

# NONCREDIT CURRICULUM COMMITTEE AGENDA

October 21, 2025

12:00 pm – 1:50 pm

*This meeting will be held via teleconference and can be joined from PC, Mac, Linux, iOS or Android at:*

*<https://canyonsonline.zoom.us/j/93343480156>, or by calling into the meeting at +1 669 900 9128 or +1 253 215 8782 (US Toll), Meeting ID#: 933 4348 0156. Additional teleconference locations are listed at the end of this agenda.*

*If you need a disability-related modification or accommodation (including auxiliary aids or services) to participate in this public meeting, or if you need an agenda in an alternate form, please contact the Instruction Office at (661) 362-5479 at least 48 hours before the scheduled meeting. If you would like copies of any of the proposals on this agenda, please contact Patrick Backes at [patrick.backes@canyons.edu](mailto:patrick.backes@canyons.edu). These meetings may be audio recorded for note taking purposes. These recordings are deleted once the meeting summary is approved by the Academic Senate.*

## Noncredit Curriculum Committee Members

**Chairs:** Garrett Rieck – Faculty Co-Chair; Dianne Avery – Administrative Co-Chair

**School Representatives:** Brittany Applen – Kinesiology, Health & Wellness, Fitness & Athletics; Fiorella Chauca – Humanities; Christina Chung – Business; Jessica Crowley – Health Professions & Public Safety; Justin Hunt – Applied Technologies; Jennifer Overdevest – Visual and Performing Arts; Jennifer Paris – Social and Behavioral Sciences; Jeremy Patrich – Mathematics, Sciences and Engineering; Erika Torgeson – Enrollment Services

**At- Large Members:** Kelly Bronco – Health Professions & Public Safety; Jaya George – Health Professions and Public Safety; Donald Kendall – Applied Technologies; Dora Lozano – Enrollment Services; Graciela Martinez – Enrollment Services

**Adjunct Members:** Jessica Edmond – Personal and Professional Learning; Souhaila Elmoukari – Personal and Professional Learning; Yasser Issa – Business/Personal and Professional Learning

**Non-Voting Members:** Patrick Backes – Articulation Officer & Curriculum Analyst; Tony Sanchez – Noncredit Enrollment Services

## NEW COURSE PROPOSALS – DISCUSSION OF NEED

The following new course proposals will be discussed at this meeting with the authors of the proposals to determine the need of adding the course to our curriculum.  
The course outlines will not be reviewed at this meeting.

| Subject & Number | Title                                           | Rationale for New Course Proposal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Author                  | Effective |
|------------------|-------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-----------|
| NC.ANTH-001      | Culture and Medicine                            | Completing this 3-part mini course sequence will provide students a Certificate in Cultural Competency and Clinical Care. Each course will provide students with a unique lens to explore how health, illness, and healing are shaped by cultural, social, and environmental contexts. Students gain critical skills to analyze health disparities and apply anthropological insights to real-world issues in healthcare and society.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | L. Malley<br>J. Vasquez | TBD       |
| NC.ANHT-002      | Comparing Perspectives on Illness and Treatment |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                         |           |
| NC.ANTH-003      | Exploring Alternative Medicine Practices        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                         |           |
| NC.HLTH-009      | Dementia Care Training Certificate              | Dementia, especially Alzheimer’s disease (AD), is one of the most pressing and fast-growing public health challenges in the United States. Currently, over 6.7 million Americans aged 65 and older live with Alzheimer’s disease—a number expected to more than double by 2060 (Alzheimer’s Association, 2024). California, in particular, faces an urgent demographic shift: by 2030, nearly one in four Californians will be over the age of 60 (California Department of Aging, 2023), significantly increasing the demand for dementia care. The majority of individuals with dementia reside in home or community-based settings, not in medical institutions. This means that non-medical caregivers, including personal care aides (PCAs), family members, and activity staff, provide the bulk of day-to-day care, often without formal training specific to dementia (PHI, 2021). As dementia progresses, caregivers must manage complex behavioral symptoms, communication barriers, and emotional challenges—areas not comprehensively covered in traditional PCA or CNA programs. | M. Pakgohar             | TBD       |
| NC.PLGL-003      | Mock Trial                                      | The Mock Trial course will provide students in the Paralegal Studies and Pathway to Law School programs as well as students with an interest in a legal career with a practical, performance-based learning experience that directly connects theory to courtroom practice. While existing courses emphasize legal research, writing, and substantive law, this course uniquely focuses on applied trial skills, oral advocacy, and procedural analysis through simulation and role-play.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | N. Faudree<br>L. Young  | TBD       |

