CASL-PR Committee Meeting Minutes

Date: February 14, 2024, Time: 1:30 pm – 2:20 pm, Place: CASL-PR Zoom

Faculty Participants: Claudenice Braga-McCalister, Alexa Dimakos, Sab Matsumoto, Mary Powell, Erika Torgeson.

Other Participants: Dianne Avery, Daylene Meuschke, Lisa Sawyer, Evis Wilson

Consent Item: Approval of Minutes of Oct. 11, 2023, and Nov. 8, 2023, CASL-PR Meetings

Alexa Dimakos Motioned and Claudenice McCallister seconded. The minutes were approved unanimously.

PR Item: Program Review Committee Update

1) Daylene and Erika will meet with the appropriate leads on each of the program review template sections to identify any changes to the program review prompts between now and end of March (e.g., Curriculum Chair, Career Education dean and faculty lead, and the CIO). This includes meeting with Jim Temple to identify the programming needed to integrate the new Educational & Facilities Master Plan in the 2024/25-2027/07 program review cycle.
2) The Program Review Handbook is in progress to improve clarity of the program review process, including links to existing resources and troubleshooting tips to assist end-users. Jocelyn Harris and Daylene Meuschke are working on the document along with input from Erika Torgeson. The goal is to have this ready for Fall 2024.

ePortfolio Item: ePortfolios Implementation Update

1) Alexa and Brittany are coordinating/planning dates for Melissa Pirie, PebblePad Implementation Specialist, visiting COC either the week of March 11 or the week of April 9. They are planning the days she will visit, so Melissa could come to the IE2 meeting on Tuesday, March 12 or the April IE2 meeting. This includes coordinating with Daylene and Alene regarding showcasing what they've done in IDEAA as an exemplar. Also reaching out to CTE and see if they have a department or school meeting or if we could meet with Harriet at some point.

   Sab added that Having Melissa in Zoom and in-person meetings so that she could reach a broader audience is possible during Melissa's visit. Additionally, faculty who haven't used PebbblePad or others that may not be aware of the many ways of using it, as opposed to just for their courses may find attending any of the meetings in person or online useful.

2) Alexa and Brittany have worked to refine the parts of the workbook they've created in PebblePad for Dr. Hency Chu who plans to use the PebblePad workbook for assessing and recording the Medical Lab Tech Competencies.

3) Alexa and Brittany will reach out to Counseling regarding creating a Counseling Department Program-Level ePortfolio as well as about implementing PebblePad in their dual-enrollment courses.

CASL Item: CASL Report to 02.09.2024 IAC Meeting

1) Mary and Sab presented regarding simplifying ISLO mapping at the IAC meeting on 2/9/24, where it was unanimously supported. They also presented to the group about the three layers of mapping and why curriculum mapping of the CSLOs to PSLOs and ISLOs is important. They addressed concerns regarding past mapping data: it will be carried over; and the projects effect on the workload of any academic department: none. The simplification of ISLOs discussion started in September 2023; CASL approved the project in November 2023. The goal is to complete the project prior to Spring Break 2024.
2) SLO data disaggregation by modality is now possible in eLumen. Lisa Sawyer's team has provided the programing that would upload course locations, and section attributes by modality from Colleague unto eLumen. Her team and the Instruction's Office team have met to address some issues with the data for the Fall 2023 upload. The Instruction Office team will input data in Colleague for specific in-person locations to fix the identified issues, but they will do so going forward. Modalities data will be tested and uploaded in eLumen throughout Spring 2024.
3) Mary and Sab continue to reach out to several departments about SLO assessment, data collection, and loop-closing. Many of the departments with few or no assessments are very open to help and training on how to use eLumen. Some departments have reported issues with access to their course and section information in eLumen.