

Office and Meeting Space Use at the Canyon Country Campus

Updated 9/21/23

The Canyon Country Campus has a variety of spaces for faculty use, including:

- Full-time faculty offices available for permanent assignment
- Drop-in office cubicles
- Group study rooms
- Conference rooms
- Technology center

General procedures to request/utilize these office and meeting spaces is summarized below, including pertinent contact information:

TYPE	DESCRIPTION	LOCATION	PROCESS	CONTACT INFO
Full-time Faculty Offices	Single- and double-offices available	Science Center (3 rd floor); CCC-700 (ATEC); CCC-512;	Assigned by faculty request according to the Academic Senate office seniority policy	Marilyn Jimenez (x3058); Academic Senate
Drop-In Offices	Partitioned workstations w/ desk, computer, phone	CCC-204; CCC-507; CCC-700	First-come-first-serve use	N/A; Contact Communications Center (x3802) if questions
Temporary Swing/Drop-In Office Spaces	double-offices available	CCLB-329	First come, first serve use	N/A; Contact Communications Center (x3802) if questions
Group Study Rooms	Offices with tables or couches, chairs, TV/computer setup	Science Center (1 st -3 rd floor) SSLRC (3 rd floor)	First-come-first-serve use	N/A; Contact Anthony Michaelides (x3253), Maria Sanchez (x3114) if questions
Conference Rooms	Small and medium conference rooms	Science Center (3 rd floor); SSLRC (1 st - 4 th floors)	Request via TAMIS facility request system online or contact CCC admin	https://tamis.canyons.edu/FR Anthony Michaelides (x3253) Maria Sanchez (x3114)
Technology Center	Faculty/Staff computer lab	CCSS-403 (SSLRC 4 th floor)	Computer Support will schedule regular hours beginning this semester	Computer Support (x3533) Anthony Michaelides (x3253) Maria Sanchez (x3114)