| Subject & Number | Title                                                     | Rationale for New Course Proposal                                                                                                                                                                                                                                                                                                                                                                                                                                      | Author                         | Effective |
|------------------|-----------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------|
| NC.PTA-040       | Physiology Review for Movement Professionals              | Building on anatomical foundations, the course delves into the functional dynamics of the musculoskeletal system—exploring how bones, muscles, joints, and connective tissues interact to produce movement and respond to therapeutic interventions. Students will study biomechanics, neuromuscular coordination, and physiological responses to manual therapy and exercise, gaining insight into common pathologies and recovery mechanisms.                        | D. Pevsner<br>K. Almero-Fabros | TBD       |
| NC.PTA-041       | Musculoskeletal Anatomy Review for Movement Professionals | This course offers a focused and in-depth exploration of the structural components of the musculoskeletal system, designed to complement and extend the foundational content covered in general Anatomy. It emphasizes the form and organization of bones, muscles, joints, and connective tissues, directly addressing the specialized instructional needs of students in the Physical Therapist Assistant (PTA) and Occupational Therapist Assistant (OTA) programs. |                                |           |

### NEW PROGRAMS – FINAL READ

These program outlines were reviewed through a technical review process and will now be reviewed by the Noncredit Curriculum Committee.

| Program                    | Degree/Certificate        | Description of Action                                                                                           | Author        | Effective |
|----------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------|---------------|-----------|
| Screenwriting Fundamentals | Certificate of Completion | Required courses: NC.MEA-108 and 208. 90 – 120 total hours. <b>New PSLO.</b> Workforce Preparation Certificate. | J. Overdevest | TBD       |

### NEW INSTRUCTIONAL SERVICE AGREEMENT (ISA) COURSE PROPOSALS – CONSENT CALENDAR

The need for the following new course proposals were approved at a previous Noncredit Curriculum Committee meeting, or through the Program Viability process.

These course outlines were reviewed through a technical review process and will now be reviewed by Noncredit Curriculum Committee.

| Subject & Number | Title                                          | Description of Action                               | Author    | Effective   |
|------------------|------------------------------------------------|-----------------------------------------------------|-----------|-------------|
| NC.LFGD-010A     | Rope Rescue Awareness                          | 0 Units (Noncredit) 40 hours. <b>New SLO's (2).</b> | K. Barnes | Winter 2026 |
| NC.LFGD-011A     | Rescue Watercraft (RWC) Instructor             | 0 Units (Noncredit) 30 hours. <b>New SLO.</b>       | K. Barnes | Winter 2026 |
| NC.LFGD-025L     | Professional Lifeguard In-Service Training Lab | 0 Units (Noncredit) 1 – 200 hours. <b>New SLO.</b>  | K. Barnes | Winter 2026 |

## DELETED COURSES – CONSENT CALENDAR

The following items are being approved as part of the Consent Calendar of this agenda and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

| Subject & Number | Title                                      | Type of Delivery                  | Author       | Effective |
|------------------|--------------------------------------------|-----------------------------------|--------------|-----------|
| NC.FIRT-003      | Spring Firefighter In-Service Training     | Course will no longer be offered. | D. Breshears | Fall 2025 |
| NC.FIRT-003A     | Spring Firefighter In-Service Training     | Course will no longer be offered. | D. Breshears | Fall 2025 |
| NC.FIRT-003L     | Spring Firefighter In-Service Training Lab | Course will no longer be offered. | D. Breshears | Fall 2025 |
| NC.FIRT-004      | Summer Firefighter In-Service Training     | Course will no longer be offered. | D. Breshears | Fall 2025 |
| NC.FIRT-004A     | Summer Firefighter In-Service Training     | Course will no longer be offered. | D. Breshears | Fall 2025 |
| NC.FIRT-004L     | Summer Firefighter In-Service Training Lab | Course will no longer be offered. | D. Breshears | Fall 2025 |

## TECHNICAL CHANGES (COURSES) – CONSENT CALENDAR

The following items are being approved as technical changes and will not be reviewed during this committee meeting. The authors of the following items are not required to attend this meeting.

| Subject & Number | Title                                           | Type of Delivery                                                                                                                                                                                                                                                                                                                                                    | Author       | Effective   |
|------------------|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------|
| NC.BCSK-003      | AI: Research and Study Tools                    | <b>Changed title (Formerly “Generative AI: Research and Study Tools”).</b>                                                                                                                                                                                                                                                                                          | S. Breshears | Spring 2026 |
| NC.BCSK-004      | AI: Critical Evaluation Skills                  | <b>Changed title (Formerly “Generative AI: Navigating Bias, Evaluation, and Transparency”).</b> Updated description: Explores ethical considerations and practical strategies for evaluating AI-generated content, recognizing biases, navigating privacy and copyright issues, and developing responsible use habits that promote transparency and accountability. | S. Breshears | Spring 2026 |
| NC.CIAC-101      | Introduction to Crime and Intelligence Analysis | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).                                                                                                                                                                               | L. Alvarez   | Summer 2026 |

