

Classified Senate Meeting Summary

Meeting Time: 11:00 am – 12:00 pm. Tuesday, October 7, 2025

Join Zoom Meeting

<https://canyonsonline.zoom.us/j/86523570733?pwd=NBF5ya5HaCNCJH9wHbiHbJ3kmg9LV2.1>

Meeting ID: 865 2357 0733; Passcode: 522203

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If you need help joining contact: marilyn.jimenez@canyons.edu

Summary

Note: All times are approximate.

Classified Senate Officers & Representatives – Special Meeting Agenda

A. Call to Order: 11:05am.

B. Welcome and Introductions

- Brief welcome and round-robin introductions of officers and representatives.
 - a. Michael welcomed all classified and confidential members.

C. Presentation: Accreditation Update – Dr. Thea Alvarado

- Overview of midterm accreditation work and key timelines.
- Focus on areas impacting classified professionals.
 - a.  [Midterm-Report-Template.docx](#)
 - b. To **submit feedback** on the Midterm Report, please complete this form:
<https://forms.gle/kKy9NHCTf7nuSdhYA>
 - c. **Overview:** Dr. Alvarado currently serves on the Community Colleges Accreditation Offices Team for the ACCJC and works as a with liaison.
 - d. **Accreditation Body:** The Accreditation team will be on campus on October 31st for a Special Meeting with the board. The college is currently accredited. This report is an update on the midterm report. When the college goes through the accreditation

process this is authorized by the accrediting body. If there was no ACCJC, then the Department of Education would be overseeing the process.

- e. **ACCJC Standards:** The ACCJC standards have been updated as they're used to be close to 50-75 pages. The accreditation process shows the district is meeting all requirements to be accredited again for the next 7-8 years. The district needs to submit a brief report and is less than 30 pages in length. The last time college went through the process was in 2022. There are updates that will need to be met for the 2029 submission.
- f. **Mid-Term Report:** There is a midterm report submission that needs to be submitted to the accreditation report team. This report will show evidence of the district meeting accreditation standards and will be done in December of this year. The deadline to submit is March 15th, 2026. The president on campus will be authorized to sign the report.
- g. **Road Show:** Dr. Alvarado will be going to various groups such as Executive cabinet, ASG, Academic Senate and Classified Senate to present on the Accreditation report. Dr. Alvarado will also go to the BOT on Oct. 31st to ask President Sharlene Johnson to sign off to the document. The final report will be submitted in December.
- h. **Google form:** If anyone is interested there is a google form available for feedback to submit by Nov. 1st. This will allow time to edit the report.
- i. **2022 Comprehensive Review Findings:** The district is doing well on campus. The last time the group went through accreditation process there were no errors and kudos given. There were no deficiencies but one recommendation for improvement was to improve on the *Peer Review Team Report* to accurately depict how the college is working on suggestions. The accreditation team also wants the college to increase effectiveness on board policies and administrative procedures. The suggestion was to develop a process and not just note the date when policies are being reviewed. The district is undertaking a review process. The timeline to review is left to the college. The college was asked to determine regular review cycle. There was a

College Policy Council, but it did not regularly review the AP/BPs. There is now a process, and it aligns with our curriculum process.

- j. **New standards and Philosophical Approach:** The prior approach was very perspective and detailed. This has now been streamlined to 4 standards, and the focus is on mission alignment, equitable outcomes, innovation and improvement.
- k. **New Standards:** The new standards require an institutional mission and effectiveness, 2 student success, 3 infrastructure and resources and 4 on governance and decision making.
- l. **New ISER Template:** The college is to streamline the ISER. The accreditation team recommends that the report focuses on what the college is doing as an institution. Dr. Alvarado shared a link to resources and the last ISER that was submitted is also linked and shared. This is required to be posted and be publicly available.
- m. **Next Steps:** The next step is to shepherd the midterm report through the shared governance process. The timeline submission to ACCJC is planned for December 2025, with a deadline of March 2026. The review is provided in preparation for the next comprehensive review. It is possible that the board's inability to operate functionally may be identified in the midterm. If the board starts following the standards this will not result in finding in the report.
- n. **AJCC Oversight:** overseas all school districts such as CCC. ACJCC does not oversee Cal Bright they have their own accrediting body. They do not enforce the Brown Act as this is only applicable in CA. By following the requirements of the CA Chancellors office, we are meeting accreditation requirements. If a college is not accredited by ACCJC their degrees don't transfer.

D. **Discussion and Questions (Accreditation)**

- Clarifying questions and feedback for Dr. Alvarado.

E. **Good of the Order**

- Announcements and brief items from members.
 - a. **Homecoming:** This event is being held on Thursday at 3:30pm. There are many classified that will be attending.

- b. **BOT Meeting:** Tomorrow there will be a BOT meeting. There will be an upcoming ASG meeting. The ASG meeting is going to be a second reading on a resolution on the current state of the BOT and whether they will support a Vote of No Confidence. If ASG votes to pass there will be a presentation to the board on Wednesday night. Michael will present his presidents report to the board on behalf of the Classified Senate.
- F. **Adjournment:** 12:00 pm.