

# CASL-PR Committee Meeting Minutes

Date: March 26, 2025 -Time: 1:30P.M. – 2:50P.M. -Location: [CASL-PR Zoom](#)

Faculty Participants: Claudenice Braga-McCalister, Alexa Dimakos, Urvashi Juneja, Mary Powell

Other Participants: Dianne Avery, Jennifer Brezina, Evis Wilson

## Topics

1. **Consent Item:** Approval of Minutes was postponed greater voting members' attendance is needed to reach quorum.
  
2. **ePortfolio Item:** ePortfolio Implementation Update:  
Alexa and Brittany are contacting current and recent faculty users offering ongoing support and check-ins with faculty mid-semester. They are also asking the faculty who are using PebblePad in their classes to inform students about converting accounts to alumni status prior to the students' departure from the college The students will need an active college email account to access alumni features and retain their PebblePad ePortfolios for free. Alexa and Brittany are considering setting up a potential workshop with a panel of PebblePad users for later in the term.
  
3. **PR item:** PR module procedures for advancing review, for unlocking further editing was tabled for next meeting.
  
4. **CASL Item:** eLumen/ Insights Implementation update:
  - Schools, programs and their respective course groups are now set up in Insights
  - Program SLO data has been cross walked, sent out to Insights CSM
  - Alberto Lopez has been tasked with manually assigning course groups to programs in Insights
  - Pilot will begin **Fall 2025 semester**.
  - Faculty may choose to pilot with single or multiple sections, depending on departmental structure. Multi-section coordination is encouraged but not required. The faculty members have questions regarding:
    - Applicability across departments
    - Timelines
    - Extent of assessment work required

Jennifer Brezina confirmed faculty and course sections flow to Insights is done automatically from Canvas. Program/course data **does not** flow seamlessly, and manual entry is needed. Having to manually input new programs and courses as well as manually updating programs, courses and SLOs in Insights seems like big, ongoing work. She will advocate for a bulk upload feature at an upcoming conference with the Insights team.

5. **CASL Item:** Division/School feedback on Mastery Level Buckets for eLumen Insights  
Mastery Levels The options are:
  1. *Four-point scale: Exceeds, Meets, Approaches, Does Not Meet, Not Assessed*
  2. *Simplified scale: Meets, Does Not Meet, Not Assessed*

Feedback:

- English Department: Unanimously supports simplified rubric for clarity and ease of use.
- Construction Tech: Supports simplified rubric, indifferent to specific wording.
- Other divisions: Pending feedback (Urvashi to report after upcoming meeting).

Committee members can follow up with their departments and provide feedback by email before the next meeting.

Additional Updates by Mary

- SLO Curriculum Mapping:
  - Completed for new Diagnostic Medical Sonography program (12 courses).
  - Mapping ongoing for Clinical Lab Science and Modern Policing certificates.
- Accreditation Midterm Report: Draft for assessment section completed; final review in progress.
- Senate Report: To be presented after spring break summarizing committee activities.
- Drop-In Hours: Mary continues to hold drop-in hours after CASL meetings (4th Wednesday, 3–4:15 PM).