| Subject & Number | Title                                                     | Type of Delivery                                                                                                                                                                      | Author       | Effective   |
|------------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------|
| NC.CIAC-102      | Intelligence Analysis                                     | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez   | Summer 2026 |
| NC.CIAC-103      | Computer Applications for Crime and Intelligence Analysis | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez   | Summer 2026 |
| NC.CIAC-104      | Financial Analysis                                        | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez   | Summer 2026 |
| NC.CIAC-105      | Dark Web and Social Media for Crime Analysis              | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez   | Summer 2026 |
| NC.CIAC-106      | Crime Mapping and Spatial Analysis                        | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez   | Summer 2026 |
| NC.CIAC-107      | Law Enforcement Research and Statistical Methods          | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez   | Summer 2026 |
| NC.CIAC-108      | Criminal Behavior and Empirical Profiling                 | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez   | Summer 2026 |
| NC.CIAC-109      | CIAC Capstone: Analyst Final Reporting and Presentation   | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez   | Summer 2026 |
| NC.CIAC-110      | CIAC Capstone: Exam Preparation                           | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez   | Summer 2026 |
| NC.FIRT-001A     | Firefighter In-Service Training                           | <b>Changed title (Formerly “Fall Firefighter In-Service Training”).</b>                                                                                                               | D. Breshears | Winter 2026 |

| Subject & Number | Title                                       | Type of Delivery                                                                                                                                                                                                                           | Author       | Effective   |
|------------------|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-------------|
| NC.FIRT-001L     | Firefighter In-Service Training Lab         | <b>Changed title (Formerly “Fall Firefighter In-Service Training Lab”).</b>                                                                                                                                                                | D. Breshears | Winter 2026 |
| NC.LFGD-025A     | Professional Lifeguard In-Service Training  | <b>Changed course number (Formerly “NC.LFGD-025”),<br/>Changed hours to 1 – 100 hours.</b>                                                                                                                                                 | K. Barnes    | Winter 2026 |
| NC.OAD-080       | Photography for Older Adults                | Adding the following disciplines to Faculty Requirements: Photography in Master’s Discipline Preferred, Photographic Technology/Commercial Photography & Short-term Vocational to Additional Bachelors or Associates Discipline Preferred. | G. Reick     | Winter 2026 |
| NC.OAD-081       | Photographic Presentations for Older Adults | Adding the following disciplines to Faculty Requirements: Photography in Master’s Discipline Preferred, Photographic Technology/Commercial Photography & Short-term Vocational to Additional Bachelors or Associates Discipline Preferred. | G. Reick     | Winter 2026 |
| NC.OAD-082       | Photographing Nature for Older Adults       | Adding the following disciplines to Faculty Requirements: Photography in Master’s Discipline Preferred, Photographic Technology/Commercial Photography & Short-term Vocational to Additional Bachelors or Associates Discipline Preferred. | G. Reick     | Winter 2026 |
| NC.OAD-083       | Photographing People for Older Adults       | Adding the following disciplines to Faculty Requirements: Photography in Master’s Discipline Preferred, Photographic Technology/Commercial Photography & Short-term Vocational to Additional Bachelors or Associates Discipline Preferred. | G. Reick     | Winter 2026 |

## NEW DISTANCE EDUCATION ADDENDUMS – CONSENT CALENDAR

The following is a summary of new Distance Learning Addendums (DLA’s) that are being approved as part of the Consent Calendar of this agenda.

| Subject & Number | Title                                           | Type of Delivery                                                                                                                                                          | Author     | Effective   |
|------------------|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|
| NC.CIAC-101      | Introduction to Crime and Intelligence Analysis | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez | Summer 2026 |
| NC.CIAC-102      | Intelligence Analysis                           | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez | Summer 2026 |

| Subject & Number | Title                                                     | Type of Delivery                                                                                                                                                                      | Author     | Effective   |
|------------------|-----------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|
| NC.CIAC-103      | Computer Applications for Crime and Intelligence Analysis | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).             | L. Alvarez | Summer 2026 |
| NC.CIAC-104      | Financial Analysis                                        | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).             | L. Alvarez | Summer 2026 |
| NC.CIAC-105      | Dark Web and Social Media for Crime Analysis              | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).             | L. Alvarez | Summer 2026 |
| NC.CIAC-106      | Crime Mapping and Spatial Analysis                        | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).             | L. Alvarez | Summer 2026 |
| NC.CIAC-107      | Law Enforcement Research and Statistical Methods          | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).             | L. Alvarez | Summer 2026 |
| NC.CIAC-108      | Criminal Behavior and Empirical Profiling                 | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).             | L. Alvarez | Summer 2026 |
| NC.CIAC-109      | CIAC Capstone: Analyst Final Reporting and Presentation   | Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS).             | L. Alvarez | Summer 2026 |
| NC.CIAC-110      | CIAC Capstone: Exam Preparation                           | Adding DEA: Fully Online Asynchronous (FOA), Fully Online Synchronous (FOS), Fully Online Combination (FOC), Partially Online Asynchronous (POA), Partially Online Synchronous (POS). | L. Alvarez | Summer 2026 |

#### Discussion Items:

- Chair Report
- Other Business