

## CASL-PR COMMITTEE Minutes

**Date: February 9, 2022 Time: 1:30 pm – 2:50 pm Place: Zoom**

**Voting Attendees:** Brittany Applen, Jeff Baker, Christopher Boltz, Kelly Burke, Jason Burgdorfer, Alexa Dimakos, Claudenice McCalister, Diane Solomon, Cindy Stephens, Anh Vo

**Other Attendees:** Dianne Avery, Daylene Meuschke, Gina Bogna, Lisa Sawyer

### Topics

#### 1. CASL/PR- Consent Item - Minutes for November 10, 2021 Committee Meeting

The Meeting Minutes for November 10, 2021 were unanimously approved

#### 2. ePortfolio item – Update

In January Brittany and Alexa, worked on the folio thinking noncredit course and updated the ePortfolio assignments for their upcoming courses.

They presented at the most recent IE<sup>2</sup> meeting on folio thinking and PebblePad implementation and their work to create the noncredit folio thinking and reflective learning.

Students who enter the Canyons Promise Program may be introduced to PebblePad, have access to samples of what they can do and have the choice to use PebblePad to reflect and document their experience and learning.

All COC students who choose to create ePortfolios with PebblePad, have a safe digital home for their ePortfolio assignments and reflection.

More students and faculty can take advantage of PebblePad access in the Canvas course shells via an embedded and visible link. Alexa's and Brittany's asked IT and the Instruction Office to embed the link in Canvas.

To boost faculty engagement Alexa and Brittany will email faculty users of PebblePad ePortfolios.

#### 3. PR item – Update

The program review progress chart shows three quarters of the academic program reviews are up-to-date and submitted to the deans.

“One time” funding is now available; unfunded instructional equipment items that were entered in last year's program review are now being funded.

Daylene and Jason has been answering questions from program review users.

PR Module changes to years 1 and 2 are minor and will not involve programming via Norris. Work is being done to have the staffing form fully embedded.

Lisa Sawyer and Norris of IT are working with Harriet Hapel on the full integration of Perkins into the process and the budget module.

The PR module changes maybe tested in the summer and be ready for Fall 2022. At first the narrative portion will be open for edits by the departments.

This semester, we may have to take a look at the enrollment prompts.

#### **4. CASL item – Update**

a. **Accreditation visit** – Faculty Co-Coordinators are ready to participate in the Accreditation Committee interviews

b. **Committee outreach to departments** – Last year's eLumen list of courses with no SLO assessments in eLumen, included inactive or versioned course prefixes. Evis and Gina are working at providing an accurate list of currently active courses with no assessments recording in eLumen.

Open labs, meeting with Divisions, identifying individual departments needs, are different ways Jeff and Chris plan to reach out to the different departments, divisions with active courses that show no eLumen Assessments and provide assistance to them so they may record their SLO assessments.

Prior work from Faculty SLO Coordinators Cindy Stephens and Kelly Burke focused on meeting and building relationships with the different departments on campus.

Working with departments prior to the end of the term could provide more opportunities for faculty to engage with assessment early on.

c. **Committee members report back on preferences regarding Assessment Calendar**

One size fits all structure to an assessment calendar may not work. For example, SBS departments assess their courses based on department sizes and the SLO assessment approaches they have developed over the years.

The faculty and assessment coordinators would like to have an assessment calendar as they think they need the reminder for the upcoming assessments.

Prior assessments can be entered cumulatively in eLumen.

Chris and Jeff are working with Evis to test Canvas – eLumen LTI for entering assessment scores again. They have encountered authentication errors and need the help of Enterprise IT. Evis has opened helpdesk tickets with both eLumen and IT.

Chris and Jeff will continue to meet with different departments and faculty to address assessment scores.