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## SUMMARY

I. Call to Order: 11:01 am

- Acknowledge Members & Guests
- Officer Notes:

A. **Juan Renteria (PIO Officer)** Area Business, Ground Rules

B. **Michael Monsour (President)**

- Classified Senate Open Meetings:
- Accreditation Site Notes: There are 2 open forums available this week for any staff/students to attend to express their feedback and to welcome the accreditation team to COC.
- There will be a Board of Trustee meeting tomorrow night.

C. **Marilyn Jimenez (Vice President)**

- Attended the 4CS Gathering, which is a great way to meet fellow classified senates throughout the state.
- The following topics that were the focus:
  - Improving classified professional skills, anti-racist workshops, leadership workshops, rules and responsibilities of shared governance.
  - Many expressed COVID challenges with transitioning services to online and now just transitioning back to campus and the difficulties that go along with that.
  - 6 Classified Senates developed a 9+1 agreement. It allows for more collegial consultation on different areas on campus. Other colleges are in the early stages of implementing this. COC is one of the early adopters of this and will be creating a template to help other senates who are interested in developing a 9+1 agreement for their own college.
- The next Classified Senate Meeting will be April 12 from 11am-12pm.

D. **Nick Schutz (Treasurer)-**

- The current account balance is \$1,142.49

- Upcoming Expenditures: Trivia Giveaway
- There is a QR code that links directly to the Classified Senate website. In the last program review, Classified Senate did ask for funding to help in future ventures, but for now Classified Senate is primarily funded by donations of staff.
- E. **Joanna Kelly (Secretary)** No updates

F. **Fred Bobola/Justin Bradshaw/Yarely Gonzalez(Senators)**

- Yarely-
  - Please follow the Senate on social media to keep updated with what is going on.

II. Good of the Order (Open Floor) : None

III. Scale of Adoption Assessment (SOAA), **Daylene Meuschke/IE2 Design Team**

- The Scale of Adoption Assessment is a planning tool provided by the state. The NOVA document is College of the Canyons Student Equity and it is a working document. This document is used to help with discussion. The team assesses if COC is at scale with the current efforts. It is not a linear process.
- Progress is tracked through program mapper.
- Equity consideration in each area of focus is embedded while updating the SOAA. Want to make sure this is operationalized and not only documented.
- Important to note that Classified had a voice in this draft especially during IE2.
- The team made sure to acknowledge the other campus projects including AB705.
- This is a detailed action plan to make sure this is institutionalized.
- There has been tremendous progress since starting Guided Pathways in 2015. All feedback and details will not be able to be included in what is sent to the state.
- There are multiple groups across campus that will be hearing this presentation in the next 2-3 weeks.

IV. Basic Needs Center (BaNC)- **Sarah Cox, Director of BaNC**

- This center addresses all the basic needs of students. Services are only available to credit/non-credit students.
- The primary focus is seeing which students are eligible for CalFresh. It

can provide up to \$250 for all grocery stores/some fast food restaurants, discount on Amazon prime membership. It is primarily for low-income students and the application process is about 15 minutes. Staff can help with completing the application in the office.

- Fresh Success-just launched this Spring semester. It has job developers trying to link students to careers. Some services that are included are mock interviews, case management and free book vouchers. The only requirements are that the student is eligible for CalFresh and is in a CTE or a non-credit course.
- The BaNC offers microwaveable food or grab n'go food items at both campuses.
- There is an Emergency Grant Request that students can apply for by filling out a form and depending on the request, Sarah would assess whether the student could receive the grant or not.
- The BaNC tries to provide as many wraparound services as possible, but for example, International students don't apply for CalFresh, but tries to help them out as much as possible.

V. Classified Spotlights:

- Podcast Studio, **Austin Dave**
  - This project has been in the works for the past 3 years. Launching in April 2022, is a new podcast studio that will be community based and student-based.
  - MEA will be offering an internship for a student who wants to get involved in production, post-production, engineering, etc...
  - Always trying to be ahead of the curve to keep students interested and engaged.
  - There are many things to look forward to!

VI. Moment of Acknowledgement "Ukraine"/Mindfulness & Mental Health,  
**Priscilla Benites**

- Personal counseling is offered as well as medical services including flu vaccines, condoms and First Aid.
- Mindfulness is learning how to be present in the moment and being more aware of the mind/body connection.
- This can be practiced in every aspect of life whether it be eating habits, how one is feeling at the moment, etc...

VII. Committee Reports:

- Calendar Committee (Andrea Varney)- No updates.
- Food Committee: (Joanna Kelly)- There has been increased foot traffic at ISSI and more students used the food vouchers in the Fall semester. An additional Pepsi machine was added in the Student Center. Due to the limited hours at

the Cougar Cafe, SCV concessions is looking into having a mini mart that would have grab n'go food. Will be working on creating a flyer that has all the locations of all the vending machines for both campuses.

- CPT: (Yarely Gonzalez): No updates.
- CPC: Articles were provided to members the day prior to the committee meeting, but Dr. Fiero (Chair) noted that more time was needed to review the articles, and to expect that for future CPC meetings.
- Pac-B/Prof. Development, or other committee updates from the membership (Andrea)- Finishing up procedures that were agreed upon at prior meetings. Program Review will be starting soon. There was discussion about providing more transparency in regards to people who do not get their funding requests approved. Jason Hinkle revised the budget and outlined the modifications.
- Facilities Planning (Justin Bradshaw)- Please make sure to fill out the survey about whether or not to lift the mask mandate. COC is currently working on the Facilities Master Plan. Reach out to Jim Shrage by March 11 to RSVP for the March 25 meeting from 9am-12pm.
- Technology Committee (Juan Renteria)- Computer Support is looking for input on technology. Please RSVP if interested in participating in the 1 or 2 meetings taking place March 16 and 17th. A consultant has been hired to hear the campus' feedback. There is an in-person and Zoom option to attend.
- Enrollment Management (Cynthia Madia)- Enrollment is down. Many classes had to be canceled. It is a state-wide issue. This is due to mental health challenges, COVID-19, and economic struggles. It will take a lot of teamwork to reach out to those students who applied, but never enrolled in any class.

II. Trivia

- Lisette Godinez won the \$10 Trivia

**Adjournment:** 12: 07 pm

**| Next Meeting Will Be April 12, 2022**