

NONCREDIT CURRICULUM COMMITTEE SUMMARY

March 25, 2025

12:00 pm – 1:50 pm

This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at:

<https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.

If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting. If you would like copies of any of the proposals on this agenda, please contact Patrick Backes at patrick.backes@canyons.edu. These meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.

Members Present: Dianne Avery – Administrative Co-Chair; Patrick Backes – Articulation Officer & Curriculum Analyst; Fiorella Chauca – Humanities; Christina Chung – Business; Jessica Crowley – Public Safety; Jessica Edmond – Personal and Professional Learning; Jaya George – Health Professions; Yasser Issa – Business/Personal and Professional Learning; Graciela Martinez – Enrollment Services/Counseling; Aivee Ortega – Enrollment Services/Counseling (Substitute for Erika Torgeson); Jennifer Paris – Social and Behavioral Sciences; Jeremy Patrich – Mathematics, Sciences and Engineering; Garrett Rieck – Faculty Co-Chair; Tony Sanchez – Noncredit Enrollment Service;

Members Absent: Brittany Applen – Kinesiology, Health & Wellness, Fitness & Athletics; Souhaila Elmoukari - Personal and Professional Learning; Justin Hunt – Applied Technologies

NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum.
The course outlines will not be reviewed at this meeting.

Subject & Number	Title	Rationale for New Course Proposal	Author	Effective
NC.COUN-061	Introduction to UC	Designed for students who are interested in transferring to a University of California (UC) school. This course will help students understand the transfer process to the UC system. Topics are specific to UC information and resources that include UC transfer credits, minimum admission requirements, major preparation, general education breadth, UC transfer pathways, UC application, personal insight questions, and developing a plan for UC transfer.	A. Ortega	TBD
NC.OAD-015	Relief and Monotype Printmaking for Older Adults	Currently we do not have a NC course for printmaking. This will be an opportunity for those who do not want a credit course and are not seeking a degree to learn about and create using techniques not commonly known about, and hard to learn on your own. This can also be a refresher for students who have knowledge of printmaking. I have been asked by past students if there is a NC printmaking class they can take to work on their skills. Current and past printmaking and general art students. Community members interested in art and refreshing previous knowledge or learning new techniques. Emails to students, posters around art department, catalogue and other community outreach that the OA classes use to reach possible students.	N. Tarle M. McCaffrey	TBD

-Motion to adopt the need for and conduct a full review of NC.OAD-015; Motion by Jenifer Paris, second Christina Chung. All in favor: Unanimous

NEW COURSE PROPOSALS – FINAL READ

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process. These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

Subject & Number	Title	Description of Action	Author	Effective
NC.DINÉ-001	Introduction to Diné Language and Culture for the Workplace	0 Units (Noncredit) 20 - 30 hours. New SLO's (2). New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Solis G. Rieck	Fall 2025
NC.DINÉ-002	Intermediate Diné Language and Culture for the Workplace	0 Units (Noncredit) 20 - 30 hours. New SLO's (2). New DLA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Solis G. Rieck	Fall 2025

-Motion to approve NC.DINÉ-001; Motion by Jeremy Patrich, second Aivee Ortega. All in favor: Unanimous

-Motion to approve NC.DINÉ-002; Motion by Jeremy Patrich, second Graciella Martinez. All in favor: Unanimous

NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

Program	Degree/Certificate	Description of Action	Author	Effective
Diné Language and Culture for the Workplace	Certificate of Completion	Required courses: NC.DINÉ-001 & 002. 40 – 60 total hours. New PSLO. Workforce Preparation Certificate.	L. Solis G. Rieck	TBD

-Motion to approve the DINÉ Language and Culture for the Workplace Certificate of Completion; Motion by Graciella Martinez, second Jeremy Patrich. All in favor: Unanimous

TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.CSKL-025	Strategies and Tactics of Public Relations	Prefix and Number Change (Formerly NC.COMM-001).	G. Rieck	Fall 2025

NEW DISTANCE EDUCATION ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA's) that are being approved as part of the Consent Calendar of this agenda.

Subject & Number	Title	Type of Delivery	Author	Effective
NC.DINÉ-001	Introduction to Diné Language and Culture for the Workplace	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Solis G. Rieck	Fall 2025
NC.DINÉ-002	Intermediate Diné Language and Culture for the Workplace	Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).	L. Solis G. Rieck	Fall 2025

-Motion to approve the 3/25/2025 Consent Calendar as presented above; Motion by Fiorella Chauca, second Yasser Issa. All in favor: Unanimous

Discussion Items:

- Chair Reports
- Five Year Revision List