



## SUMMARY

### I. Call to Order: 11:00 am

- Acknowledge Members & Guests
- Officer Notes:
  - A. **Juan Renteria (PIO Officer)** Area Business, Ground Rules
  - B. **Michael Monsour (President)** Election nominations for officers open in January!
    - o Classified Senate Open Meetings: This is the first open Classified Senate meeting of the Fall semester. Meetings will continue to be scheduled on the second Tuesday of the month from 11:00am-12:00pm.
    - o Changes in Classified Senate Leadership: Marilyn Jimenez will now be the new Vice President, Joanna Kelly as the new Secretary, and Yarely Gonzalez as the new Treasurer. Congratulations!
    - o Nomination Period: As a reminder, the nomination period will open January 1st, so begin thinking now if you are interested in being an officer. You are always welcome to join our open E-Board meetings too if you would like to see how it all works.
  - C. **Yarely Gonzalez (Treasurer)** Treasurer/Fundraiser Report
    - o The current balance is at \$1,289.96. The upcoming expenditures will be the trivia giveaway and the ice cream social.
    - o Fundraising events are in the works!
  - D. **Joanna Kelly (Secretary)**
  - E. **Ashley Murphy/Fred Bobola/Justin Bradshaw/Nick Schutz (Senators)**

### II. That's Classified! (Our Newsletter) & Classified Corner Episode Updates (Our Podcast) **Juan Renteria, Nicholas Shutz, and Ashley Murphy**

- o Ashley-That's Classified is seeking writers as well as guests for the Classified Corner podcast. If you are interested in contributing to either or both, please reach out to any of the senators. Today is the launch of the 1st episode of Classified Corner, so it is very exciting! It has been great collaborating with all of you.
- o Nick stated it has honestly been so fun doing this and really look

forward to doing more episodes.

- Juan stated the goal is to introduce each other to fellow classified staff using this podcast.

III. Good of the Order (Open Floor) : For comments on any items not on the agenda.

IV. Recap of Senate and Union. Differences between what each group does **Michael Monsour & Mary Brunty**

- Michael stated that participation is critical for Classified. The Senate serves as a communication hub between members, particularly in areas of shared governance participation.
- Mary stated that anything contract/bargaining related is all handled through the Union. It takes care of the basics. The union wants to make sure your voice is heard.
- Quick Difference Checker: If the issue has to do with your Contract, it's typically Union. If the issues has to do the College, it's probably Classified Senate related.

V. Member Poll

VI. Navigating Mental Health as Classified Professionals - **Special Guest Larry Schallert**

- Larry discussed last years' challenges and how difficult it has been for everyone especially in the Santa Clarita Valley (i.e. Saugus shooting, fires, COVID-19, trauma of missed experiences). Everyone's wellness is being challenged. There has been an increase of violence and discrimination against POC (Asian Americans in particular recently). It is so important to take care of your mental health whether it be to take a walk, talk to a professional, exercise, spend time with friends and family, watch a movie or take a mental health day. Please participate in the Safe Zone Trainings. It helps reduce the risk of suicide in students. Ask a Psychiatrist sessions are regularly hosted and are very popular. Employees have access to counseling as well, so everyone is encouraged to utilize those resources.
- Michael emphasized if you see someone having a tough time, be there for them. This is what being a classified staff member is all about. Michael stated that he thought our members found a lot of value and relevance in what you (Larry) shared today on mental health.

## Classified Spotlights

### 1. Justin Bradshaw-Custodial Services

- a. The Facilities department is continuing to disinfect throughout the day and night. There will be three new graveyard shift custodians starting in October, so that will definitely help. A new cleaning chemical, that has no pungent odor, is being used. If you experienced sensitivity to the smell of the prior cleaning product, you no longer have to endure that. Facilities have distributed over 180,000 masks, 600 bottles of hand sanitizer, containers of disinfecting wipes, and 500 bottles of disinfectant spray. If you ever need additional cleaning supplies, please feel free to reach out Justin Bardshaw, Jim Shrage or Jason Munoz and they can get you what you need.

### 2. Matt Funicello-Campus Safety

- a. The Campus Safety officers have been overworked. This department used to have 20 officers, then it decreased to 15 officers, then 10 officers and by the end of the year it will probably drop down to 8-9 officers. Officers are working 12-13 hour shifts. Currently, the Campus Safety Department is only meeting minimum standards. Campus Safety needs the support of the Classified constituency group at the BOT meetings. Campus Safety would love to hear your feedback. If there is something that needs to be improved on, please let Campus Safety know. The district has also hired a third party security company, and there are concerns about this action.
- o Michael gave special thanks to the Campus Safety officers and for Matt participating at the meeting. Classified staff appreciate Campus Safety working on campus throughout the pandemic.

Anyone interested in participating in the Classified Spotlight at the next meeting can email any of the e-board members.

### VIII. Canyons Cares Updates-**Joanna Kelly and Yarely Gonzales**

- o For those of you who don't know, this was derived from the Institute of Evidence Based Change and was known as the Caring Campus

movement. This aligns with the goals and values of Canyons Completes (guided pathways). COC began implementing this program in Fall 2020. Special thanks to the phase 1 group for all their hard work, dedication and training they devoted to this. The goal is to bridge the work they did and build on that foundation. The Canyons Cares brand was rebranded and a new logo was created. Canyons Cares is a classified-led initiative that establishes a culture of caring and empathy, improves student satisfaction and breaks barriers to reach student success. The emphasis is on ensuring that every employee can make a positive impact on students. It is not only limited to Student Service staff. Welcome Week was hosted a couple of weeks ago and Canyons Cares was launched by distributing water bottles to participating students. These are the types of events the group wants to host to spread the word of what this working group is and how it's there to support students. The role as a Canyons Cares leader is to be a positive advocate, provide resources, and address concerns about leadership support. An important aspect of this project is to ensure it is student focused. This is why student feedback has been integrated in the meetings once a month. Another project being worked on is with displaying banners that will have positive banners hung around areas of campus that have high student traffic. The hope is to learn about fellow colleagues by attending Lunch N' Learns, so that students are pointed in the right direction. The team is excited to be working in a group that works on identifying issues and implementing solutions. Thank you.

IX. Social Media and Website Updates **Marilyn Jimenez**

- Marilyn- Yarely, our Treasurer and Juan, our Senate Officer will be helping with our social media on ideas of how to boost our following and other great ideas to increase engagement. There are 156 followers on the Classified Senate Instagram account. A recent post regarding the 20th Anniversary of 9/11 was posted to Instagram and

Facebook and between Instagram and Facebook there were 40 likes for this post. The team will be working on new content, stay tuned for this!

Committee Reports:

- Food Committee: (Joanna Kelly)
  - As you all probably saw in the email, Cougar Cafe is the only food vendor that will be open for the Fall semester.
- CPT: (Yarely Gonzalez) The main goal is how to increase more equitable participation for classified staff.
- CPC: Discussed several policies surrounding communicable diseases, campus safety, etc...
- Enrollment Management: (Vacant)
- Pac-B/Prof. Development, or other committee updates from the membership
- Facilities Planning (Justin Bradshaw)- After 2 years of negotiating with the insurance company, the CCC ECE building that was destroyed in the fire will start construction. The bidding starts in September and will take about 6-8 months to complete. It will open in Fall 2022.
- Accreditation:

II. Trivia

- Jocey Hogan won the \$10 Trivia

**Adjournment:** 12: 05 pm

**| Next Meeting Will Be In October.**