



AP 5200 Student Health Services

References:

Title 17 Section 2500
Education Code Sections 76355, 76401 and 67386
Title 5 Section 53411

The District provides student health services through the Student Health & Wellness Center (SH&WC) to assist students in maintaining physical and mental well-being so that they can pursue their educational goals. Services provided are accessible, affordable and encourage our students to be active participants in their own health care. Services provided include clinical services, health education, personal counseling, and referrals to on or off-campus health and wellness services.

I. Scope of Services

Services are developed and approved in consultation with a physician to comply with regulations as specified in the California Code of Law.

II. Clinical Services

- A. The focus of clinical services is to provide short-term basic care and services necessary for the treatment of acute illnesses and injuries.
- B. Mental health services include crisis management and short-term personal counseling.
- C. Conditions requiring long-term management, such as alcohol and substance use disorders, eating disorders and chronic mental illnesses are evaluated and referred for further care to private practitioners or community services.
- D. Management of crisis situations, such as suicidal or homicidal individuals, includes an assessment by a mental health practitioner, advanced practice provider or a registered nurse in consultation with a mental health practitioner as needed.
- E. Any information of a personal nature disclosed by a student, or parent or guardian of a patient, 12 years of age or older in the process of receiving care from a health professional is confidential with exceptions as dictated by law.

III. Support Services

- A. Office procedures and medical records are managed by clerical personnel and back office support staff.
- B. Laboratory services are provided by licensed staff, under the supervision of a licensed provider (staff or contracted), or contracted laboratory. Students may pay a fee for the cost of laboratory work.
- C. Pharmaceuticals may be provided internally on a limited basis and at a low cost to students. Prescriptions may be provided for what is not available internally.
- D. Referrals are provided for radiology, dental, optometric, and other services not available internally.
- E. Health education services are provided by registered nurses, advanced practice providers and when available health education personnel.

IV. Personnel

- A. Supervision is provided by a health services professional with overall responsibility for developing and directing Student Health Services. Pursuant to Title 5 Section 53411, this health services professional must have a master's degree in nursing and a California Public Health Nurse certificate, or a bachelor's degree in nursing, a California Public Health Nurse certificate and a master's degree in health education, sociology, psychology, counseling, health care administration, public health, or community health.
- B. Clinical services including nursing, medical, and mental health services are provided by licensed health professionals.

V. Medical Records

- A. Medical treatment records shall be afforded protected status in accordance with the Health Insurance Portability and Accountability Act (HIPAA) regulations. Records shall not be released without the written consent of the patient, with exceptions as prescribed by law. Under California law, health care providers are required to report specified diseases or conditions to the local health officer in the jurisdiction where the patient resides (Title 17 Section 2500).
- B. Information concerning a patient shall be furnished in compliance with a court order or a lawfully issued subpoena. A reasonable effort shall be made to notify the patient in advance of compliance with a lawfully issued subpoena.
- C. Medical treatment records shall be stored in compliance with State and federal guidelines.

VI. Laboratory Tests

The SH&WC provides limited in-house laboratory testing and obtains laboratory specimens (as noted in support services) to be sent to private reference laboratories for specific testing when ordered by a licensed health professional.

VII. Medication Dispensing

The SH&WC provides over-the-counter medications and prescription medications ordered by a licensed health professional. The cost to students shall be based on the medications prescribed.

VIII. Health Services Fee

- A. Collected Health Services fees are applied toward the operation of the SH&WC and are used to provide basic health services to all students on campus. College of the Canyons requires all students attending college, both full and part-time, online or in person, to pay the health fee.
- B. Health Services fees shall not be expended for:
 - 1. Salaries of personnel not directly involved in the delivery of health services, for administrative salaries of assistant and Dean level personnel and above, or for athletic trainers;
 - 2. Costs related to athletics including insurance, ambulance costs for events, medical supplies, or physical examinations; and
 - 3. Services provided to a select group of students, faculty, or staff.

IX. Health Services Fee Waiver

- A. Students who fall into one of the following categories may apply for an exemption to the health fee: (waivers are subject to change)
 - 1. Depend on Prayer for Healing: Students must sign a waiver stating that they depend on prayer for healing and submit that waiver to the Student Business Office prior to the refund deadline date. (Refund deadline dates for full term classes are the second Sunday of each semester. If the student is registered in all short-term classes, the first refund deadline date for their classes is used.) We will remove the fees and notify the Health Office.
 - 2. Apprentices
 - 3. Currently incarcerated students
 - 4. Low income: Students with a CCPG A qualify to have the fee waived and still receive services. This is set up in the billing.
- B. For students who qualify to opt out:
 - 1. Depend on Prayer for Healing: Students must sign a waiver stating that they depend on prayer for healing and submit that waiver to the Student Business Office prior to the refund deadline date. (Refund deadline dates for full term classes are the second Sunday of each semester. If the student is registered in all short-term classes, the first refund deadline date for their classes is used.)
 - 2. Apprentices
 - 3. Low income: Students with a CCPG A qualify to have the fee waived and still receive services.

All requests or waivers will be processed in the Student Business Office, with a copy forwarded to the Student Health Center.

Reviewed by CPC: 2-20-2024

Next Review Date: Spring 2030