these requirements. When this program first came through Curriculum there was a guidance handbook provided. The upper division requirement has changed, and the program will be proposing two new upper division courses.
 - c) **Four Foundations of Baccalaureate Degree Program** include workforce demand, student demand, regional need, and institutional capacity.
 - d) **Workforce Demand:** A program may need to build relationships with local employers who will employ students once they graduate. This is inclusive of the internship opportunities, and this is a great example of sharing resources. The current BA program has a 3-unit internship in the WEE program. The program needs to demonstrate a need

for a program in the area. The past requirement was not to be in competition with CSU and UC but that has evolved. The new term is “collaboration” versus “competition”.

- e) **Current BA Program:** The steps or process for how the district made the decision to build a performance program was not clear. Dr. Torres submitted a request to the Curriculum committee. A survey was launched which provided feedback on the IRPIE related to FTES and enrollment. The survey was conducted by Jason Oliver. The survey went to 375 and only 30 responses were collected as the free version was being used. There was a long delay, and Sacramento state had stated COC had duplicated the program. In late spring Dr. Torres got notice that the title could be changed to have it go through. A few courses came through and were re-titled and this is why the program was launched in winter rather than fall.
- f) **Student Demand:** the Architecture program conducted their own student survey and included it in their proposal.
- g) **Duplication:** One of the requirements for a Building Performance BA program was to look at which local schools currently offer a BA in Architecture. It was determined that UCLA, Woodbury University and CSU Cal Poly SLO offered this program but are either very hard to get into or very expensive.
- h) **Regional Needs:** The Intersegmental Committee of Academic Senate (ICAS) Duplication Review Guidelines outlines possible challenges with local partners. Wendy Brill is currently re-assigned to the Chancellors office, and the creating of new BA programs is an area she focuses on. It was suggested to have Wendy attend a PV meeting and outline some of the issues and how to avoid those.
- i) **SB 960 & AB 2694 Updates:** There will soon be an expert presentation on the newly signed SB 960 and AB 2694, which may also be relevant. **SB 960 (Authored by Senator Christopher Cabaldon):** Establishes a five-tiered accountability system allowing community college districts to offer between **2 and 12 bachelor's degrees** based on local workforce needs, graduation rates, and transfer rates. It also permits community colleges to duplicate local CSU programs if nearby CSU transfer acceptance/capacity rates remain under 75% for three consecutive years. **AB 2694 (Authored by Assemblymember David Alvarez):** Outlines performance standards, operational metrics, and regional workforce alignment rules—requiring coordination and proof of unmet labor market demands before launching four-year programs.
- j) **Building a High-Quality Baccalaureate Program:** Locally the need and support need to be approved then the proposal can go to the region and last the state. Need to align what we align with what the state requires.
- k) **Key Implementation Areas:** In the past when there was a program that needed new faculty there was a higher ranking in ASC. A big concern in Counseling was the counseling services needed for this program. This was a concern with workload with being able to support and require different types of training and advice. The suggestion is to discuss these requirements as this was the one area the district was not fully prepared for. Need to consider costs associated with hiring new faculty, marketing and consumable cost. It is suggested to develop a budgeting tool.
- l) **Upper Division Coursework:** It is recommended that faculty who teach upper division courses have a master’s degree. The state defined minimum qualifications for upper division coursework when they updated Title 5. Another upper division requirement is for the upper division GE courses to be accessible to students at other CCC’s in baccalaureate programs. This is a new state stipulation.

- m) **Other CCCs that have more than 1 BA:** Current Antelope Valley, Cypress and Santa Ana community college offer at least 2 BAs. It is not clear if they share their GEN. The list of community college offering BA can be found at," <https://www.cccco.edu/about-us/chancellors-office/divisions/educational-services-and-support/what-we-do/curriculum-and-instruction-unit/curriculum/baccalaureate-degree-program/>."
 - n) **BA Architecture Cohort:** The first graduating class included 15 students. In the Nursing program students are tracked 6 months after graduation and then 1 year after. Students in other programs are not currently being tracked.
 - o) **Proposals for new BA programs:** There are two programs that are interested in submitting for a BA program proposal, these include Modern Policing with Larry Alvarez and Paralegal Studies with Nicole Faudree. Larry was told his presentation may require a 2-3 meeting presentation. The new legislation that requires this a Moder Policing was shared via, <https://legiscan.com/CA/text/AB992/id/3134907>. Lisa will develop an outline for Larry that will list all program requirements. There is a potential third BA program proposal for Paramedic.
 - p) **Additional Possible BA Program Proposals:** There is a third BA proposal in Cybersecurity, and a 4th BA is associated with the paramedic program and not only a Certificate and a BA.
 - q) **Timeline for BA Program Proposals:** There is concern in not having PV discuss these proposals close together, however another suggestion is to space the proposals. The suggestion is to hear them at the same time to compare programs. The committee needs to consider when experts may retire. Another idea is for the PV Committee to not advance anything but advance programs with levels of support such as "unconditional support", "conditional support", or "do not support" with narratives attached. Due to Dr. David Vakil and Jennifer Brezina's schedule they will not be available to attend the next meeting on Oct. 29th. The recording for the meeting with shared with David and Jennifer. The first come first serve basis to review programs doesn't reflect that a program satisfies the greatest demand for students.
3. Refinements to the Program Viability and AP process, Lisa Hooper
- a) *This item was tabled.*

IV. Adjournment: 11:35 a.m.